

(This should be printed on the letterhead of the vendor.)

Annexure- A

Spot Quote for Office 365 E-5 Enterprise Edition

Commercial Quotation:

Description of Hardware	Part Code Details	Qty	Total Price (Exclusive of GST)/Rs	Total Price (Inclusive of GST)/Rs
Office 365 E-5 Enterprise Edition, without Video Conferencing (No Teams)		1		
Total (in figures)				
Total (in words)				
GST Percentage			_____ %	

Signature of the Authorized Signatory

Name:

Designation:

Name & Address of the company:

GST Registration Number:

(Attach attested copy of GST Registration Certificate)

PAN Number:

(Attach attested copy of PAN card)

Seal of the Company