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|--|---|--|--|
|  LIC | | LIFE INSURANCE CORPORATION OF INDIA Engineering Dept., North Central Zonal Office, "Jeevan Vikas", 16/275, Civil Lines, Kanpur-208001. Tel: 0512-2372685 / 2312634/2302184 e-mail: ncz_engg@licindia.com | |
| <u>E-Tender Notice</u> | | | |
| Life Insurance Corporation of India invites e-bids through website http://www.tenderwizard.com/LIC from eligible bidders for the following work as per the details given below: | | | |
| Bid No. | LIC/NCZ/ENGG/T-02/2019-20 | Dt. 21.04.2019 | |
| Description of Works | Proposed Construction of BO Cum Investment Building including Comprehensive AMC for 5 Years at Plot No. CP-3, Gomti Nagar, Vaibhav Khand, Lucknow(U.P.) | | |
| Sale Period (Downloading) | 22.04.2019 to 05.05.2019, 17.00 hrs. | | |
| Pre-bid Meeting | 06.05.2019 at 11:30 hrs | | |
| Bids submission closing date & time | 13.05.2019 at 15.00 Hrs | | |
| Contact Person | B, Bhattacharjee, Executive Engineer email: bhattacharjee_b@licindia.com , ncz_engg@licindia.com | | |
| Detailed e-Tender Notice is also available on our web site: www.licindia.in/tenders . Note: Any addendum/corrigendum/sale date extension in respect of above tender shall be issued on website: http://www.tenderwizard.com/LIC only and no separate notification shall be issued in the press. Bidders are therefore requested to regularly visit the said website to keep themselves updated. | | | |
| Dated 21.04.2019 | | Chief Engineer | |



LIFE INSURANCE CORPORATION OF INDIA

North Central Zonal Office,
Jeevan Vikash, 1st Floor, Engineering Department
16/275, M.G. Marg, Kanpur-208 001.

DETAILED E-TENDER NOTICE

Life Insurance Corporation of India intends to invite Percentage Rate E-Tenders in **THREE BID Systems** for proposed Construction And Comprehensive Annual Maintenance Contract (5 Years after Defect Liability Period) Of BO Cum Investment Building At CP-3, Vaibhav Khand, Gomti Nagar, Lucknow - U.P as per detailed specifications and drawings attached. The proposed work includes Builder's, Electrical Installation, Substation, Fire Fighting Systems, Air-Conditioning, Lift, Interior, Furniture And Ancillary Works with Comprehensive Annual Maintenance Contract (5 Years).

The proposed construction shall be of R.C.C framed structure with modern architectural finishes of high order having basement plus four upper floor. The total built-up area of the building is around 32991.00 sq.ft.

The Bid Documents shall be downloaded from our E-Tendering Portal: <http://www.tenderwizard.com/LIC>.

The details of work and the Eligibility Criteria for pre-qualification for opening of Price Bid are as detailed below:-

| Estimated Cost of the work put to tender (Rs in Lac) | Completion Period for the proposed work (in months) | Minimum Bank Solvency** (Rs.in Lac.) | Average Annual Turnover during last 4 financial years (Rs. in Lac) | Qualifying value of works completed during last 7 (Seven) Years. | Bidding Capacity# (Rs. in Lac) |
|--|---|--------------------------------------|--|--|---|
| A | B | C | D | E | F |
| 836.18 | 18 (Eighteen Months) | 250.85 | 418.09 | <p>1. Three similar*** completed works costing not less than the amount equal to Rs. 334.47 Lac</p> <p>OR</p> <p>Two similar*** completed works costing not less than the amount equal to Rs. 501.71 Lac</p> <p>OR</p> <p>One similar*** completed work costing not less than the amount equal to Rs. 668.95 Lac</p> <p>AND</p> <p>2. *One completed work of any nature costing not less than the amount equal to Rs.334.47 Lac with some Central Govt. Deptt./State Govt. Deptt./ Central Autonomous Body/State Autonomous Body/ Central Public Sector Undertaking/ State Public Sector Undertaking/ City Development Authority/ Municipal Corporation of City formed under any act by Central/State Govt. and published in Central/State Gazette.</p> | Equal to or more than Rs 836.18 lac# |



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*Criteria at S.No.2 is also to be satisfied in addition to each of the alternative criteria given at S.No.1.

**Solvency Certificate should not be more than 3 months old prior to date of publication of this notice.

***Similar nature of work means Office, residential buildings, Shopping complex Commercial Building but not an industrial building such as Ware house , factories, plant etc.

#Bidding Capacity shall be worked out by the following formula

Bidding Capacity = [A x N x 2] – B, where,

A= Maximum value of similar nature of works executed in any one year during the last four years prior to date of publication of this Prequalification Notice (PQN), taking into account the completed as well as the works in progress. It will be directly taken from Annual Turnover Certificate by Chartered Accountant in respect of all construction work carried out. **A certificate from Chartered Account is a must in this regard.**

N= Number of years prescribed for completion of work for which this bid is invited i.e. **1.5 years (Eighteen Months)**

B=Value of existing commitments and ongoing works to be completed during the period of completion of work for which bids have been invited. **An affidavit duly notarized in support of this statement is must.**

Only the contractors who are fulfilling above eligibility criteria shall participate in the e-tendering process.

For qualifying value of works, the works of similar nature/any nature executed during last 7 years period will be considered, however for all other purposes including Bidding Capacity, the works executed during preceding 4 years period will only be considered.

The Chief Engineer reserves the right, not to open the bids of any or all the tenderers at his sole discretion without assigning any reason whatsoever.

DATE: 22.04.2019

CHIEF ENGINEER



LIFE INSURANCE CORPORATION OF INDIA

North Central Zonal Office,
Jeevan Vikash, 1st Floor, Engineering Department
16/275, M.G. Marg, Kanpur-208 001.

NAME OF WORK: E-TENDER FOR PROPOSED CONSTRUCTION AND COMPREHENSIVE ANNUAL MAINTENANCE CONTRACT (5 YEARS AFTER DEFECT LIABILITY PERIOD) OF BO CUM INVESTMENT BUILDING AT CP-3, VAIBHAV KHAND, GOMTI NAGAR, LUCKNOW - U.P, INCLUDING BUILDER'S, ELECTRICAL INSTALLATION, SUBSTATION, FIRE FIGHTING SYSTEMS, AIR-CONDITIONING, LIFT, INTERIOR, FURNITURE AND ANCILLARY WORKS.

E-Tendering Process

The Tender Documents consist of BID- I, BID- II, BID -III. The tenderer shall go carefully through the BID-I and BID-II and quote their rate online in BID- III. The Tenderers have to submit their bids in the following manner :

(1) **BID- I (EMD & Tender Document Fee):- ENVELOPE-I : Physical Submission**

BID-I, consisting of **Tender Fee & EMD** shall be placed in a Single Sealed Envelope superscribed as "**BID-I : EMD & Tender Document Fee for the Proposed CONSTRUCTION OF BO CUM INVESTMENT BUILDING AT CP-3, VAIBHAV KHAND, GOMTI NAGAR, LUCKNOW - U.P**", and shall be physically submitted to the Chief Engineer , Life Insurance Corporation of India, Engineering Deptt., North Central Zonal Office, "Jeevan Vikas", 1st Floor, 16/275, Civil Lines, The Mall, Kanpur-208001 on or before **15:00 hrs on 13.05.2019.....**

- a)** The Tender Fee of Rs.2000/- with applicable GST (non-refundable) shall be in the form of Demand Draft/Pay order in favour of "Life Insurance Corporation of India" payable at Kanpur.

Alternatively, it can be submitted in our Office Cash Counter during Cash hours and the Miscellaneous Receipt issued shall be submitted in original.

- b)** Earnest Money Deposit of Rs.16,72,400/-(Rupees Sixteen Lac Seventy Two Thousand Four Hundred only) shall be in the form of Demand Draft/Pay Order/Banker's Cheque issued by any Nationalized/ Scheduled Bank, in favour of "Life Insurance Corporation of India" and payable at Kanpur.

Alternatively, 50% of EMD i.e Rs.8,36,200/- may be submitted in the form of Demand Draft/Pay Order/Banker's Cheque issued by any Nationalized/Scheduled Bank, in favour of "Life Insurance Corporation of India" and payable at Kanpur and balance 50% i.e. Rs. 8,36,200/- may be submitted in the form of Bank Guarantee (in prescribed format) in favour of "Life Insurance Corporation of India", issued by any Nationalized/ Scheduled Bank located preferably at Kanpur or the place where a Branch/Division of LIC of India exists.

OR

Earnest Money Deposit of Rs.16,72,400/-(Rupees Sixteen Lac Seventy Two Thousand Four Hundred only) shall be in the form of Bank Guarantee (in prescribed format) in favour of "Life Insurance Corporation of India", issued by any Nationalized/ Scheduled Bank located preferably at Kanpur or the place where a Branch/Division of LIC of India exists.



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(2) BID-II: Prequalification Bid (Enrolment Form with Annexures & duly signed Integrity Pact):-

- a) The Bidder shall fill in the Enrolment Form and upload the same on E-Tender Portal along with scanned copies of the supporting documents / attachments. The necessary information shall also be filled in the prescribed Enrolment Form Template & uploaded on the e-Tender Portal as Bid-II after digitally signing the same with Digital Signature Certificate.
- b) The scanned copy of Integrity Pact duly electronically signed by the Bidder shall also be uploaded on the e-Tender Portal as part of Bid-II.
- c) *The details of Tender Fee of Rs.2000/- with applicable GST & EMD shall also be uploaded in Bid-II on E-Tender Portal alongwith uploading of scanned copies of the Demand Draft/Pay Order of Tender Processing Fee and Demand Draft/Pay Order/Banker's Cheque / Bank Guarantee of EMD.*

The hard copy of **Bid-II (Prequalification Bid)** along with all supporting documents and Integrity Pact shall also be placed in a separate sealed envelope, marked as **Envelope-II** and superscribed as "**Bid-II (Prequalification Bid)** for the Proposed **CONSTRUCTION OF BO CUM INVESTMENT BUILDING AT CP-3, VAIBHAV KHAND, GOMTI NAGAR, LUCKNOW - U.P.**", and physically submitted to the Chief Engineer, Life Insurance Corporation of India, Engineering Deptt., North Central Zonal Office, "Jeevan Vikas", 1st Floor, 16/275, Civil Lines, The Mall, Kanpur-208001 on or before the last date specified for the online submission of Bids i.e. **15:00 hrs on 13.05.2019**.....

(3) BID-III :FINANCIAL BID(Part-I , Part-II , SOQ , Tender Drawings & Financial Bid Template)

The Financial Bid consists of Tender Document (Part-I, Part-II, Schedule of Quantities and Tender Drawings) and Financial Bid Template . The Tenderer shall download the Part-I , Part-II ,Schedule of Quantities and Tender Drawings & go through the same carefully before quoting their percentage rate. The Tenderer shall digitally sign on each & every page of Tender Document (Part-I , Part-II ,Schedule of Quantities and Tender Drawings) with their Digital Signature Certificate (DSC) and upload the same on e-Tender Portal .

The **percentage rate in words and figure** shall be quoted by the bidders in the prescribed template which will be uploaded on the e-Tender Portal after signing electronically with a Digital Signature Certificate (DSC). No other document, conditions shall be uploaded along with FINANCIAL BID.

CHIEF ENGINEER



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North Central Zonal Office,
Jeevan Vikash, 1st Floor, Engineering Department
16/275, M.G. Marg, Kanpur-208 001.

e-Tendering Program

System Tender No:- LIC/NCZ/Engg/T-02/2019-20

NAME OF WORK: E-TENDER FOR PROPOSED CONSTRUCTION AND COMPREHENSIVE ANNUAL MAINTENANCE CONTRACT (5 YEARS AFTER DEFECT LIABILITY PERIOD) OF BO CUM INVESTMENT BUILDING AT CP-3, VAIBHAV KHAND, GOMTI NAGAR, LUCKNOW - U.P, INCLUDING BUILDER'S, ELECTRICAL INSTALLATION, SUBSTATION, FIRE FIGHTING SYSTEMS, AIR-CONDITIONING, LIFT, INTERIOR, FURNITURE AND ANCILLARY WORKS.

1. Online bids are hereby invited by LIC of India for the works mentioned below through online E-Tendering System portal <http://www.tenderwizard.com/LIC> from the intended contractors.

| Sr. No. | Name of Work | Estimated Cost in Rs. in Lac | Earnest Money Deposit (EMD) in Rs. | Tender Fee in Rs. |
|---------|---|------------------------------|------------------------------------|------------------------------|
| 1. | PROPOSED CONSTRUCTION OF BO CUM INVESTMENT BUILDING AT CP-3, VAIBHAV KHAND, GOMTI NAGAR, LUCKNOW - U.P. | 836.18 | 16,72,400/- | Rs. 2,000/- + Applicable GST |

2. Possession of Digital Signature Certificate (DSC) and registration of the contractors on the portal i.e. <http://www.tenderwizard.com/LIC> is a prerequisite for e-Tendering.

3. The Key Dates of e-Tendering Program are as given below:-

| Sr. No. | Department Stage | Start Date and Time | Expiry Date and Time |
|---------|---|-----------------------------|----------------------------------|
| 1 | Downloading of Tender Document | 22.04.2019, 10:01 Hrs. | 05.05.2019 17:00 Hrs. |
| 2 | Pre Bid meeting | 11:30 Hrs. on 06.05.2019 | -- |
| 3 | Last date of e- submission of Bids. | -- | Up to 13.05.2019 15:00 Hrs. |
| 4 | Physical submission of Bid-I & Bid-II | | Up to 13.05.2019 15:00 Hrs. |
| 5 | Opening of BID-I & BID-II including online opening of BID- II | | 13.05.2019 15:30 Hrs. onwards |
| 6 | Opening of Financial Bid | | To be intimated later |



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4. For Registration and further details on e-tendering, please visit website: <http://www.tenderwizard.com/LIC> or below mentioned Helpdesk details.

Office Address :

E-Tender helpdesk

#24, Sudha Complex, 03rd Stage, 04th Block,

Basaveshwaranagara, Bangalore - 560079,

Tel: 080-40482000/121/133/140, Mobile: 9686115304/9686115323

E-mail: lokesh.hr@antaressystes.com

raghuprashanth@antaressystems.com

5. **The date of opening of BID-III (Financial BID) shall be intimated at a later date through our website: www.licindia.in/tenders.**

6.Venue of the Pre-Bid Meeting:

Life Insurance Corporation of India

Norh Central Zonal Office,

Engineering Department,

1st Floor, "Jeevan Vikas",

16/275, Civil Lines, The Mall

Kanpur- 208001

CHIEF ENGINEER



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INSTRUCTIONS IN REGARD TO SUBMISSION /ONLINE SUBMISSION OF BIDS

NOTE: Tenderer should note that non-compliance of the following instructions will render the tender liable for rejection.

1. Address to which the BID-I consisting Earnest Money Deposit , Tender Fee of Rs.2000/- with applicable GST and NEFT mandate form with cancelled cheque is to be submitted physically in a sealed envelope marked as Envelope-I. Hard copy of Bid-II is also to be submitted in Envelope-II.

**The Chief Engineer,
Life Insurance Corporation of India,
North Central Zonal Office,
Engineering Department
(1st floor), "Jeevan Vikas Building,
16/275, Civil Lines, The Mall, Kanpur- 208001**

2. Last date for online / manual submission of Bids: As per Key Dates is **up to 15.00 Hrs.on 13.05.2019.**
3. Tenderer should ensure that the tender is submitted before the due date and time specified in the Key Dates of online tendering program.
4. Tenderer should fill in all the relevant information in prescribed templates/forms and put his Digital Signature on the relevant places as required in the E-Tendering System.
5. The Percentage Rate in figure & words shall be quoted in the Financial Bid Template /Format given on the e-TenderPortal.
6. Tenderer should note that he is to quote percentage rates only, on the total amount put to tender.
7. No liability whatsoever will be admitted nor claim allowed in respect of errors in the submitted tender due to missing / duplicate uploaded documents.
8. Proforma of Articles of Agreement should not be filled in by the tenderer. While the contract shall be deemed to have come into existence on issue of Letter of Intent to the successful tenderer, formal agreement shall be signed with the successful tenderer on non- judicial stamp paper of requisite value as per the proforma of Articles of Agreement.
9. **Earnest Money Deposit of Rs.16,72,400/-**(Rupees Sixteen Lac Seventy Two Thousand Four Hundred only)shall be in the form of Demand Draft/Pay Order/Banker's Cheque issued by any Nationalized/ Scheduled Bank, in favour of "Life Insurance Corporation of India" and payable at Kanpur.

OR



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Alternatively, 50% of EMD i.e Rs.8,36,200/- may be submitted in the form of Demand Draft/Pay Order/Banker's Cheque issued by any Nationalized/Scheduled Bank, in favour of "Life Insurance Corporation of India" and payable at Kanpur and balance 50% i.e. Rs. 8,36,200/- may be submitted in the form of Bank Guarantee (in prescribed format) in favour of "Life Insurance Corporation of India", issued by any Nationalized/ Scheduled Bank located preferably at Kanpur or the place where a Branch/Division of LIC of India exists.

OR

Earnest Money Deposit of Rs.16,72,400/-(Rupees Sixteen Lac Seventy Two Thousand Four Hundred only) shall be in the form of Bank Guarantee (in prescribed format) in favour of "Life Insurance Corporation of India", issued by any Nationalized/ Scheduled Bank located preferably at Kanpur or the place where a Branch/Division of LIC of India exists.

10. Contractors are warned that Cash, or Encashable Cheque, or Bank or Insurance Guarantee or Fixed Deposit receipt in lieu of the aforementioned form of Earnest Money remittance will not be accepted.
11. **The Bank Guarantee in lieu of EMD should have validity of 6 months from the Last Date, specified for submission of tender.**
12. Refund of Earnest Money Deposit to the unsuccessful bidders will be made through RTGS/NEFT. **Bidders are required to give their Bank Account details in the Enrolment Form & upload a copy of cancelled cheque in Bid-II, on e-Tender Portal** .No interest will be paid for the period during which the earnest money lies in deposit with the LIC of India.
13. Tenderers have to pay Non refundable Tender Fee of Rs.2000/-(**Rupees Two Thousand only**), with applicable GST payable in the form of Demand Draft/Pay Order in favour of "**Life Insurance Corporation of India**" payable at **Kanpur**. If the tenders are cancelled or recalled on any grounds, the Tender Fee will not be refunded to the agency.
14. It is mandatory to upload the scanned copy of DD against EMD / Bank Gurantee in lieu of part EMD & Tender Fee on e-Tender Portal and original D.Ds. and Bank Guarantee should be submitted in Bid-I, in a sealed envelope marked as Envelope-I , to the **Chief Engineer, North Central Zonal Office, Life Insurance Corporation of India**, North Central Zonal Office, Engineering Department, 1st Floor, "Jeevan Vikas", 16/275, Civil Lines, The Mall, Kanpur- 208001 on or before **15.00 hrs. 13.05.2019**. If the contractor fails to submit the original Demand Draft & Bank Gurantee for EMD & Tender Fee alongwith Integrity Pact by the given date & time, their tender will be disqualified and Pre-Qualification Bid will not be opened under any circumstances. No postal /courier delay and other will be considered at all.



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15. The tender shall be accompanied by a certified true copy of Power of Attorney in favour of the signatory to the tender documents. If the tender is submitted on behalf of a firm, it must be signed either by all partners or person holding a valid power of attorney from constituting the firm. The person signing the tender on behalf of another partner(s) or on behalf of a firm on Company shall attach with the Tender a proper Power of Attorney duly executed in his favour by such other person(s) or by all the partners in accordance with the Constitution of the Company/ Articles of Association, stating that he has the authority to sign on behalf of such other person(s) of the firm or the Company as the case may be, in all matters pertaining to the contract including the Arbitration Clause. The tenderers can submit the scan copy of the same on the online portal.
16. No alterations are to be made by the tenderer to the text or the schedule of these tender papers. Any tenderer, which proposes any alterations or amendments to any of the condition/s laid down or which proposes any other conditions of any description whatsoever is liable to be rejected.
17. The tenderer is required to check the numbers of the pages and should any be found missing or in duplicate, or the figure or writing indistinct, he must inform the Chief Engineer at once and have the same rectified. Should the tenderer be in doubt about the precise meaning of any item or figure, for any reason whatsoever, he must inform Chief Engineer in order that the correct meaning may be decided upon before the date for the submission of the tender. Similarly if there is/are any ambiguities noticed in any of the tender clauses /Item specifications etc given at different places in tender document, the Tenderer should bring all such ambiguities to the notice of Chief Engineer before submission of tender for necessary rectification.

No liability whatsoever will be admitted nor claim allowed in respect of errors in the submitted tender due to missing / duplicate pages, indistinct writing or any other error in the tender documents which should have been rectified in the manner described above.
18. If any corrupt documents(s)/Files(s) are received by LIC on opening of Bids, the Tenderers will be solely responsible if their Bids become Non-Bonafied due to corrupt file.
19. Tenderer should note that tender should remain open for consideration for a minimum period of **THREE MONTH** from the date fixed for the receipt of tender.
20. Contractors should fill in their **“PERCENTAGE RATE” (Below / at Par / Above) in the prescribed template provided on online portal, in both FIGURES and WORDS.** Tenders containing the percentage rate only in figures are liable to be considered non-bonafide at the discretion of the Chief Engineer and entail forfeiture of Earnest Money Deposit.
21. If there is differences between the rate/ Percentage given by the contractor in words and figures or in the amount worked out or no rate /amount quoted by him, the following shall be considered:



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- a) When there is a difference between the rates/ Percentage in figures and in words, the rates which correspond to the amounts worked out by the contractor, shall be taken as correct.
 - b) When the amount of an item is not worked out by the contractor or it does not correspond with the percentage rate written either in figures or in words, then the percentage rate quoted by the contractor in words shall be taken as correct.
 - c) When the percentage rate quoted by the contractor in figures and in words tally but the amount is not worked out correctly, the percentage rate quoted by the contractor shall be taken as correct and not the amount.
22. Comprehensive AMC Charges alongwith terms and conditions will be part of the Contract and the Contractor bidding for the work will be considered agreed with the same.
23. This work does not fall within the ambit of public procurement policy,2012 and MSME Act. Hence benefit under Public Procurement Policy,2012 and MSME Act shall not be applicable against this work as this work falls under "Works Contact".
24. The Life Insurance Corporation of India reserves the right to accept any tender or to accept tenders in part or to reject any or all tenders without assigning any reason thereof.

Chief Engineer



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INFORMATION TO THE BIDDERS FOR USING ONLINE ELECTRONIC TENDERING SYSTEM (eTS)

Information for using online Electronic Tendering System (eTS) through portal (website) <http://www.tenderwizard.com/LIC> adopted by Life Insurance Corporation of India, North Central Zonal Office, Kanpur as given in the subsequent pages will over-rule the conditions stated in the tender documents, wherever relevant and applicable.

- 1) **Registration of the Contractors/Bidders:** All the contractors intending to participate in the tenders floated online using Electronic Tendering System (ETS) are required to get registered on the e-Tender Portal (website) <http://www.tenderwizard.com/LIC>.
- 2) After successful Registration on above mentioned portal, contractor will get a User ID and a Password to access the website.
- 3) **Viewing of Online Tenders:** The contractors/bidders can view tenders floated on Electronic Tendering System (ETS) hereinafter referred as "e-Tendering System" through portal (website) at <http://www.tenderwizard.com/LIC>. They can view the details like Detailed E-Tender Notice, Enrolment Form, Part-I & Part-II of tender documents, SOQ, Tender Drawing, other terms & conditions & relevant information and download the required documents by making login on to the above portal. The contractors can also view the e-tendering Programme and the Time Schedule (Key Dates) for all the tenders floated using the Electronic Tendering System on above e-Tender Portal.
- 4) **Obtaining a Digital Certificate and its Usage:** On e-Tendering System the bids should be Encrypted and Signed electronically with a Digital Signature Certificate (DSC) to establish the identity of the bidder on online Portal. The Digital Signature Certificates (DSCs) are issued by an approved Certifying Authority, by the Controller of Certifying Authorities (CCA India), Government of India.
- 5) The intended bidders may obtain Class III digital certificate from any Certifying Authority or Sub-certifying Authority authorized by the Controller of Certifying Authorities on the portal <http://cca.gov.in>. or may obtain information and application format and documents required for issue of digital certificate from one such certifying authority as given below :-
 - i) TATA Consultancy Services Ltd.
11th Floor, Air India Building, Nariman Point,
Mumbai-400021 website – www.tcs-ca.tcs.co.in
 - ii) Sify Communications Ltd.
III Floor, Tidel Park, 4 Canal Bank Road, Taramani, Chennai-600113.



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Website – www.safescrypt.com

- iii) MTNL Trustline CA
O/o DGM (IT-CA), 5515, 5th Floor, Core-V Mahanagar
Doorsanchal Sadan, CGO Complex, MTNL,
Delhi-110003. Website – www.mtnltrustline.com
- iv) iTrust CA (IDRBT)
Castle Hills, Road No.1, Masab Tank, Hyderabad,
Andhra Pradesh -500057. Website – idrbtca.org.in
- v) (n)Code solutions
301, GNFC Tower, Bodak Dev, Ahmedabad-380054,
Gujarat. Website – www.ncodesolutions.com
- vi) National Informatics Centre Ministry of Communication
and Information Technology
A-Block CGO Complex, Lodhi Road,
New Delhi-110003. Website <https://nicca.nic.in>
- vii) e-Mudhra CA
3i Infotech Consumer Services Ltd
3rd Floor, Sai Arcade, Outer Ring Road,
Devarabeesanahalli, Bangalore560036, Karnataka
Website – <http://www.e-Mudhra.com>

6) Contractors may **contact the service provider** on following **telephone numbers** **or** **e-mail address** for any kind of support:

| | | |
|--------------------|-------------|--|
| Lokesh H R | 9686115304 | licetenderhelpdesk@gmail.com |
| Sowmya | 08040482133 | licetenderhelpdesk@gmail.com |
| Raghuprashanth B G | 08040482121 | licetenderhelpdesk@gmail.com |

E-Tender helpdesk
#24, Sudha Complex,
03rd Stage, 04th Block,
Basaveshwaranagara,
Bangalore - 560079,

Help Desk Contact Details:
Tel: 080-40482000/121/133/140
Mobile: 9686115304/9686115323
E-mail: lokesh.hr@antaressystems.com
raghuprashanth@antaressystems.com
dscprocessingunit@yahoo.com

Sanjeet Kumar jha

Tender Wizard New Delh

Office : 011-4942436 Mobile: 8800991841



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- 7) The Bid (online offer) for a particular e-Tender may be submitted only using the Digital Signature Certificate (DSC), In case, during the process of a particular e-Tender, the user loses his Digital Certificate (i.e. due to virus attack, hardware problem, operating system problem), he may not be able to submit the bid online. Hence, the users are advised to keep their Digital Signature Certificates in safe custody.
- 8) Bidders participating in e-tendering shall check his/her validity of Digital Signature Certificate before bidding in the specific work floated online at the e-Tendering Portal (website) through <http://www.tenderwizard.com/LIC>.
- 9) In case of online tendering, if the digital certificate issued to the authorized user of a firm is used for signing and submitting a bid, it will be considered equivalent to a no-objection certificate/power of attorney to that User. The firm has to authorize a specific individual via an authorization certificate signed by all partners to use the digital certificate as per Indian Information Technology Act 2000. Unless the certificates are revoked, it will be assumed to represent adequate authority of the user to bid on behalf of agency for LIC of India, **North Central Zonal Office, Kanpur** as per Information Technology Act 2000. The digital signature of this authorized user will be binding on the firm. It shall be the responsibility of management / partners of the registered firms to inform the certifying authority or Sub Certifying Authority, in case of change of authorized user and that a fresh digital certificate is procured and issued an 'authorization certificate' for the new user. The procedure for application of a digital certificate will remain the same for the new user.
- 10) The same procedure holds true for the authorized users in a Private/Public limited company. In this case, the authorization certificate will have to be signed by the directors of the company
- 11) **Download of Tender Documents:** The tender documents can only be downloaded from the Electronic Tendering System on the Portal <http://www.tenderwizard.com/LIC>.
- 12) **Submission of Online Bids:**
The Tenderers need to download the Bids Documents(Part-I, Part-II , SOQ and Tender Drawings) including the Blank Templates/ Formats of Pre-qualification Bid & Price Bid. The Pre-qualification Bid and Price Bids Templates are to be filled without making any changes in the format and the completely filled in templates of Pre-qualification Bid /Price Bid shall be digitally signed & uploaded on the e- Tender Portal using DSC within the time and last date specified for submission of Bids i.e up to **15.00 Hrs on 13.05.2019**. The Tender Document (Part-I , Part-II , SOQ & Tender Drawings) shall also be digitally signed & uploaded on the e-tender portal using Digital Signature Certificate. The scanned copies of self attested supporting documents of Pre-



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qualification Bid , Integrity Pact , scanned copies of DD/Pay Order/ BG in lieu of EMD & DD/Pay Order for Tender Document Fee are to be uploaded while submitting the Bids.

The bidders are strictly advised to follow dates and time as mentioned. The date and time will be binding on all the bidders. The bidders are required to complete the stage within the stipulated time as per the schedule to continue their participation in the tender. All online activities are time tracked and the system enforces time locks that ensure that no activity or transaction can take place outside the start and end dates and time of the stage as defined.

The bidder should ensure that the status of a particular stage should be shown as "Submitted" before the expiry date and time of that particular stage and he should possess a copy of receipt of completion of each stage to be performed from his end. It will be the sole responsibility of the bidder if the status of a particular stage is "pending" till the expiry date and time of that stage and he is not able to proceed further in the e-tendering process.

Chief Engineer



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PROCEDURE FOR EVALUATION OF TENDER

1. On the due date and time of opening of Bids, the Bid-I i.e. Envelope-I (consisting E.M.D, Tender Fee and NEFT Details) shall be opened first in the presence of contractors or accredited representatives who attend.
2. Bid-II: Pre-qualification Bid shall be opened online & offline (Envelope-II) subsequently, of the tenderers, whose Tender Fee and EMD is found in order.
3. Eligibility related documents of Tenderers who have submitted valid Earnest Money Deposit & Tender Fee shall be scrutinized & evaluated viz- a- viz the Pre-qualification Criteria given in Detailed E-Tender Notice. The list of pre-qualified tenders shall be decided by LIC of India & published on our website: www.licindia.in/tender and e-Tender Portal <http://www.tenderwizard.com/LIC>. The EMD of the non-qualified tenders shall be refunded.
4. The details of opening of FINANCIAL BID of all qualified tenderers i.e. date time and venue shall be intimated through our website: www.licindia.in/tender.
5. The FINANCIAL BID of all qualified tenderers shall be opened on the intimated date, in the presence of contractors or accredited representatives who attend to establish the lowest bidder.
6. The EMD of unsuccessful bidders shall be returned within SEVEN DAYS from the date of opening of FINANCIAL BID.
7. All the documents of L-1(lowest bidders) pertaining to their pre-qualification i.e. Solvency Certificate , Turnover , Qualifying Works & Confidential Report from Previous Employers shall be verified & their lowest Financial Bid shall be considered for acceptance ,only if all the document submitted , are found in order on verification and favorable Confidential Report are received from Previous Employers.
8. In case , the documents submitted by the L-1 bidder are found not to be in order & it is established that L1- bidder have submitted improper / false documents, and their Confidential Report from previous employer are received unfavorable , then their lowest bid shall be rejected. In case of document



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submitted by L-1 bidder is/are found to be false/improper, in addition to rejection of lowest bid, the EMD of L1 bidder shall be forfeited and they will be debarred from further tendering in LIC of India. The information regarding their debarment in LIC of India, shall also be shared with other PSUs / Govt. Departments. And process for re-invitation of above tender shall be re-initiated.

9. All the rights for rejection / consideration of L-1 Bid (Lowest Bid) are reserved with LIC of India without assigning any reason whatsoever.

Chief Engineer