LIC भारतीय जीवन बीमा निगम LIFE INSURANCE CORPORATION OF INDIA	संपदा विभाग,ग्राउंड फ्लोर, ESTATE DEPTT, GRD. FLOOR, सुरत मंडल कार्यालय SURAT DIVISIONAL OFFICE, जीवन प्रकाश 'JEEVAN PRAKASH' मुगलीसरा, MUGLISARA सुरत SURAT. **EMAIL: estate.surat@licindia.com** Ph. Nos. (0261) 2801004 – 2801002.

COMPREHENSIVE ANNUAL MAINTENANCE CONTRACT (CAMC) FOR AIRCONDITIONERS (ACs) OF VARIOUS TYPES/MAKES/CAPACITY/AGE OF AC INSTALLED IN OFFICES UNDER SURAT DIVISION

LAST DATE OF SUBMISSION OF TENDER: 25.02.2026 UPTO 16.30 Hrs.

Issued To

M/s----------

Contractor **Sr Divisional Manager**

C O N T E N T S

I N D E X

Re: Comprehensive Annual Maintenance Contract for AC installed at various Offices under Divisional Office Surat.

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Contractor **Sr Divisional Manager**

TENDER NOTICE

Ref: Engg/SDO/CAMC/AC
Date: .2026

To,

_____

_____

_____

Re: Comprehensive Annual Maintenance Contract for AC installed at various Offices under Divisional Office Surat.

Sealed tenders are invited from the Contractors enlisted with LICI on Percentage Rate basis. The tender will be **valid** for consideration for 90 days ***after opening of tender***. The subject works shall be carried out as per the terms and conditions of Contract given in this Tender

Tenders are available in the office of the **Manager (ESTATE/OS)**, Life Insurance Corporation of India, Estate Department, ground floor, Jeevan Prakash, Divisional Office, Mugalisara, Surat – 395003 on deposition of Tender Fees of **Rs. 590.0 (Rupees five Hundred only with GST)** during cash hours, from **11.02.2026 to 25.02.2026.**

The LICI does not bind itself to accept the lowest or any tender and reserves the right to split up the works and/or to call separate quotations/ tenders for any of the items/ type of work during the currency of contract period of this Rate Contract.

Contractor **Sr Divisional Manager**

LETTER TO CONTRACTOR FROM SR. DIVISIONAL MANAGER

Date:

To,

_____

_____

Dear Sir / Sirs,

Re: Comprehensive Annual Maintenance Contract for Air Conditioners (AC) installed at various Offices under Divisional Office Surat.

1) We forward herewith a copy of TENDER (consisting of standard tender conditions, specifications and schedule of quantities etc). Please note that the tender duly filled in should be submitted to the **Manager (ESTATE/OS)**, Life Insurance Corporation of India, Estate Department, ground floor, Jeevan Prakash, Divisional Office, Mugalisara, Surat - 395003 in the sealed envelope so as to reach on or before the date and time given in the **APPENDIX TO THE CONDITIONS OF CONTRACT.** Tenderer should ensure that their tender is received on OR before the date and time specified. No consideration whatsoever shall be given for postal or any kind of delays. Tenders received late shall be rejected.

2) Sealed tenders in the self addressed envelope and accompanied with **Earnest Money Deposit of Rs 10000/-** will be received at the office at above address **on or before** the date and time given in the **APPENDIX TO THE CONDITIONS OF CONTRACT .**

3) The tenders will be opened on the date and time given in the **APPENDIX TO THE CONDITIONS OF CONTRACT** in the presence of contractors or accredited representatives, who attend.

4) If tender is delivered by hand, tenderer must ensure that the date and time of receipt is endorsed on the tender envelope by the AO/AAO. Or any other Officer of the Department and thereafter the tender is to be deposited in the tender box by the tenderer or his representative.

5) The Life Insurance Corporation of India does not bind itself to accept the lowest or any tender.

Yours faithfully

Contractor

Sr Divisional Manager

LETTER FROM CONTRACTOR TO SR. DIVISIONAL MANAGER

Date:

To,
SR. Divisional Manager,
Life Insurance Corporation of India,
Jeevan Prakash, Divisional Office,
Muglisara, Surat – 395003

Dear Sir,

Name of Work: Comprehensive Annual Maintenance Contract for Air Conditioners (AC) installed at various Offices under Divisional Office Surat.

1. Having examined in details, the tender documents relating to the above works and having visited and inspected the premises/property/ bldgs. of the proposed works and having acquired the requisite information relating thereto as affecting the tender invited by you on behalf of the Life Insurance Corporation of India, I/We, the undersigned hereby offer to execute and maintain the proposed works on **Percentage rate basis** in strict accordance with the contract conditions and specifications for the sum or such other sums as may be ascertained in accordance with the said conditions.
2. I/We, undertake to complete and deliver the whole of the works as per terms and Conditions of Contract.
3. I/We, enclose herewith my/our tender along with **Earnest Money Deposit as mentioned in the APPENDIX TO THE CONDITIONS OF CONTRACT** in the form of **CROSSED DEMAND DRAFT / BANKER'S CHEQUE PAYABLE AT SURAT. The EMD can be paid in cash at Divisional Office cash counter.** I/We, hereby agree that this sum shall be forfeited by the 'Life Insurance Corporation of India' in the event of my/our tender being accepted and I/We fail to execute the Contract when called upon to do so. I/We, note that **EARNEST MONEY DEPOSIT IN FORM OTHER THAN THE MENTIONED ABOVE SHALL NOT BE ACCEPTED.**

4. In the event of the tender being accepted:
   I/We, agree to the retention of my/our EMD of Rs 10000/- as a part of Security Deposit.

I/We, agree to furnish the balance amount of Security Deposit in a lump sum Security Deposit amounting to Rs. 10000/- (Rupees Ten thousand only) in the form of Bank guarantee from any Nationalized Bank or other

5. I/We, note that the Earnest Money Deposit would be refunded to me/us. On expiry of the validity of the tender or earlier at the discretion of Sr. Divisional Manager in case my/our tender is not accepted.

Yours faithfully,

Signature of the Contractor/Authorised Official with seal

***Strike out whichever is not applicable**

Contractor

Sr Divisional Manager

APPENDIX TO THE CONDITIONS OF CONTRACT:

1.	Sealed Tenders are to be accompanied by Earnest Money of Rs. 10,000/- (Rupees Ten Thousand Only) through Cash / DD/ Banker's cheque in favour of "LIFE INSURANCE CORPORATION OF INDIA" payable at Surat or by cash to be deposited with our cash section at D.O. during Cash hours (i.e. 10.15 Hrs. to 13.30 hrs. and 14.00 to 16.30 from Monday to Thursday and 10.15 Hrs to 13.00 hrs and 14.15 hrs to 16.45hrs on Friday the Money Receipt is to be attached with the tender.		
2.	Duration of Contract	:	From the date of acceptance of the tender for Three years. The contract may be renewed/ extended further for period of Two years if the services rendered are found satisfactory and contractor willing to extend the contract at the same rate.
3.	Period of honouring Bill	:	30 days from date of submission of bill.
4.	Defects Liability Period	:	Till the expiry of CAMC.
5.	Date of issuance of tenders	:	11.02.2026 to 25.02.2026
6.	Last date of submission of tender	:	Up to 17.30.00 hrs on 25.02.2026
7.	Date of opening of tender	:	At 11.00 hrs on 26.02.2026 tentatively

8.	Earnest Money Deposit (EMD)	:	Rs. 10,000/- (Rupees Ten Thousand Only) either to be paid in cash (duplicate of the receipt to be enclosed along with the tender retaining original receipt with the tenderer) or by way of Demand Draft/ Banker's Cheque in the name of Life Insurance Corporation of India on a bank at Surat.
9.	Standing Security Deposit (SD)	:	Total Standing Security Deposit is Rs. 20,000/- (Rupees Twenty Thousand only) The EMD will be converted to SD and the balance amount is to be deposited by the successful tenderer.
			The balance SD Rs.10,000/- shall be deposited within 7 days from the date of receipt of acceptance letter. The Total standing security deposit will be refunded after successful completion of contract period on handing over the systems in working condition to LIC of India.
12.	Insurance Laws (Amendment) Ordinance, 2014 (Ref:CO/OS/B/2015-16/3 dt. 20.07.2015, which have come into force after 26.12.2014:		"In terms of provisions of Section 33(4) of the Insurance Laws (Amendment) Ordinance, 2014, Insurance Regulatory and Development Authority of India (IRDA), if it considers expedient to do so, may direct any person hereinafter referred to as "Investigating Officer", to make an investigation as specified under Sec.33(1) or carryout an Inspection as specified under Section 33(2) of the Insurance Laws (Amendment) Ordinance, 2014, who may examine on oath any Manager, Managing Director or other Officer of the service provider or contractor where the services are outsourced by LIC of India."
13.	Taxes	:	The rates mentioned are inclusive of all

			labour, materials, tools & plants required to carry out the work, all taxes & duties being levied by the Govt. Income Tax, and any other prevailing tax etc. excluding GST. The Tax Invoice showing the value of works, Taxable value and GST amount charged thereon separately. GST will be paid separately along with Bill payment as per applicable rate of GST at the time of bill.
14.	GST	:	The invoice submitted should have GST number clearly printed on it along with LIC'S GSTIN number on the invoice uploaded by agency on GST Portal. GST amount clearly shown in the invoice.
15.	Penalty Clause	:	Part-II (CAMC): if the Contractor, upon receiving written or verbal order does not repair the machine within the next 02 days without valid reason (major problems) or does not provide the alternative arrangement in place of defective machine, a penalty of Rs. 50/- per ton per day shall be imposed. The Competent authority may increase / decrease / waive the penalty on being satisfied with the reasons as applicable.
16.	Water & Electricity Charges	:	The charges towards usage of water and /or electricity if provided by Corporation shall be recovered @ 0.50% (zero point five percentages) of gross value of work and shall be recovered from the bills of the Contractor.
17.	Quarterly service		Quarterly water wash service to be carried out within 20 days of the 1st month of quarter

Contractor **Sr Divisional Manager**

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"GENERAL INSTRUCTIONS TO CONTRACTORS"

1	Name of work	:	**Comprehensive Annual Maintenance Contract for AC installed at various Offices under Divisional Office Surat.**
2	Submission of tenders	:	As mentioned in APPENDIX TO THE CONDITIONS OF CONTRACT
3.	Validity	:	Tender submitted shall remain open for acceptance up to 90 days from the last date stipulated for the receipt.
4.	Quoted Rates	:	Rates quoted and finally accepted shall remain firm throughout the contract period & further may be renewed / extended for period of one year if the services rendered are found satisfactory and agency wiling to extend the contract at the same rate. The rate shall be inclusive of cost of materials, labour, equipment and tools to carry out the work in workman like manner, all rates, taxes, duties, transport, handling, wastage, scaffolding, temporary supports, safety provisions, watering, curing etc. all complete. It shall also include for keeping the premises neat and clean from time to time, preventing damages or spoiling of premises or furniture, carting away all serviceable and unserviceable materials, immediately from time to time and also on completion of work, making good all damages.
5	Contract labour Act	:	Contractor shall comply with requirements of Contract Labour (Regulation & Abolition) Act, 1970 or as amended up to date and Regulations there under
6	Bills	:	The bills shall be based on quarterly basis after the completion of Quarterly service.
7	Specifications	:	The specifications for all the items of work shall be followed strictly in accordance with the specifications of Fire Authority. Best quality material locally available and approved and procured from approved sources, shall be used. The workmanship shall be the best and approved. The decision of SR. DIVISIONAL MANAGER shall be final and binding on the contractor.
8	Material	:	Materials to be used shall be of best available / ISI brand or as approved by the competent authority before

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			execution.
9	Authority	:	The competent authority reserves the right to accept or reject any or all tenders without assigning any reason whatsoever.
10	Arbitration	:	In case any dispute arises, the same shall be referred to the SR. DIVISIONAL MANAGER and his decision is final and binding on both the parties.
11	Visit of locations / machines	:	Contractors should visit the site / machines before quoting rates for the works
12	Modification in existing AC system		If any modification is required in the system, Contractor shall inform in writing to LICI for taking suitable decision/ implementation.

Contractor

Sr Divisional Manager

GENERAL TERMS AND CONDITIONS OF CONTRACT

Re: Comprehensive Annual Maintenance Contract for AC installed at various Offices under Divisional Office Surat.

1. This contract is meant for undertaking (i) Part 'I' for repairing works before starting CAMC & as and when required in future, (ii) Part 'II' for Comprehensive Annual Maintenance Contract of AC's to make machines in good /running condition if necessary or during the contract period. Each job will be executed under specific work order for any item / items of repair work (as per mentioned in the attached schedule) irrespective of variation of the quantity.
2. The Contractors are, in **PRICE BID,** free to quote percentage rate i.e. **At par / Above / Below** on the schedule of rates.
3. All quantities unless otherwise specified will be measured net finish and are to include for all cutting and wastage.
4. The materials and specifications of all kinds of works must comply with tender conditions.
5. Material will have to be arranged by the Contractor as per approved brand in **Annexure - M.**
6. LICI reserves the right to reject any or all the tenders without assigning any reasons and will not be bound to accept either the lowest tender or any of the tenders. LICI also reserves the right to delete any item/ items of the tender thereof.
7. The Rate quoted in the PRICE BID must include all charges for materials, labour, ladder, T&P, making good the damages to match with existing finish, removal of all debris from site, covering of furniture etc at site **excluding GST**. All rates should hold well irrespective of floors and heights if not

mentioned in tender item. Works and measurements will be followed as per relevant IS Codes. Nothing extra shall be payable.

8. The Contractor shall be responsible for any damages caused/ done due to accident during the progress of work. In every case in which by virtue of the provisions of section 52, Sub-section (1) of the Workmen's Compensation Act, 1925, LICI is obliged to pay compensation to a workman employed by the Contractor in execution of the works, LICI will recover from the Contractor the amount of the compensation so paid, and without prejudice to the rights of LICI under Section 12, sub-section (2) of the said Act, LICI shall be at liberty to recover such amount or any part thereof by deducting it from the Security Deposit or from any sum due by the LICI to the Contractor whether under this Contract or otherwise.

9. Notwithstanding the above, the **Contractor** shall have **to arrange** for **necessary Insurance cover** that are imperative for the respective jobs and Premium thereof will have to be borne by the Contractor. LICI shall not be bound to contest any claim made against it under section 12, subsection of the said Act, except on the written request of the Contractor and upon his/ their giving to LICI full security for which LICI might become liable in consequence of contesting such claims.

10. Work shall comply with the latest local Municipal Regulations and carried out to our entire satisfaction. If due to violation of local Regulations by the Contractor, LICI has to incur any expenses (e.g. to meet any claims etc.) the same will be recovered from the Contractor's bill.

11. The works shall be carried out in working office / in day or at night, nothing extra shall be paid.

12. Payment shall be made for actual quantities measured by the authorized official/Engineer of the corporation. The quantities are to be read in conjunction with the specification and conditions of contract and the rates quoted shall be for doing all work as per specification complete, whether the same are reiterated or not. Unless otherwise incorporated with the tender as supplementary item/ items the rates quoted shall be inclusive of all costs and

charges and all temporary works in connection thereto shall be deemed to have been provided unless otherwise definitely called up with the tender.

13. Any extra item / items that may be found necessary during the execution of the work and not originally found in the schedule, may be paid based on the rate analysis for Extra / Deviated items of work, co-efficient of labour and material wherever applicable shall be given with latest edition of CPWD rate analysis. Where such co-efficient are not available with CPWD rate analysis, is to actual labour / materials involved and recorded by Engineer in executing the item shall be considered with an addition thereto to 15% to cover profit and other overhead charges, The Contractor, if they have offered any rebate in the Group Maintenance Contract, the same percentage of rebate will be deducted in the Extra items also. However percentage quoted above on the rates will not be considered for extra items. The Contractor will deliver to the Competent Authority for verification of rates within seven days for taking up such work in hand along with actual vouchers.

14. The work must be completed in all respects within the specified time from the date of receiving the work order.

15. The rates quoted by the tenderer in the tender must hold well throughout the currency of the contract.

16. The LICI reserves the right to entrust any work to any Contractor other than the Lowest Contractor at its sole discretion.

17. It may please be noted that in case of urgency / priority, if the lowest approved contractor is not available for any reasons, then the work will be offered to any one approved by the competent authority.

18. If the Contractor fails to attend the office for consecutive **15 days** to receive verbal instructions / work order or if the Contractor, upon receiving written or verbal order does not repair the machine within the next 02 days (major problems) hours or immediately as instructed or not provide the alternative arrangement in place of defective machine, The penalty for such case shall be

imposed Rs 100/- per ton per day OR LICI shall have liberty to cancel the Contract / Work Order and employ other agency to get the works done and the difference in total cost thereof shall be deducted from the Contractor's bills or for any other work such lying with LICI without making any reference to the Contractor.

19. The Competent Authority may due to adequate reason as he thinks fit from time to time, terminate the Contract without giving notice. The Contractor should then leave the AC units under his CAMC contract in a decent and workable condition, failing which LICI reserves the right to take any action as deemed fit against the Contractor.

20. Unserviceable materials, all sorts of debris etc will have to removed immediately after completion of the work from the work site (out side LICI premises) at the Contractors cost and risk failing which LICI reserves the right to remove the Debris through any agency and deduct the cost thereof from the Contractor's bill.

21. **MINIMUM WAGES ACT:** The Contractor shall pay rates of wages and observe hours of work and conditions of employment according to the existing rules under Minimum Wages Act. Further it shall be Contractors responsibility to ensure that he pays his workmen wages which are not lower than the minimum prescribed by the Union Government and State Govt.

22. **MEASUREMENTS :**

(i) The Contractor shall enter measurement of works executed in the prescribed format.

(ii) Part or final payment shall be released only after necessary measurement sheets are submitted by the Contractor duly verified by Corporation's Engineer.

(iii) Contractor shall ensure that the method of measurement is in accordance with the Contract. The precision in measurement shall be as laid down in

IS Code. Any point of disagreement between the Contractor and the concerned Engineer pertaining to measurements shall be promptly referred to for the decision of the Competent Authority.

(iv) Extra / deviated items shall be recorded by the Contractor only after duly authorized by the Corporation's Engineer.

(v) The work shall be preferably measured in the same sequence as executed. The measurements shall be signed at the end of each session of measurements on the day of recording, as the case may be, by both the parties (i.e. Measurer / Contractor / Site Engineer).

23. **CONCEALED WORK :** In order that the work may be inspected and correct dimensions taken before such concealment ,the Contractor shall give due notice to the Engineer whenever any work is to be buried in the earth, concrete or in the bodies of walls or otherwise, becoming hidden later on. In case of failure to do so the same shall be either opened up for measurements at Contractor's expense or no payment made for such work.. Should any dispute or difference arise after the execution of any work as to measurements etc or other matter, which cannot be conveniently tested or checked, the notes of the Site Engineer shall be examined and the decision of SR. DIVISIONAL MANAGER shall be binding on both the parties.

24. The CAMC bills along with service report duly signed by authorized official of the user department are to be submitted by the Contractor after servicing in the next month of the quarter. The bill without duly signed service report will not be settled.

25. **CONTRACT LABOUR ACT :** The Contractor shall be responsible to register themselves under the Contract Labour (Regulation and Abolition) Act, 1970 and Building & Other Construction Workers (Regulation of Employment & Condition of Services) Act, 1996 and rules there under and must comply with and carry out all the provisions and obligations under the said Act and

Rules and furnish all information to Employer as may be required by it and shall also indemnify the Employer against any penalties claims etc, arising from any default on their art.

26. **TAXES, DUTIES, LEVIES & DEDUCTION AT SOURCE :** The Contractor shall be responsible to pay all statutory levies imposed by the State and Central Government such as Income Tax **and any other taxes etc but excluding GST**.

27. No reimbursement, whatsoever, shall be made to the Contractors on account of **any taxes or duties** or **increase in the taxes duties** by act of any legislation except GST which is to be remitted by the Contractor to the Concerned Govt. authorities / Departments by laid down procedure.

28. Tax Deduction at source such as Income Tax, TDS on GST, etc. shall be made by LICI as per the provisions prevailing from time to time from the Bills and shall be remitted to the concerned Taxation Authorities / State Government.

29. Services of AC units shall be counted for payment which shall be made during the stipulated service period.

Contractor **Sr Divisional Manager**

SPECIAL CONDITIONS

1. Schedule of Service & preventive maintenance must be followed as:-

1st Quarter	Within first 20 days of the 1st month of the quarter period
2nd Quarter	Same as above
3rd Quarter	Same as above
4th Quarter	Same as above
Grace Period	Remaining days up to last date of respective month.

2. In case of non servicing of the any AC unit in above stipulated period including the grace period, LICI can take the action for service & necessary repairs of those AC units on risk and cost from other agency without giving any intimation / notice to the contractor. The expenses incurred on repairing / servicing the AC units plus the amount equal to payment made for repair / servicing shall be deducted from the security deposit / next bill / due payment if any.
3. Original Preventive Maintenance (PM) cum service report duly signed by authorized official of the user department along with Bill must be submitted positively within 10 days on completion of respective quarter.
4. Photo copy of PM cum service report shall not be considered for payment. Kindly note that scope of work may be increased in future on approved rates on bases of services rendered satisfactorily OR may be decreased on bases of poor performance / poor services rendered.
5. On expiry of AMC, all the AC units shall be handed over in running condition /order by the AMC vendor. Or else the defective /non-working machines shall

be repaired at the risk & cost of AMC vendor & the expenses shall be recovered from any payment / dues / deposit with LICI.

Contractor **Sr Divisional Manager**

SCOPE OF WORK UNDER CAMC

1. Inspection of indoor & outdoor units and system of window, split & ductable Air conditioners & carrying out preventive maintenance on quarterly basis.
2. Checking the refrigeration system, motor & starters etc. for performance & ensuring the overall healthy condition of the AC system.
3. Checking the system for leaks & then rectifying the leaks, if any.
4. Taking a set of readings of the system to evaluate satisfactory performance of AC system.
5. Cleaning of "filter, evaporator, condenser coil, grill, supply/return air grill of Ductable AC & dampers etc". and water wash service. While cleaning of the AC units the contractor shall ensure that office papers, floor or table below the indoor unit are covered with mat / piece of tirpal etc.
6. Lubricating the fan motors as and when required.
7. Inspection of V-belts, making necessary adjustments and / or replacement of worn out belts if necessary.
8. Repairing/ replacing the components of the AC unit at site or at the service station as and when required.
9. Overhauling of components of the AC unit whenever necessary.
10. Replenishing the refrigerant as a result of a leak from the system.
11. Repair / Replacement of microprocessor control.
12. Attending to the complaints / breakdown calls whenever received.
13. **Replacement of sheet metal parts, front grill, outer wrapper/casing, air filters, control knobs and painting of any kind and replacement of**

condenser coil/ evaporating coil deterioration due to site atmospheric corrosion are not included in CAMC.

14. Cleaning of drain piping of the AC units.

15. The servicing is to be carried out by experienced technicians. The technician should submit the report (on Performa given in the tender) to LIC mentioning repairs carried out, healthiness of the system & suggestions for improvement if required.

16. During this CAMC period LICI may add any number of air conditioners installed under Surat Divisional office jurisdiction. On receiving the instruction from LIC of India the contractor has to take over such air conditioners for CAMC.

Contractor **Sr Divisional Manager**

ANNEXURE "PMR"

Service Report / Performa for Preventive Maintenance (PM)

Name & complete address of vendor		
Name Of BO/Location of site		Date

Machine details							
Inventory No. / Sl.Nos	Make	Capacity	Model	Type	Mfg. year	Rating current & Voltage	Remark

Details of complaints/routine service/ preventive maintenance							
Date	Time						

Details of Attending the complaints		
Date	Time	Findings
Action taken during repairing		

Data after servicing or repairing						
Grill Temperature	Voltage	Actual current of m/c	Actual current 0o each compressor OF COMPRESSOR			
				I	A	AI
Customer signature with remark for confirmation (with seal, Designation and mobile no.)						

ANNEXURE "M"

APPROVED MAKES OF MATERIALS & EQUIPMENTS

Sr. No.	ITEM DESCRIPTION	APPROVED MAKES (S)
1.	DUCTABLE SPLIT UNITS & HIGH WALL SPLIT UNITS	CARRIER, BLUE STAR, HITACHI, VOLTAS.
2.	ALUMINIUM GRILLS	SACHINS, COSMOS, CARYAIRE, AIR MASTER, AMEY, AIRFLOW.
3.	DIFFUSERS & DAMPERS FOR SAME	SACHINS, COSMOS, CARYAIRE, AIR MASTER, AIRFLOW.
4.	DUCT DAMPERS	CARYAIRE/ AIR MASTER/ MGP/ GEORGE RAO/ AIRFLOW.
5.	INSULATION A) FIBERGLASS B) EXPANDED POLYSTYRENE C) EXPANDED POLYTHYLENE D) NITRILE RUBBER	A) FIBERGLASS / UP TWIGA / KHIMMCO / CORNING B) BEARDSEL, COOLINE C) NIKIFOAM, PROFEEL, SUPREME D) AEROFLEX, VEDOFLEX, ARMAFLEX, ARMSTRONG, GULFLEX, KFLEX.
6.	PVC PIPES (for drain)	FINOLEX, PRINCE, SUPREME.
7.	CABLES ISI MARK, 1100V	FINOLEX, RR KABEL, FORT GLOSTER, CCI , DELTON
8.	WIRES : 1100V (GRADE) ISI MARK FR	FINOLEX, , RR KABEL, HAVELLS,V-GUARD
9.	PVC CONDUITS & ACCESSORIES ISI MARK (HG)	PRECISION, MODI, AVON PLAST, ESSARKE, SUDHAKAR, KALINGA, AKG.
10.	DISTRIBUTION BOARDS, MCB's, 10 Ka/ELCBS	MDS (LEGRAND), HAGGER (L&T), MERLINGERIN/SCHNEIDER SIEMENS.
11.	CONTACTORS	L&T, SIEMENS, ABB, GROUP SCHNEIDER (MERLIN GERIN)
12.	MCCBs	MERLINGERIN/SCHNEIDER , SIEMENS, L&T(DSINE), LEGREND (MDS)
13.	VOLTAGE STABILIZER	LOGIC STATE, VOLTAS, BLUE BIRD, CARRIER AIRCON, QMAX, NUCLEUS.
14.	DUCTING SHEET	TATA,JINDAL,ESPAT,SAIL

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Contractor **Sr Divisional Manager**

List of Air conditioners under Surat DO as on 1.01.2026

Name of Office	Location	Capacity	Number of AC	type
CBO 1	Muglisara, Surat	8.5 ton	4	Ductable
CBO 1	Muglisara, Surat	5.5 ton	1	Ductable
CBO 1	Muglisara, Surat	1.5 ton	1	split
CBO 5	Udhna Surat	8.5 ton	4	Ductable
CBO 5	Udhna Surat	1.5 ton	1	Split AC
CBO 5	Udhna Surat	1.5 ton	1	Window
Kim SO (CBO 6)	Kim	1.5 ton	3	Split AC
CLIA SO (CBO 6)	Varachha Road	1.5 ton	4	splits
CBO 7	Timaliyawad Surat	8.5 ton	2	Ductable
CBO 7	Timaliyawad Surat	1.5 ton	1	window
Ved SO(CBO 9)	Ved Road	1.5 ton	3	Split AC
CBO 10	Timaliyawad Surat	8.5 ton	2	ductable
CBO 10	Timaliyawad Surat	5.5 ton	2	Ductable
CBO 10	Timaliyawad Surat	1.5 ton	1	window
CBO-12	Madhuvan circle Adajan	11 ton	2	Ductable
CBO-12	Madhuvan circle Adajan	8.5 ton	1	ductable
CBO-12	Madhuvan circle Adajan	1 ton	1	Split AC
Cutomer Zone	Adajan	2 ton	5	Split AC
Amroli SO	Amroli	2 ton	1	split AC
Amroli SO	Amroli	1.5 ton	3	Split AC
Amroli SO	Amroli	1 ton	1	Split AC
Valsad 1	Valsad	8.5 ton	4	Ductable
Valsad 1	Valsad	5.5 ton	1	Ductable
Valsad 1	Valsad	1.5 ton	1	Split AC
Valsad 2	Valsad	2 ton	10	Split AC
Valsad 2	Valsad	1.5 ton	10	Split AC
Vapi main	Vapi	8.5 ton	4	Ductable
Vapi main	Vapi	5.5 ton	2	Ductable
Vapi main	Vapi	1.5 ton	2	Split AC
Vapi SO	GIDC	2 ton	4	Split AC
Vapi SO	GIDC	1.5 ton	1	Split AC
Vapi SO	Silvassa	1.5 ton	1	Split AC
Vapi SO	Silvassa	1.5 ton	4	window

Valsad SO	Dharampur	2 ton	1	Split AC
Valsad SO	Dharampur	1.5 ton	3	Split AC
Valsad guest house	Valsad	1.5 ton	2	Split AC
Valsad SO	Dharampur	1 ton	1	Split AC
Vvip guest house	Naanpura Surat	1.5 ton	3	split
VIP guest house	Naanpura Surat	1.5 ton	1	window
VIP guest house	Naanpura Surat	1.5 ton	1	split
Jeevan Chhaya guest house	Naanpura Surat	1.5 ton	2	Split AC
DO MDC	Jeevan Prakash Muglisara	5.5 ton	2	Ductable
Conference hall,2 nd floor	Jeevan Prakash Muglisara	2 ton	1	split
Conference hall,2 nd floor	Jeevan Prakash Muglisara	1.5 ton	1	Split AC
SDM Cabin	Jeevan Prakash Muglisara	1 ton	2	Split AC
SDM sectt	Jeevan Prakash Muglisara	1.5 ton	4	window
DTC hall 5 th floor	Jeevan Prakash Muglisara	1.5 ton	3	Split AC
P&GS Dept	Jeevan Prakash Muglisara	8.5 ton	1	Ductable
P&GS Dept	Jeevan Prakash Muglisara	5.5 ton	1	Ductable
P&GS Dept	Jeevan Prakash Muglisara	1.5 ton	2	window
MM Cabin	Jeevan Prakash Muglisara	2 ton	1	split
IT dept	Jeevan Prakash Muglisara	1.5 ton	3	split
UPS room	Jeevan Prakash Muglisara	1.5 ton	2	split
EDMS server room	Jeevan Prakash Muglisara	1.5 ton	2	split
CLIA dept, 1 st floor	Jeevan Prakash Muglisara	1.5 ton	3	split

Contractor **Sr Divisional Manager**

Part "I" Repairing works before starting CAMC & as and when required in future

Item No.	Description of item	Unit	Rate Rs.
1	Dismantling of Compressor from existing any capacity of DSA unit and Supplying, Installing, testing & commissioning of 3 phase Compatible to existing either scroll or reciprocating type compressor of Kirloskar Copland make with accessories required for respective unit, suitable for operation on 3 phase 415 volt + 10% AC supply and with incoming and outgoing connections as required complete without refrigerant. of following / required capacity:		
i	4.25 TR 3 phase Compatible to existing either scroll or reciprocating type compressor of DACs	Each	42503
ii	3.75 TR 3 phase Compatible to existing either scroll or reciprocating type compressor of DACs	Each	38190
iii	3.0TR 3 phase Compatible to existing either scroll or reciprocating type compressor of DACs	Each	31920
iv	2.75 TR 3 phase Compatible to existing either scroll or reciprocating type compressor of DACs	Each	29640
v	2.50 TR 3 phase Compatible to existing either scroll or reciprocating type compressor of DACs	Each	26220
vi	2.25 TR 3 phase Compatible to existing either scroll or reciprocating type compressor of DACs	Each	23370
vii	2.0 TR 3 phase Compatible to existing either scroll or reciprocating type compressor of DACs	Each	21147
2	Dismantling of Compressor from existing High wall split AC unit and Supplying, Installing, testing & commissioning of single phase Rotary compressor with accessories required for respective unit,		

	suitable for operation on single phase 230 volt + 10% AC supply and with incoming and outgoing connections as required complete without refrigerant,of following capacity.		
i	1.5TR	Each	11970
ii	2.0TR	Each	13110
3	Dismantling of Compressor from existing Window AC unit and Supplying, Installing, testing & commissioning of single phase Rotary compressor with accessories required for respective unit, suitable for operation on single phase 230 volt + 10% AC supply and with incoming and outgoing connections as required complete without refrigerant of following capacity.		
i	1.5TR	Each	11970
ii	2.0TR	Each	13110
4	Vacuuming, filling the Nitrogen for finding of Leakages including testing & filling of required quantity of refrigerant gas etc. complete.		
i	For DAC and High Wall Split AC Unit	Per TR of M/C	1995
ii	For Window AC Unit	Per TR of M/C	1904
5	Toping-up the gas in existing unit of following Capacity of Compressors complete as required.		
i	4.25 TR 3 phase Compatible to existing either scroll or reciprocating type compressor of DACs	Each	3420
ii	3.75 TR 3 phase Compatible to existing either scroll or reciprocating type compressor of DACs	Each	3192
iii	3.0 TR 3 phase Compatible to existing either scroll or reciprocating type compressor of DACs	Each	2964
iv	2.75 TR 3 phase Compatible to existing either scroll or reciprocating type compressor of DACs	Each	2850

v	2.50 TR 3 phase Compatible to existing either scroll or reciprocating type compressor of DACs	Each	2679
vi	2.25 TR 3 phase Compatible to existing either scroll or reciprocating type compressor of DACs	Each	2508
vii	2.0 TR 3 phase Compatible to existing either scroll or reciprocating type compressor of DACs	Each	2280
viii	2.0 TR single phase Compatible to existing either Rotary or reciprocating type compressor of DACs	Each	2280
ix	1.5 TR single phase Compatible to existing either Rotary or reciprocating type compressor of DACs	Each	2052
6	Checking of Condensing coil for leakages with soap water or nitrogen pressure and rectifying the same by brazening.		
i	11.0TR	Each	7980
ii	8.5TR	Each	7410
iii	7.5TR	Each	6840
iv	5.5TR	Each	6270
v	5.0TR	Each	5700
vi	3.0TR	Each	3420
vii	2.0TR	Each	2280
viii	1.5TR	Each	1710
7	Providing & fixing of Suction/ Discharge Valve of approved quality & brand including removal of the existing valves etc. complete.	Each	1252
8	Providing 3 phase contactor suitable for AC unit including removal of old and making necessary connections.		
I	32 Amp.	Each	3420
ii	25 Amp.	Each	3192
iii	16 Amp.	Each	2850
9	Providing & fixing the drier suitable for DAC/CKT of unit including removal of old drier and making necessary	Each	2636

	connections.		
10	Providing & fixing of nitrite rubber as thermal insulation on the existing refrigerant pipes as required.		
i	1/2 inch dia hole	Feet	40
ii	2/8 inch dia hole	Feet	51
11	Replacing existing single phase preventer.	Each	2052
12	Servicing, washing with fresh water out door & indoor units of following capacity of DACs along with filter cleaning complete.	Each	
i	11.0TR	Each	4560
ii	8.5TR/7.5TR	Each	3420
iii	5.5/5.0TR	Each	2850
iv	3.0TR (Tower AC)	Each	1710
13	Servicing, washing with fresh water out door & indoor units of following capacity of High Wall Split AC Unit along with filter cleaning complete.		
I	3.0TR	Each	1710
ii	2.0TR	Each	1368
iii	1.5TR	Each	1140
14	Servicing, washing with fresh water out door & indoor units of following capacity of WINDOW AC Unit along with filter cleaning complete.		
i	2.0TR	Each	684
ii	1.5TR	Each	570
15	Removing and re-fixing Fan motors of ODU of DAC including Re-winding, Overhauling & replacing bearing / bushing as directed complete.	Each	2850
16	Removing and re-fixing motor of Indoor Unit of DAC including re-winding, Overhauling & replacing bearing / bushing as directed complete.	Each	2280

17	Removing and re-fixing motors of ODU of High wall split AC including Re-winding, Overhauling & replacing bearing / bushing as directed	Each	2052
18	Removing and re-fixing motor of Indoor Unit of High Wall Split AC including Re-winding, Overhauling & replacing bearing / bushing as directed.	Each	1824
19	Repairing & overhauling of fan/blower motor of Window ACs including winding.	Each	2052
20	Repairing & over hauling of fan/blower motor of Window ACs without winding.	Each	1140
21	Providing new PCB suitable for 11 TR AC units complete with necessary connections.	Each	17100
22	Repairing of existing PCB suitable for 11 TR AC units complete with necessary connections.	Each	5700
23	Providing new PCB suitable for 8.5/7.5TR AC unit complete with necessary connections.	Each	13680
24	Repairing of existing PCB suitable for 8.5/7.5 TR AC unit complete with necessary connections.	Each	4560
25	Providing new PCB suitable for 5.5TR/5.0TR AC unit complete with necessary connections.	Each	11400
26	Repairing of existing PCB suitable for 5.5TR/5.0TR AC unit complete with necessary connections.	Each	3420
27	Providing new PCB suitable for 3.0 TR High wall Split AC unit complete with necessary connections.	Each	5700
28	Repairing of existing PCB suitable for 3.0 TR High wall Split AC unit complete with necessary connections.	Each	2280
29	Providing new PCB suitable for 2.0TR /1.5TR High wall Split AC unit complete with necessary connections.	Each	3990
30	Repairing of existing PCB suitable for 2.0TR/1.5TR High wall Split AC unit complete with necessary connections.	Each	1710

31	Providing & fixing of new PCB suitable for 2.0TR/1.5TR WINDOW AC unit complete with necessary connections.	Each	2850
32	Repairing of existing PCB suitable for 2.0TR/1.5TR Window AC unit complete with necessary connections	Each	1140
33	Supply & fixing of new PCB for remote operated Window ACs (2.0 TR / 1.5 TR)	Each	3192
34	Re dressing of Internal wiring of Indoor & Outdoor unit including required suitable copper wire if necessary.	Each	1140
35	Providing & applying two or more coat of synthetic Emulsion Paints including one coat of primer / Zink chromate primer on sheet metal box, pipes or where ever required as per site requirement.	Sqm	86
36	Providing and fixing of Swing motor for Split AC Unit	Each	1710
37	Providing and fixing of Swing motor for WINDOW AC Unit	Each	1368
38	Providing and fixing of Swing Strips for Split AC Unit	Set	912
39	Providing and fixing of Swing Strips for WINDOW AC Unit	Set	855
40	Providing and fixing of front grill for Indoor Unit of Split AC	Each	2280
41	Providing and fixing of front grill for window ACs	Each	2280
42	Supply and fixing of Filter for Split and WINDOW AC Unit	Each	342
43	Supply and fixing Operating knob of WINDOW AC Unit	Each	57
44	Supply & fixing capillary filter with 2.0 TR / 1.5 TR Compressors	Each	570
45	Repairing of cordless remote of SAC / WAC	Each	1539
46	Supply and fixing of Capacitor replacement (starting/running) for WINDOW / SPLIT AC Unit	Each	741
47	Replacement of Relay including connection in all respect complete.	Each	1083
48	Providing and fixing of Selector switch for setting of speed / cooling	Each	570

49	Supply & fixing of Thermostat for Split & Window ACs	Each	741
50	Providing & fixing of **25mm dia PVC rigid drain pipe** with all accessories etc. complete on wall / beam / ceiling in concealed manner by chasing wall / floor / on surface including providing of U trap & heatlon insulation to avoid sweating / condensation specially above false ceiling.	R.M.	114
51	Providing & fixing **Refrigerant copper pipe** of required size with nitrite rubber insulation of following size of AC unit complete accessories & duly insulated. Please note suction & discharge line of each compressor will be treated as one circuit. The circuit length will be treated as one circuit. The circuit length will be measured in running meter.		
i	4.25 TR 3 phase Compatible to existing either scroll or reciprocating type compressor of DACs	RM	428
ii	3.75TR 3 phase Compatible to existing either scroll or reciprocating type compressor of DACs	RM	399
iii	3.0TR 3 phase Compatible to existing either scroll or reciprocating type compressor of DACs	RM	371
iv	2.75 TR 3 phase Compatible to existing either scroll or reciprocating type compressor of DACs	RM	342
v	2.50 TR 3 phase Compatible to existing either scroll or reciprocating type compressor of DACs	RM	342
vi	2.25 TR 3 phase Compatible to existing either scroll or reciprocating type compressor of DACs	RM	342
vii	2.0 TR High Wall Split ACs	RM	314
viii	1.5TR High Wall Split ACs	RM	314
52	Providing and fixing of necessary **control cabling** of required size for following size for AC units complete with all accessories including incoming and outgoing connections. In PVC conduit above false ceiling & in flexible pipe near outdoor unit		

	duly clamped.		
i	4.25 TR 3 phase Compatible to existing either scroll or reciprocating type compressor of DACs	RM	342
ii	3.50TR 3 phase Compatible to existing either scroll or reciprocating type compressor of DACs	RM	285
iii	3.0TR 3 phase Compatible to existing either scroll or reciprocating type compressor of DACs	RM	285
iv	2.75 TR 3 phase Compatible to existing either scroll or reciprocating type compressor of DACs	RM	257
v	2.50 TR 3 phase Compatible to existing either scroll or reciprocating type compressor of DACs	RM	257
vi	2.25 TR 3 phase Compatible to existing either scroll or reciprocating type compressor of DACs	RM	228
vii	2.0 TR High Wall Split ACs	RM	194
viii	1.5TR High Wall Split ACs	RM	194
53	Supplying, fabricating & Installation of Galvanised Steel Sheet ducting including providing M.S. angle support, flanges, hangers etc. & making good all damages etc. complete of following Gauge / size.		
i	22 Gauge	Sq.M.	741
ii	24 Gauge	Sq.M.	593
54	Providing & fixing of duct lining with 12mm thick Fibber Glass cover rigid board with G.I. Fly mesh.	Sq.M.	285
55	Providing & fixing of duct insulation with 25mm thick Fibber Glass cover with polythene face hessian.	Sq.M.	331
56	Providing & fixing Aluminium powder coated supply /Return linear air grills without allum. Volume Control damper.	Sq.M	8778
57	Providing & fixing Aluminium volume control damper for supply air grills.	Sq.M	7410
58	Providing & fixing Aluminium powder coated diffuser air grills with allum.	Sq. M	9120

	Volume Control damper.		
59	Providing & fixing Aluminium powder coated diffuser air grills without Volume Control Damper.	Sq.M	7752
60	Providing, Fabricating & fixing M.S. Structure with primer & synthetic enemal paint in two coats for A.C. outdoor unit as directed.	Kg	114
61	Providing and fixing the under deck insulation with 50mm thick TF quality expanded polystyrene material fixed to the ceiling with screw and washers with necessary chicken mesh.	Sq.M	365
62	Providing & fabricating the tray for window AC /DAC made out of 20 SWG, G.I sheet including provision of hanging the same.	Sq.M	2280
63	Dismantling, re-installation **in the same premises**, testing, commissioning excluding gas charging in existing following ACs. Copper tubing & control cable, drain pipe in the case of split AC and making hole & frame etc in case of Window ACs shall be paid extra.		
i	1.5/2.0 TR Window AC in same premises	No	1425
ii	1.5 / 2.0 TR Split AC in same premises	No.	2280
64	Dismantling, re-installation the same **in other premised at same city**, testing, commissioning excluding gas charging in existing following ACs. Copper tubing & control cable, drain pipe in the case of split AC and making hole & frame etc in case of Window ACs shall be paid extra.		
i	1.5/2.0 TR Window AC.	No	2280
ii	1.5 / 2.0 TR Split AC.	No.	3420
65	Providing/fixing canvas made mouth piece between IDU & ducting using with necessary nut bolt & washer.	One job	2000

Contractor **Sr Divisional Manager**

Part - "II"				
Comprehensive Annual Maintenance Contract of AC's in good /running condition or after completion of repair works:				
Item No.	**Description of item**	**Qty**	**Unit**	**Rate per Annum in Rs.**
COMPREHENSIVE ANNUAL MAINTENANCE CONTRACT OF AIR CONDITIONERS.				
1	ANNUAL MAINTENANCE CONTRACT for the following type of AIR CONDITIONERS along with spare parts & labour including all types of taxes (GST will be paid extra as applicable). The rates mentioned are per machine per year. In case the quantity of the machines / rating varies, the AMC amount shall be worked out accordingly.			
i	11.0TR DAC	1	Each	22230
ii	8.5TR DAC	1	Each	17100
iii	7.5TR DAC	1	Each	15544
iv	5.5TR DAC	1	Each	11400
v	5.0TR DAC	1	Each	9690
vi	3.0TR Tower AC/ Cassette AC	1	Each	4275
vii	1.5 / 2.0 TR High wall Split AC with Invertors	1	Each	4644
viii	1.5/2.00 TR High Wall Split AC without Invertors	1	Each	3420
viii	1.5 / 2.0 TR Window AC	1	Each	2280

Contractor **Sr Divisional Manager**

PRICE BID

Name of Work: Comprehensive Annual Maintenance Contract for AC installed at various Offices under Divisional Office Surat.

SUMMARYTABLE

OFFICES/ AREA UNDER SURAT DIVISION	QUOTED PERCENTAGE RATE ON SCHEDULE OF RATES. (PERCENTAGE RATE TO BE QUOTED BOTH IN FIGURES & WORDS)		
	RATE TO BE QUOTED IN THE RESPECTIVE COLUMN OF ABOVE / AT PAR / BELOW (WHICH EVER IS APPLICABLE)		
	% AGE RATE IN FIGURE		PERCENTAGE RATE IN WORDS
WITHIN SURAT CITY	ABOVE		
	AT PAR		
	BELOW		
OUTSIDE SURAT CITY	ABOVE		
	AT PAR		
	BELOW		

Place:

Address:

Signature of the Contractor/Authorised official with seal