



**TENDER FOR COMPREHENSIVE ANNUAL MAINTENANCE CONTRACT OF AIR
CONDITIONING UNITS INSTALLED AT OFFICES UNDER MUZAFFARPUR DIVISION
FOR FY 2026-27**

TO,

M/S.....

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LIST OF OFFICES UNDER MUZAFFARPUR DIVISION WHEREVER ACs ARE INSTALLED

MUZAFFARPUR DO, MUZAFFARPUR BRANCH OFFICE-3, MUZAFFARPUR BRANCH OFFICE-2, MUZAFFARPUR BRANCH OFFICE-1, AHYAPUR S.O.

BAGHA BRANCH OFFICE, BETIAH BRANCH OFFICE, DARBHANGA BRANCH OFFICE, RAXAUL BRANCH OFFICE, SITAMARHI BRANCH OFFICE, JAYNAGAR S.O., & OTHER SOs/BOs IF ANY.

SR. DIVISIONAL MANAGER



TENDER NOTICE

RE:TENDER FOR COMPREHENSIVE ANNUAL MAINTENANCE CONTRACT OF AIR CONDITIONING UNITS INSTALLED AT OFFICES UNDER MUZAFFARPUR DIVISION

LIMITED TENDERS ARE HEREBY INVITED FOR COMPREHENSIVE ANNUAL MAINTENANCE CONTRACT OF AIR CONDITIONING UNITS INSTALLED AT OFFICES UNDER MUZAFFARPUR DIVISION JURISDICITION

Tendering Schedule:

1. Issue of tender documents : From 17.03.2026 to 01.04.2026
up to 15:00Hrs.
2. Last date of submission of tender : 01.04.2026 up to 15:00 Hrs
3. Opening of tender : 01.04.2026 at 15:30 Hrs
4. Cost of tender Papers : Rs.500/- +GST @18% (Non Refundable)
5. EMD : Rs.17,000.00 (Refundable)
6. SD : @10% of total work value(Rs.86000)

Date:

Sr. Divisional Manager



INFORMATION & INSTRUCTIONS TO THE BIDDERS

Special Conditions & instructions for Limited Tendering System adopted by Life Insurance Corporation of India (LIC), as given in the subsequent pages will over-rule the conditions stated in the tender documents, wherever relevant and applicable.

- All the Contractors intending to participate in the tenders floated are required to deposit tender fee of Rs.500/- (Rupees five hundred only) + GST non-refundable.
- The contractors/bidders can view tender notice on their respective email submitted during enlistment or to be sent through Registered post on their address.
- The bidders are strictly advised to follow dates and time as mentioned in Key Dates of a particular tender. The date and time will be binding on all the bidders. The bidders are required to complete the stage within the stipulated time as per the schedule (Key Dates) to continue their participation in the tender. All activities are time tracked and ensure that no activity or transaction can take place outside the start and end dates and time of the stage as defined. The bidder should ensure that the status of a particular stage should be shown as “Completed” before the expiry date and time of that particular stage and they should possess a copy of receipt of completion of each stage to be performed from their end which should match with the status mentioned in tender. It will be the sole responsibility of the bidder if the status of a particular stage till the expiry date and time of that stage and he is not able to proceed further in the Tendering process. The Key dates are subject to change in case of any amendment in schedule due to any reason stated by the Department.
- The same procedure holds true for the authorized users in a private/Public limited company. In this case, the **authorization certificate** will have to be signed by the directors of the company.

NOTE:-

LIC will not entertain any reasons/claims of Tenderer on account of failure and any issues during the submission of tender. Tenderer shall be solely responsible for all those facts and failure of non submission of tender or delay if any etc.



LETTER TO CONTRACTOR FROM SR. DIVISIONAL MANAGER

Ref: MDO/AC/AMC

Date:

M/s _____

Dear Sir/s,

RE: TENDER FOR COMPREHENSIVE ANNUAL MAINTENANCE CONTRACT OF AIR CONDITIONING UNITS INSTALLED AT OFFICES UNDER MUZAFFARPUR DIVISION

1) We hereby publish the TENDER NOTICE hereinafter referred as “Limited Tendering “ and TENDER will be hereunder called as “ Tender for CAMC of ACs”.The tender Notice published through Notice Board & individual information to **Enlisted/Authorized** Vendors consisting of standard tender conditions , specifications ,schedule of quantities ,drawings (if any) for above referred work. Please note that copy of the above tender can be procured from E&OS deptt. Divisional office, Muzaffarpur and should be mandatorily submitted in said deptt. hereinafter referred as “**Limited Offer**”. The submission of offer duly signed on every pages of tender in Envelope(s) on or before **as per the key Dates mentioned in the Tender Notice in this document for above tender .**

The bidders should submit required:

2(a) Tender Fee of Rs.500/- (non-refundable) plus 18% GST i.e Rs.590.

2(b) Standing Earnest Money Deposit of **Rs. 17,000** (Rupees Seventeen Thousand only)

Tender Fee and EMD in the form of Cash on cash counter/ Demand Draft/ Pay Order/ Banker’s Cheque in favor of “**Life Insurance Corporation of India**” payable at Muzaffarpur.

In addition to that physical submission of the DD/Pay Order/MR for both Tender Fee & Standing EMD should be made to the Sr. Divisional Manager, Divisional office , Jeevan Prakash Building , U S Prasad Marg, Muzaffarpur-842 002 and will be received at the office of Manager (E&OS) at above address on or before **As per the key Dates mentioned in the Tender Notice** and the



Tenders will be opened at **As per the key Dates** in the presence of contractors or accredited representatives , who wish to attend the Tender Opening process .The tenderer should ensure that their tender is received on or before the due date and time as specified in “**Key Dates**” in the tender document and above mentioned in Tender Notice . **Please note that above Tender shall be received up to the stipulated date and Time. No Tender shall be accepted after the due date and time under any circumstances as specified in the Tender Notice**

3. An annexure for guidelines to submit tenders is attached in the tender document. The tenderers are advised to carefully read the above document for understanding of Tendering system. The above annexure will supersede all the terms and conditions mentioned for submission of tender in document.

4. The Life Insurance Corporation of India is not bound to accept the lowest tender and reserves the right to reject any or all tenders without assigning any reason thereof.

LICI reserves the right to refuse issue of tender to any party, at his sole discretion without assigning any reason whatsoever. The LICI does not bind itself to accept the lowest or any tender and reserves the right to split up the work and/or to call separate quotations/tenders for any of the items/type of work during the currency of contract period of the Rate contract.

Yours faithfully,

Sr. Divisional Manager



LETTER TO SR. DIVISIONAL MANAGER FROM CONTRACTOR

To,

Date:

The Sr. Divisional Manager,
LIC of India,
Divisional office
"Jeevan Prakash" Building
U S Prasad Marg,
Muzaffarpur -842002

Dear Sir,

**RE: TENDER FOR COMPREHENSIVE ANNUAL MAINTENANCE CONTRACT OF
AIR CONDITIONING UNITS INSTALLED AT OFFICES UNDER MUZAFFARPUR
DIVISION**

Having examined in details, the tender documents relating to the above works and having visited and inspected the site of the proposed works and having acquired the requisite information relating thereto as affecting the tender invited by you on behalf of the Life Insurance Corporation of India, I/We, the undersigned hereby offer to execute and maintain the proposed works on percentage rate basis in strict accordance with the contract conditions and specifications as per the tender for the above work.

I/We, undertake to complete the whole of works within the stipulated time as specified in conditions of contract from the date of issue of an intimation from you that the tender has been accepted and upon receiving possession of the site, I/We, shall be under the obligation to pay the sum as stated in the Conditions of contract for the period the works shall remain incomplete, for damages as compensations subject to the conditions of contract relating to an extension of time.

I/We, hereby agree to deposit the sum stated as E.M.D., which shall be forfeited by the LIFE INSURANCE CORPORATION OF INDIA in the event of my/our tender being accepted and we fail to execute contract when called upon to do so.

Yours faithfully,

**(SIGNATURE OF THE CONTRACTOR
WITH DATE & SEAL)**

APPENDIX TO CONDITION OF CONTRACT

S. No.	Description	Remark
1	Date of Submission of tenders	Up to 15:00 Hrs on 01.04.2026
2	Date of opening of tenders	At 15:30 Hrs on 01.04.2026
3	Earnest Money Deposit	Rs.17,000/- only.
4	Validity of the Tender	The tenders shall be valid for consideration for a period of three months from the last date of receipt of tender.
5	Period of Contract	One Year from the date of commencement and may be extended by mutual acceptance for further period of one year. The rates shall remain fixed during the entire period of the contract.
6	Security Deposit	Rs.86000/- (Eighty-Six Thousand only). The security deposit has to be deposited with LIC within 7 (seven) days from the acceptance of the tender. Security deposit can be in the form of Demand Draft/Bankers Cheque from any scheduled bank drawn in favour of "LIC of India" payable at Muzaffarpur. The total security deposit will be released without any interest after successful completion of the Contract Period and handover of the entire installation to LIC or their authorized representatives in perfect working condition; subject to deductions for any appropriations there of required to be made by the employer as per the conditions of the contract.
7	Contract labour Act	The contractor shall pay his employees as per the Contract Labour Act and observe hours of working & conditions of employment according to prevailing rules under Contract Labour Act. Further it shall be contractor's responsibility to ensure the regular payment to their workmen.
8	Workmen's Compensation Act	The contractor shall indemnify the LIC from all claims for injury caused to any person whether a workmen or not and the LIC shall not be bound to defect & claim for under the Workmen's Compensation Act.

9	Insurance policies	Insurance against Third Party Risk and Workmen's Compensation of adequate amount shall be taken and shall remain enforce for the period of contract. The insurance policies shall be taken from any approved scheduled General Insurance Company and shall be in the joint name of the employer and the contractor.
10	Payment terms.	<p>Quarterly payment shall be made on the basis of the actual work done. The bill shall be submitted in Triplicate along with the original copies of the service report duly signed & Stamped by the Officer concern. Payment schedule shall be as per the following schedule:</p> <ol style="list-style-type: none"> a) 25% of the contract amount after completion of 1st quarter subject to actual work carried out & subject to statutory deductions. b) 25% of the contract amount after completion of completion of 2nd quarter subject to actual work carried out & subject to statutory deductions. c) 25% of the contract amount after completion of completion of 3rd quarter subject to actual work carried out & subject to statutory deductions. d) Balance 25% of the contract amount after completion of 4th quarter subject to actual work carried out & subject to statutory deductions and successful handover of the equipments under contract to LICl.
11	Water & Electricity Charges.	0.5% of the gross amount of bill shall be deducted as water & electricity charges.
12	Taxes, Octroi & Other Duties.	<p>The rates quoted shall be exclusive of GST but inclusive of all other statutory taxes, octroi, Labour Cess and transportation, loading & unloading charges & Nothing extra shall be payable. Tax recoveries i.e. Income Tax ,etc shall be made as per the prevailing rules</p>

13	Miscellaneous	<ol style="list-style-type: none">1) The quantities mentioned in the tender are approximate and may vary on plus and minus side to any extent.2) The existing AMC contract of A.C. is going to expire at various dates and will be taken up for CAMC under this contract from the next day of expiry of existing contract/ DLP.3) The A.C. units as per scheduled of quantity will be taken up under this AMC contract immediately.4) The contractor has to take over the machines under comprehensive AMC contract, as on where on basis and of any make.5) In case the lowest vendor whose tender has been accepted fails to carry out the work or give the unsatisfactory performance and is not in position to attend the AMC timely the LIC shall be at liberty to depute any other agency to attend the same AMC at the risks and costs of the lowest vendor without wasting any time in communication process. Any extra expenses incurred will be recovered from any payment due to the contractor.
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CONTRACTOR

Sr. Divisional Manager

GENERAL TERMS AND CONDITIONS OF CONTRACT

1. The Contractors are to quote on percentage rate basis i.e. plus / minus / at par in the attached schedule of rates in words and figures, otherwise tender will not be entertained. Work shall be awarded to the lowest tenderer.
3. All quantities unless otherwise specified will be measured net finish and are to include for all cutting and wastage.
4. LIC reserves the right to reject any or all the tenders without assigning any reasons and will not be bound to accept neither the lowest tender nor any of the tenders. LIC reserves also the right to delete any item/ items of the tender thereof.
5. The contractor should visit the site before quoting & quoted rate to include charges for materials, labour, transportation, scaffolding/ladders, required tools & plants, testing & commissioning of Air Conditioning System and all kind of taxes but excluding GST that are payable, making good the damages to match with existing finish, removal of all debris from site. All rates should hold good irrespective of floors and heights. Works and measurements will be followed as per ISI Codes.
6. The Contractor shall be responsible for any damages caused/ done due to accident during the progress of work. In every case in which by virtue of the provisions of section 52, Sub-section (1) of the Workmen's Compensation Act, 1925, LIC is obliged to pay compensation to a workman employed by the Contractor in execution of the works, LIC will recover from the Contractor the amount of the compensation so paid, and without prejudice to the rights of LIC under Section 12, sub-section (2) of the said Act, LIC shall be at liberty to recover such amount or any part thereof by deducting it from the Security Deposit or from any sum due by the LIC to the Contractor whether under this Contract or otherwise.
7. **NECESSARY INSURANCE COVERAGE FOR THE CONTRACT PERIOD TO BE TAKEN BY THE CONTRACTOR FOR THEIR WORKMEN AS PER WORKMEN COMPENSATION ACT, & THIRD PARTY LIABILITY WHERE EVER REQUIRED.**
- 8.1 The Contractor shall be responsible for all injury to persons, animals or things, and for all damage to structural and/or decorative part of property which may arise from the operations or neglect of himself or of any Sub-contractor or any of his Sub-Contractor's employees, whether such injury or damage arise from carelessness, accident or any other cause whatsoever in any way connected with the carrying out of his Contract. This Clause shall be held to include inter-alia, any damage to Building, whether immediately adjacent or otherwise and any damage to roads, streets, footpaths, bridges, or ways as well as all damage caused to the building, and the works forming the subject of this Contract by frost, rain, wind or other inclemency of the weather. The Contractor shall fully indemnify the Employer and hold him harmless in respect of all and any expenses arising



from any such injury or damage to persons or property as aforesaid and also in respect of all and any claim made in respect of injury or damage under any acts of Government or otherwise and also in respect of any award or compensation or damages consequent upon such claim.

- 8.2 The Contractor shall fully indemnify the employer against any loss, damage or deterioration for whatever reason, of all materials brought at site and especially material supplied by or paid for partly or wholly by the employer.
- 8.3 The Contractor shall reinstate all damage and loss of every sort mentioned in this Clause so as to deliver up the whole of the Contract works complete and perfect in every respect and so as to make good or otherwise satisfy all claims for damage to the property of the third parties.
- 8.4 The Contractor shall fully indemnify the Employer against all claims which may be made against the Employer by any member of the Public or other third party in respect of anything which may arise in respect of the works or in consequence thereof.
- 8.5 The contractor shall at his own expense arrange to effect from the date of commencement & maintain till the date of virtual completion of contract, with any licensed general insurance company, a POLICY OF INSURANCE (Contractor's All Risk Policy) to cover all such risks detailed above viz. loss, damage & third party liability etc. The policy shall be of an amount as mentioned in above in clause 9 and in the joint names of the LIC & contractor and shall be deposited with the employer and renewed as required from time to time during the currency of the contract.
- 8.6 The Contractor shall also fully indemnify the Employer against all claims which may be made upon the Employer, whether under the WORKMEN'S COMPENSATION ACT or any other statutory law in force during the currency of this Contract or at Common law in respect of any Employee of the Contractor or any Sub-Contractor and shall at his own expense effect and maintain until the Virtual completion of the work, with "licensed General Insurance Company" a POLICY OF INSURANCE of adequate amount in the joint names of the Employer and the Contractor against such risks and deposit such policy or policies with the employer & renew the same as required from time to time during the currency of the Contract.
- 8.7 The Contractor shall be responsible for anything, which may be excluded from the Insurance Policies above referred to, and also for all other damage to any property arising out of or incidental to the negligence or defective carrying out of the Contract.
- 8.8 In default of the Contractor insuring as provided above, or having insured failing to renew the same as required the Employer on his behalf may so insure/renew and may deduct the premiums paid from any monies due or which may become due to the Contractor together with penalty as the SDM deems appropriate.

- 8.9 The Contractor shall also fully indemnify the Employer in respect of any costs, charges or expenses arising out of any claim or proceedings at law and also in respect of any award of compensation of damages arising there from.
- 8.10 The Employer shall be at liberty and is hereby empowered to deduct fully the amount of any damages, compensation costs, charges and expenses arising or accruing any such claim of damage from any sum or sums due or to become due to the Contractor.
9. Actual quantities shall be measured for payment on the basis of the rates quoted. The quantities are to be read in conjunction with the specification and conditions of contract and the rates quoted shall be for doing all work as per specification complete, whether the same are reiterated or not. Unless otherwise incorporated with the tender as supplementary item/ items the rates quoted shall be inclusive of all costs and charges including arrangement for all temporary works in connection thereto shall be deemed to have been provided unless otherwise definitely called up with the tender.
10. All tools and tackles required for handling of equipments and materials at site of work as well as for their assembly and erection and also necessary test instruments shall be responsibility of the contractor.
11. Any extra item/ items that may be found necessary during the execution of the work and not originally for in the schedule may be paid based on the rate analysis for Extra/ Deviated items of work, co-efficient of labour and material wherever applicable shall be given with latest edition of CPWD rate analysis. Where such co-efficient are not available with CPWD rate analysis is to actual labour/ materials involved and recorded by Supdt. Engineer/ Executive Engineer/ AEE in executing the item shall be considered with an addition thereto to 15% to cover profit and other overhead charges, Rebate/escalation, if any offered by the contractor for the group under consideration shall not be considered for rate analysis for extra/Deviated items of work. The contractor will have to submit his claims for such extra/deviated items along with actual vouchers to the Competent Authority for verification of rates within seven days from taking up such work in hand.
12. The rates quoted by the tenderer in the tender must hold well throughout the currency of the contract.
13. The Contractor should make it a point that his **representative should be made available to the OS/Engineering Department everyday during office hours** for receiving work orders/ instructions etc in case his tender is accepted.
14. It may please be noted that in case of urgency/ priority, if the lowest approved contractor is not available for any reasons, then the work will be offered to other contractors. LIC reserves the right to entrust the work to any other enlisted contractors available at the lowest approved rate.

15. The Competent Authority may due to adequate reason as he thinks fit from time to time, terminate the Contract by giving one months notice. The Contractor should then leave the buildings under his group in a decent and workable condition, failing which LIC reserves the right to take any action as deemed fit against the Contractor.
16. **MINIMUM WAGES ACT:**
The Contractor shall pay rates of wages and observe hours of work and conditions of employment according to the existing rules under Minimum Wages Act. Further it shall be Contractors responsibility to ensure that he as his workmen wages which are not lower than the minimum prescribed by the Union Government and State Govt.
17. **MEASUREMENTS :**
- (i) The Contractor shall enter measurement of works executed in the prescribed format issued by LIC.
 - (ii) Part or final payment shall be released only after necessary measurement sheets are submitted by the Contractor duly verified by and cross-checked by Corporation's Engineer.
 - (iii) Contractor shall ensure that the method of measurement is in accordance with the Contract. The precision in measurement shall be as laid down as per the relevant IS codes. Any point of disagreement between the Contractor and the concerned Engineer pertaining to measurements shall be promptly referred to for the decision of the Competent Authority.
 - (iv) Extra/ deviated items shall be recorded by the Contractor only after duly authorized by the Corporation's Engineer.
 - (v) The work shall be preferably measured in the same sequence as executed. The measurements shall be signed at the end of each session of measurements on the day of recording, as the case may be, by both the parties (i.e. Measurer / Contractor / Site Engineer).
18. The Quarterly bill of the Annual Comprehensive Maintenance Contract are to be submitted by the Contractor by 7th of the next month, if they fail to submit their bills by 7th of the next month, then their claims are not liable for settlement unless approved by the Competent Authority.
19. **CONTRACT LABOUR ACT :**
The Contractor shall be responsible to register themselves under the Contract Labour (Regulation and Abolition) Act, 1970 and Building & Other Construction Workers (

Regulation of Employment & Condition of Services) Act, 1996 and rules there under and must comply with and carry out all the provisions and obligations under the said Act and Rules and furnish all information to Employer as may be required by it and shall also indemnify the Employer against any penalties claims etc, arising from any default on their art.

20. WATER & ELECTRICITY CHARGES:

The charges towards usage of water and electricity provided by Corporation shall be recovered @ 0.5% (zero point five percentages) of gross value of work and shall be recovered from the bills of the Contractor.

29. TAXES, DUTIES, LEVIES AND DEDUCTION AT SOURCE:

29.1 Deduction at source of Income Tax, etc on works contract shall be made by LIC of India as per the provisions prevailing from time to time from the Running Account or Final Bills and remitted to the concerned Taxation Authorities/State Government on behalf of the contractor.

29.2 The invoices submitted by the vendor should have their GST no. clearly printed on it. The tax amount should be clearly shown in the invoice. The vendor should also mention LIC's GSTIN no on the invoice uploaded by them on GST portal.

29.3 The vendor needs to display the invoice on the GST portal and remit the tax to the Govt. within specified period.

29.4 The measurement books along with the abstract are to be checked, corrected and accepted by the vendor and then only invoice with zero correction will be raised and uploaded by the vendor on GST portal.

29.5 The vendor should quote their rate considering all taxes/duties/levies/labour welfare cess etc. which are not subsumed in GST but excluding GST on works contract as applicable which will be paid extra at the rate prevailing at the time of billing. It is also advised to quote the rate after considering the input tax credit advantage and adjusting / deducting the same in the quoted rate/amount.

29.6 GST on works contract will be paid extra along with Bill payment as per applicable rate of GST at the time of billing.

30. The Contractor's offer should be reasonably fair enough to execute the items of work. If the offer is not found to be reasonable and workable, the tender is liable to be cancelled and Earnest Money Deposit be forfeited.

Sr. Divisional Manager

TERMS AND CONDITIONS & SCOPE OF WORK FOR COMPREHENSIVE ANNUAL MAINTENANCE CONTRACT OF VARIOUS AC UNITS

- 1) The contract period is for one Year from the date of commencement and may be extended by mutual acceptance for further period of one year. The rates shall remain fixed during the entire period of the contract.
- 2) LIC will hand over the AC's as mentioned in the tender to the AMC vendor before commencement of work in running conditions for CAMC /AMC. AMC vendor has to take over the list of ACs and should be checked immediately. If any AC is found not in running condition, it should be intimated to us before commencement. During contract, ACs AMC vendor has to maintain the ACs with effective cooling. During closing of contract, ACs shall be handed over to us in running conditions with effective cooling. In case, ACs are in not in running conditions during closing of contract, the cost of repair/replacement shall be recovered from vendor's dues/Security Deposit.
- 3) **The Technician's shall be available at HQ from 9:30 AM to 6.30 PM from Monday to Friday (except holiday) and mark his attendance in register. He will attend day to day maintenance of Air Conditioners related problem & report back.**
- 4) The annual maintenance contract is comprehensive in nature and is inclusive of all spare parts & accessories (such as compressor, outer and front grill cover, base tray, fan and blower motor, gas charging, operating knobs, filters, thermostat, capillary strainer, thermostat, switch fan blade, condensing oil, cooling oil, ventury, relays, starting and running capacitor, rewinding of stator coil, bearing, piston oil, over hauling and de scaling of cooling coil, condensing unit and cleaning of blower motor, changing of filter pad painting, AC grill, Body shutter etc.) which are required for the smooth & effective functioning of the AC units. The contract shall also include attending the breakdown calls as and when required.
- 5) The AC units shall be serviced once in three months. The routine quarterly comprehensive AMC work shall include:
 - Cleaning/ replacement of filters.
 - Checking operation of the controls of the air conditioners such as selector switch, thermostat relays remote control etc.
 - Checking air flow through the supply air grill, return air grill, condenser.
 - Checking operation of the voltage stabilizers and electrical power outlet/ MCB/MCCB.
 - Checking operation of drive motors and fans.
 - Checking air temperature at the following locations:-
 - i) Supply air grill
 - ii) Return air grill
 - iii) Inlet air condenser
 - iv) Outlet air from the condenser.

- Checking firmness of the supporting arrangement for the compressor, blower motor, air conditioners casing & fixing of the air conditioners etc.
 - Replacement of any component of the air conditioner (outdoor & indoor units, inlet & outlet pipelines, electrical connections etc. found defective after the above checks and tests.
 - Charging of refrigerant gas during the period of contract if need arises.
 - Replacement of spares as required for smooth functioning of AC units.
- 6) The overhauling of each AC unit (once during the period of contract or yearly shall include all the checks and tests as detailed above in point 2 and following additional works as given below:
- Cleaning of condenser & evaporator coils with suitable detergent/ chemical solutions and flushing with high pressure jets of water.
 - Greasing/ oiling of blower motors and all moving parts.
 - Prevention of rusting of units by application of suitable paint of approved shade.

The above works are to be completed within 15 (Fifteen) days of award of work.

- 7) Apart from above on call AMC services shall include attending to any complaint any time of the year on receipt of verbal / written complaint from the Engineer – in –Charge or any authorized LIC official. In case any defect cropped up, it shall be attended within 4 hrs at Division Head Quarters and within 24 hrs outside of Division HQ of getting information over telephone as and when is required. If defect requires machine to be shut down for more than three days or to be taken to factory, a stand by machine has to be provided. Non- compliance of this provision shall attract a penalty of Rs. 500/- (Rupees Five hundred only) per complaint per day or part thereof and the same shall be deducted from the AMC bill of the contractor.
- 8) Payment will be made on quarterly basis after getting proper acknowledgment from the respective Offices that maintenance is done satisfactorily. Contractor shall depute competent and skilled personnel for executing the works.
- 9) Prior confirmation has to be given to concerned LIC office for necessary gate pass etc for entry/exit permissions.
- 10) Contractor has to give proper authorization of Engineer/Supervisor responsible for maintenance of units and maintain proper record of services rendered.
- 11) In case the CAMC is not attended as per schedule then the penalty will be imposed and any defects cropped up due to non-attendance of the CAMC will be rectified on risks and costs of the vendor. This amount shall be recovered from any payments of the contractor lying with LIC.
- 12) Separate service reports are to be maintained for routine service and Break down services.
- 13) Contractor has to provide high standard of work in a disciplined manner and required to inform about the progress of the work to the Engineer –in –charge of LIC on day to day basis.
- 14) The rates shall be inclusive of any fault occurred due to electrical short circuit.



- 15)The rates shall be inclusive of any fault / mechanical damage due to external reasons.
- 16)AMC charges shall also include for deputing technician for changing the connection for heating system during winter season and again on cooling mode during summer this will also include the cost of replacement of existing damaged coil and heating elements.
- 17)After completion of the contract period the agency has to handover all the AC units & equipments in perfect working condition to LIC of India or their authorized representative.

Sr. Divisional Manager

Agreed and confirmed

Signature of company with seal and date



PRE CONTRACT INTEGRITY PACT

(This has to be filled up by the tenderer and to be submitted in with tender)

General:

This pre-bid pre-contract Agreement (hereinafter called the Integrity Pact) is made on..... day of the month of2026, between, on one hand, the Life Insurance Corporation of India (hereinafter referred to as "LIC") a statutory Corporation established under section 3 of Life Insurance Corporation Act 1956 (XXXI of 1956) and having its corporate office at "Yogakshema" Jeevan Bima Marg Mumbai 400021. (hereinafter called the "BUYER" which expression shall mean and include, unless the context otherwise requires, his successors in office assigns) of the First part. And M/s represented by Shri..... (hereinafter called the "BIDDER /SELLER" which expression shall mean and include , unless the context otherwise requires, his successors and permitted assigns) of the Second part.

WHEREAS the BUYER proposes to procure..... (Name of the Stores/ Equipment/Item) and the BIDDER/Seller is willing to offer/has offered the stores and

WHEREAS the BIDDER is a private company/public company/Government undertaking/partnership/registered export agency, constituted in accordance with the relevant law in the matter and the BUYER is performing its function under the LIC Act 1956.

NOW, THEREFORE,

To avoid all forms of corruption by following a system that is fair, transparent and free from any influence/prejudiced dealings prior to, during and subsequent to the currency of the contract to be entered into with a view to:-

Enabling the BUYER to obtain the desired said stores/equipment/item at a competition price in conformity with the defined specifications by avoiding the high cost and the distortionary impact of corruption on public procurement, and

Enabling BIDDERS to abstain from bribing or indulging in any corrupt practice in order to secure the contract by providing assurance to them that their competitors will also abstain from bribing and other corrupt practices and the BUYER will commit to prevent corruption, in any form, by its officials by following transparent procedures.

The parties hereto hereby agree to enter into this Integrity Pact and agree as follows:-

Commitments of the BUYER

- 1.1** The BUYER undertakes that no official of the BUYER, connected directly or indirectly with the contract, will demand, take a promise for or accept, directly or through intermediaries, any bribe, consideration, gift, reward, favour or any material or immaterial benefit or any other advantage from the BIDDERS, either themselves or for any person, organization or third party related to the contract in exchange for an advantage in the bidding process, bid evaluation, contracting on implementation process related to the contract.
 - 1.2** The BUYER will, during the pre-contract stage, treat all BIDDERS alike and will provide to all BIDDERS the same information and will not provide any such information to any particular BIDDER which could afford an advantage to that particular BIDDER in comparison to other BIDDERS.
 - 1.3** All the officials of the BUYER will report to the appropriate “**Chief Vigilance Officer**” of the Buyer any attempted or completed breaches of the above commitments as well as any substantial suspicion of such a breach.
- 2.** In case any such preceding misconduct on the part of such official(s) is reported by the BIDDER to the BUYER with full and verifiable facts and the same is prima facie found to be correct by the BUYER, necessary disciplinary proceedings, or any other action as deemed fit, including criminal proceedings may be initiated by the BUYER and such a person shall be debarred from further dealings related to the contract process. In such a case while an enquiry is being conducted by the BUYER the proceedings under the contract would not be stalled.

Commitments of BIDDERS

- 3.** The BIDDER commits itself to take all measures necessary to prevent corrupt practices, unfair means and illegal activities during any stage of its bid or during any pre-contract or post-contract stage in order to secure the contract or in furtherance to secure it and in particular commit itself to the following:-
- 3.1** The BIDDER will not offer, directly or through intermediaries, any bribe, gift, consideration, reward, favour, any material or immaterial benefit or other advantage, commission, fees, brokerage or inducement to any official of the BUYER, connected directly or indirectly with the bidding process, or to any person, organization or third party related to the contract in exchange for any advantage in the bidding, evaluation, contracting and implementation of the contract.
 - 3.2** The BIDDER further undertakes that it has not given, offered or promised to give, directly or indirectly any bribe, gift, consideration, reward, favour, any material or immaterial benefit or other advantage, commission, fees, brokerage or inducement to any official of the



BUYER or otherwise in procuring the Contract or forbearing to do or having done any act in relation to the obtaining or execution of the contract of any other contract with the government for showing or forbearing to show favour or disfavour to any person in relation to the contract of any other contract with the Government.

- 3.3** Foreign BIDDERS shall disclose the name and address of their Indian agents and representatives in India, and Indian BIDDERS shall disclose their foreign BUYERs or associates.
- 3.4** BIDDERS shall disclose the payments to be made by them to their agents/brokers or any other intermediary, in connection with this bid/contract.
- 3.5** The BIDDER further confirms and declares to the BUYER that the BIDDER is the original manufacturer/ integrator/authorized agent of the stores/equipment/items and has not engaged any individual or firm or company whether Indian or foreign to intercede, facilitate or in any way to recommend to the BUYER or any of its functionaries, whether officially or unofficially to the award of the contract to the BIDDER, nor has any amount been paid, promised or intended to be paid to any such individual, firm or company in respect of any such intercession, facilitation or recommendation.
- 3.6** The BIDDER, either while presenting the bid or during pre-contract negotiations or before signing the contract, shall disclose any payments he has made, is committed to or intends to make to agents, brokers or any other intermediaries, including officials of the BUYER or their family members, if any, in connection with the contract and the details of services agreed upon for such payments.
- 3.7** The BIDDER will not enter with other Bidders into any undisclosed agreement or understanding, whether formal or informal. This applies in particular to prices, specifications, certifications, subsidiary contracts, submission or non- submission of bids or any other actions to restrict competitiveness or to introduce cartelization in the bidding process.
- 3.8** The BIDDER will not accept any advantage in exchange for any corrupt practice, unfair means and illegal activities.
- 3.9** The BIDDER/Contractor will not commit any offence under the relevant India penal code (IPC) /Provision of corruption (PC) act .Further the bidder will not use improperly, for purposes of competition or personal gain, pass on to others, any information provided by the BUYER as part of the business relationship, regarding plans, technical proposals and business details, including information contained in any electronic data carrier. The



BIDDER also undertakes to exercise due and adequate care lest any such information is divulged.

3.10 The BIDDER commits to refrain from giving any complaint directly or through any other manner without supporting it with full and verifiable facts.

3.11 The BIDDER shall not instigate or cause to instigate any third person to commit any of the actions mentioned above.

3.12 If the BIDDER or any of the key personnel of the bidder, actively involved in the project is a relative of any of the actively involved personnel of the Buyer, the same should be disclosed.

The term 'relative' for this purpose would be as defined in section 2(77) of the Companies Act, 2013.

3.13 The BIDDER shall not lend to or borrow any money from or enter into any monetary dealings or transactions, directly or indirectly, with any employee or the BUYER.

3.14 The Bidder(s)/Contractor(s) who have signed the Integrity Pact shall not approach the Courts while representing the matter to IEMs and shall wait for their decision in the matter.

4. Previous Transgression

The BIDDER declares that no previous transgression occurred in the last three years immediately before signing of this Integrity Pact, with any other company in any country in respect of any corrupt practices envisaged hereunder or with any Public Sector Enterprise in India or any Government Department in India that could justify; BIDDER's exclusion from the tender process.

The BIDDER agrees that if it makes incorrect statement on this subject, or committed a transgression through a violation of any of the clauses of the commitments of bidder, BIDDER can be disqualified from the tender process or the contract, if already awarded, can be terminated for such reason.

5. Sanctions for Violations:

5.1 Any breach of the aforesaid provisions by the BIDDER or any one employed by it or acting on its behalf (whether with or without the knowledge of the BIDDER) shall entitle the BUYER to take all or any one of the following actions, wherever required:-

(i) To immediately call off the pre contract negotiations without assigning any reason or giving any; compensation to the BIDDER. However, the proceedings with the other BIDDER(s) would continue.



- (ii) The Earnest Money Deposit (in pre-contract stage) and/or Security Deposit/ Performance Bond (after the contract is signed) shall stand forfeited either fully or partially, as decided by the BUYER and the BUYER shall not be required to assign any reason therefore.
- (iii) To immediately cancel the contract, if already signed, without giving any compensation to the BIDDER.
- (iv) To encash the advance bank guarantee and performance bond/warranty bond, if furnished by the BIDDER, in order to recover the payments, already made by the BUYER, along with interest.
- (v) To cancel all or any other contracts with the BIDDER. The BIDDER shall be liable to pay compensation for any loss or damage to the BUYER resulting from such cancellation/recession and the BUYER shall be entitled to deduct the amount so payable from the money(s) due to the BIDDER.
- (vi) To debar the BIDDER from participating in the future bidding processes of LIC for a minimum period of five years which may be further extended at the discretion of the BUYER.
- (vii) To recover all sums paid in violation of this Pact by BIDDER(s) to any middleman or agent or broker with a view to securing the contract.
- (viii) Forfeiture of Performance Bond in case of a decision by the BUYER to forfeit the same without assigning any reason for imposing sanction for violation of this pact

5.2 The BUYER will be entitled to take all or any of the actions mentioned at para 5.1(i) to (viii) of this pact also on the Commission by the BIDDER or any one employed by it or acting on its behalf (whether with or without the knowledge of the BIDDER), of an offence as defined in chapter IX of the Indian Penal code, 1860 or Prevention of Corruption Act, 1988 or any other statute enacted for prevention of corruption.

5.3 The decision of the BUYER to the effect that a breach of the provisions of this pact has been committed by the BIDDER shall be final and convulsive on the BIDDER. However, the BIDDER can approach the Independent Monitor(s) appointed for the purposes this Pact.

6. Fall Clause:

6.1 The BIDDER undertakes that it has not supplied/is not supplying similar product/systems/items or subsystems having same scope of work, payment terms and all other applicable terms and conditions, at a price lower than that offered in the present bid in respect of any other Ministry/Department of the Government of India or PSU and if it is found at any stage of Bidding process that similar product/systems or sub systems/items was supplied



by the BIDDER to any other Ministry/Department of the Government of India or PSU at a lower price, then that very price, with due allowance for elapsed time, will be applicable to the present case and the difference in the cost would be refunded by the BIDDER to the BUYER, if the contract has already been concluded.

7. Independent Monitors:

7.1 The BUYER has appointed (hereinafter referred to as Monitors) for this Pact in consultation with the Central Vigilance Commission.

Name address of the Monitor(s):

Sri Sanjay Kr Srivastava, IAS(Retd), C-II, 2475, Vasant Kunj, New Delhi 110070, E-mail: srivastava.sk001@gmail.com

Sri Jose T Mathew, IFS(Retd), , House No. 37/930, Ebrahim pillai Lane, Via Kakkanad, Thrikkakara – 682021, Dt. Ernakulam, Kerala, E-mail: itmat507@gmail.com

7.2 The task of the Monitors shall be to review independently and objectively, whether and to what extent the parties comply with the obligations under this Pact.

7.3 The Monitors shall not be subject to instructions by the representatives of the parties and perform their functions neutrally and independently. It will be obligatory for him to treat the information & documents of the Bidder /Contractor as confidential.

7.4 Both the parties accept that the Monitors have the right to access all the documents relating to the project/procurement, including minutes of meetings.

7.5 As soon as the Monitor notices, or has reason to believe, a violation of this pact, he will so inform the **Executive Director (E & OS), LIC**.

7.6 The BIDDER(s) accepts that the Monitor has the right to access without restriction to all Project documentation of the BUYER including that provided by the BIDDER. The BIDDER will also grant the Monitor, upon his request and demonstration of a valid interest, unrestricted and unconditional access to his project documentation. The same is applicable to Subcontractors. The Monitor shall be under contractual obligation to treat the information and documents of the BIDDER/Subcontractor(s) with confidentiality.

The Monitor has also signed declarations on "Non- Disclosure of Confidential Information" and of "Absence of Conflict of Interest". In case of any conflict of interest arising at a later date, the IEM shall inform Chairman, LIC and recues himself/herself from that case.

7.7 The BUYER will provide to the Monitor sufficient information about all meetings among the parties related to the Project provided such meetings could have an impact on the contractual



relations between the parties. The parties will offer to the Monitor the option to participate in such meetings.

7.8 The Monitor will submit a written report to the **Chairman, LIC** within 8 to 10 weeks from the date of reference or intimation to him by the BUYER /BIDDER and, should the occasion arise,

submit proposals for correcting problematic situations.

7.9 If the Monitor has reported to the Chairman, LIC, a substantiated suspicion of an offence under relevant IPC/PC Act, and the Chairman LIC has not, within the reasonable time taken visible action to proceed against such offence or reported it to the Chief Vigilance Officer, the Monitor may also transmit this information directly to the Central Vigilance Commissioner.

8. Facilitation of Investigation:

In case of any allegation of violation of any provisions of this pact or payment of commission, the BUYER or its agencies shall be entitled to examine all the documents including the Books of Accounts of the BIDDER. The BIDDER shall provide necessary information and documents in English and shall extend all possible help of the purpose of such examination/inspection.

9. Law and Place of Jurisdiction:

This Pact is subject to Indian Law. The place of performance and jurisdiction is the seat of the BUYER.

10. Other Legal Actions:

The actions stipulated in this Integrity Pact are without prejudice to any other legal action that may follow in accordance with the provisions of the extent law in force relating to any civil or criminal proceedings.

If the Contractor is a partnership or a consortium, this agreement must be signed by all partners or consortium members.

Changes and supplements as well as termination notices need to be made in writing.

11. Validity:

1.1 The validity of this Integrity Pact shall be from date of its signing and extend upto 12 months after the last payment under the contract. In case BIDDER is unsuccessful, this Integrity Pact shall expire after six months from the date of the signing of the contract.

12.2 Should one or several provisions of this Pact turn out to be invalid; the remainder of this



pact shall remain valid. In this case, the parties will strive to come to an agreement to their original intentions.

13. The parties hereby sign this Integrity Pact at.....on.....

BUYER

BIDDER

Name of the Officer:

CEO:

Designation

Deptt./

Witness

1.....

1.....

2.....

2.....

List of Air Conditioners installed in various Offices under Muzaffarpur DO

S.No.	Name of Deptt	1.5 Window AC	1.5TR Split AC	2TR Split AC	2 TR CASSETT E AC	5.5TR Ductable AC	8.5 TR Ductable AC	Stabilizer 4/5KVA (Aprox)
1	Division office	28	26	0	0	11	0	0
2	MBO-1	04	0	0	0	04		0
3	MBO-2	19	10	0	0	0		29
4	MBO-3	0	11	03	08	0		02
5	AHIYAPUR S.O.	0	05	0	0	0		0
6	RAXAUL	20	10	0	0	0		0
7	JAINAGAR S.O.	06	0	0	0	0		0
8	BETTIAH	28	09	0	0	0		37
9	SITAMARHI	02	0	0	0	0		0
10	DARBHANGA	0	02	0	0	0		2
11	BAGHA	02	0	0	0	0		0
	Total	109	73	03	8	15	0	70

NB: Nos. of ACs/Stabilizers with their type and capacity may be varied depends upon replacement of ACs time to time and ACs will be added after expiry of guarantee period wherever ACs are in warranty period. Out of above ACs rented building will also be cover under AMC which are installed for IT deptt.

Sr. Divisional Manager



TENDER CONDITION FOR PAYMENT

Contractors are requested to furnish below mentioned particulars so that we can refund / release their payments through NEFT / RTGS. This has to be treated as the part of the Tender condition.

Sl.No.	Description	Remarks
1.	Name of the beneficiary (vendor name) as in bank records.	:
2.	Beneficiary's Account Number	:
3.	Account type (Savings Account, Current Account, etc.)	:
4.	Beneficiary's Bank – Branch	:
5.	Bank's MICR code	:
6.	Beneficiary's Bank IFSC Code	:
7.	Beneficiary's contact number	:
8.	Beneficiary's e-mail ID, if any	:
9.	PAN NO.	:
10.	GST NO.	:

- N.B. i) No payment will be made by Cash/Cheque. Payment will be made only through ECS.
- ii) All new Contractors as well as existing contractors have to submit the bank details with every tender.
- iii) **GST NO. OF LIC OF INDIA, BIHAR IS 10AAACL0582H2ZO**
- iv) The necessary documents list to be attached along with tender: -
- GST Registration Certificate
 - PAN card & KYC Details
 - DD/ Cheque/ Cash of Rs. 500.00 + GST (Rs.90.00) and Rs. 17000.00 EMD in favour of L.I.C. Of India, payable at Muzaffarpur.
 - One cancelled cheque (for NEFT details)
 - Letter of empanelment of respective Division or any other related documents

Signature of the Contractor
With date & seal

Sr. Divisional Manager

SCHEDULE OF QUANTITY

**TENDER FOR COMPREHENSIVE ANNUAL MAINTENANCE CONTRACT OF AIR
CONDITIONING UNITS INSTALLED AT OFFICES UNDER MUZAFFARPUR
DIVISION FOR FY 2026-2027**

PART-A

1	2	3	4	5	6
S. No.	Description of Item	Qty.	Annual/ Rate per unit(Rs.)	Unit	Amount (Rs.)
1	Annual comprehensive maintenance including attending breakdown complaints as per the terms and conditions of the contract for following capacity of AC units including remote & voltage stabilizers if provided.				
a)	Window type AC unit of capacity 1 TR of any make	0	2,500.00	Each/year	0
b)	Window type AC unit of capacity 1.5 TR of any make	109	3,000.00	Each/year	327000
c)	Window type AC unit of capacity 2.0 TR of any make	0	3,500.00	Each/year	00.00
d)	Split type AC of 1.5 TR capacity of any make	73	3,500.00	Each/year	255500
e)	Split type AC of 2 TR capacity of any make	03	4,000.00	Each/year	12000
f)	Mega Split type AC of 3.0 Ton capacity of any make	0	4,500.00	Each/year	00
g)	Ducatable type 5.5 TR Capacity any make	15	12,500.00	Each/year	187500
h)	Ducatable type 8.5 TR Capacity any make	0	18,500.00	Each/year	00.00
i.)	Ducatable type 11 TR Capacity any make	0	24,000.00	Each/year	00.00
j.)	Cassette type of 2TR capacity of any make	08	5,000.00	Each/year	40000.00
2	Stabilizer 4KVA/5KVA (All makes)	70	600.00	Each/ year	42000.00
	Gross Total				864000.00

PART-B

1	2	3	4	5	6
S. No.	Description of Item	Qty.	Rate per unit (Rs.)	Unit	Amount (Rs.)
1	Dismantling, Shifting & Re-installation of 1.5/2TR Window AC in one building to another building including gas charging & transportation charged in all respect.	1	3500.00	Nos.	3500.00
2.	--- DO--- as above but 1/1.5/2 TR Window AC in same Building	1	3000.00	Nos	3000.00
3.	Dismantling, Shifting & Re-installation of 1.5/2 TR Split AC in one building to another building including gas charging & transportation charged in all respect.	1	1500.00	Nos	1500.00
4.	--- DO--- as above but 1/1.5/2 TR window AC in same Building	1	1000.00	Nos	1000.00
5.	Supply and fixing of Cooper Pipe for suction & liquid line 2 runs combined for split AC, in case of 1.5 TR split AC copper suction pipe 12.5 mm and delivery pipe 6.3 mm	1	800.00	RM	800.00
5 a	Supply and fixing of Cooper Pipe for suction & liquid line 2 runs combined for split AC, in case of 2 TR split AC copper suction pipe 15.87 mm and delivery pipe 9.52 mm	1	950.00	RM	950.00
6.	Supply & Laying of 3 core PVC sheathed un-armoured copper cable 2.5 Sq.mm from outdoor unit to indoor unit.	1	180.00	RM	180.00
7.	Supply, installation, testing and commissioning of drain line with HDPE pipe complete with U traps having cloning facilities of 32 mm PVC drain pipe insulated with 9mm thick	1	160.00	RM	160.00
8	Supplying & installation of MS fabricated ODU cage/structure for installation of our door units with all accessories including ribbed neoprene VI pads, painting over a coat of red oxide.	1	4500.00	No.	4500.00
9	Installation, testing and commissioning of 1/1.5/2 TR Window AC in the window opening after providing wooden frame, ply, and carpentry work etc.	1	2000.00	No.	2000.00
10	Installation, testing and commissioning of 1.5/2 TR Split including suitable MS angle base channel, flat etc. For indoor & outdoor unit.	1	2500.00	No.	2500.00
11	Dismantling of 1.5/2TR Split AC and handing over the same to LIC	1	800.00	No.	800.00
12	Dismantling of 1/1.5/2TR window AC and handing over the same to LIC	1	500.00	No	500.00
13	Gas Charging of 1.5/2.0 Tr Split AC	1	2000.00	No.	2000.00

14	Labour Charges for servicing of ACs/WC	1	650.00	No.	650.00	6,500.00
15	Dry Service	1	650.00	No.	650.00	6,500.00
16	Wet Service	1	650.00	No.	650.00	6,500.00
17	Installation charges all type except window	1	1500.00	No.	1500.00	15,000.00
18	Gas charges Window 1/1.5/2TR	1	2400.00	No.	2400.00	24,000.00
19	Gas charges Split 1.5/2/3 TR	1	2800.00	No.	2800.00	28,000.00
20	Ductable 5.5TR	1	9500.00	No.	9500.00	95,000.00
21	Ductable 8.5TR	1	13500.00	No.	13500.00	00.00
22	Replacement of new compressor for 1.5/2TR window/Splt ACs	1	10,000.00	No.	10,000.00	1,00,000.00
23	Replacement of new compressor for 5.5TR Ductable ACs	1	35,000.00	No.	35,000.00	1,00,000.00
24	Replacement of new compressor for 8.5TR Ductable ACs	1	45,000.00	No.	45,000.00	00.00
25	Replacement of new compressor for water Coolers	1	9,000.00	No.	9,000.00	90,000.00
26	Replacement of new Fan Motors	1	4,000.00	No.	4,000.00	40,000.00
27	Replacement of new Condenser/Cooling Coil	1	6,500.00	No.	6,500.00	65,000.00
28	Replacement of new Remote PCB	1	1,500.00	No.	1,500.00	7,500.00
29	Man PCB Coil window /split	1	4,000.00	No.	4,000.00	20,000.00

Note: The Technician's shall be available at HQ from 09.30 AM to 06.30 PM from Monday to Friday (except holiday) and mark his attendance in register. He will attend day to day maintenance of Air Conditioners related problem & report to the concerned official. For outside Muzaffarpur they should also attend on information received on priority basis i.e within 24 hours.

CONTRACTOR

Sr. Divisional Manager

SUMMARY

Note: Tenderer is to be quote in a percentage BELOW/ AT PAR/ ABOVE on the grand total amount only. Trade/ item wise percentage, if quoted will not be accepted and such tenders shall be considered non bonafide. Quoted rate will be applicable on Part “A” & “B” also. Part “B” will be operated before AMC only.

Quote the percentage rate up to **TWO DECIMAL** only.

Estimated Amount = Rs.8,64,000.00

In Words = (Rupees Eight Lac Sixty Four Thousand only)

Quoted Percentage Above	(+) In figure	
		In Words
Quoted AT Below	(-) In figure	
		In Words
Quoted AT PAR	= In figure	
		In Words

CONTRACTOR