



Estate Department, Amravati Divisional Office,
“Jeevan Prakash Bldg., Shrikrishnapeth,
Near Dafrin Hospital, Amravati- 444 601.
Tel. No.: 0721-2660489, 2552210.
E-mail : estate.amravati@licindia.com

Ref: Estate/Amravati D.O./Tender No.2/2025-2026

Date: 03.12.2025

To,

M/S _____

ANNEXIRE-A

Re:- Tender for Pest Control Services

We intend to call tenders for Annual Maintenance Contract Pest control Services at our Divisional office and at following Branches working under it.

Sr. No	Name of LIC Unit
1	Amravati Divisional Office
2	Amravati- 1 B.O. 979
3	Amravati- II B.O. 82C
4	Achalpur B.O. 996
5	Warud B.O. 99L
6	Dhamangaon B.O. 97H
7	Akola – I B.O.977
8	Akola –II B.O. 82A
9	Akot- B.O. 99C
10	Washim – B.O. 994
11	Yavatmal –I B.O. 991
12	Yavatmal- II B.O.82E
13	Wani B.O.99K
14	Digras B.O. 82D
15	Pusad B.O. 99A
16	Buldhana B.O.97B
17	Khamgaon B.O. 978
18	Malkapur B.O.82B
19	Mehkar B.O.9151
20	Pohra Godown

Tender Schedule

Date of issue of Tender	03.12.2025
Last date of submission of Tender	15.12.2025
Date of opening Tender	16.12.2025

Kindly quote your Quarterly rate inclusive of all Taxes and transportation etc. for the following.

General Pest Control treatment for white ants, cockroaches, Lizards, rats etc by spraying.

Mode of Treatment: Quarterly

Area of Treatment: Stationery rooms, Record rooms and our valued records stored in each office.

Terms and conditions

Rates quoted should be inclusive of all taxes and no extra on any account should be paid. GST will be paid as per Government norms.

Income Tax will be deducted as per rules.

Contract period will be of **two year** from date of contract. The contract may be renewable for one more year after expiry of AMC, if service found satisfactory and if Corporation decides so on the basis of same rates and terms and conditions in this tender.

The work has to be carried out after or before Office hours.

Vendor will be solely responsible for any injury/accident caused to Workman. LIC of India will not be liable for no claim.

Mode of servicing: On Quarterly basis at regular intervals

Tender Fee: Rs.500/- + GST Rs. 90/- Total Rs. 590/- (Rs. Five hundred ninety only)

By way of Cash or Demand Draft payable at Amravati favoring LIC Of India. Please note that tender fee is non-refundable.

Security deposit:- On scrutiny of the quotations, you will be informed regarding the allotment of the job if any. It will be necessary to deposit the **security deposit 3% of annual contract value** in cash or DD by the successful vendor i.e. to whom the contract will be allotted. This amount will be refundable after completion of contract period without interest.

Payment: Payment will be made on Quarterly basis on submission of bill along with satisfactory service report from Office (I/C) with Office Seal and Officer's name on consolidated payment will be made at Divisional Office through NEFT/RTGS only.

If any of the office not attended for Quarterly services, penalty of ¼ th of Quarterly service charges will be imposed.

Termination of Contract: The Competent Authority reserves the right to terminate the contract with notice of 15 days if services found unsatisfactory.

Rights: It will not be binding upon us to accept the lowest quotation and the Competent Authority (SDM) reserves the right to accept or reject any quotation without assigning any reasons thereof.

The decision of the Sr Divisional Manager, Amravati for rejection, imposition of penalty or termination of the contract will be final and binding on the vendors to whom contract is awarded.

You are requested to send annexure A,B,C and D in a sealed envelope super scribed with

“ Quotation for Comprehensive AMC of Pest Control Services” and addressed to **The Manager (Estate)** as under so as to reach us by **15.12.2025 before 3.30.m.** Quotations received after due date will not be considered.

Address for receiving the Tender:

Manager (Estate)
LICE OF INDIA,
Amravati Divisional Office,
Jeevan Prakash Building, Shrikrushnapeth,
Near Duffring Hospital, Amravati.
Amravati. Ph. No: 0721-2660489.

Thanking you

Yours faithfully
Sr. Divisional Manager

PROFORMA FOR RATE QUOTATION

To,
The Sr. Divisional Manager
L.I.C. of India
Amravati Divisional Office
Amravati.

ANNEXURE - B

Respected Sir,

Re: Tender for CAMC of Pest Control Services

We are quoting our rates as under:

Rates for Quarterly Treatment (Offices) Charges to be quoted for all BO's excluding RMF Godown.	Rs. _____ per Office inclusive of all transportation and other charges (excluding GST)
Rates for Quarterly Treatment (Godown) for three Godowns.	Rs. _____ inclusive of all transportation and other charges (excluding GST)

Other conditions:

Date:

Seal and Signature of the Vendor

LIFE INSURANCE CORPORATION OF INDIA
JEEVAN PRAKASH BUILDING, SRIKRISHNA PETH, NEAR DUFFERIN HOSPITAL,
AMRAVATI.444603.
Ph. Nos.0721- 2660489. Email id: os.amravati@licindia.com

APPLICATION FORM FOR TENDER (Technical Bid)

ANNEXURE –C

Profile of the Tenderer

<u>Name of the Agency/Firm/Vender (in Block Letters)</u>	
<u>Status of the Agency (Whether Sole Proprietorship/ Firm/Pvt.Co.)</u>	
<u>Correspondence address, Contact No. & Email Id</u>	
<u>Address of Head Office, (If Separate) and Contact No.</u>	
<u>Names of the Partners/Directors/Owner</u>	
<u>Name of Executive with his present addresses and Contact Nos.</u>	
<u>Name of Contact persona with Designation who would be calling on us and attending to our jobs & contact phone No.</u>	
<u>PAN (Individual Card in case of Proprietorship OR Firm's PAN card in other cases.</u>	
<u>TAN No.</u>	
<u>GSTN No</u>	
<u>Whether holding certificate under Shops & Establishment Act, duly renewed</u>	
<u>Registration No. and Date</u>	
<u>License No. under Contract Labor (Regulation & Abolition) Act,1970 & Contract Labor (Regulation & Abolition) Central Rules, 1971</u>	
<u>ESI Registration No.</u>	
<u>PF Registration No.</u>	
<u>Registration under MSMD/NSIC or the DISTRICT level authority, if any</u>	
<u>Name of offices where you have carried out work during past 3 years</u>	
<u>Name o at least Two of your most valued clients at the present time</u>	
<u>Average TURNOVER OF THE Agency for the last three years. Submit copies of I.T. returns, Balance Sheets & P/L accounts for last three years.</u>	
<u>Do you agree to abide strictly by the Terms and Conditions of the Tender Contracts.</u>	

Attested Copies of all the above document s must be attached along with Application Form

(SIGNATURE OF THE VENDOR WITH SEAL)

Note Please type this form or fill it legibly in ink. If space provided is insufficient, please type or write the replies on a separate sheet giving appropriate question number and attach it to the form. All the pages application form and documents submitted must be signed with seal.

Signature of the vendor

DECLARATION

ANNEXURE – D

I/We _____ request
Life insurance Corporation of India, Amravati Divisional Office, to consider my our
application and Tender for the above mentioned category. We agree with all terms and
condition and to give full Satisfaction to the Corporation in the event of their doing so.

Dated at _____ this _____ day of _____ 2025-2026.

Signature with Seal :-

Name & Designation:-

Note: The Corporation reserves the right to cancel the tender of the firm/Agency/Service
provider at its absolute discretion without assigning any reason.