LIC भारतीय जीवन बीमा निगम

Life Insurance Corporation of India

Instructions to Bidder/Applicant

1. The Tender/Application forms will be available between 05.03.2026 to 19.03.2026 between 11.00 am to 5.00 pm on week days (excluding Saturday, Sunday and Holidays). The Tender forms can be downloaded from our website: www.licindia.in/tender.
2. The last date of receipt of application is 20.03.2026 up to 3.00 pm.
3. Premises can be inspected from 05.03.2026 to 19.03.2026 between 11.00 am to 4.00 pm on week days (excluding Saturday, Sunday and Holidays). The intended/interested bidder/applicant may contact the following official for inspection of premises purpose.
   Manager(Estates)D. M.
   Life Insurance Corporation of India,
   Divisional Office, Estate Department,
   1st Floor, National Insurance Building,
   S. V. Patel Marg
   Nagpur -440001 Mob:**9949788285/8779196527.**
4. The offer received after the last date and time mentioned above shall be rejected. In case the last date of issue/receipt/opening of tender form in declare/happens to be public holiday, the tender will be issued/received and opened on the following/next working day at the same time.
5. The application should be sent in sealed cover super scribed
   "Application for leasing office space 'addressed to:
   The Manager(Estates)
   Life Insurance Corporation of India,
   Divisional office, Estate Department,
   1st floor, National Insurance Building,
   S.V. Patel Marg,
   Nagpur-440001.
6. The Bids will be opened on 21.03.2026 at 11.30 am in the presence of the bidders or their authorized representatives, if any, who choose to attend.
7. The applicant should state the nature of intended usage of premises, giving full Name, Address, Tel. No. of the person for contact.
8. The Rent per month should be quoted per sq. ft. area exclusive of Taxes, separately for the interested premises.
9. Brokers will not be entertained.

The Sr. Divisional Manager, Nagpur reserved the right to accept any Bid Tender/Application or to reject any or all Bid/Tender/Application at his sole discretion without assigning reasons thereof.

Place: Nagpur
Date: 05.03.2026

Sr. Divisional Manager

Declaration by the Bidder

I have gone through all the above instructions and agree to abide by them.

Signature of Bidder with seal