Life Insurance Corporation of India
Mumbai Divisional Office - 3.
New India Building, First Floor, Santacruz (West, Mumbai – 400 054.

TENDER SCHEDULE

SR.NO NO	DESCRIPTION	
1	Nature of work	Tender for hiring of office premises for 1. Mira Road; 2. Dahisar; 3. Charkop / Oshiwara; 4. Malad (East); Borivali (East).
2	Cost of Tender Document (Non Refundable) – payable for each Office premise separately.	Rs 295/- (Rupees Two hundred ninety-five Including GST of Rs 45/-)
3	Earnest Money Deposit – payable for each Office premise separately.	Rs 10000/- (Rupees Ten Thousand only)
4	Date of Sale of Tender Document by hand	From 26-02-2026 to 16-03-2026 between 11.00 am and 3.00 pm on working days (Mon-Fri) excluding Holidays, Saturdays & Sundays from OS Department of the above office on payment of Non Refundable Demand Draft/ Pay Order in favour of Life Insurance Corporation of India payable at Mumbai.
5	Last Date and Time of receiving/submission of tender documents	On 17-03-2026 upto 12.30 p.m
6	Date and Time of opening of Technical Bids	On 17-03-2026 at 3.00 p.m
7	Date and Time of opening of Financial Bid	Shall be intimated later on
8	Time limit of handing over possession of the premises	Within 15 days from the date of issue of acceptance letter
9	Lease period/contract period	As mentioned in the terms and conditions of the contract
10	Notice period for Termination of contract	04(Four) months from either side
11	Validity of tender	03(Three) months from date of opening of technical bid