

Office Services Department, Divisional Office, PB No. 16, "Jeevan Prakash", College Road,  
DHARWAD – 580 001 - E-mail ID – [os.dharwad@licindia.com](mailto:os.dharwad@licindia.com), Pn:0836-2212604

## EMPANELMENT OF MANUFACTURERS / VENDORS / SERVICE PROVIDERS.

Applications are invited for empanelment of manufacturers / vendors /service providers for the following services for the period from 01.04.2019 to 31.03.2019 (3 years)

1. Supply of furniture and office equipments including electrical fittings.
2. Supply of printed stationery / forms/ books /registers as per our formats.
3. Supply of continuous stationery both blank and pre-printed
4. Supply of continuous stationery with security printing registration.
5. Supply of office files / plastic files /tape files
6. Supply of table stationery
7. Supply of envelopes as per our format
8. Supply of bituminized envelopes / docketts
9. Supply of rubber stamps /visiting cards /id cards
10. Supply of signboards / name boards /name plates
11. Pest –Control
12. Binders
13. Transport of parcel / stationery materials.
14. Disposal of old papers / sweepings
15. Laundry services

Interested firms / dealers / manufacturers may collect the prescribed applications from "OS Department LIC of India Divisional Office College Road, Dharwad" by paying Rs 250.00 on all working days before 3.30 pm excluding Saturdays and holidays. Applications may be downloaded from [www.licindia.com](http://www.licindia.com) under option tenders with link "dharwad \_do\_empanel\_app" and such applicants should either pay Rs 250/- in any office of LIC of India and attach the miscellaneous receipt OR send a Demand Draft of Rs 250.00 favouring "LIC of India. Dharwad" along with application.

Applications duly completed in all respects are to be submitted alongwith supporting documents to "Sr Divisional Manager, LIC of India, Divisional Office PB No 16, College Road, Dharwad – 580001" in closed cover superscribed as "Application for empanelment as Manufacturers / Vendors / Service Providers"

The completed applications should reach the undersigned within 15 days from the date of advertisement during office hours. Applications received other than in the prescribed format will not be entertained. The Competent Authority reserves rights to enlist or reject any of the vendors / Manufacturers / service providers.

Dharwad  
23.04.2015

Sr Divisional Manager