E -TENDER FOR
ANNUAL RATE CONTRACT for Supply/ Refilling / Maintenance/ Servicing and AMC of fire extinguishers installed in Divisional Office and various branches under Delhi Divisional Office -2

Tender No- LIC/DO/2/AMC/Firefighting/06

S. NO.	CONTENTS	PAGE NO.
1.	Letter to contractor from Sr. Divisional Manager	2-3
2.	Letter from contractor to Sr. Divisional Manager	4-5
3.	Appendix to conditions of contract / special conditions	6-7
4.	E - tendering programme & key dates	8
5.	Instructions in regard to submission of tender	9-10
6.	Annexure "A" Group list of LICI properties/buildings under DO-II	11-12
7.	General Terms & Conditions of contract	13-14
8.	Special conditions of work, types of extinguishers	15-18
9.	Schedule of Quantities	19-21
10	FINANCIAL BID	22
11	TECHNICAL BID	23

LETTER TO CONTRACTOR FROM Sr. Divisional Manager

REF:DO-II / ARC/Fire Extinguisher Dated:

To,

M/s----------

Dear Sir/Sirs,

RE: ANNUAL RATE CONTRACT for Supply/ Refilling / Maintenance/ Servicing and AMC of fire extinguishers installed in Divisional Office and various branches under Delhi Divisional Office -2,Tender No-LIC/DO/2/AMC/Firefighting/06

1) We hereby publish the TENDER on e-Tendering Portal (Website) through **http://lic.etenders.in** or www.tenderwizard.com/lic**Electronic Mode** hereinafter referred as "**eTendering**".

2) Please note that copy of above e-Tender can be downloaded from above portal (website) and should be mandatorily submitted in **Online Electronic Mode** hereinafter referred as "**Online Offer**". The submission of Online offer duly Encrypted & Digitally Signed on above portal should be in prescribed Electronic Forms (Online) available on above portal for respective tender in Online Envelope(s) on or before **As per the Key Dates mentioned in the tender document and online portal for above tender.**

3) The bidders should submit **Earnest Money Deposit Instrument of Rs.3000.00 (Rupees Three thousands only)** and Tender Cost **of Rs.500.00 (Rupees Five Hundred only) Plus GST @ 18%** (total of Rs. 590.00) in a sealed Envelope in the form of **crossed demand draft on a Nationalized Bank in favour of "Life Insurance Corporation of India" payable at New Delhi /NEFT payment (Details given in the tender)** will be received at the office of Sr. Divisional Manager at above address **as per the Key Dates** and the e-Tenders will be opened at **As per the Key Dates** in the presence of contractors or accredited representatives, who wish to attend the online Tender Opening process. The bidders can view the Tender Opening details through their respective Login IDs on the above mentioned e-Tender portal (Website). The Tenderer should ensure that their tender is received **Online Electronically** on or before the due date and time as specified in **"Key Dates"** in the Tender Document and above mentioned Portal (website). **Please note that above e-Tendering System is an automatically time locked system which will be locked immediately as soon as due date and time is over and will not accept any offer after that. So, the tenderer are strictly advised to do their process well before the due date and time to avoid any such instances.**

4) Instructions In regard to Submission of tenders on Electronic Tendering System (ETS) is attached in the Tender document. The tenderers are advised to carefully read the above document for understanding of e-Tendering System. The above instructions will supersede all the terms & conditions mentioned for submission of tender in document.

5) The Life Insurance Corporation of India does not bind itself to accept the lowest or any tender.

Yours faithfully,

Sr. Divisional Manager

LETTER FROM CONTRACTOR TO Sr. Divisional Manager

To,

The Senior Divisional Manager,
Life Insurance Corporation of India,
Delhi Divisional Office-II,
Scope Minar, Core-II, 9th Floor,
New Delhi - 110 092

Dear Sir,

RE: ANNUAL RATE CONTRACT for Supply/ Refilling / Maintenance/ Servicing and AMC of fire extinguishers installed in Divisional Office and various branches under Delhi Divisional Office -2. Tender No-LIC/DO/2/AMC/Firefighting/06

1. Having examined the Specifications, conditions of tender, form of Percentage rate contract, Schedule of Quantities relating to the above work of the tender and the drawings and having visited and examined the site of the proposed works and having inquired the requisite information relating thereto as affecting the tender invited by you on behalf of the Life Insurance Corporation of India, I/We, the undersigned hereby offer to construct, execute, complete and maintain the proposed works on Item rate basis in strict accordance with the contract conditions and specifications for the sum as mentioned in the General Summary as may be ascertained in accordance with the said conditions.

2. I/We undertake to complete and deliver the whole of the work within a period as specified in Appendix to the Conditions of Contract from the date of issue of intimation from you that the tender has been accepted and upon receiving possession of the site. I/We shall be under the obligation to pay the sum of as stated in the Appendix to the Conditions of Contract for every day that the works shall remain incomplete, damages as compensation subject to the conditions of contract relating to an extension of time.

3. I/We enclose herewith my/our tender along with Earnest Money remittance of **Rs.3000.00 (Rupees Three thousands only)** and Tender Cost of **Rs.500.00 (Rupees Five hundred only) Plus GST @ 18% (Total of Rs.590.00)** in separate sealed envelopes in the form of **crossed demand draft on a Nationalized Bank in favour of "Life Insurance Corporation of India" payable at New Delhi / NEFT (Details Given in the tender).** I/ we hereby agree this sum shall be forfeited by the Life Insurance Corporation of India in the event of my/our tender being accepted and I/We fail to execute the contract when called upon to do so.

   I/We note that earnest money remittance in form other than CROSSED DEMAND DRAFT ON AN NATIONALIZED/SCHEDULE BANKS AT DELHI / NEW DELHI/ **NEFT payment** shall be accepted.

4. In the event of the tender being accepted:

   a. I/We, note that the Earnest Money Deposit of Rs.600/- shall be retained as part of the security deposit. Additional amount of security deposit shall be deposited by the contractor in lieu of remaining part of Security Deposit.

5. I/We note that the Earnest Money deposited by me/us would be refunded to me/us.

   a. On expiry of the validity of the tender or earlier, at the discretion of Chief Engineer/ Senior Divisional Manager in case my/our tender is not accepted.

Yours faithfully,

(SIGNATURE OF THE CONTRACTOR)
(With Official Seal)

NAME OF THE PARTNER OF THE FIRM
OR
NAME OF THE PERSON HAVING POWER OF ATTORNEY TO SIGN THE CONTRACT
(CERTIFIED TRUECOPY OF THE POWER OF ATTORNEY SHOULD BE ATTACHED)

APPENDIX TO THE CONDITIONS OF CONTRACT

Re:- ARC for Supply/ Refilling / Maintenance/ Servicing and AMC of fire extinguishers installed in Divisional Office and various branches under Delhi Divisional Office -2.

S.No.	Description	Remark
1	EMD	Rs. 3000 (Rupees Three thousands only)
2	Date of commencement	1.Either 3 days from the date of issue of acceptance letter **OR** 2. The day on which the contractor is instructed to take over the possession, whichever is earlier.
3.	Duration of Contract	**From the date of acceptance of the tender for one year.**
4	Period of honouring Bill	21 days from date of submission of bill based on joint measurements.
5	Defects Liability Period	Six months from the date of completion of work.
6	Standing Security Deposit	**5 % of the accepted tender amount of a year**. The Security Deposit has to be deposited with LIC of India within **7 (seven) days from the date of receipt of Letter of Acceptance** from LIC of India. Security Deposit can be in the form of in the form of Demand Draft/Banker's Cheque from any scheduled bank drawn in favour of "LIC of India" payable at New Delhi. The total security deposit will be released without any interest, after successful completion of the Contract Period and handover of the entire installation to LIC or their authorized representatives in perfect working condition; subject to deductions for any appropriations there of required to be made by LIC of India as per the conditions of the contract.
7	Recovery of Electricity charges & water charges	**0.5 %** of the gross value of work done
8	Contract labour act	Contractor to obtain labour license before commencement of work if applicable.
9	Insurance Policies	All risks policies covering third party risk for required amount and workmen compensation policy for a minimum required number of workmen before commencement of work.
10	Taxes & Duties	Quoted rates shall be exclusive of GST. All statutory deductions shall be made from the bills. Income tax and GST shall be dealt with as per law as notified by Government of India from time to time. Any statutory taxes promulgated by

		State / Central legislatures that may be introduced subsequently after the submission of Tender & Acceptance shall be examined as per law. Similarly financial impact due to any variation in tax or tax structure shall be examined as per law. All deductions/penalties/buyback etc. will attract GST as per the law. This clause will supersede all provisions related to taxes & duties given in the tender elsewhere.
11	GST Registration	The tenderer has to provide the SGST/IGST/CGST registration details as applicable. The same has to be uploaded and is mandatory.

E-Tendering Programme

1. Online bids are hereby invited for the works mentioned below through online e-Tendering System portal **http://lic.etenders.in** or www.tenderwizard.com/lic **from the intended contractors.**

RE: ARC for Supply/ Refilling / Maintenance/ Servicing and AMC of fire extinguishers installed in Divisional Office and various branches under Delhi Divisional Office -2.

S. No.	Name of Work	Earnest Money Deposit	Tender Document Fee
1.	**As mentioned above**	**Rs. 3000.00**	**Rs. 500.00 + GST @ 18% (Total Rs.590.00)**

2. Possession of Digital Signature Certificate (DSC)and registration of the contractors On the portal i.e.**http://lic.etenders.in** is a prerequisite for e-Tendering.

3. For Digital Certificate issuance you may please contact our Service provider
   1) Antares Systems Limited, 24, Sudha Complex, III Stage, IV Block, Basaveshwaranagar, Bangalore-560079,Ph: 4048 2113
   2) Unit No. 202-203, 2nd Floor, HB Twin Tower, Tower-1, Netaji Subhash Place, Pitampura, new Delhi-110034

Help Desk Contact Details: -

1) Mr. Lokesh, (E-mail: lokesh.hr@antaressystems.com)

Ph: 09686115304 & 08040482140

2) Mr. Rajesh kumar , (E-mail: rajeshkumar1023@etenderwizard.com

Ph: 9870393814

Key Dates:

Sr. No.	Department Stage	Start Date and Time	Expiry Date and Time
1	Release of Tender document	28.02.2026 10.00 Hrs	09.03.2026 15.00 Hrs
2	Downloading of Tender Document through online e-Tendering System portal	28.02.2026 17.00 Hrs	09.03.2026 15.00 Hrs
3	Deposit of Tender fee & EMD	As above	
a	In case of Demand draft (in sealed envelope)	28.02.2026 17.00 Hrs	09.03.2026 15.00 Hrs
b	In case of NEFT payment	28.02.2026 17.00 Hrs	09.03.2026 15.00 Hrs
4	Online submission of tender	28.02.2026 17.00 Hrs	09.03.2026 15:00 Hrs
	Opening of Technical BID	10.03.2026 15.30Hrs	
5	Opening of Financial BID	Will be defined later	

INSTRUCTIONS IN REGARD TO ONLINE SUBMISSION OF TENDERS

NOTE: Contractors are requested to note that non-compliance of the following instructions is liable to render their tenders non-bonafide.

1. Address to which Demand draft EMD and Tender Fee in a sealed envelope marked "**EMD&Tender fee for e- Tender ARC for Supply/ Refilling / Maintenance/ Servicing and AMC of fire extinguishers installed in Divisional Office and various branches under Delhi Divisional Office -2** is to be submitted**:-**

The Senior Divisional Manager, LIC of India, DO-II, 9th Floor, Scope Minar, Core-II, New Delhi -110092.

A scan copy of the Demand Draft is to be uploaded in the portal. In case of NEFT Payment the Receipt of NEFT is to be uploaded. The Payment OF EMD and Tender fee can be made together through NEFT.

The account details for NEFT/RTGS transactions follows:

Name of Account Holder	Life Insurance Corporation of India
Name of Bank	UNION BANK OF INDIA
16 Digit Account No.	510341000687313
IFSC code	UBIN0905062

2. **Last date for submission of on-line tender: 09.03.2026 up to 15.00 Hrs.**

3. Tenderer should ensure that their tenders are submitted electronically before in the date and time specified above.

4. Tenderer should fill in all the relevant information in prescribed templates/forms and put his Digital signature on the relevant places as required in the e-tendering System.

5. The schedule of Quantities should be filled in as per the format given in the online e-Tender.

6. The Schedule of quantities should be filled as follows :

1)Contractors should quote their item rates in figure in the portal.

2)No alterations or additions are to be made by the contractors of the text of the Schedule of these tender papers. Violation of this instruction entails rejections of the tender at the discretion of the Sr. Divisional Manager.

3) Any tender which proposes any alterations to any of the condition/s laid down or which proposes any other conditions of any description whatsoever is liable to be rejected at the discretion of the Sr. Divisional Manager.

4) Contractors are warned that Cash, or En-cashable Cheque, or Bank or Insurance Guarantee, or Fixed Deposit receipt in lieu of the aforementioned form of Earnest Money remittance will not be accepted

5) Tenders containing errors are liable to be considered non-bonafide at the discretion of the Sr. Divisional Manager

6) Tenderer should note that tender should remain open for consideration for a minimum period of **THREE MONTH** from the date fixed for the receipt of tenders.

7) The Contractor is required to check the numbers of the pages and should any page be found missing or in duplicate, or the figure or writing in district, be must inform the Sr. Divisional Manager at once and have the same rectified. Should the Contractor be in doubt about the precise meaning of any item or figure, for any reason may be decided upon before the date for the submission.

No liability whatsoever will be admitted nor claim allowed in respect of errors in the submitted tender due to missing / duplicate pages , indistinct writing or any other error in the tender document , which should have been rectified in the manner described above.

Sr. Divisional Manager

Annexure "A".

GROUP LIST OF LICI PROPERTIES/ BUILDINGS

Branch Offices

S.No.	Br.	Address
1	**11B**	Ist & 2nd Floor , Plot NO 6, "Jeevan Pragati", Laxmi Nagar District Centre, Laxmi Nagar, Delhi -92.
2	**11D**	3rd & 4th Floor , Plot NO 6, "Jeevan Pragati", Laxmi Nagar District Centre, Laxmi Nagar, Delhi -110092.Phone No. 22543232, 23848092
3	11E	16-A, Kamla Nagar, Delhi – 110007.Phone No. 23846219, 23840543
4	11H	B-2, 147, Bypass Palwal, Haryana., Phone No. 252398, 243370
6	11K	D.R.CHAMBERS, 12/56, Deshbandhu Gupa Road, Karol Bagh, New Delhi – 110005, Phone No. 28833279, 28833280, 28833281
5	**11L**	Plot no. -16, I-Block, Sector -1, DSIDC, Near ITI, Narela Delhi – 110040, Phone 27787925
7	11M	13 & 14, Plot No.487,Julfe Bengal, Main G.T.Road, Dilshad Garden, Delhi – 110095, Phone No. 28822520, 28822521, 28822522
8	11P	29/30, Anuvrat Tower, Wazirpur Community Delhi. – 110052, Phone No. 28877232, 28877233,
9	11U	SCO-34, Sector - 12, HUDA Complex, Faridabad, Haryana-121007, Phone 2283583, 2223827, 2285934
10	12B	Plot No.-3, First Floor, Splendour Forum Building, Jasola, Sarita Vihar Delhi. Phone 22050980, 22050981
11	12C	3909-3912, Hamilton Road, Mori Gate, Delhi.-06, Ph 23979976
12	12D	Aditya Mega Mall, 29-31, First Floor, CBD Ground, Near. Karkardooma Delhi -110032, Ph. 28822354, 28822355, 28822356
13	12F	Triupati Balaji Building, 13/14 DDA Shopping Centre, PKT-II,, Delhi. Mayur Vihar Phase -1, DELHI-91
14	12J	State Bank of India Complex, G.T Road, Ballabhgarh, Haryana. Phone 2242962, 2242792
15	12K	F-149, Main Bazar, Lal Bldg., Laxmi Nagar Delhi -110092.
16	12L	B-125, Hardev Puri Main Road, Sikka Neet house, Near Durga Puri Chowk, Shahdara, Delhi - 110093, Phone No. 22812658, 22812486
17	12P	Roop Nagar , Delhi
18	12R	86, Sector – 16, Old City, Faridabad, Haryana.
19	12T	Sachdeva Corporate Tower, 7th Floor, Plot No. -8,DDA Complex, Sector – 8, Rohini, Delhi. -85 Ph. 28877236, 28877237, 28877238
20	**114**	15/16, Sterling House, Netaji Subhash Marg Darya Ganj, Delhi – 110002. Phone No. 23240314, 23240343
21	**116**	Laxmi Insurance Bldg. Ist Floor, Asaf Ali Road Delhi – 110002.
22	**123**	Adarsh Nagar, Near Metro Station, TVS showroom Azad pur, Delhi
23	**126**	Bharat Base Bldg., 1st floor, 10 Darya Ganj, Delhi – 110002.

24	**312**	31,Community Center, New Friends Colony, New Delhi – 110065.
25	314	36, Neelam Bata Road Faridabad, Haryana.
26	**320**	Laxmi Insurance Bldg.2nd Floor, Asaf Ali Road Delhi – 110002.
27	**326**	Jeevan Raksha Bldg. 12/1, 1ST floor, Asaf Ali Road Delhi -110002.
28	**327**	Sunlight Insurance Bldg. 1st Floor, Asaf Ali Road Delhi – 110002.
29	1021	18/60, Geeta Colony, Near Bhagat Singh Park, Delhi-110031 Phone no. 22043553, 22043554
30	MSTC	Asaf Ali Road, Delhi.
31	C.Zone	Jeevan Pragati , 2nd Floor , Lakshmi Nagar
32	RMF	Seemapuri Border, Shahdra Delhi.
33	DO-II,	Scope Minar Jeevan Pragati Bldg. Plot No. – 6, Laxmi Nagar Delhi

Satellite offices

34	SO-11B	Shreshtha Vihar Delhi.
35	SO-11E	K2-59, Central Market, Near Lal Hospital, Lajpat Nagar, Delhi.
36	SO- 11H	Main Market, Opp. Aggarwal Dharamshala, Old GT Road, Near Main Bus stand, Hodal, Haryana.
37	SO- 11M	F-214, Krishna Nagar Delhi.
38	SO-12B	B-1/I-1, Mohan Cooperative Industrial Estate, New Delhi - 110044.
39	SO-12T	Samaypur Badli. Delhi 110042.
40	SO-123	Bharat Base Bldg., 1st floor, 10 Darya Ganj, Delhi – 110002.
41	SO-314	DSS-24-25, Sect-31, HUDA Market, Faridabad-121008, Ph-01292252602.
42	SOCLIA-123	Netaji Subhash Palace, Wazirpur, New Delhi

General Terms and Conditions of contract- Tender No-LIC/DO/2/AMC/Firefighting/06

S.No.	DESCRIPTION	
1	Name of work :	ARC for Supply/ Refilling / Maintenance/ Servicing and AMC of fire extinguishers installed in Divisional Office and various branches under Delhi Divisional Office -2.
2	Estimated Contract Value	**Rs. 59460.00 PART A and Rs. 29967.00 for PART B i.e. Rs.89427.00 Part C** plus GST which shall be payable as per prevailing Govt norms.
3	Tender Fee	**Rs. 590/- (Rs. 500/- + 18% GST**) (Rupees Five Hundred and Ninety only) (non-refundable) by way of Demand Draft/Bankers Cheque payable at New Delhi Payable by Demand Draft/Pay Order in favour LIC of India
4.	Date of Issue of Tenders	**28.02.2026 at 10.00 AM to 09.03.2026 at 15.00 Hrs.**
5.	Last Date and time of submission of tender	**09.03.2026 upto 15.00 hrs.**
6.	Date of opening of Tender	Financial Tenders will be opened by the tender Opening Committee on 17.03.2026 at 11.30 Hrs or as per availability of the committee members in the presence of bidders or one of their representatives who wish to attend. Venue address as mentioned above
7.	Contract period	The contract shall remain in force initially for a period of one Year from the date of issue of Letter of Acceptance. The contract may be extended further by mutual consent at the same rates and terms & conditions for further two years. The total contract period including extensions, if granted, will not exceed three Years.
8.	Earnest Money (**EMD)**	No tender will be considered which is not accompanied by EMD of **Rs. 3000**/- deposited by Demand Draft/NEFT/Banker's Cheque in favour of "LIC of India". In the event of the tenderer withdrawing his tender before the expiry of three calendar months from the date fixed for receiving tender, the tender will be cancelled and the Earnest Money will be forfeited by LIC of India. The Earnest Money will be returned to the unsuccessful tenderers within three months after the date fixed for receiving tenders.
9	Date of Commencement of work	1. Either 7 days from the date of issue of acceptance letter to the contractor **(OR)** 2. The day on which contractor is instructed to take possession of the site, whichever is earlier
10.	Time of start of services	07 days from the date of issue of Letter of Acceptance
11.	Security Deposit.	**5 % of the accepted tender amount of a year**. The

		Security Deposit has to be deposited with LIC of India within **7 (seven) days from the date of receipt of Letter of Acceptance**. Security Deposit can be in the form of Demand Draft/Banker's Cheque from any scheduled bank drawn in favour of "LIC of India" payable at New Delhi. The total security deposit will be released without any interest, after successful completion of the Contract Period and handover of the entire installation to LIC or their authorized representatives in perfect working condition; subject to deductions for any appropriations there of required to be made by LIC of India as per the conditions of the contract.
12.	Notice period for Termination of contract.	One month by LIC of India, Three Months from the contractor.
13.	Workmen compensation policy	The contractor shall indemnify LIC of India from all claims for injury caused to any person whether a workmen or not and LIC of India shall not be bound to defend any claim made under the Workmen's Compensation Act
14.	Taxes, Octroi & Other Duties.	The rates quoted shall be **inclusive of all Taxes except GST** which shall be payable as per government norms. **Nothing extra shall be payable on any account, whatsoever.** Income Tax or any other applicable taxes shall be deducted at source at the time of payment to the Contractor in accordance with the provisions of the relevant Acts/Rules as applicable.
15	Contract labour Act	The contractor shall pay his employees as per the Contract Labour Act and observe hours of working & conditions of employment according to prevailing rules under Contract Labour Act. Further it shall be contractor's responsibility to ensure the regular payment to their workmen.
16	Workmen's Compensation Act	The contractor shall indemnify the LICI from all claims for injury caused to any person whether a workmen or not and the LICI shall not be bound to defect & claim for under the Workmen's Compensation Act.
17	Insurance policies	Insurance against Third Party Risk and Workmen's Compensation of adequate amount shall be taken and shall remain enforce for the period of contract. The insurance policies shall be taken from any approved scheduled General Insurance Company and shall be in the joint name of the LIC of India and the contractor.
18	Payment terms.	Quarterly payment shall be made on the basis of the actual work done. The bill shall be submitted in Triplicate along with the original copies of the service report duly signed & Stamped by the Officer concernd.

CONTRACTOR

Sr. Divisional Manager

SPECIAL CONDITIONS OF WORK
FOR REFILLING /AMC

I Site: The word site wherever referred to is of the "Premises" where the work has to be carried out as directed giving least inconvenience to occupants. Vendors may inspect the LIC offices and the equipment presently installed and quote the rates accordingly. List of Offices enclosed as per Annexure-"A".

The number of fire extinguishers are approximate and may vary UPTO ANY EXTENT

Last Date : The tender should be submitted online mentioning the name of work, last date of submission of tender shall be as per APPENDIX to the Conditions of The Contract .

Validity: Initially the AMC will be for One year which may be extended up to further Two Years –One year at a time basis at the sole discretion of LIC on same rates, terms and conditions. No. escalation in rates of AMC/ New Fire Extinguishers will be allowed during contract period.

One service in each quarter has to be provided in addition to breakdown/complaint call.

The service provider would attend to breakdown/complaint calls within 24 hours beside four quarterly mandatory services.

Payments will be made after service/refilling on quarterly basis on submission of original service reports signed by authorized official of concern departments along with relevant bill.

All material/refilling shall be confirming to BIS specifications/standards.

All the cylinders are to be distinctly numbered and they should not lie on the floor at any point of time and they should be secured at a workable height. Stickers showing the date of refilling and expiry shall be pasted.

In the event, if a faulty cylinder is required to be replaced from the office premises for repair, prior replacement has to be provided by the vendor before such replacement.

Any potential fire hazard in any of the offices is to be reported to Manager OS and branch In-charge in writing for necessary corrective measures. A certificate to this effect will be provided for all our offices after due inspection by the vendor. A certificate to the effect that there is no potential fire hazard is required to be submitted to divisional office on quarterly basis.

The agency shall maintain the record of fire extinguishers (No. and locations) and if refilling of fire extinguishers is required, the agency shall re-fill the cylinders after prior approval of Competent Authority.
As per required norms, minimum pressure, as prescribed has to be maintained in the fire fighting system (Fire Hydrant & Fire Extinguisher systems).

ANNUAL RATE CONTRACT for Supply/ Refilling / Maintenance/ Servicing and AMC of fire extinguishers installed in Divisional Office and various branches under Delhi Divisional Office -2

Delhi Divisional Office-II intends to enter into percentage rate contract for purchase and supply of fire extinguishers for our Divisional Office and offices under its jurisdiction. You are requested to quote the rates for purchase and supply AMC of existing equipment installed in them in the enclosed form.

The list of our offices with addresses, contact nos. along with equipment installed is enclosed. The rates should be inclusive of all taxes including loading/ unloading, freight of rates destination except GST which shall be payable to the agency as per prevailing Government norms. The other terms & conditions for AMC are as follows:-

For New Purchase of Fire Extinguishers " As and When required"

1) The SITC for Fire Extinguishers will be executed by the vendor at our offices (at no extra cost/ F.O.R destination) within one week from the date of placing the order.
2) In the event of delayed delivery/installation of the fire extinguishers after the stipulated period, the vendor shall be liable to pay penalty at a percentage of the total order value subject to minimum of Rs.500.00 and maximum of 5 % as detailed below:-
   a) @ 1 % for the first week.
   b) @ 2 % for the second week.
   c) @ 5 % for the Third week & above.
   For calculating the delay as above, part of the week will be considered as full week. Delay in the delivery obligations may attract any or all of the following action:-
      i. Forfeiture of deposits
      ii. Imposition of penalty
      iii. Termination of contract
3) The new Fire Extinguishers will be warranted for a period of at least one year from the date of purchase/installation.
4) The above rate contract will be valid for 1(One) year from the date of commencement and may be extended by mutual acceptance for further period of two years. The total contract period including extensions, if granted, will not exceed three years. The rates shall remain fixed during the entire period of the contract.

The agency shall arrange training of fire fighting and operation to the LIC staff and security at various offices of LIC.

The contractor shall arrange to refill cylinder free of cost, if any fault or failure due to bad workmanship id found during the period of his contract.

The contractor shall have adequate maintenance and testing facilities as required for maintenance of fire extinguishers.

Refilling schedule for fire extinguishers and schedule for Operational Test on Fire Extinguishers (Standard):-

Extinguishers to be refilled /operated for performance test:

a) <u>ONCE IN TWO YEARS</u>

1) Portable Fire Extinguishers, water type stored pressure.
2) Portable Fire Extinguishers, mechanical foam type stored pressure.
3) 135 liters fire engine, foam type.

b) <u>ONCE IN FIVE YEARS</u>
1) Portable Fire Extinguishers, water type 9 Litres (Gas Cartridge).
2) Portable Fire Extinguishers, mechanical foam type 9 Litres (Cartridge Type).
3) Portable Fire Extinguishers, water type 50 Litres (Gas Cartridge).
4) Portable Fire Extinguishers, mechanical foam type 50 Litres (Cartridge type).
5) Fire Extinguisher, Carbon dioxide type(Portable and Trolley)
6) Higher Capacity Dry powder fire extinguisher(Trolley Mounted)
7) Dry Powder fire extinguisher for metal fibres.
8) Clean Agent Fire Extinguishers.

c) <u>ONCE IN THREE YEARS</u>

1) BC and ABC powder confirming to IS 4308 and IS 14609 respectively.

Vendors to note that the quoted rates shall be inclusive of the cost of materials and labour charges including spare parts. LICI will not supply any materials to the contractor for execution of works. Price variation towards Material, Labour etc., is not allowed and will not be paid. Rates to be quoted taking the current market rates into account. Rates quoted to be applicable for work at all levels. The use of lifts for taking materials shall not be permitted. The rates quoted shall be inclusive of all taxes etc. and nothing extra shall be paid on any account Plus GST which shall be payable to the agency as per prevailing Govt. Norms.

Tenderers should note that their rates quoted shall be firm during the currency of the contract irrespective of the quantity executed and no escalation shall be permissible. The currency of contract shall be inclusive of extensions of time if granted.

No alterations or additions are to be made by the contractors to the test of schedule of Quantities and other tender papers. Violation of this instruction entails rejection of the tender at the discretion of the Senior Divisional Manager.

The contractor shall indemnify LIC of India fully against any type of loss/accident caused due to the negligence of contractor and the contractor should take all precautions for smooth execution of the work.

In case of ambiguity with regard to conditions and qualification criterion and other related matters in the tenders, if any, the decision of the Competent Authority shall be final and binding.

LIC reserves its right to accept or reject any tender without assigning any reasons thereof. All tenders in which any of the prescribed conditions are not fulfilled or are incomplete in any respect are liable to be rejected.

Schedule of Quantities

Name of work :- ARC for Supply/ Refilling / Maintenance/ Servicing and AMC of fire extinguishers installed in DO and various branches under Delhi Divisional Office -2.

PART "A" Purchase of New Fire Extinguishers:-

1	ABC Stored Pressure type Multipurpose Fire Extinguishers : Complete with initial Charge ISI Marked Confirming to IS 13849 with all accessories.	**Unit**	**Qty**	**Rate (in Rs.)**	**Amount**
	1 kg	Each	1	800	800
	2 kg	Each	1	1600	1600
	5 kg	Each	1	2440	2440
	10 kg.	Each	1	3600	3600
2	CO2 type Fire Extinguishers : Complete with initial charge ISI Marked as per IS : 2878 with all accessories.				
	2 kg	Each	1	3300	3300
	3 kg	Each	1	3600	3600
	4.5 kg	Each	1	4500	4500
	6.8 kg	Each	1	5100	5100
	9 kg	Each	1	6900	6900
	22.5 kg	Each	1	12450	12450
3	Modular (ABC) Automatic Fire Extinguishers: Wall suspended complete with initial charge Confirming to relevant IS Code with all Accessories & fittings.				
	1 kg	Each	1	1500	1500
	2 kg	Each	1	2500	2500
	5 KG	Each	1	4300	4300
	10 KG	Each	1	6870	6870
	Total PART "A"				Rs.59460.00

Part B: ARC for Supply / Refilling of fire extinguishers installed in DO and various branches under Delhi Divisional Office -2

SL. No.	Description of Item	**Unit**	**Qty**	Rate (in Rs.)	Amount
1	2	3	4	5	6
1-A	Refilling of ABC type Fire Extinguishers.				
a	1 kg capacity.	Each	1	430	430

b	2 kg capacity.	Each	1	750	750
c	5 kg capacity.	Each	1	1100	1100
d	10 kg capacity.	Each	1	2200	2200
1-B	**Spares of above Fire Extinguishers:-**				
(i)	Squeeze Grip Assembly Valve.	Each	1	150	150
(ii)	Pressure Gauge.	Each	1	120	120
(iii)	High Pressure Discharge Hose.	Each	1	80	80
2	**Refilling of CO2 type Fire Extinguishers.**				
a	2 kg capacity.	Each	1	130	130
b	3 kg capacity	Each	1	150	150
c	4.5 kg capacity	Each	1	170	170
d	6.8 kg capacity.	Each	1	220	220
e	9 kg capacity.	Each	1	250	250
f	22.5 kg capacity.	Each	1	480	480
	Spares of above Fire Extinguishers:-				
(i)	Regulator Valve Assembly.	Each	1	250	250
(ii)	Wheel for regulator.	Each	1	28	28
(iii)	Bend & Horn for 2kg/ 3kg fire extinguishers.	Each	1	165	165
(iv)	Hose Wire braided with bend & Horn 1 mtr. Long for 4.5 kg/ 6.8 kg capacity fire extinguishers.	Each	1	350	350
(v)	Hose Wire braided with bend & Horn 1 mtr. Long for 9 kg/ 22.5 kg capacity fire extinguishers.	Each	1	1160	1160
(vi)	Wall Bracket	Each	1	22	22
(vii)	Safety Clip	Each	1	5	5
(viii)	Safety Clip with holder Assembly.	Each	1	28	28
(ix)	Handle with PVC grip		1	55	55
(x)	Trolley Wheel for 6.8 kg capacity fire extinguishers.	Each	1	230	230
3	Cost towards Dry Chemical Powder for refilling of DCP type Fire Extinguishers	per kg	1	22	22
	Spares for DCP type Fire Extinguishers:-				
(i)	GM Union Cap.	Each	1	300	300
(ii)	Union Washer	Each	1	9	9
(iii)	High Pressure discharge hose	Each	1	55	55
(iv)	Hose with open nozzle	Each	1	50	50
(v)	High Pressure	Each	1	77	77

	discharge hose with squeeze grip				
(vi)	Inner Container	Each	1	50	50
(vii)	Safety Clip	Each	1	5	5
(viii)	Wall bracket	Each	1	9	9
4	New CO2 type Gas Cartridges for DCP type Fire Extinguishers.				
(i)	3.2 kg capacity.	Each	1	127	127
(ii)	5 kg capacity.	Each	1	150	150
(iii)	10 kg capacity.	Each	1	210	210
5	Replacement for refilled Gas Cartridges.				
(i)	WCO2 type 9 Ltrs.	Each	1	55	55
(ii)	DCP type 5 kg	Each	1	80	80
(iii)	DCP type 10 kg	Each	1	85	85
6	New CO2 type Gas Cartridges for WCO2 type 9 Ltrs. type Fire Extinguishers.	Each	1	160	160
	Spare parts for Water CO2 type Fire Extinguishers:-				
(i)	GM Union Cap.	Each	1	250	250
(ii)	Union Washer	Each	1	9	9
(iii)	GM Nozzle	Each	1	28	28
(iv)	Safety Clip	Each	1	5	5
(v)	Wall bracket	Each	1	8	8
7	Refilling of Modular ABC type Fire Equipments				
a	1 kg capacity.	Each	1	500	500
b	2 kg capacity.	Each	1	1000	1000
c	5 kg capacity.	Each	1	1500	1500
d	10 kg capacity.	Each	1	2000	2000
					15267

Standard Rates for AMC called by LIC:-

	NOs. of Visits:- 4 (quarterly)	Unit	Qty	Rate	Amount
1	AMC / visit charges per office.	Per branch Per Qtr.	42 locations	Rs.350.00	14700.00
				From Above	15267.00
	Total Part "B"				29967.00

Grand Total of Part A + Part B = Part C
i.e. Rs.59460.00+ Rs.29967.00 = Rs.89427.00

FINANCIAL BID- Tender No-LIC/DO/2/AMC/Firefighting/06

1) **The tentative no. of fire cylinders installed in the Division varies between 400 to 450 and may increase or decrease up to any extent depending on the office requirements.**
2) **The rate quoted above shall be inclusive of all the taxes and charges excluding GST which shall be payable to the agency as per prevailing govt. norms.**
3) **The purchase of cylinders shall be "As and when required basis"**
4) **The vendor shall note that Part-C is sum of Part-A and Part-B, that are two different schedules and shall be awarded accordingly upon the rates of Part-C.**
5) **These rates shall be valid for the currency of the contract from the date of receipt of work order.**
6) **LIC of India reserves the right to reject any tender without assigning any reason thereof.**
7) **The vendor must visit the LIC offices for physical assessment of fire extinguishers before quoting the competitive rates.**

FINANCIAL BID

Note: Tenderer is to quote a single percentage BELOW/ AT PAR/ ABOVE on the estimated amount of **PART C (Part A : Refilling Item Rates + Part B: Item Rates with visitation charges)** of **Rs.89427.00** **EXCLUDING GST which shall be payable as per the prevailing Government norms.**
Quote the percentage rate up to TWO DECIMAL only in the applicable column.

Quote % BELOW	In Figures		**Quoted Amount after Percentage**
On Rs. 89427.00	In Words		
Quote % **AT PAR**	In Figures		
On Rs. 89427.00	In Words		
Quote % **ABOVE**	In Figures		
On Rs.89427.00/-	In Words		

Declaration by the Tenderer :

I hereby affirm that I have read all the instructions, terms and conditions of this tender document before submission of tender documents. The conditions laid down under the scope of contract are acceptable to me/us.

Place & Date:
Contact No.: Sr. Divisional Manager

Signature and rubber stamp of Contractor

Technical Sheet

Name of Work : ARC for Supply/ Refilling / Maintenance/ Servicing and AMC of fire extinguishers installed in DO and various branches under Delhi Divisional Office -2.

Tender No- LIC/DO/2/AMC/Firefighting/06

Sl No	Brief Details of Conditions	Uploaded(YES/NO)	Remark
1	Documents related to experience of at least 3 years in the field of firefighting and maintenance	**YES / NO**	
2	The average turnover of the firm should be 10 Lacs or more in the last 3 years F.Y. This certificate may be signed by CA	**YES / NO**	
3	The firm should submit at least three work order of similar nature from any company out of which one should be from any PSU.	**YES / NO**	
4	EMD of Rs 3000 in the mode of online or DD must be submitted	**YES / NO**	
5	GST to be uploaded or submitted	**YES / NO**	
	All the related paper of the conditions mentioned from 1 to 5 must be uploaded		

Digitally signed by DEEPAK KUMAR VERMA
Date: 2026.02.27 17:07:22 IST
Reason: PDF Authenticated