

CORRIGENDUM - I

“Tender for Office Upkeep (Semiskilled) and House Keeping (Unskilled) services at LIC, Thanjavur Division”
Date of Tender : 23.04.2026

The above Tender document was published on LIC website on 23.04.2026 , the following changes are to be incorporated in tender document :

- In Tender Page No.1, Point No. 11, it has been mentioned that The sealed Tender of Technical Bid will be opened on 14.05.2026 at 11.00 AM . The concerned Agency / Service Provider may send their representative at the time of opening the Tender. The Representative should carry the Authorization letter in the format given below :

LETTER OF AUTHORISATION FOR ATTENDING BID OPENING

**The Manager (OS),
LIC of India,
Divisional office,
Thanjavur – 613 001.**

Sub : Authorization for attending for BID opening on 14.05.2026

Following person is hereby authorized to attend the Bid opening for Office upkeep and House keeping services Tender on behalf of : _____

Name of the Person :

Specimen Signature :

Signature of Bidder or
Officer authorized to sign
the bid document on behalf
of the bidder alongwith the
seal of the firm.

Date :

Note : Only one representative for any bidder shall be authorized and permitted to attend the bid opening. Such person shall carry this authorization letter and ID Card alongwith him to participate in BID opening.

➤ The following corrections are to be noted in the Tender document :

Sl.no.	Page No.	Written as in the Tender	To be read as
1	Page No.3 Pre-bid meeting	Time & Date 11.00 am on 04.05.2026	Time & Date 11.00 am on 05.05.2026
2	Page No. 4 Part A Point No.3	Minimum of 15 personnel	Minimum of 50 personnel

➤ In Page No.28, in Annexure “C”, Part D – “Scope of Work” in Part (A) HOUSE KEEPING SERVICE (cleaning/sanitation/Sweeping) should include the point that **the Agency while executing the house keeping jobs provide all necessary tools, equipments & branded cleaning materials necessary for carrying out the house keeping jobs, as detailed below :**

DESCRIPTION OF MATERIALS REQUIRED ALONGWITH BRAND NAMES

1. Flush Cleaner, Phenyl / Acid : Lizol, Harpic / Similar standard Brand
2. Odonil / Air Freshner installation/ Refilling : Ambipure / Similar standard.brand
3. Stain / Glass cleaner : Colin / Similar standard brand
4. Napthalene cube : Sandal / Lavender / Standard brand
5. Liquid Soap / Hand wash : Dettol, Lifebuoy / Similar standard brand
6. Broom / Mop / Wiper / Duster
Buff / Cobweb stick : Available Standard. Brand
7. Dustbin / Scrubber / Waste
disposal Poly bags : Available Standard.brand
8. Duster : Good quality
9. Any other items which are used
in cleaning / Sweeping etc : Standard Brand

Except above CORRIGENDUM-1, all the terms & conditions mentioned in the above Tender shall remain unchanged.

Corrigendum-1 for the above work shall form part of the Original Tender document dated –23.04.2026.

Tenderers are requested to submit Original tender document along with Corrigendum – 1, duly signed failing which the tender may be considered as non – bonafied.

The tenders already submitted up to 29.04.2026, will have to submit this form only duly signed in separate sealed envelope.

Declaration :

I/We have gone through the Tender documents & Corrigendum-1 & have understood the same thoroughly & hereby agree to abide by the terms and conditions enumerated in said annexure as a part of the referred tender dated 23.04.2026.

The Corporation reserves the right to accept or reject any tender without assigning any reason whatsoever.

A handwritten signature in blue ink, appearing to be 'S. S. S.', is written on a light-colored background.

Date : 29.04.2026

Senior Divisional Manager

Signature of Vendor & Seal