



Ref: LIC/CO/ITDT/EDMS3.0/2025-26/ RFP Dated: 28/11/2025

## INVITATION FOR REQUEST FOR PROPOSAL

### Request for Proposal (RFP)

For

### Enterprise Document Management System (EDMS) - 3.0

Of

## Life Insurance Corporation of India

Central Office, Information Technology/Digital Transformation Department, EDMS Section,  
'Jeevan Seva Annexe' Building, Ground Floor,  
S.V. Road, Santacruz (West)  
Mumbai – 400054.

Website: <https://licindia.in>

Public Procurement Portal: <https://tenderwizard.com/LIC>

Phone: +91-022-67090510/ 324/ 325/ 349

E-mail: [co\\_edmsrfp@licindia.com](mailto:co_edmsrfp@licindia.com)

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## 1. RFP Terminology

### 1.1 Definitions

Throughout this RFP, the terminologies mentioned below would carry the following meaning:

1	Agreement	Any written contract between the Life Insurance Corporation of India and a successful Bidder with respect to any or all deliverables or services contemplated by this RFP. Any Agreement shall be deemed to incorporate, as schedules, this RFP, all addenda / corrigenda issued by LIC, the Bid of the Successful Bidder and any mutually agreed modifications thereto.
2	Bid	The Bidder's written reply or submission in response to this RFP signed by his Authorized Signatory.
3	Bidder	A Bidder is a firm fulfilling eligibility criteria submitting a Bid in response to in its individual capacity
4	Business/Working Day	Monday to Friday except LIC holiday (Declared under the Negotiable Instruments Act, 1881 by respective State Governments or Central Government of India) and Any other situation or exigency for which LIC declares a non-working day locally.
5	Business Hours	10:00Hrs to 17:30Hrs of any LIC working Day.
6	Clarification	Means addendum, corrigendum and clarification is an explanation with respect to this RFP in writing, either by way of letter or standard electronic means.
7	Confidentiality	The contents of this RFP and the supporting documentation are confidential to LIC and are provided solely for the purpose of response to the RFP for EDMS 3.0 Project and will be governed by the Non-Disclosure Agreement.
8	Contract Period	The duration of the Contract unless terminated in accordance with the clauses stipulated in the Contract. For this RFP, the Contract Period is 7 years with a review after 3 <sup>rd</sup> and 5 <sup>th</sup> year. The Scanning and Logistics deliverables under this Contract is only for the first 3 years.
9	Contract Value	The total amount calculated using the L1 (lowest) prices after the completion of the Online Reverse Auction.
10	Corporation / LIC / LICI / LIC of India	Reference to the "Corporation or LIC or LICI or LIC of India" means without limitation "Life Insurance Corporation of India" a statutory Corporation established under section 3 of Life Insurance Corporation Act, 1956, (Act 31 of 1956) having its Central Office at "Yogakshema", JeevanBimaMarg, Mumbai 400 021.
11	Corrigendum	Any clarification issued by LIC will be in the form of a Corrigendum, a copy of which will be published on LIC Website and Central Public Procurement Portal of GOI.
12	EDMS	The term "EDMS" used throughout the RFP would mean End-to-End Solution pertaining to Enterprise Document Management System (EDMS) related to Work Flow, Software, Hardware, Operational functionalities like Logistics, Scanning, Upload, System Administration, Project Management, Technical Support (Onsite and Offsite) for Software as well as Hardware, Complaint Management System, Portal, Reporting (MIS), Training, Business Activity Monitoring (BAM) and Business Process Monitoring (BPM) like functionalities, Mobile Device Technologies, Integration with LIC's Core Systems and other Systems etc. EDMS is defined to have Enterprise Content Management features required to fulfil the requirements of LIC to capture, store, manage, preserve

		and deliver content in an electronic format. The term "content" includes, but is not limited to: paper of any size, electronic documents (PDF, XML, Text Files, Computer generated outputs, emails and any other outputs), and rich media (picture, video, audio and computer aided design drawings etc.).
13	e-FEAP	Enterprise Front End Application Package. Core Business System currently in use by LIC.
14	OEM	Original Equipment Manufacturer of Software, Hardware, etc. OEM may be the System Integrator or its partner.
15	Other Software	Other Software means Operating System, RDBMS, Application Server, Web Server, Messaging Software, Scanning Software, Migration Utilities, Back-up Utilities, Replication tools, Mobile Technologies, any other third party software, etc., commercial or open source as approved by LIC which are essential for the End-to-End implementation of this EDMS Project.
16	RFP	The Request for Proposal document in its entirety, inclusive of any addenda / corrigenda that may be issued by LIC at a later date.
17	RMF	Record Management Facility is the Divisional level remote location managed by LIC where all the physical records of the respective Divisions are stored after digitization.
18	Service Centres	LIC has Mini Offices, Customer Zones (CZee), Metro Area Service Hub (MASH), Premium Points, etc. as Service Centres.
19	Solution / Services / Work / System	"Solution or Services or Work or System" means all services and deliverables to be provided by the Bidder as described in the RFP and include services ancillary to the supply of the Systems, such as transportation and insurance, permits wherever required and any other incidental services, such as installation, migration, provision of technical assistance, training, after sales services and other obligations of the Bidder covered under the RFP and the Contract.
20	System Integrator	System Integrator shall mean the successful Bidder with whom LIC enters into an agreement with respect to the deliverables or services contemplated by this RFP. The System Integrator should manage the Technical as well as Operational aspects of EDMS either by themselves or through their Service partners duly approved by LIC and the System Integrator is the Single Point of Contact (SPOC) and is responsible for all activities.
21	TAT	Turn-Around-Time is the total time taken between the submission of a task / activity / process for execution and the return of the desired output.
22	TCO	Total cost of ownership (TCO) is a financial estimate for this RFP comprising direct and indirect costs of End-to-End EDMS.
23	UAT	User Acceptance Test (UAT) – The final phase in software development process in which the software will be tested for functionality by a panel of users to ensure it can handle required tasks in real-world scenarios according to the specifications.
24	Users	The term "Users" will include Employees of LIC or its Subsidiaries, Agents and other Field force and such others that LIC may authorize from time to time.

## 1.2 Abbreviations

1	AFW	Admin File Workflow	26	DR	Disaster Recovery
2	AI/ML	Artificial Intelligence / Machine Learning	27	EDMS	Enterprise Document Management System
3	AMC	Annual Maintenance Contract	28	e-FEAP	Enterprise Front End Application Package
4	ANANDA	Atma-Nirbhar Agents New Business Digital Application	29	EMD	Earnest Money Deposit
5	API	Application Programming Interface	30	EOL	End of Life
6	ATS	Annual Technical Support	31	EOS	End of Sale
7	BAM	Business Activity Monitoring	32	FTS	Full-Text Search
8	BFSI	Banking, Financial Services, and Insurance	33	GEM	Government e-Marketplace
9	BG	Bank Guarantee	34	GOI	Government of India
10	BO	Branch Office	35	GPU	Graphics Processing Unit
11	BPM	Business Process Management	36	GST	Goods and Services Tax
12	BPMN	Business Process Model and Notation	37	iBPS	Intelligent Business Process Suite
13	CADW	Corporate Active Datawarehouse	38	IEM	Independent External Monitor
14	CCA	Comptroller of Certifying Authority	39	IRDAI	Insurance Regulatory and Development Authority of India
15	CGST	Central Goods and Services Tax	40	ISO	International Organization for Standardization
16	CMS	Complaint Management System	41	IST	Indian Standard Time
17	CO	Central Office	42	IT/DT	Information Technology/Digital Transformation
18	COLO	Co-Location	43	JPEG	Joint Photographic Experts Group
19	CVC	Central Vigilance Commission	44	KPI	Key Performance Indicator
20	CZee	Customer Zone	45	LDAP	Light-Weight Directory Access Protocol
21	DBMS	Data Base Management System	46	LOI	Letter of Intent
22	DIVE	Digital Innovation & Value Enhancement	47	MASH	Metro Area Service Hub
23	DMKT	Direct Marketing	48	MDC	Management Development Centre
24	DMS	Document management System	49	MIS	Management Information System
25	DO	Divisional Office	50	MPLS	Multiprotocol Label Switching



51	MSE	Micro and Small Enterprise	76	RDBMS	Relational Database Management System
52	MSME	Micro, Small and Medium Enterprises	77	REST	Representational State Transfer
53	MSPs	Medical Service Provider	78	RHEL	Red Hat Enterprise Linux
54	NDA	Non-Disclosure Agreement	79	RMF	Record Management Facility
55	NEFT	National electronic fund transfer	80	RMS	Record Management System
56	NEMF	NewGen Enterprise Mobility Framework	81	RPO	Recovery Point Objective
57	NSIC	National Small Industries Co.	82	RTI	Right to Information
58	NUA	New Underwriting Applications	83	RTO	Recovery Time Objective
59	OCR	Optical Character Recognition	84	SI	System Integrator
60	ODS	Online Data Store	85	SIEM	Security Information and Event Management
61	OEM	Original Equipment Manufacture	86	SLA	Service Level Agreement
62	ORA	Online Reverse Auction	87	SO	Satellite Office
63	OS	Operating System	88	SOP	Standard Operating Procedure
64	P&GS	Pension and Group Scheme	89	SPOC	Single Point of Contact
65	PAMS	Privileged Access Management	90	SSL	Secure Socket Layer
66	PBG	Performance Bank Guarantee	91	TAT	Turn Around Time
67	PDF	Portable Document Format	92	TCO	Total cost of Ownership
68	PN (file)	Proprietary Newgen (file) format	93	TCV	Total Contract Value
69	PO	Purchase Order	94	TIFF	Tagged Image File Format
70	POC	Proof Of Concept	95	TPS	Transaction Per Second
71	PS	Policy Servicing	96	UDIT	Upgraded Disciplinary Workflow Through Integration of Technology
72	QC	Quality Control/Checking	97	UI	User Interface
73	QCBS	Quality and Cost-Based Selection	98	UTR	Unique Transaction Reference
74	RACI	Responsible Accountable Consulted Inform	99	ZO	Zonal Office
75	RBAC	Role Based Access Control	100	ZTC	Zonal Training Centre

### 1.3 Disclaimer

1. Subject to any law to the contrary, and to the maximum extent permitted by law, Life Insurance Corporation of India including its subsidiaries and its Officers, Employees, Contractors, Agents, and Advisers disclaim all liability from any loss or damage suffered by any person acting or refraining from acting because of any information including forecasts, statements, estimates, or projections contained in this RFP document or conduct ancillary to it whether or not the loss or damage arises in connection with any negligence, omission, default, lack of care or misrepresentation on the part of Life Insurance Corporation of India including its subsidiaries or any of its Officers, Employees, Contractors, Agents or Advisers. All information processed by the Bidder during solution deployment and maintenance belongs to LIC. By having the responsibility to maintain the infrastructure, the Bidder does not acquire implicit access right to the information or right to redistribute the information.
2. The information contained in this Request for Proposal document (RFP) or subsequently provided to the Bidders, whether verbally or in documentary or in any other form by or on behalf of the LIC or any of its employees or advisors, is provided to the Bidders on the terms and conditions set out in this RFP and all other terms and conditions subject to which such information is provided.
3. This RFP is not an Agreement and is neither an offer nor an invitation by the LIC to the Bidders or any other person. The purpose of this RFP is to provide interested parties with information that may be useful to them in the formulation of their Proposals. The information is not an exhaustive account of statutory requirements and should not be regarded as a complete or authoritative statement of law. This RFP is exclusively for the purpose of evaluating pre-qualification eligibility criteria and Initial Scoring (T1) for Technical Proposal. Only those bidders who meet the pre-qualification and technical scoring criteria will be invited to submit their Technical and indicative Commercial Bids.
4. While reasonable care has been taken in providing information in this RFP, the Bidders are advised not to rely on this information only but also carry out their independent due diligence and risk assessments before submitting their response to this RFP. Further, the Bidders are advised to conduct their own analysis of the information contained in this RFP, carry out their own investigations about the project, the regulatory regime which applies thereto and all matters pertaining to the LIC and to seek their own professional advice on the legal, financial and regulatory consequences of entering into an agreement or arrangement relating to this RFP.
5. The information contained in this RFP is subject to update, expansion, revision and amendment prior to the last day of submission of the bids at the sole discretion of the LIC. In case any major revisions to this RFP are made by the LIC within seven days preceding the last date of submission of the Proposals, the LIC may, at its discretion, provide reasonable additional time to the Bidders to respond to this RFP. Neither the LIC nor any of its officers, employees nor any advisors nor consultants undertakes to provide any Bidder with access to any additional information or to update the information in this RFP.
6. LIC will, at no point, bear any additional cost for site facility that bidder/Vendor may have to incur on account of repair, upgrade, power, capacity enhancement etc. to support LIC's equipment unless LIC so requests for an additional space or power requirements or brings in additional major equipment impacting the infrastructure allocated to LIC. The bidders are advised to go through instructions given in this RFP document and submit duly filled bids as per the terms and conditions given in this document.

## 2. Request for Proposal

### 2.1 Invitation to Bid

**Life Insurance Corporation of India (LIC)**, a statutory Corporation established under Section 3 of Life Insurance Corporation Act, 1956, (Act 31 of 1956) having its Central Office at "Yogakshema", Jeevan Bima Marg, Mumbai – 400021, hereinafter referred to as "LIC", invites online tenders for upgrading the existing EDMS deployed in Offices of LIC, herein after referred to as 'EDMS 3.0', from eligible, experienced and reputed System Integrators.

The Contract period shall be of 7 years which comprises both technical and operational services. Technical services will be for 7 years and Scanning and Logistics services shall be for the first 3 years of the Contract, with the provision of two extensions of 2 years each at the end of 3<sup>rd</sup> year and 5<sup>th</sup> year. The details are available in the Scope of Work under **Section 6** of this RFP Document. This invitation to Bid is open to all Bidders meeting the Eligibility Criteria as mentioned in **Section 4.2** of this RFP.

### 2.2 Time Schedule

Time Schedule of Various RFP related events		
1	Date of availability of RFP Document for EDMS 3.0 on LIC Website, Central Public Procurement Portal of GOI and e-procurement website	28/11/2025
2	Last date for Submission of Queries and confirmation for attending the Pre-Bid meeting. (to be submitted to : co_edmsrfp@licindia.com)	05/12/2025
3	Pre-Bid Meeting	<p>Meeting Date: 08/12/2025 Meeting Time: 11.00 Hrs. (IST) – 13.00 Hrs. (IST)</p> <p><b>Offline (Physical) Meeting</b> Venue: LIC of India, Conference Room, Central Office, IT Department, Jeevan Seva Annexe, Ground floor, S V Road, Santacruz (W), Mumbai – 400054</p> <p><b>Virtual Meeting:</b> through video conferencing <a href="https://licindiasampark.webex.com/licindiasampark/j.php?MTID=m8156b0c3cdbe59085a91ff0d1bbe77c1">https://licindiasampark.webex.com/licindiasampark/j.php?MTID=m8156b0c3cdbe59085a91ff0d1bbe77c1</a></p> <p>Meeting number: 2510 579 6839 Password: 0812</p>
4	Last Day for receiving queries after Pre-bid Meeting. (to be submitted to : co_edmsrfp@licindia.com)	10/12/2025
5	Issue of Pre-Bid Query Responses and Corrigendum (if any)	15/12/2025
6	Last date and time for submission of Bid (Refer <b>Section 3.7</b> for details)	06/01/2026 & 15:00(IST)

7	Mode of Submission of Bid	To be submitted online through e-procurement website: <a href="https://tenderwizard.com/LIC">https://tenderwizard.com/LIC</a>
8	Addressee and Office Address for Communication	Executive Director (IT/DT) Life Insurance Corporation of India, Central Office, Information Technology/Digital Transformation Department, EDMS Section, 'JeevanSeva Annexe' Building, Ground Floor, S.V. Road, Santacruz (West) Mumbai – 400054. e-mail : <a href="mailto:co_edmsrfp@licindia.com">co_edmsrfp@licindia.com</a>
9	Bid Processing Fee (Non-refundable) for eligible and interested bidders, except Micro and Small Enterprise (MSEs)	₹ 11,800/- i.e. ₹10,000/- + GST (18%) (Rupees Eleven Thousand Eight Hundred Only) (To be paid to Life Insurance Corporation of India using NEFT, Refer <a href="#">Annexure - A9</a> for LIC's Bank Account Details.  Bid Processing Fee exemption will be given for Micro and Small Enterprises as defined in MSE Procurement Policy (MSEs) order 2012, issued by the Department of MSME or are registered with the Central Purchase Organization or the concerned Ministry or Department. Bidders should submit relevant MSME/NSIC certificate.
10	Earnest Money deposit (EMD)	₹ 3 Crore (Rupees Three Crore Only) (in the form of unconditional and irrevocable Bank Guarantee (BG) as per the format given in <a href="#">Annexure - A8</a> )  EMD exemption will be given for Micro and Small Enterprises as defined in (MSEs) order 2012, issued by the Department of MSME or are registered with the Central Purchase Organization or the concerned Ministry or Department. Bidders should submit relevant MSME/NSIC certificate.
11	Bid Validity Period	Bid is valid for 180 days from the date of submission of Bid
12	Pre-qualification Eligibility Bid opening date/time/venue	Opening Date: Time ---- 06/01/2026 & 16:00(IST) The Pre-qualification Eligibility bid will be opened by the Tender opening committee of LIC in the virtual presence of the bidders' representatives who choose to attend at the e-Tendering portal.  <b><u>Offline (Physical)</u></b> <b>Venue:</b> LIC of India, Conference Room, Central Office, IT Department, Jeevan Seva Annexe, Ground floor,

		S V Road, Santacruz (W), Mumbai – 400054.
13	Contact details for any clarification	Secretary (IT/DT) / Deputy Secretary(IT/DT) Life Insurance Corporation of India, Central Office, Information Technology Department, Ground Floor, Jeevan Seva Annex, S. V. Road, Santacruz (W), Mumbai-400054. <b>Phone: 022-67090510 / 324 / 325 / 349</b> e-mail : co_edmsrfp@licindia.com
14	RFP Reference Number	LIC/CO/ITDT/EDMS3.0/2025-26/RFP Date: 28/11/2025

The above Time Schedule is subject to change and any change will be notified through the Website as mentioned in **Section 3.1**. LIC reserves the right to extend the last date for the receipt of RFP Bids. LIC reserves the right to cancel the RFP at any time without penalty and without incurring any financial obligation to the Bidder. Amendments/corrigendum, if any, to this RFP would be hosted on the mentioned website only. Any change in the timelines as decided by LIC will be posted in LIC website. The Bidders, in their own interest are requested to check the website regularly to know the updates.

### 2.3 Project Background

LIC has a Central Office at Mumbai and 8 Zonal Offices, located at Bhopal, Chennai, Delhi, Hyderabad, Kanpur, Kolkata, Mumbai and Patna. Further LIC has 113 Divisional Offices, 2052 Branch Offices, 78 P&GS Units and 1584 Satellite Offices spread Pan-India. Satellite Offices are working as an extension to its attached Branch Office. Further, LIC has Mini Offices, Customer Zones (CZee), Metro Area Service Hub (MASH), Life Plus Offices, Premium Points, etc. as Service Centres. LIC has its Overseas Operations in Countries like United Kingdom, Fiji, Mauritius, Bahrain, U.A.E. (Dubai and Abu Dhabi), Nepal, Sri Lanka, Bangladesh, Saudi Arabia, Kenya and Singapore.

LIC's Business and Services are supported by the IT systems like Enterprise Front-End Application Package (e-FEAP), Enterprise Document Management System including Work Flow System (EDMS), Portal, Online Data Store (ODS), Corporate Active Data Warehouse (CADW), Mobile Technologies and other standalone Legacy Systems based on different platforms handled by various departments. LIC has digital marketing channel having all operations centralized at Central Office. ANANDA (AtmaNirbhar Agents New Business Digital Application) is a comprehensive, end-to-end, completely digital online platform to facilitate online proposal introduction and completion.

LIC has an Enterprise Document Management System (EDMS) operational for the past 18 years, including Workflows and Record Management Solution to manage the digital Office Records (Policy files, Agents files, Administrative files and other documents) and its Administrative functionalities. EDMS has a distributed architecture and Division wise servers are located in four COLOs with disaster recovery (DR) set up at a central location. EDMS policy docket services are provided at Branch, Satellite Offices, Customer Zone Users, DO/ZO/CO users and other approved channels with "Anywhere-Anytime" features. Agency docket system is enabled to have image repository for Agency related documents and its services. LICdocQ mobile application is in use to capture the service requests and complete the service transactions. NewBusiness underwriting Application (NUA), an underwriting workflow is enabled for Branch, Division, Zone and Central Office users to underwrite the life insurance proposals. Medical Service Providers (MSPs) are given facility to upload the medical reports to EDMS. Medical reports wherever required auto-attached to NUA. Office Note Work Flow System is provided to Divisions, Zones and Central Office Departments including LIC's training Centres (ZTC/MDC). Workflow for Disciplinary actions (UDIT workflow) is enabled for central office personnel

department. Network connectivity is enabled for all Branches, Satellite Offices, Divisions, Zones, Central Office and Co-Located Data Centres and DR site through dedicated MPLS Links. LIC has initiated the comprehensive DIVE (Digital Innovation and Value Enhancement) project enabling digital transformation in Branch processes supporting digital, paperless servicing journeys.

## 2.4 Objective for RFP

LIC intends to enter into a contract with a suitably qualified Bidder / System Integrator to provide End-to-End EDMS Solution comprising of but not limited to the following:

- Centralized or 4-COLO based architecture basis technical feasibility and high available architecture.
- Document Management as a Service to Applications including Workflows and mobile solutions, replication, backup and other supportive software
- Infrastructure as a Private Cloud for Object Store and Database and Compute
- Upgradation of existing Document based workflows and applications
- Leverage the new technologies AI /ML solutions with dedicated GPU servers for AI/ML Compute.
- Advanced monitoring tools
- Automated Backup and Isolated Recovery Environment.
- Migration and Upgradation of all Existing Services to support Anywhere Service and Compliance.
- An efficient migration strategy ensuring minimal system disruption
- End to End Program Management with technically qualified Personnel and Administrators with attendance control mechanism.
- Systems, Services and Scanning and Logistics.
- Support for automating business processes.
- Maintain image data in a secure state during transmission, processing and storage.
- Ensuring business continuity during switching period from the existing systems to the new platforms
- Providing a robust Disaster Recovery (DR) Solution
- Database Management, security and System Administration
- Provide Complaint Management System (online/offline) and Services for 24\*7 support
- Easy-to-use interface that integrates with existing applications, making it easy for users to share and work on documents
- EDMS application should be accessible from any Internet-connected devices
- Provide Training wherever required
- EDMS Integration including Workflow with Core Business System and other Systems wherever required
- Providing the customized features of existing EDMS with upgradation and enhancement of features
- Provide responses to any Regulatory and / or Statutory requirements on priority basis
- Upgrade and improve the System continuously as an ongoing activity
- Providing the above services at any of internal or external Offices as LIC may consider in future
- Providing any other Additional Services, deliverables related to EDMS as LIC may require in future

The Bidders desirous to take up the project should have expertise in large scale System Integration Business and have the capability as per [Annexure – A2](#), to provide End-to-End EDMS. Evaluation criteria, evaluation of the responses to the RFP and subsequent selection of the successful Bidder will be entirely at the discretion of LIC. LIC's decision shall be final and no correspondence about the decision shall be entertained.

### 3. Instructions to Bidders

#### 3.1 General Instructions

1. The Bidder may download the RFP documents from the websites mentioned below:
  - a. LIC Website (<https://licindia.in/tenders>)
  - b. Central Public Procurement Portal of GOI (<https://eprocure.gov.in/cppp/>)
  - c. e-Tender portal <https://tenderwizard.com/LIC>
2. The information provided in the RFP is believed to be true and reliable at the date obtained, but does not purport to provide all the information necessary or desirable to enable the bidder to determine whether to participate in the RFP.
3. The RFP provides an overview of the requirements, bidding procedures and contract terms. While every effort has been made to provide comprehensive and accurate background information, requirements and specifications, Bidders must form their own conclusions about the Solution keeping in view, LIC's requirements. The information contained in this RFP and corrigendum, if any, should be taken as guidelines for Bidders.
4. Each bidder should conduct its own investigation and analysis and should check the accuracy, reliability and completeness of the information, examine all Instructions, Statements, Forms, Terms and Specifications in this RFP and wherever necessary obtain independent advice.
5. LIC makes no representation or warranty and shall incur no liability under any law, statute, rules or regulations as to the accuracy, reliability or completeness of this RFP.
6. LIC has used or will use its best judgment and assessment to fairly and reasonably represent the nature and scope of the work in order to submit viable Bids. However, LIC shall not be deemed to give any guarantees or warranties of accuracy of any of the information in this RFP or any corrigenda, nor of its being comprehensive or exhaustive. Nothing in this RFP or any corrigenda is intended to relieve Bidders from forming their own opinions and conclusions in respect of the matters addressed in this RFP or any corrigenda, as applicable.
7. Failure to furnish all information required by the RFP or submission of a Bid not responsive to the RFP in every aspect will be at the Bidder's risk and may result in rejection of the Bid.
8. In response to this RFP, the submission of the Bid by the Bidder will be deemed as consent to all the terms and conditions mentioned in this RFP along with its Annexure(s), Clarifications, if any.
9. All the terms and conditions and the contents of the RFP along with the Annexure(s), Clarifications, if any, will be contractually binding and will form part of the resulting agreement and any purchase orders, to be issued to the successful Bidder, from time to time as an outcome of this RFP Process.
10. All the information provided by the Bidder will be treated as contractually binding on the Bidder during the bid evaluation process and incase, LIC executes a contractual Agreement with the Bidder as an outcome of the Bid Evaluation Process, throughout the contract period.
11. No commitment of any kind, contractual or otherwise shall exist unless and until a formal written contract has been executed by or on behalf of LIC. Any notification of preferred Bidder status by LIC shall not give rise to any enforceable rights to the Bidder.



12. Failure to comply with the requirements of this RFP and Corrigendum, if any, may render the Bid non-compliant and the Bid may be rejected. Hence, Bidders must:
  - a. Include all required Documents, Certificates, etc. specified
  - b. Follow the format provided and respond to each element in the order as set out
  - c. Comply with all requirements as set out
13. This RFP supersedes and replaces any previous public documentation and communications regarding EDMS and Bidders should place no reliance on such communications.
14. LIC reserves the right to negotiate, change, modify or alter any/all the terms and provisions of the RFP entered pursuant to the RFP and may request for additional information, if required from the Bidder. LIC also reserves the right to withdraw this RFP without assigning any reason and without any liability to the Bidder or any other person or party. All actions taken by the Bidder or any other person or party in pursuance hereof will be deemed to have been taken after considering commercial acumen and also taking into account that LIC does not guarantee or warrant suitability hereof or success to the bidder or any other person or party.

### 3.2 Responses to Pre-Bid queries

1. LIC shall hold a Pre-bid Meeting with the Bidders as stated in **Section 2.2**. Pre-registration by Bidder(s) and confirmation by LIC for attending the Pre-bid Meeting is mandatory. The Bidders should send an e-mail to [co\\_edmsrfp@licindia.com](mailto:co_edmsrfp@licindia.com) intimating the names and designation of the representatives attending the Pre-Bid Meeting along with their mobile number, e-mail id to confirm participation for attending the Pre-Bid Meeting.
2. The representatives of the Bidder / System Integrator are only authorized and allowed for the Pre-Bid Meeting at LIC premises. The representatives of the Bidders should carry their Company Photo Identity Card to identify their bonafides for attending the Pre-Bid Meeting.
3. Based on the number of Bidders, LIC shall restrict the number of representatives of each Bidder who would be allowed to attend the Pre-Bid Meeting and shall inform the same to the Bidders beforehand.
4. Any error, omission or discrepancy found in this RFP document, the Bidder should immediately notify LIC and request for the modification or clarification of the RFP document, which shall be at the sole discretion of LIC.
5. The Queries should be necessarily submitted in the following excel format with file name as <Company Name>\_EDMS\_RFP\_Queries. No other form of communication shall be entertained.

Sl. No.	RFP Document Reference(s)		Content of RFP requiring Clarification(s)	Details/ Query in reference to the clause
	Section / Clause Number	Page Number		
1				

6. All the queries should reach on or before the prescribed date, as per **Section 2.2**, only through e-mail id, [co\\_edmsrfp@licindia.com](mailto:co_edmsrfp@licindia.com) with subject line as "<company-name>\_Queries on RFP for EDMS".



7. LIC shall respond to the pre-bid queries received from the prospective bidders as stated in Time Schedule. The Bidders will have to ensure that all their queries are submitted in one consolidated mail in a single excel sheet as per the format mentioned. LIC shall not be responsible for ensuring that the bidders' queries have been received. No queries will be attended after the last date for submission of Pre Bid queries, as specified in the Time Schedule.
8. At any time prior to the last date for receipt of bids, LIC may, for any reason, whether at its own initiative or in response to clarifications requested by the prospective Bidders, modify the RFP Document by clarifications.
9. Clarifications (if any) issued by LIC at any time before the due date of submission of the bid will become a part of the RFP document and would be notified on the official web-site of LIC (<https://licindia.in/tenders>) and also on Central Public Procurement Portal of GOI under the link <https://eprocure.gov.in/cppp/> and e-procurement website <https://tenderwizard.com/LIC>.
10. Verbal communication of queries will not be entertained.

### 3.3 Issue of Corrigendum

1. LIC will endeavor to provide timely response to all queries in utmost good faith. However, LIC at its discretion may not respond to the query which is not under the purview of this RFP.
2. At any time prior to the last date for receipt of Bids, LIC may, for any reason, whether at its own initiative or in response to a clarification requested by a Bidder, modify the RFP Document by issuing a corrigendum.
3. The Corrigendum (if any) and clarifications to the queries from all Bidders will be posted on LIC's website <https://licindia.in/tenders> under Tenders Section and also on Central Public Procurement Portal of GOI under the link <https://eprocure.gov.in/cppp/> and e-procurement website <https://tenderwizard.com/LIC>
4. Any such corrigendum shall be deemed to be incorporated into this RFP.
5. In order to allow Bidders a reasonable time to take the amendments, if any, into account in preparing their Bids, LIC, at its discretion, may extend the last date for the submission of Bids.
6. Any change in the timelines as decided by LIC will be posted in LIC Website, Central Public Procurement Portal of GOI and e-procurement website. The Bidders, in their own interest are requested to check all the Websites regularly to know the updates.

### 3.4 Right to accept any bid and reject any or all Bids

1. LIC reserves the right to accept or reject any or all Bids without assigning any reasons. Bids may be accepted or rejected in total or in any part or items thereof. Any Bid not containing sufficient information, in the view of LIC, may be rejected.
2. LIC reserves the right to verify the validity of Bid information and to reject any Bid where the contents appear to be incorrect, inaccurate or inappropriate in LIC's estimation.
3. LIC shall have the right to determine in its own best judgment, the Bidders who will qualify for the short list, if any, and thereafter, the final successful Bidder shall undertake the work after the Agreement is signed by both the parties.

4. LIC reserves the right to evaluate and procure the Category/Components of this RFP either jointly or independently, based on the technical and commercial submissions received.

Accordingly:

- i. LIC may award the contract for Category/Components to a single Bidder if it is deemed technically and commercially advantageous at its discretion.
- ii. LIC also reserves the right to award the Category/Components separately, to different Bidders or to the same Bidder, depending on the merit and compliance of Category/Components independently.
- iii. LIC further reserves the right to procure only single or few Category/Components and forego procurement of the other Category/Components at its discretion.
- iv. No claim or compensation shall be entertained by any Bidder(s) if only one of the category /components is awarded, or if category/components are awarded to separate vendors, or if category/components are awarded to single vendor.
- v. Bidders must quote separately for each component in both the Technical and indicative Commercial bids and clearly confirm modularity in implementation and integration.

The decision of LIC in this regard shall be final and binding.

5. Bids not conforming to the requirements of this RFP may not be considered by LIC. However, LIC reserves the right, at any time, to waive any of the requirements of this RFP, if, at the sole discretion of LIC, the best interests of LIC would be served.
6. If, in the opinion of LIC, any Bidder has clearly misinterpreted the work and /or underestimated the hours and / or the value of the work to be performed as reflected in the Bid content and submitted price(s)/rate(s), then LIC may reject the Bid as imbalanced (i.e. not representative of the Scope of Work). Bidder may seek clarification, if required within the stipulated timelines as mentioned in **Section 2.2**.
7. Further, LIC shall have the right to postpone/ withdraw/cancel the RFP process at any time prior to award of the contract, without thereby incurring any liability to the affected Bidder/s or any obligation to inform the affected bidder or bidders of the grounds for LIC's action. Reasons for Postponement/Withdrawal /Cancellation, as determined by LIC at sole discretion, include, but are not limited to, the following:
- a. Solution / Services contemplated are no longer required
  - b. Requirements and terms of reference (Scope of Work) of this RFP were not adequately or clearly defined due to unforeseen circumstances and / or factors and / or new developments
  - c. The RFP did not allow for consideration of all significant elements of LIC for the work (e.g. new/additional matters have arisen)
  - d. Proposed price is unacceptable for the work
  - e. The Project is not in the best interest of LIC.

### 3.5 Bid Processing Fee

1. Eligible and interested bidders, except Micro and Small Enterprise (MSEs), shall submit the Bid Price (non-refundable) of ₹ 10,000/- + GST (Currently 18% GST). Total ₹ 11800/- (Rupees Eleven Thousand Eight Hundred Only) to Life Insurance Corporation of India using NEFT, Refer [Annexure - A9](#) for LIC's Bank Account Details. Bidder should submit the UTR Receipt along with bid. The Bidder shall upload a scanned copy of the receipt evidencing payment of the Bid processing fee to LIC (with UTR transaction number, date of transaction) at the time of e-submission of the Bid.

2. MSE bidders will be exempted from payment of bid processing fee as defined in MSE Procurement Policy (MSEs) order 2012, issued by the Department of MSME or are registered with the Central Purchase Organization or the concerned Ministry or Department, if bidder can furnish requisite proof such as MSME/NSIC certificate subject to the satisfaction of LIC.
3. **Any bid submitted without Bid Processing Fee will be summarily rejected unless exempted.**
4. If a Single Bidder wishes to submit different Solutions, multiple Bids are allowed. In such circumstances, the Bidder will have to pay Bid Processing Fee separately for each Bid. However, one EMD will be sufficient for the Bidder.

### 3.6 Earnest Money Deposit (EMD)

1. Bidders shall submit along with the bid, EMD of ₹ 3,00,00,000 (Rupees Three Crore Only) in the form of unconditional and irrevocable Bank Guarantee (BG) as per the format given in [Annexure – A8](#) (Bank Guarantee for EMD). This should be executed by a Nationalized/ Scheduled Bank acceptable to LIC and payable at Mumbai.
2. In case of MSE bidders registered with NSIC/MSME, they are eligible for waiver of EMD. However, they need to provide valid NSIC/MSME Certificate as part of eligibility criteria. Such bidders should submit duly filled Bid Security Declaration Form instead of EMD.
3. EMD shall be valid for a period of additional 45 days buffer beyond the bid validity period.
4. Non submission of EMD along with Eligibility Bid Document will disqualify the Bidder.
5. The EMD will not carry any interest.
6. The EMD of those Bidders, who do not qualify in the eligibility evaluation or technical evaluation, will be returned without interest after completion of RFP process.
7. The EMD will be returned to the successful bidder promptly upon furnishing of performance bank guarantee.
8. The EMD submitted by the bidder may be forfeited in full or part of, the bidder may be blacklisted and other action(s) may be taken against bidder if:
  - a. The bidder backs out of the RFP process after the last date and time for submission of bids.
  - b. The bidder is found to be indulging in Fraudulent & Corrupt practices as defined in this RFP.
  - c. The Bidder withdraws or amends its Bid during the period of Bid validity.
  - d. The Bidder makes any written statement or encloses any form which turns out to be False/ incorrect at any time prior to signing of Contract.
  - e. Bidder does not respond to requests for clarification of its Proposal.
  - f. Bidder fails to provide required information during the evaluation process or is found to be non-responsive.
  - g. The successful bidder does not accept the Purchase Order issued by LIC or fails to sign the Contract(s) within the time prescribed by LIC.
  - h. The Bidder qualifies in this RFP as a successful bidder but fails or refuses to fulfill his contractual obligations after the award of contract and in case the bidder has not submitted PBG.
  - i. In the case of a successful Bidder, the bidder qualifies and backs out of their L1 quotes or, if the Bidder fails
    - i. to sign the Contract; or

- ii. to furnish unconditional and irrevocable Guarantee towards the Performance Guarantee as mentioned in this RFP or
  - iii. to furnish Non-Disclosure Agreement (NDA) as per LIC's format ([Annexure – A4](#))
9. In exceptional circumstances, LIC may seek the Bidders' consent for extension of the period of validity of bids. The request and the responses thereto shall be made in writing. In such a case, the EMD provided shall also be suitably extended. A Bidder may refuse the request without forfeiting its EMD unless it is the shortlisted bidder who has been notified by LIC that its bid has been shortlisted. A Bidder granting the request will not be required nor permitted to modify its bid.
10. Bids submitted without EMD or EMD not submitted conforming to above criteria, will be treated as non-responsive and will be summarily rejected by LIC.

### 3.7 Submission of Bids

1. The bidders are requested to refer to the e-tendering user general instructions to bidders for bid submission/e-procurement process.
2. The submissions need to be made at the tendering portal on or before the time and date as stated in this RFP. The authorized signatories of the Bidder should sign on all pages of the proposal
3. The following naming convention may be followed while submitting the document along with bid: RFP-EDMS3.0\_Annexure-<Annx No>\_<Company-Name>.
4. The attachments uploaded on e-procurement site should have clear indication/heading of folder to which the attachment belongs; the contents of different folders are to be attached separately.
5. The Bidder should submit their Bids along with required Annexures, Certificates and other required documents etc. as stated in the **Section 3.8** in online manner.
6. The soft copies of the bid (all documents and Annexures submitted as a part of bid or called for by the LIC) must be serially numbered, duly signed and stamped on each page/digitally signed. Bid shall be signed by the Bidder or a person duly authorized to bind the Bidder to the Contract. Authorization by the bidder for the signatory shall be in form of a Power of Attorney or a duly certified copy of the Board resolution appointing the authorized signatory. The person signing the bid shall sign all pages of the bid, except for an un-amended printed literature.
7. The bid will be treated as legally void and will be rejected if:
  - a. Bid is not signed by the duly authorized person; or
  - b. Bid submitted is unsigned or partially unsigned; or
  - c. An image of signature found pasted on pages instead of wet signature/digital signature; or
  - d. Pre-contract Integrity Pact (duly filled and signed), EMD/Bid Security Declaration and Bid processing fee not enclosed or
  - e. Bids are not submitted in respective folders.
8. Ordinarily the Bid shall contain no interlineations or overwriting. Any interlineations, erasures or overwriting shall be valid only if the person signing the Bid countersigns them.

9. The contents of the Soft copies submitted in the Digital Format to LIC or the hard copies and the contents of the soft copies submitted on e-procurement site shall be exactly the same. If not, the BID MAY BE REJECTED.
10. If any compliance or clarification sought by LIC is not submitted within five business days, the bids are liable to be REJECTED. The above matter is entirely at LIC's discretion and decision of LIC in this matter will be final and binding.
11. The softcopy should be prepared, along with all the relevant documents such as declarations, undertakings if any for each line item and should be partitioned mentioning the line item.
12. Any Bid received by LIC after expiry of the date and time of submission of Bids prescribed by LIC in **Section 2.2** will be considered as Late Bids. Refer **Section 3.8** for treatment of Late Bids.
13. Bids will be opened on the stated day at the stipulated time at the given address as mentioned in **Section 2.2**, in the presence of the Bidders' representatives who wish to attend. If the said date of opening is declared as a holiday, the Bids will be opened on the next working day of LIC at the same time and venue.
14. LIC may, at its discretion, extend the deadline for submission of Bids by amending the Bid documents in case any Corrigendum is published, in which case all rights and obligations of LIC and Bidders, previously subject to the deadline will thereafter be subject to the deadline as extended.
15. Participation in this RFP will mean that the bidder has accepted all terms and conditions and clauses of this RFP and subsequent modification(s) to this RFP, if any.

### 3.8 Preparation of Bids

1. **Cost of Bidding:** The Bidder shall be responsible for all costs incurred in connection with participation in the RFP process, preparation and submission of its bid, including, but not limited to, costs incurred in conduct of informative and other diligent activities, participation in Meetings/ Discussions/ Presentations, providing any additional information required by LIC to facilitate the evaluation process or all such activities related to the Bid process. LIC will in no case be responsible or liable for those costs, regardless of the conduct or outcome of the bidding process. It is also clarified that no binding relationship will exist between any of the Bidders and LIC until execution of a contractual agreement in response to this RFP or any of the part thereof.
2. **Language of Bid:** The Bid prepared by the Bidder, as well as all correspondence and documents relating to the Bid exchanged by the Bidder and LIC shall be written either in Hindi or English language. For purposes of interpretation of the Bid, the English translation shall govern. As far as numbers are concerned the same should be in Modern Arabic Numerals (0 to 9).
3. **Submission of Bids:** To be submitted online through e-procurement website:  
<https://tenderwizard.com/LIC>
4. **Late Bids:**
  - i. LIC will not be responsible for non-receipt of bids/quotations within the specified date and time due to any reason. No further correspondence on the subject will be entertained.
  - ii. Bids received after the due date and the specified time (including the extended period if any) for any reason whatsoever, will not be considered and will be rejected.

**5. Assumptions / Deviations:**

The bidder may provide assumptions / deviations only to the contents of this RFP document at the time of submission of the Bid in the format given in [Annexure – A10](#) with the caption: Schedule of Assumptions and Deviations from RFP. It may be noted that once the assumptions / deviations are provided, the Bidder would not be allowed to withdraw the same. The Bid Evaluation Committee would evaluate and re-classify them as "material deviation" or "non-material deviation". In case of material assumption / deviation, the committee may decide to monetize their value, which has to be added to the price bid submitted by the bidder, or reject the bid, prior to announcement of technical scores. The bidders would be informed in writing on the committee's decision on the assumptions / deviations, prior to announcement of technical scores. The bidder would not be allowed to withdraw the assumptions / deviations at this stage. No correspondence in this matter will be entertained. In case of non-material assumptions / deviations, the same would form a part of the Bid and the Contract.

**6. Restricting Competition:**

By submitting a signed bid, the bidder's signatory certifies the following in connection with this RFP;

- a. The bidder's organization or an agent of the bidder's organization has arrived at the technical offer and prices in its bid without consultation, communication or agreement with any other respondent or with any competitor, with a view to restrict competition.
- b. The prices quoted in the bid should not be disclosed by the bidder's organization or by any agent of the bidder's organization, directly or indirectly, to any other respondent or to any competitor.
- c. No attempt would have been made or will be made by the bidder's organization or by any agent of the bidder's organization to induce any other person or firm to submit or not to submit a Bid for the purpose of restricting competition.

**7. Documents required for Bid submission:**

All the Documentary evidence for Pre-qualification and Initial Scoring (T1) for Technical Proposal capability should be submitted by the Bidder. The documents should meet the criteria outlined in the Pre-Qualification Requirement and Initial Scoring (T1) for Technical Proposal and fulfill all the conditions of the Contract.

The Bid prepared by the Bidder shall comprise the following components:

**a. Response to Pre-qualification Eligibility Criteria –**

1. The qualification of the Bidder as mentioned in **Section 4.2** as per [Annexure – A2](#).
2. Bid Processing Fee - NEFT payment of ₹11,800/- (Rupees Eleven Thousand Eight Hundred Only inclusive of GST) ([Annexure – A9](#)).
3. Power of Attorney authorizing for signing the Bid and the Annexures.
4. Earnest Money Deposit in accordance with **Section 3.6** ([Annexure – A8](#)) or Bid Security Declaration for MSEs ([Annexure – A12](#)).
5. Non-Disclosure Agreement ([Annexure – A4](#)) and
6. Pre Contract Integrity Pact ([Annexure – A7](#)).

**b. Initial Scoring (T1) for Technical Proposal –**

1. Bidder / System Integrator Details ([Annexure - A1](#))
2. Initial Scoring (T1) for Technical Proposal ([Annexure - A2\(a\)](#))
3. References as per ([Annexure - A6](#))
4. Schedule of Assumption and Deviation ([Annexure – A10](#))

**8. Reference Data Sheet:** For the proposed End-to-End EDMS, the Bidder must furnish a list of a minimum of one(1) reference that will be capable of verifying information supplied by the Bidder in their Bid. Bidders should submit additional Reference Data Sheet forms if they have more than one (1) reference ([Annexure – A6](#)).

9. **Site visits by LIC:** LIC reserves the right to contact and/or visit any party listed or not listed as a reference, which has previously utilized or is presently utilizing product(s) and/or service(s) identical or similar to those being proposed by the Bidder. It may also utilize other sources of information about the product(s) and/or service(s) proposed by the Bidder where these sources are publicly available and are equally available for all competing Bidders. The Bidder should not be present during site visits, if so desired by LIC.
10. **Financial Stability Documentation:** Bidders responding to this RFP must be able to substantiate their financial stability. Financial statements for the years as stated in this RFP along with additional supporting documentation must be submitted with the Bid ([Annexure – A1](#)).
11. **Response to General, Technical, Performance and Support Requirements:** Provide a point-by-point response to each and every requirement specified in this RFP. Responses must indicate that either Bidder's Bid "does comply" with specifications or that it "does not comply". A concise explanation of how each requirement can be met or cannot be met must be included.
12. **Additional Information:** Include additional information, which will be essential for better understanding of the Bid. This might include diagrams, excerpts from manuals, or other explanatory documentation, which would clarify and/or substantiate the Bid. Any material included here should be specifically referenced elsewhere in the Bid.
13. **Presentation:** Bidders may be required to make presentations and/or demonstrations to supplement their Bids, if requested by LIC. LIC will make every reasonable attempt to schedule each presentation at a time and location that is agreeable to the Bidder. Failure of a Bidder to complete a scheduled presentation to LIC may result in rejection of the Bid.

### 3.9 Tender Opening and Validity

1. The Bids submitted up to 15:00hrs. IST on 06/01/2026 will be opened at 16:00 hrs. IST on 06/01/2026 by a Committee authorized by LIC, in the presence of those Bidders or their representatives who may be present virtually or in-person at the time of opening.
2. In the event of the specified date of Bid Submission and Opening being declared a holiday for LIC, the Bids shall be submitted and opened at the declared time on the next working day.
3. The Bidder's representatives who are present shall sign a register evidencing their attendance.
4. The representatives of the Bidders are advised to carry the Photo identity card and a letter of authority from the tendering firms to identify their bonafides for attending the opening of the Bid.
5. Bids shall remain valid for 180 days after the date of submission of Bid as mentioned in Section 2.2.
6. LIC will prepare the minutes of the Bid Opening.

**Note: ONE EXTENSION OF DUE DATE OF BID SUBMISSION:**

If number of bids received online is found to be less than three on end date of bid submission then the following critical dates of the Tender will be extended at the time of bid opening for a period of four days.

- a. Last date of submission of Bid
- b. Date of opening of Tender.

If any of the above extended Dates falls on Sunday/Holiday i.e., a non-working day then the same is to be rescheduled to the next working day. This extension will be also applicable in case of receipt of Zero bid.



## 4. Bid Evaluation

### 4.1 Evaluation Process

1. LIC shall adopt a multi-stage, structured, and transparent evaluation process for the selection of the Successful Bidder under this RFP. The evaluation shall be conducted in accordance with the procedures, criteria, and scoring prescribed herein. The stages of evaluation are detailed below:

**Stage 1:** Pre-Qualification/Eligibility Criteria and Initial Scoring (T1) for Technical Proposal Eligibility and Shortlisting (Without Technical Bid and indicative Commercial Bid)

**Stage 2:** Technical bid (T2) and Indicative Commercial Bid (C) Evaluation

**Stage 3:** Final Evaluation and Online Reverse Auction

2. LIC will constitute various committees for evaluation process.
3. Initial Bid/s scrutiny will be held to determine whether they are complete as per the LIC's requirement stated in RFP. Bids will be treated as non-responsive, if Bids:
  - a. Are not submitted as specified in this RFP document
  - b. Received without the Letter of Authorization (Power of Attorney)
  - c. Are found with suppression of details
  - d. With incomplete information, subjective, conditional offers and partial offers submitted
  - e. Submitted without the documents requested in this RFP
  - f. Have non-compliance of any of the clauses stipulated in this RFP
  - g. With shorter validity period
4. LIC will prepare a list of responsive Bidders, who comply with all the Terms and Conditions of the Tender. All eligible Bids will be considered for further evaluation by a Bid Evaluation Committee. LIC may ask for meetings with the Bidders to seek clarifications on their bids. The clarification shall be in writing duly signed by authorised signatory or through authorised e-mail. The decision of the Evaluation Committee will be final in this regard.
5. In exceptional circumstances, LIC may solicit the Bidder's consent to an extension of the period of validity any time before the expiry of the validity period. The request and the response thereto shall be made in writing (or by e-mail). The EMD validity period shall also be suitably extended. A Bidder may refuse the request without forfeiting its EMD. A Bidder granting the request will neither be required nor permitted to modify its Bid.
6. The Bid Evaluation Committee constituted by LIC shall evaluate the responses to the RFP and all supporting documents/documentary evidences. Inability to submit requisite supporting documents/documentary evidence, may lead to rejection. LIC may, at its discretion waive any minor non conformity or irregularity in a bid which does not constitute a material deviation. After opening of the pre-qualification / eligibility bids and Initial Scoring (T1) for Technical Proposal, some or all of the bidders may be asked to make presentation of the solution/services offered by them. The Bid Evaluation Committee may ask for meetings with the Bidders to seek clarifications on their Bid.
7. The decision of the Bid Evaluation Committee in the evaluation of responses to the RFP shall be final.



#### 4.2 Stage 1: Pre-Qualification/Eligibility Criteria and Initial Scoring (T1) for Technical Proposal Eligibility and Shortlisting (Without Technical Bid and indicative Commercial Bid)

1. In this stage, Bidders will be required to submit Pre-Qualification/Eligibility Criteria ([Annexure - A2](#)) and Initial Scoring (T1) for Technical Proposal ([Annexure - A2\(a\)](#)) along with all the relevant documents, Understanding on the Scope and Technical Solution Proposed, Level of understanding demonstrated for business processes and scope of work, Proposed Migration approach, integrations, Program Management, Technical Architecture Approach & methodology for new platform development and use of Open standards and open-source products. The submission will also be evaluated for the Initial Scoring (T1) for Technical Proposal submission eligibility.

**No Technical and indicative Commercial Bid shall be submitted at this stage.**

The Eligibility Proposals shall be opened first and evaluated against the mandatory Pre-Qualification/Eligibility Criteria. Only those Bidders who meet all the mandatory eligibility requirements shall be declared as Eligible Bidders under this criteria.

Initial Scoring (T1) for Technical Proposal will be opened only for the bidders qualifying the Pre-Qualification /Eligibility Criteria.

The Bidders securing the prescribed minimum qualifying criteria shall be shortlisted and notified for the submission of Technical bid and indicative Commercial bid.

A weightage of 35% is assigned to the Initial Scoring (T1) for Technical Proposal in the final evaluation based on QCBS model.

2. Technical discussions/presentations with the short-listed bidders will be conducted and opportunity will be given to all such bidders to participate in the discussions.
3. During these technical discussions stage LIC may add other stakeholders like OEM's, Consultants, Analysts etc. who could add value to the decision making on the technical aspects and evaluation criteria.
4. Based on the discussions/presentations held as above, suitable technical solutions could be decided upon by laying down the final technical specifications for the same with quality benchmarks, warranty requirements, delivery milestones, migration, integration, program management etc. so as to provide equitable opportunities to the prospective bidders.

#### 5. Scoring Matrix for Initial Scoring (T1) for Technical Proposal

The Initial Scoring (T1) for Technical Proposal Evaluation of the Bids will be carried out by the Bid Evaluation Committee using a point scoring method as per the following table:

S.No.	Evaluation Criteria for Initial Scoring (T1) for Technical Proposal	Marks
1	Scanning and logistics management experience.	20
2	Proven large-scale digitization project handled.	20
3	Size of the DMS repository successfully managed in production.	20
4	Total Contract Value in a Single Similar Assignment	10

5	Customer Satisfaction Letters	10
6	Experience in DMS-integrated workflow automation, e-File, or BPM.	10
7	Level of Understanding Demonstrated for Business Processes and Scope of Work (a) Understanding of Scope of Work – 2.5 Marks (b) Approach & Methodology, Solution Architecture – 5 Marks (c) Transition / Migration / Coexistence Strategy – 2.5 Marks <b>Minimum Qualifying: 5 Marks (50%) required for eligibility.</b>	10
<b>Total</b>		<b>100</b>

6. Each Bid will be evaluated for the given Evaluation Criteria on the RFP requirements. The evaluation will be done on a total score of 100. Based on the marks provided in the above table, the marks are proportionately allotted to each of the above mentioned category as per [Annexure - A2 \(a\)](#).

- a. **Number of Scanning and Logistics Locations Covered in a Single Similar Assignment:** This criterion evaluates the bidder's experience in executing large-scale digitization and logistics management projects across multiple locations. The bidder must have completed at least one project covering a minimum of **50 locations** to meet baseline eligibility. Bidders demonstrating wider geographical coverage and operational scale will receive higher scores.
- b. **Total Number of Documents Scanned and Processed in a Single Similar Assignment:** This assesses the bidder's capability to handle high-volume document digitization and processing. The bidder should have successfully completed a project involving the scanning and processing of at least **50 million documents**. Higher volumes managed in previous assignments will be awarded proportionately higher marks.
- c. **Total Size of Document Repository Managed in a Single Similar Assignment:** This measures the bidder's experience in managing large-scale document repositories. The bidder must have managed a Document Management System (DMS) repository of at least **1 Petabyte (PB)** in production. Larger repositories successfully maintained and operated will attract higher scores.
- d. **Total Contract Value in a Single Similar Assignment:** This criterion evaluates the financial scale and complexity of similar assignments previously undertaken. The bidder should have executed at least one contract with a value of **₹50 crore or more**. Projects with higher contract values demonstrate greater capability and project management strength, and will score higher.
- e. **Customer Satisfaction Letters:** Bidders are required to provide written certificates or letters of appreciation addressed to the **Executive Director (IT/DT)** or equivalent authority from clients for similar assignments. These letters serve as proof of client satisfaction and project success. Each valid letter will be awarded marks up to a defined maximum limit.
- f. **Document-based Workflow / BPM Implementation:** This criterion examines the bidder's experience in implementing **workflow automation or Business Process Management (BPM)** systems integrated with DMS platforms. Bidders must demonstrate at least one **live production implementation** of a document-based workflow or e-File/BPM system. Proven implementations in live environments will receive appropriate marks.
- g. **Understanding of Scope, Solution & Migration Approach:** This evaluates the bidder's understanding of the project's scope, business processes, and overall solution design. It includes assessment of the

proposed **technical architecture, methodology for new platform development, migration and coexistence strategy, and program management approach**. The solution should emphasize open standards, open-source technologies, micro-services, API-first design, object storage, and scalable architecture.

A **minimum qualifying score of 50% (i.e., 5 marks)** is mandatory under this criterion; bidders scoring below this threshold will be disqualified from further technical evaluation. The existing application details are mentioned in [Table – T1](#).

7. The purpose of this evaluation is to assess the relative technical suitability of bidders based on their demonstrated experience, scale of implementation, technical maturity, and customer satisfaction in implementing large-scale Enterprise Document Management Systems (EDMS) in BFSI/Insurance/ PSU /Government domains.
8. **Shortlisting for Technical and Indicative Commercial Proposal: Only maximum of top five qualified bidders (based on Initial Scoring (T1) for Technical Proposal) shall be invited** for the participation in the discussions and a suitable technical solution to be decided by laying down the technical specifications, software components and integration requirements etc. **Bidder must score minimum of 70 marks to be eligible for technical shortlisting.**

In case there is only one bidder having a total score of 70% or more, LIC may, at its discretion, also consider the next two highest technical score with a minimum score of 50%. In case none of the participating bidders qualify on technical criteria and reach or exceed the total score of 70%, then LIC, at its sole discretion, may qualify upto three bidders based on the top 3 technical scores with minimum score of 50%. LIC decision in this regard shall be final & binding and no further discussion/ interaction will be conducted with bidders whose bids are technically disqualified/ rejected.

#### 4.3 Stage 2: Technical bid (T2) and Indicative Commercial Bid (C) Evaluation

1. In this Stage, Technical and Indicative Commercial Bids will be invited from the shortlisted bidders qualifying the Stage 1 of the evaluation process, to present technical and indicative commercial bid in response to the terms and conditions of the RFP.

The Technical bids of the Eligible Bidders will be evaluated in detail based on the technical parameters, functional compliance, solution architecture, OEM qualifications, manpower capability, and other criteria specified herein below

Bidders achieving the minimum Technical Qualification Score will be declared as Technically Qualified Bidders and the indicative commercial bids will be opened only for Technically Qualified Bidders.

Bidders achieving the minimum Technical Qualification Score (T2) will be declared as Technically Qualified Bidders and the indicative commercial bids will be opened only for Technically Qualified Bidders.

A weightage of 35% is assigned to the Technical bid (T2) and weightage of 30% is assigned to indicative commercial bid (C) in the final evaluation based on QCBS model.

2. Any bidder invited to bid after being shortlisted as above, but not in a position to supply the subject matter of procurement due to modification in the specifications or terms and conditions, is allowed to withdraw from the bidding proceedings before submission of technical bid and indicative commercial bid without forfeiting any bid security, by declaring his intention to withdraw from the procurement proceedings with adequate justification.
3. Remaining shortlisted bidder as per point no.2 will be invited and evaluated as per mentioned criteria and weightage.
4. Scoring Matrix for Technical bid components:

Section	Evaluation Area	Marks
A	Solution Architecture & Technology Stack	20
B	Functional Fitment	20
C	Performance & Scalability	10
D	Data Migration Strategy	10
E	Security & Compliance	10
F	Integration & Interoperability	10
G	Implementation Plan & Governance	10
H	OEM/Product Maturity	10
<b>Total</b>		<b>100 Marks</b>

The Criteria for Detailed Technical bid preparation:

#### A. Solution Architecture & Technology Stack (20 Marks)

Evaluation on how well the proposed system meets enterprise architecture expectations.

##### Criteria

1. **EDMS Architecture Suitability** for
  - ~20 billion document handling
  - Distributed storage + Object Store
  - PN-to-OS migration strategy
  - Stateless microservices approach
2. **Metadata Repository**
  - Metadata : ~300 TB ( Existing DB is Postgres , distributed)
  - NoSQL (MongoDB-like) repository approach
  - Sharding, replication, indexing design
3. **API-First & Microservices Design**
  - API gateway
  - Versioning, throttling
  - Containerization plan (Docker/K8s)
4. **Scalability & High Availability**
  - Horizontal scaling

- Multi-node, multi-datacenter readiness
- Archival strategy

#### 5. Technical Presentation & Demo

Presentation and Demo round to validate claims:

##### Mandatory Demonstration Items

- API performance demonstration
- Object Store & Metadata search speed
- Migration workflow
- Security controls
- Monitoring dashboards

#### B. Functional Fitment to EDMS Requirements and Existing DMS Applications Upgradation/Migration (20 Marks)

Depth of coverage of required features:

##### Criteria

1. Document ingestion (Scanning, Upload, Capture, PN mapping etc.)
2. Content indexing, search, retrieval
3. Workflow support (if applicable), Existing DMS Based Applications Upgradation/Migration/ReWriting.
4. User management & access control
5. Audit trails and logging
6. Retention, archival, purge policies
7. Multi-channel consumption via APIs
8. Dashboards & Operational MIS

#### C. Performance & Scalability Benchmarking (10 Marks)

Assessment of readiness for extreme volume.

##### Criteria

1. Proof of performance metrics (TPS, concurrent users)
2. Prior benchmarks on similar scales
3. Storage I/O optimization
4. Pagination, streaming, parallel processing design
5. Response time SLAs (Search, API calls, retrieval)

#### D. Data Migration & Coexistence Strategy (10 Marks)

Current EDMS system: ~20 bn documents + PN-based image/documents repository + Postgres Metadata Repository.

Evaluation of the migration plan.

##### Criteria

1. Approach for PN folder migration → Object store
2. Metadata extraction / reconciliation / validation
3. Zero-downtime migration or phased cutover
4. Tools / scripts / accelerators provided
5. Strategy for coexistence , fallback, verification, duplication checks

#### E. Security, Compliance & Governance (10 Marks)

Alignment to IRDAI, CERT-In, DPDPA, RBI Cybersecurity Framework.

##### Criteria

1. Encryption at rest & transit
2. Key management
3. IAM & SSO integration
4. Vulnerability management
5. API security (OPA, OAuth2, JWT)
6. Data Sovereignty (India-only)
7. Backup, DR strategy, RPO/RTO compliance

**F. Integration & Interoperability (10 Marks)**

Evaluation of how well the solution fits into LIC's enterprise IT landscape.

**Criteria**

1. Integration with Core Insurance System – eFEAP
2. Integration with other enterprise systems
  - BPM / Workflow
  - LIC Digital , LIC Applications , Mobile Apps
  - Data Lake
  - Reporting tools
3. Availability of REST APIs / Webhooks
4. API documentation quality
5. Integration accelerators

**G. Implementation Plan, Governance & Risk Management (10 Marks)**

Ensures the project is delivered at scale.

**Criteria**

1. Project plan (phases, timelines, resource plan)
2. Risk register & mitigation
3. Governance structure
4. Onsite/offsite model
5. Expertise of team (architects, migration specialists)
6. UAT, SIT, Pilot planning

**H. OEM & Platform Maturity (10 Marks)****Criteria**

1. OEM product roadmap
2. Release frequency
3. Marketplace connectors
4. Past deployments in BFSI/Insurance
5. Product certifications

5. **Minimum qualifying score: 70 marks**, in this criteria, only those scoring at least 70% of the technical marks will be eligible and qualified for further commercial bid evaluation. In case there is only one bidder having a total score of 70% or more, LIC may, at its discretion, also consider the next highest technical score with a minimum score of 50%. In case none of the participating bidders qualify on technical criteria and reach or exceed the total score of 70%, then LIC, at its sole discretion, may qualify upto two bidders based on the top 2 technical scores with minimum score of 50%. LIC decision in this regard shall be final & binding and no further discussion/ interaction will be conducted with bidders whose bids are technically disqualified/ rejected.

#### 6. Rating Guidelines:

RATING GUIDELINES			
Rating	Assessment	Detailed Evaluation	Marks
A	Excellent	Greatly exceeds all minimum requirements of the criteria; has a high probability of success; contains no weaknesses or deficiencies.	Full Marks
		Service Provider has demonstrated the desired compliance to the Evaluation Criteria and meets requirements.	
B	Very Good	Exceeds the minimum requirements of the criteria; has an above average probability of success; contains no significant weaknesses and only minor, correctable weaknesses exist.	80% of full Marks
C	Good	Has an average probability of success; no significant weaknesses and deficiencies can be readily corrected.	60% of full Marks
D	Satisfactory	More moderate gaps, Only partially meets requirements. Has a reasonable probability of success, however, some objectives may not be met.	50% of full Marks
E	Not Acceptable	Fails to meet requirements of the criteria; low or no probability of success; major weaknesses and/or significant number of deficiencies exist. Non-responsive, fails to meet RFP specifications. The approach has no probability of success.	Zero Marks

#### 4.4 Stage 3: Final Evaluation and Online Reverse Auction

- Based on the evaluation of proposals, the LIC shall compute a final consolidated score for all eligible bidders, derived from Assigned Technical Weightages. The maximum of top 3 bidders with combined scores will be invited for Online Reverse Auction:

T1 Pre-Qualification and Initial Scoring (T1) of Technical Proposal (35% weightage),

T2 Detailed Technical Proposal (35% weightage)

C Indicative Commercial bid [30% Weightage]

After completion of the evaluation process, the **maximum of top three (3) bidders** achieving the final consolidated scores will participate in the **final Online Reverse Auction stage**. LIC reserves the right to modify this process at any stage, without assigning any reason, and such decision shall be final and binding.

- The formula for determining the relative Technical scores (St) of the Bids is as follows:

$St = [\text{Assigned Technical Weightage}] \times Ta/Ta\text{-max}$ ,

"Ta-max" is the highest evaluated absolute Technical Score (out of 100 marks), "St" is the relative Technical score calculated, and "Ta" is the absolute Technical Score (out of 100 marks) of the Bid under consideration.

The indicative Commercial Bids are given cost-score based on the relative ranking of prices, with the lowest evaluated Indicative Commercial Bid (Cm) being assigned the maximum commercial score (Sf) with weightage 30 (Thirty). The formula for determining the Commercial scores (Sf) of all other Bids is as follows:  $Sf = 30 \times Cm/C$ , in which "Cm" is the price of the lowest offer, "Sf" is the commercial score calculated, and "C" is the price of the commercial Bid under consideration.

The weights given to the Technical (T1 and T2) and indicative Commercial (C) Bids are specified above: T1 (the weight given to the Scoring for Technical Scoring) 35% and T2 (the weight given to the Technical Bid) 35%, and C (the weight given to the indicative Commercial Bid) is 30% (with  $T1 + T2 + C = 100\%$ ). Bids would be ranked according to their combined QCBS (weighted technical, St1, St2 and commercial, Sf) scores as follows:  $S = (St1 + St2 + Sf)$  in which "S" is the combined QCBS score, "St1 and St2" is the relative technical score calculated as per sub-clause b) above and "Sf" is the commercial score calculated. All scores shall be calculated rounded up to two decimal places only.

### QCBS Sample Evaluation Table (Technical + Commercial Scores)

Bidder	Initial Technical Proposal Score(T1)	Highest Score (T1max)		Technical Bid (T2)	Highest Score (T2max)		Commercial Bid (C)	Lowest Bid (Cm)	Financial Score	Final QCBS Score	Rank
			St1			St2			$Sf = 30 \times (Cm / C)$	$S = St1 + St2 + Sf$	
Bidder A	70	90	27.22	85	95	31.32	95,00,000	90,00,000	$30 \times (90/95) = 28.42$	86.96	3
Bidder B	90	90	35.00	75	95	27.63	1,00,00,000	90,00,000	$30 \times (90/100) = 27.00$	89.63	2
Bidder C	80	90	31.11	95	95	35.00	90,00,000	90,00,000	$30 \times (90/90) = 30.00$	96.11	1

- Online Reverse Auction (ORA) shall be conducted on the designated e-Procurement platform. The outcome of the ORA shall determine the L1 Bidder, subject to the conditions of the RFP.

Commercial Evaluation and Award Clause – Combined L1 with Right to Match.

- LIC intends to select a single Bidder for both cost category i.e.
  - Scanning and Logistics Services and
  - Systems, Services, Infrastructure and Overall Program Management under this RFP.

The Total Cost of Ownership (TCO) quoted by eligible Bidders shall be subjected to a single Reverse Auction process. The Bidder emerging as the Lowest Evaluated Bidder (L1) after the conclusion of the Reverse Auction shall be considered for award of the complete scope.

However, in the event that the L1 Bidder is not the lowest (L1) in respect of any one cost category, the L1 Bidder shall be provided the first right of refusal to match the lowest price quoted for such category by other bidders. If the L1 Bidder agrees to match such lowest prices, the entire scope of services shall be awarded to the L1 Bidder.



In case the L1 Bidder does not agree to match the lowest price for the relevant category, the contract for such category shall be awarded to the respective Bidder who have quoted the lowest price for that component, subject to their bid being found responsive and meeting all qualification requirements. LIC reserves the right to distribute the award of work accordingly without assigning any reason.

#### Final Selection

The final selection of the Successful Bidder shall be based on:

- Responsiveness to the RFP requirements,
- Meeting the eligibility and technical qualification criteria,
- Result of the Online Reverse Auction and award clause as stated above.
- Compliance with all statutory, commercial, and contractual conditions.

The basis for **contract award**, shall be derived from the outcome of the **Online Reverse Auction** process and Right to March, Subject to fulfillment of all other terms and conditions specified in the RFP.

## 5. Terms and Conditions

### 5.1 Notification of Award of Contract

1. Prior to the expiry of the period of Bid validity, LIC will notify the successful Bidder after the reverse auction through mail or registered letter, that its Bid has been accepted and send the Bidder the Contract Form incorporating all terms and conditions between the two parties.
2. The Bidder, in turn, has to confirm the acceptance for the Offer made by LIC through mail or registered letter within 7 working days duly Accepted, Stamped and Signed by Authorized Signatory in token of acceptance.

### 5.2 Award criteria

1. LIC will determine to its satisfaction whether the Bidder that is selected as having submitted the lowest evaluated responsive Bid meets the criteria specified in **Section 4**, and is qualified to perform the contract satisfactorily.
2. The determination will take into account the Bidder's financial, technical and performance capabilities. It will be based upon an examination of the documentary evidence of the Bidder's qualifications, expertise, capability submitted by the Bidder, pursuant to **Section 4**, as well as such other information as LIC deems necessary and appropriate.
3. Award of Contract will be subject to the Bidder qualifying all the evaluation criteria decided by LIC.
4. The Financial Evaluation Committee will select the L1 Bidder on the basis of the lowest rates quoted by the Bidder during Online Reverse Auction, for End-to-End Solution for upgrading and implementation of Enterprise Document Management System as requested vide this RFP and who satisfy all the conditions of the contract and meet the technical specifications & qualification requirement of the bidding document.

### 5.3 Contract Finalization and Signing of the Contract

1. The draft Contract Agreement shall be finalized with the successful Bidder for award and signing.
2. The successful bidder shall be required to enter into a contract/SLA with LIC, within 21 days of the award of the tender (LIC reserves the right to decrease or increase the number of days) as per the terms and conditions of the RFP on a ₹500/- non-judicial stamp-paper along with NDA, PBG and other terms and conditions as may be determined by LIC to be necessary for the due performance of the work in accordance with the Bid and acceptance thereof.
3. Copy of board resolution or power of attorney showing that the signatory has been duly authorized to sign the acceptance letter, contract and NDA should be submitted.
4. The contract/agreement will be based on bidder's offer document with all its enclosures, modifications arising out of negotiation /clarifications etc. and will include SLA, project plan – phases & milestones and schedule, copies of all necessary documents, licenses, certifications etc.
5. The modifications to the SLA will be mutually agreed and will be accommodated in the form of addendum/schedules to the SLA since procedural aspects, services etc. will be continuously evolving.

6. On behalf of LIC, SLA will be signed by the Officials of Central Office, IT/DT dept. Mumbai. No other contract will be required to be signed by any of other LIC-offices.
7. LIC reserve the right to stipulate, at the time of finalization of the contract, any other document(s) to be enclosed as a part of the final contract.
8. LIC reserves the right to incorporate standard contract provisions and the contract shall at all times be compliant to
  - a. Provision of the CVC, GEM and GOI on procurements. General Financial Rules 2017 for contract management.

<https://doe.gov.in/files/inline-documents/GFR2017.pdf>

9. LIC reserves the right to incorporate standard contract provisions into any contract negotiated as a result of any proposal submitted in response to this RFP. These provisions may include such things as the normal day-to-day relationships with the Bidder, but may not substantially alter the requirements of this RFP. Further, the successful Vendor is to be aware that all material submitted in response to this RFP, as well as the RFP itself, will form a part the final contract. The selected Vendor(s) will sign a contract with LIC to provide the items named in their responses, at the prices listed. The Contract will be subject to review throughout its term. LIC will consider cancellation of contract upon discovery that the selected Vendor is in violation of any portion of the Contract, including an inability by the Vendor to provide the products, support and/or service promised in their response.
10. LIC reserves the right to cancel this RFP, to make a partial award, or to make no award if it determines that such action is in the best interest of the LIC.
  - a. LIC reserves the right at the time of award of contract and during the term of the contract to vary the quantity of services and goods specified in the RFP without any change in unit prices or other terms and conditions.
  - b. LIC, at all times, reserve the right to modify, include or exclude procurement of products under consideration in this RFP if it is to LIC's advantage to do so.
  - c. LIC reserves the right to shift/divert the equipment to other locations from where they are. In such cases, the warranty / AMC shall continue to be in force at the new location and the supplier has to continue to extend his support for the same at the new location.

#### 5.4 Contract Period

The Contract period shall be of 7 years wherein Scanning and Logistics deliverables shall be for the first 3 years of the Contract, with the provision of two extensions of 2 years each at the end of 3<sup>rd</sup> year and 5<sup>th</sup> year, if desired by LIC.

#### 5.5 Non Waiver

The failure or neglect by either of the Parties to enforce any of the terms shall not be construed as a waiver of its rights preventing subsequent enforcement of such provision or recovery of damages for breach thereof.

#### 5.6 Assignment

The successful bidder shall not assign, delegate or otherwise transfer any of its rights or obligation under this Contract without prior written permission of LIC.

## 5.7 Fraud and Corrupt Practices

1. The Bidders and their respective officers, employees, agents and advisers shall observe the highest standard of ethics at all times during the Selection Process and pre and post the RFP process. Notwithstanding anything to the contrary contained in this RFP, the LIC shall reject a Proposal without being liable in any manner whatsoever to the Applicant, if it determines that the Bidder has, directly or indirectly or through an agent, engaged in corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice (collectively the —Prohibited Practices) in the Evaluation Process. In such an event, the LIC shall, without prejudice to its any other rights or remedies, forfeit and appropriate the EMD or PBG, as the case may be, as mutually agreed genuine pre-estimated compensation and damages payable to LIC for, inter alia, time, cost and effort of LIC, in regard to the RFP, including consideration and evaluation of such Bidder's Proposal.
2. Without prejudice to the rights of the LIC under Clause above and the rights and remedies which the LIC may have under the Letter of Notification of Award or the Agreement, if Bidder, as the case may be, is found by the LIC to have directly or indirectly or through an agent, engaged or indulged in any corrupt practice, fraudulent practice, coercive practice, undesirable practice or restrictive practice during the Selection Process, or after the issue of the Letter of Notification of Award or the execution of the Agreement, such Bidder shall not be eligible to participate in any tender or RFP issued by LIC during a period of 3 years from the date such Bidder, as the case may be.

For the purposes of this Section, the following terms shall have the meaning hereinafter respectively assigned to them:

a. "Corrupt practice" means

i. the offering, giving, receiving, or soliciting, directly or indirectly, of anything of value to influence the action of any person connected with the Selection Process (for avoidance of doubt, offering of employment to or employing or engaging in any manner whatsoever, directly or indirectly, any official of LIC who is or has been associated in any manner, directly or indirectly with the Selection Process or the LOI or has dealt with matters concerning the Agreement or arising there from, before or after the execution thereof, at any time prior to the expiry of one year from the date such official resigns or retires from or otherwise ceases to be in the service of LIC, shall be deemed to constitute influencing the actions of a person connected with the Selection Process);

or

ii. save as provided herein, engaging in any manner whatsoever, whether during the Selection Process or after the issue of the LOI or after the execution of the Agreement, as the case may be, any person in respect of any matter relating to the Project or the Award or the Agreement, who at any time has been or is a legal, financial or technical adviser of LIC in relation to any matter concerning the Project;

- b. "Fraudulent practice" means a misrepresentation or omission of facts or disclosure of incomplete facts, in order to influence the Selection Process;
- c. "coercive practice" means impairing or harming or threatening to impair or harm, directly or indirectly, any person or property to influence any person's participation or action in the Selection Process;

d. “Undesirable practice” means

i. establishing contact with any person connected with or employed or engaged by Life Insurance Corporation of India with the objective of canvassing, lobbying or in any manner influencing or attempting to influence the Selection Process; Or

ii. Having a conflict of Interest; and

e. “Restrictive practice” means forming a cartel or arriving at any understanding or arrangement among bidders with the objective of restricting or manipulating a full and fair competition in the Selection Process.

### 5.8 Subcontracting / Consortiums or Sub-Contractor

1. As per scope of the RFP, the subcontracting may be explicitly prohibited or permitted. If there is no mention of subcontracting in the RFP, Bidder has to obtain written permission from LIC before contracting any work to subcontractors and obtain LIC's authorization to sub-contract for areas in the scope of work to be provided to LIC pursuant to this RFP. LIC at its own discretion may permit or deny the same.
2. In case of subcontracting permitted, the contracting Vendor is responsible for all the services provided to LIC regardless of which entity is conducting the operations. The contracting Vendor is also responsible for ensuring that the sub-contractor comply with all security requirements of the contract and LIC can obtain independent audit report for the same.
3. The bidder should submit subcontracting details to LIC and if require, LIC may evaluate the same. No consortium bidding is allowed. LIC will not consider joint or collaborative proposals that require a contract with more than one prime Vendor. Bidder need to fulfil all the eligibility criteria and technical evaluation criteria in its individual capacity unless mentioned otherwise

### 5.9 Performance Bank Guarantee

1. The successful Bidder shall furnish the Performance Bank Guarantee (as per [Annexure – A3](#)) within 21 days of notification of award from LIC, the Bidder will furnish Performance Bank Guarantee.
2. The Performance Bank Guarantee should be executed by a Nationalized/ Scheduled bank located in India and having Branches in Mumbai acceptable to LIC and payable at Mumbai.
3. The Performance Bank Guarantee should be furnished every year to LIC for an amount equal to **3%** of Total Project cost, or as per the guidelines declared by government of India from time to time, at the beginning of each Contract Year. Initially the bank guarantee has to be valid for a period of 12 months subject to its renewal in the 11th month for a further period of 12 months till the complete contract period.
4. The last Performance Bank Guarantee shall be valid for 18 months i.e., 6 months over and above the total contract period.
5. Upon the successful Bidder's furnishing of Performance Bank Guarantee, LIC will promptly discharge the EMD.
6. Failure of the successful Bidder to comply with the requirement shall constitute sufficient grounds for the annulment of the award and forfeiture of the EMD, in which event LIC may call for new Bids.

or

In case the successful bidder fails to submit performance bank guarantee within 21 working days from the date of letter issued for selection as Vendor, LIC reserves rights to terminate the tender/contract. EMD of such bidder will be forfeited and LIC reserves the right to award the bid to second/subsequent bidder or go for retender. LIC at its discretion may cancel the notification placed on the successful bidder without giving any notice.

7. In the event of any contract amendment the Bidder shall, within 21 days of receipt of such amendment furnish the amendment to the Performance Bank Guarantee rendering the same valid for the duration of the Contract as amended, for 6 months after the completion of performance obligations including warranty obligations.
8. The proceeds of the Performance Bank Guarantee shall be payable to LIC as compensation for any loss resulting from the Bidder's failure to fulfill its obligations under the Contract.
9. The Performance Bank Guarantee will be discharged by LIC and returned to the Bidder not later than 6 months following the date of completion of the Bidder's performance obligations including any warranty obligations under the contract.
10. In the event of non-performance of obligation or failure to meet the terms / requirements of this RFP, along with the modifications, if any, proposed and mutually agreed, LIC shall be entitled to invoke the Performance Bank Guarantee without notice or right of demur to the Bidder. LIC reserves its right to invoke the Performance Bank Guarantee besides cancellation of the entire Purchase Order in the event of breach and/or non-observance of any of the guaranteed performance.

The PBG will not carry any interest.

The PBG may be required to be submitted in multiple numbers, if required by LIC.

The PBG may be invoked for entire amount if the vendor backs-out of his obligations as per this tender or if the fresh PBG is not received by LIC one month prior to the expiry of the earlier PBG; apart from other actions that may be decided by LIC.

The PBG will be invoked in full or part (to be decided by LIC) in any of following eventualities during the period of contract:

- i. The bidder fails to honour expected deliverables or part as per this RFP after issuance of Purchase Order.
- ii. Any legal action is taken against the bidder restricting its operations.
- iii. Any action taken by statutory, legal or regulatory authorities for any breach or lapses which are directly attributable to the bidder.
- iv. LIC incurs any loss due to Vendor's negligence in carrying out the project implementation as per the agreed terms & conditions.

#### **5.10 Failure to agree with the terms and conditions of the RFP**

Failure of the successful Bidder to agree with the Draft Legal Agreement and Terms and Conditions of the RFP shall constitute sufficient grounds for the annulment of the award, in which event may award the contract to the next best value Bidder or call for new Bids from the interested Bidders.

#### **5.11 Normalization of Bids**

1. LIC may, at its sole discretion, decide to seek more information from the Bidders in order to normalize the Bids. However, Bidders will be notified separately, if such normalization exercise is resorted to.

2. Normalization will be done to the extent possible and feasible to ensure that Bidders are meeting the requirements of the RFP to the extent possible and that the interest of LIC is protected. LIC reserves the right to normalize any or all of the technical bids. If such normalization has a bearing on the price, LIC may at its discretion ask the bidders eligible for technical evaluation to submit the technical and commercial bids once again for scrutiny.
3. The submissions can be requested by LIC in the following two manners:
  - a. Incremental technical bid and/or incremental price submissions in part of the requested clarifications by LIC (or)
  - b. Revised technical and/or price submissions of the part or whole Bid
4. The process of normalization may be iterative till such time LIC is satisfied with the response of the Bidders.
5. Post the normalization process in case any Bidder has not quoted for any of the components, the response would be deemed to conclude that the unquoted components required for meeting the functional and technical requirements including the service levels specified in this RFP have been included in the total fixed cost in the Commercial Bid.
6. The Bidder by participating in this tender agrees to the normalization process being followed and adopted by LIC and has no reservation on the process adopted. In the event the Bidder has any query on the normalization process the same may be raised by the Bidder as part of the pre-bid queries.
7. This clause is applicable for only those items where the Bidder has quoted inadequately in terms of quantity or description or sizing, in such cases the bidder will provide the additional quantities at the same rates quoted in the price Bid.
8. This clause is not applicable for items where the Bidder has missed out quantities or scope items, in such cases the bidder will have to make good such items or scope at no additional cost to LIC.
9. LIC can repeat this normalization process at every stage of bid submission or before the Commercial evaluation till LIC is satisfied. The Bidders agree that they have no reservation or objection to the normalization process and all the Bidders will, by responding to this RFP, agree to participate in the normalization process and extend their co-operation to LIC during this process.
10. The Bidders, by submitting the response to this RFP, agree to the process and conditions of the normalization process.

### 5.12 Standards

The Solution offered under this Contract shall conform to the standards mentioned in the Technical Specifications, and where no such applicable standard is mentioned to the authoritative standard appropriate to the Solution's Country of origin and such standards shall be the latest issued by the concerned institution. However this does not override LIC's discretion in deciding the Standard.

### 5.13 Patent Rights

1. As part of this project bidder/service provider will use software/tool to deliver services. If the use of any such software by / for LIC, infringes the copyright, intellectual property rights of any third person, successful bidder

shall be primarily liable to indemnify LIC to the extent of direct damages against all claims, demands, costs, charges, expenses, award, compensations etc. arising out of the proceedings initiated by third party for such infringement, subject to the condition that the claim relates to Software provided/used by Bidder under this project.

2. The successful Bidder shall indemnify LIC against all third-party claims of infringement of Patent, Intellectual Property Rights (IPR), Trademark, Copy right or Industrial Design Rights arising from use of the EDMS Solution or any part thereof throughout the Offices of LIC including but not limited to the legal actions by any third party against LIC. The successful Bidder shall after due inspection and testing get the DMS solution redesigned for LIC, for Trademark/Copyright, Industrial design etc., on behalf of LIC at no extra cost. LIC shall not be held liable for and would be absolved of any responsibility or claim/litigation arising out of the use of any third party software or its components or modules supplied by the successful bidder in terms of requirements of this RFP
3. In the event of any claim asserted by a third party of infringement of Patent, Intellectual Property Rights (IPR), Trademark, Copy right or Industrial Design Rights arising from the use of the EDMS Systems or any parts thereof in LIC's country, the successful Bidder shall act expeditiously to extinguish such claim. If the successful Bidder fails to comply and LIC is required to pay compensation to a third party resulting from such infringement, the successful Bidder shall be responsible for the compensation including all expenses (court costs and lawyer fees, etc.). LIC will give notice to the Bidder of such claim if it is made, without delay, as and when received.

#### 5.14 Intellectual Property Rights

1. The successful Bidder must have ownership or obtain all necessary copyright and other Intellectual Property Right permissions before making any Third Party Material available as Auxiliary Material for the purpose of performance of services under this RFP and resulting contract.
2. There shall be no assignment or transfer of any Vendor's pre-existing IPRs (including any amendments, modifications or enhancements thereto) pursuant to this Agreement.
3. If someone claims, or LIC reasonably believes that someone is likely to claim, that all or part of the Warranted Materials infringe their Intellectual Property Rights, the Vendor will, in addition to the indemnity and to any other rights that LIC may have against it, promptly, at the Vendor's expense:
  - a. Use its best efforts to secure the rights for LIC to continue to use the affected Warranted Materials free of any claim or liability for infringement; or

Replace or modify the affected Warranted Materials so that the Warranted Materials or the use of them does not infringe the Intellectual Property Rights of any other person without any degradation of the performance or quality of the affected Warranted Materials

##### **LIC ownership of Intellectual Property Rights in Contract Material**

- a) All Intellectual Property Rights in the Contract Material shall vest in LIC;
- b) to the extent that LIC needs to use any of the Auxiliary Material provided by the Vendor to receive the full benefit of the Services (including the Contract Material), the Vendor grants to, or must obtain for, a world-wide, royalty free, perpetual, non-exclusive license to use, reproduce, adapt, modify and communicate that Auxiliary Material.



## 5.15 Indemnity

### 5.15.1 Indemnity clause 1

- a. Subject to Indemnity clause 2 below, the successful bidder shall indemnify, protect and save LIC from/against all claims (financial, legal and other), losses, costs, damages, expenses, action suits and other proceeding, resulting from any damage / loss to infrastructure at DC and DR sites, against all losses on account of bodily injury, accidents, death or damage to tangible personal property arising in favour of any person, infringement of any law pertaining to intellectual property, patent, trademarks, copyrights etc., any claims from third party, corporation or other entity (including LIC) attributable to the Vendor's negligence or wilful default in performance or non-performance under the contract, other statutory infringements in respect of the DC/DR sites and services provided by successful bidder. If LIC promptly notifies Vendor in writing of a third party claim against LIC that any Service provided by the Vendor infringes a copyright, trade secret or Indian patents of any third party, Vendor will defend such claim at its own expense and will pay any costs or damages that may be finally awarded against LIC.
- b. If any Service is or likely to be held to be infringing, Vendor will at its expense and option either:
  - i. Procure the right for LIC to continue using it,
  - ii. Replace it with a non-infringing equivalent,
  - iii. Modify it to make it non-infringing.

The foregoing remedies constitute LIC's sole and exclusive remedies and Vendor's entire liability with respect to infringement.

### 5.15.2 Indemnity clause 2

The indemnities set out in Clause Indemnity clause 1 shall be subject to the following conditions:

- a. LIC as promptly as practicable informs the Vendor in writing of the claim or proceedings and provides all relevant evidence, documentary or otherwise;
- b. LIC will, at the cost of the Vendor, give the Vendor all reasonable assistance in the defence of such claim including reasonable access to all relevant information, documentation and personnel provided that LIC may, at its sole cost and expense, reasonably participate, through its attorneys or otherwise, in such defence;
- c. If the Vendor does not assume full control over the Defence of a claim as provided in this Article, the Vendor may participate in such Defence at its sole cost and expense, and LIC will have the right to defend the claim in such manner as it may deem appropriate, and the cost and expense of LIC will be included in losses to be indemnified by the vendor;
- d. LIC shall not prejudice, pay or accept any proceedings or claim, or compromise any proceedings or claim, without the written consent of the Vendor;

- e. All settlements of claims subject to indemnification under this Clause will:
- i. Be entered into only with the consent of LIC, which consent will not be unreasonably withheld and include an unconditional release to the Indemnified Party from the claimant or plaintiff for all liability in respect of such claim; and
  - ii. include any appropriate confidentiality agreement prohibiting disclosure of the terms of such settlement;
- f. LIC will account to the Vendor for all awards, settlements, damages and costs (if any) finally awarded in favour of LIC which are to be paid to it in connection with any such claim or proceedings;
- g. LIC will take steps that the Vendor may reasonably require to mitigate or reduce its loss as a result of such a claim or proceedings;
- i. in the event that the Vendor is obligated to indemnify LIC pursuant to this Article, the Vendor will, upon payment of such Indemnity in full, be subrogated to all rights and defences of LIC with respect to the claims to which such indemnification relates; and
  - ii. if a Party makes a claim under the indemnity in respect of any particular Loss or Losses, then that Party shall not be entitled to make any further claim in respect of that Loss or Losses (including any claim for damages).

#### 5.16 Inspection and Tests

Inspection and tests at final acceptance are as follows:

1. The inspection of the Systems shall be carried out to check whether the Systems are in conformity with the technical specifications attached to the contract and are in line with the inspection/test procedures laid down in the Technical Specifications and the Conditions of Contract.
2. The following broad test procedure will generally be followed for inspection and testing of the Systems. The Bidder will dispatch the Systems to the designated office of LIC, after internal inspection testing along with the Bidder's Inspection Report and manufacturer's warranty certificate.
3. LIC will test the equipment after completion of the installation and commissioning at the site of the installation. Complete Hardware and Software and Scope of Work should be supplied, installed and commissioned properly by the Bidder prior to commencement of performance tests.
4. Acceptance of the System will be based on the following criteria and to LIC's satisfaction:
  - a. Successful testing of migration of image data and database data, staging server data
  - b. Successful testing of all required and proposed functions
  - c. Successful testing of all work flow (Admin Note workflow, NUA and UDIT workflow) in the new System
  - d. Successful testing of Mobile Application (LICdocQ app), other running applications in the new System
  - e. Successful demonstration that the System performance is as required and proposed
  - f. Successful completion of all required training and Delivery of the complete documentation to LIC

5. The acceptance-testing period must be mutually agreed upon with the Bidder, but cover no less than thirty (30) trouble-free days. Should Hardware or Software failures occur during this period, the Bidder must take all necessary actions to correct the failure, whereupon the thirty (30) day trouble-free period will be restarted. More than 3 failures of the same type may be deemed a total failure, and may terminate the acceptance test which may lead to cancellation of the contract. The acceptance test period will be part of the implementation plan. The Bidder must agree that failure on the part of the Bidder to correct a functional or technical deficiency in the Bidder's specified Solution shall be deemed to be a total failure and LIC, at its option, may terminate the acceptance test and cancel the contract.
6. The acceptance test will be conducted by LIC. LIC may seek help of external resources/entities to carry out the acceptance test on its behalf, at its option. There shall be no additional charges for carrying out acceptance tests.
7. Successful conduct and the conclusion of the acceptance test for the installed systems and equipment shall be the sole responsibility of the Bidder.
8. The conduct and the conclusion of the acceptance test will be at the cost of the Bidder.
9. The acceptance Test procedure and timelines for acceptance will be decided by LIC. There shall be no "Deemed Acceptance" of the System.
10. The inspections and tests are to be conducted at the Systems as desired by LIC. After the System passes in the inspection and tests, the Bidder shall install the System at the respective sites.
11. Should any inspected or tested Systems fail to conform to the specifications, LIC may reject the Systems and the Bidder shall either replace the rejected Systems or make alterations necessary to meet specification requirements without any cost to LIC.
12. The right of LIC to inspect, test and, where necessary, reject the Systems after the Systems' arrival at Project Site shall in no way be limited or waived by reason of the Systems having previously been inspected, tested and passed by LIC or its representative prior to the Systems shipment.
13. Manuals and Trainings: Before the Systems and Services are taken over by LIC, the Bidder shall supply Operation and Maintenance Manual together with sufficient training of the Systems and Services. These shall be in such detail as will enable LIC to operate, maintain, adjust and keep functional all parts of the System as stated in the specifications.
14. The manual and trainings shall be in the ruling language (English or Hindi) and in such form and numbers as stated in the contract.
15. Unless and otherwise agreed, the Systems and Services shall not be considered to be completed for the purpose of acceptance until such manuals and training have been provided to LIC.
16. LIC will conduct periodic review and inspection, as and when required, to review vendor performance/ financial stability / service reliability / SLA as per the metrics / criteria defined in the RFP / SLA.

#### 5.17 Warranty

1. The successful Bidder warrants that the Systems supplied under this Contract at all times are new, unused, of the most recent or current models and they incorporate all recent improvements in design and materials unless

provided otherwise in the Contract. The successful Bidder further warrants that all Systems supplied under this Contract shall have no defect arising from design materials or workmanship or from any act or omission of the Bidder that may develop under normal use of the supplied Systems in the conditions prevailing in the Country of final destination.

2. The warranty shall be comprehensive and the period of warranty shall be 5 years from the date of **installation** of the Hardware supplied under this RFP. The successful Bidder shall in addition comply with the performance guarantees specified under the contract. If for reasons attributable to the Bidder, these guarantees are not attained in whole or in part, the successful Bidder shall, make such changes, modifications and or additions to the Systems or any part thereof as may be necessary in order to attain the contractual guarantees specified in the Contract at its own cost and expense and to carry out further performance tests in accordance with Conditions of Contract.
3. LIC shall promptly notify the successful Bidder in writing of any claims arising under this warranty.
4. In the event of any replacement of defective system (i.e., the complete system) during the warranty period, the warranty for the replaced system shall be extended to a further period of 5 years.
5. Period for correction of defects during the warranty period is 2 business days of LIC.
6. The successful Bidder shall guarantee a 99.5% uptime of Computer Systems/Peripherals. Uptime is the amount of time the System (Software and Hardware where appropriate) is fully operational measured over a **month** excluding mutually agreed preventive maintenance time windows. For a month, the actual downtime should not go beyond 3.5 hours.
7. If any Computer System/Hardware /Storage System /Peripherals give continuous trouble, say six times in one month during the warranty period, the successful Bidder shall replace the System with a new System without any additional cost to LIC.
8. The successful Bidder should adhere to the Recovery Time Objective (RTO) and Recovery Point Objective (RPO) as decided by LIC.
9. The maximum response time for maintenance complaint from any of the destinations specified in the Schedule of Requirement (i.e. time required for Bidder's Maintenance Engineer to report at the installation site after a request call/Complaint Management System registration etc.) shall not exceed 1 business days.
10. The Vendor will have to represent and warrant that:
  1. It has the right to enter into the Contract resulting this RFP;
  2. It has all rights, title, licenses, interests and property necessary to lawfully perform the Services;
  3. Its Personnel, including its Specified Personnel, have the necessary experience, skill, knowledge and competence to perform the Services;
  4. The Services will be complete, accurate and free from material faults; and
  5. It will not, nor will it suffer or permit any third party under its direction or control to negligently introduce into LIC's systems or any Deliverables any Harmful Code.

## 5.18 Confidentiality and Privacy

### 5.18.1 Confidential Information not to be disclosed

- a. Information relating to the examination, clarification, comparison and evaluation of the proposals submitted shall not be disclosed to any of the responding firms or their representatives or to any other persons not officially concerned with such process until the selection process is over. The undue use by any responding firm of confidential information related to the process may result in rejection of its proposal.
- b. The successful Bidder including but not limited to its personnel, its partners, agents and associates is bound by the conditions of the Non-Disclosure Agreement submitted by the Bidder in response to the RFP as per [Annexure – A4](#).
- c. During the execution of the project, the successful bidder will have access to confidential information of LIC such as servers, applications, network design and architecture etc. The successful bidder shall use the same degree of care to maintain the confidentiality of the information as if the information is their own and shall not disclose at any point of time to any other person/third party the information so received. The successful bidder will:
  - i. Use the information only for serving LIC's interest and restrict disclosure of information solely to their employees on a need to know basis in order to accomplish the purpose stated in this RFP,
  - ii. Advise each such employee, before he or she receives access to information, of the obligation of bidder under this agreement and require such employees to honour these obligations. The successful Bidder will treat as confidential all data and information about LIC, obtained in the execution of his responsibilities, in strict confidence and will not reveal such information to any other party without the prior written approval of LIC.
- d. Violation of NDA will lead to forfeiture of performance Bank guarantee and additionally will lead to legal action and blacklisting.

### 5.18.2 Exceptions to obligations

The obligations on the parties under this clause will not be taken to have been breached to the extent that Confidential Information:

- a. is disclosed by a party to its advisers or employees solely in order to comply with obligations, or to exercise rights, under the contract;
- b. is disclosed to a party's internal management personnel, solely to enable effective management or auditing of Contract related activities;
- c. is disclosed by LIC;
- d. is disclosed by LIC, in response to a request by a House or a Committee of the Parliament/ Assembly;

- e. is authorized or required by law, including under the contract, under a license or otherwise, to be disclosed; or
- f. Is in the public domain otherwise than due to a breach of this clause.
- g. lawfully known by the Recipient at the time of disclosure without any obligation to keep the same confidential
- h. Independently developed by the Recipient without use or reference to such Confidential Information.

### **5.18.3 Obligations on disclosure**

Where a party discloses Confidential Information to another person:

- a. Pursuant to 5.17.2 clauses a) and b) of above, the disclosing party must: notify the receiving person that the information is Confidential Information; and not provide the information unless the receiving person agrees to keep the information confidential; or
- b. Pursuant to 5.17.2 clauses c) and d) of above, the disclosing party must notify the receiving party that the information is Confidential Information.

### **5.18.4 Additional confidential information**

- a. The parties may agree in writing after the date of the contract that certain additional information is to constitute Confidential Information for the purposes of the contract.
- b. Where the parties agree in writing after the date of the contract that certain additional information is to constitute Confidential Information for the purposes of the Contract, this documentation is incorporated into, and becomes part of the contract, on the date by which both parties have signed this documentation.

### **5.18.5 Period of confidentiality**

The obligations under this clause continue, notwithstanding the expiry or termination of the Contract.

- a. Any item of information for the contract period and one year thereafter
- b. In relation to any information which the parties agree in writing after the date of the contract is to constitute Confidential Information for the purposes of the contract, for the period agreed by the parties in writing in respect of that information

## **5.19 Protection of Personal Information**

**Application of the clause:** This clause applies only where the Vendor deals with personal information and for the purpose of, providing Services under the contract.

**Obligations:** The Vendor acknowledges that it will use or disclose personal information obtained during the course of providing Services under the contract, only for the purposes of the contract.

## 5.20 Security

### 5.20.1 Compliance with LIC requirements / Regulatory Compliance

The Vendor will ensure that its personnel comply with:

- a. All relevant security and other requirements specified in LIC's Information Security Policy, if the same has been made aware by LIC.
- b. Any other security procedures or requirements notified, in writing, by LIC to the Vendor. The Vendor must comply with such a security procedure or requirement, from the date specified in the notice, or if none is specified, within five Business Days of receipt of the notice.
- c. Any other regulatory guidelines about IT security issued by Regulator.

### 5.20.2 Security clearance

LIC may, from time to time, notify the Vendor of the level of security or access clearance applicable to the Vendor's Personnel, and the date from which, or the period during which, that clearance will be effective and the Vendor must comply with and ensure its Personnel act in accordance with that notice.

### 5.20.3 Removal of LIC Data

The Vendor will not, and will ensure that its Personnel do not intentionally / unintentionally / manually or by any System Tool:

- a. Remove LIC Data or allow LIC Data to be removed from LIC's premises; or
- b. Take LIC Data or allow LIC Data to be taken outside of offices premises of LIC.

## 5.21 Assignments

The successful Bidder shall not assign, in whole or in parts its obligations to perform under the Contract, except with LIC's prior written consent.

## 5.22 Conflict of Interest

### 5.22.1 Order of Precedence Clause

The following Order of Precedence shall apply in the event of any conflict, inconsistency, ambiguity, or contradiction among the documents forming part of this RFP and the subsequent Contract. The documents shall be interpreted in the sequence listed below, with the item at the top having the highest precedence:

1. **Corrigenda / Addenda issued to this RFP.**
2. **The RFP Document** (including all Chapters, Sections, and the Scope of Work).
3. **The Contract / Agreement** executed with the Selected Bidder.
4. **Clarifications and Responses to Pre-Bid Queries** issued by LIC.
5. **Commercial Bid** submitted by the Bidder.

6. **Technical Bid** submitted by the Bidder.
7. **Annexures, Schedules, Formats, and Templates** attached to the RFP.
8. **Any other written communication**, including emails exchange only through the official communication channels specified in this RFP during the bidding process.

In the event of any conflict between the Contract Agreement and the RFP/Corrigenda, the provisions of the RFP and its Corrigenda shall prevail, unless expressly agreed otherwise in writing by LIC.

#### **5.22.2 Warranty that there is no conflict of interest**

The successful Bidder will warrant that, to the best of its knowledge after making diligent inquiry, at the date of signing the contract no conflict of interest exists or is likely to arise in the performance of its obligations under the contract.

- a. A successful Bidder will not have a conflict of interest that may affect the Services.
- b. LIC requires that the Bidder provides professional, objective and impartial services. The Bidder should at all times, hold LIC's interests paramount, avoid conflicts with other assignments or its own interests and act without any consideration for future work. The Bidder shall not accept or engage in any assignment that would be in conflict with its prior or current obligations to LIC, or that may place it in a position of not being able to carry out the assignment in the best interests of LIC.
- c. Without limiting the generality of the above, a successful Bidder shall be deemed to have a Conflict of Interest, if there is a conflict among this and other assignments of the Bidder (including its personnel and other members, if any) and any subsidiaries or entities controlled by the Bidder or having common controlling shareholders. The duties of the successful Bidder will depend on the circumstances of each case. While providing services to LIC for this particular assignment, the successful Bidder shall not take up any assignment that by its nature will prejudicially affect the Bidders ability to perform its obligations under this Agreement.

#### **5.22.3 Notification of a conflict of interest**

The successful Bidder shall make a disclosure to LIC as soon as any potential conflict comes to their notice but in no case later than 7 (seven) days and any breach of this obligation of disclosure shall be construed as Conflict of Interest. LIC shall, upon being notified by the successful Bidder under this Clause, decide whether it wishes to terminate this Services or otherwise, and convey its decision to the successful Bidder within a period not exceeding 15 (fifteen) days.

#### **5.22.4 Ambiguities within the Document**

In case of ambiguities or discrepancies within this RFP, the following principles shall apply:

- a. Apart from the clauses where specifically mentioned all other terms and conditions of the RFP are applicable
- b. as between two Clauses of this RFP, the provisions of a specific Clause relevant to the issue under consideration shall prevail over those in a general Clause;
- c. as between the provisions of this RFP and its Annexures, the RFP shall prevail, save and except as expressly provided otherwise in the RFP or the Annexures; and



- d. as between any value written in numerals and that in words, the value in words shall prevail.

#### **5.22.5 Roles and responsibilities**

The following presents the roles and responsibilities along with the deliverables of the LIC and Vendor during the envisaged phases comprising conceptualization, development, implementation/ support and exit phase.

**a. Role of LIC:**

- i. Escalation matrix
- ii. Scope of work
- iii. RACI (Responsible Accountable Consulted inform) matrix,
- iv. Payment as per schedule.
- v. Monitoring and reviewing timelines as per RFP.
- vi. The other roles of LIC will be defined with the vendor subsequently.

**b. Role of Vendor:**

- i. Escalation matrix
- ii. Adherence to RACI (Responsible Accountable Consulted inform) matrix,
- iii. To ensure that the project is completed as per scope of work and time lines are adhered to.
- iv. Proper liaison with LIC officials for smooth implementation of project.
- v. Meeting the requirements as defined in this RFP.

#### **5.22.6 Disqualifications**

LIC may at its sole discretion and at any time during the evaluation of Proposal, disqualify any Bidder, if the Bidder has:

- a. Made misleading or false representations in the forms, statements or attachments submitted in proof of the eligibility requirements;
- b. Exhibited a record of poor performance such as abandoning works, not properly completing the contractual obligations, inordinately delaying completion or financial failures, etc. in any project in the preceding three years;
- c. Submitted a proposal that is not accompanied by required documentation or is nonresponsive;
- d. Failed to provide clarifications related thereto, when sought;
- e. Submitted more than one Proposal;
- f. Been declared ineligible by the Government of India/State/UT Government/ PSUs for corrupt and fraudulent practices or blacklisted.
- g. Submitted a Proposal with price adjustment/variation provision.

### 5.23 Work Orders

1. Placing orders for all requirements and payments will be made by LIC Central Office, Mumbai or the respective Zonal/Divisional office under whose jurisdiction the services are rendered or as instructed by LIC Central Office. Purchase Order will be placed by any means which is convenient while placing such an order.
2. The Vendor should point out any discrepancy/ deficiency in the Purchase orders within three working days of the receipt of Purchase Order by email. Subject to this, the date on which the required information/ correction in the Purchase order is intimated to the Vendor, through mail would be deemed to be the date of acceptance of the Purchase order for the purpose of calculating the delivery period and penalty. The signed hardcopy of the Purchase Order will be issued by the LIC Central Office and the same has to be acknowledged by the Vendor. The date of the Purchase Order will be the date on which the Purchase Order is issued.
3. Purchase Order for any component / services may be issued by LIC in a staggered manner, if so desired. Additional requirements may also come up during the validity/ extended period when new offices are opened. Additional requirements from existing offices may also come up for which components / services will be required and approved by competent authority.
4. At the end of each year, the progress will be reviewed.
5. In addition, on-going customization based on both routine and urgent requirements, shall be within the scope of work.

### 5.24 Varying the Services in the Scope of Work

#### 5.24.1 Variations proposed by LIC

LIC reserves the right to make any changes in the scope of contract. Any change in the general scope will be informed to the vendor in writing.

If LIC wants to vary the Services mentioned in the scope of work:

- a. LIC will communicate the Vendor in writing setting out the proposed variations;
- b. within 7 days after receiving LIC's communication or within another period mutually agreed, the Vendor must respond in writing to LIC specifying what impact those variations will have on:
  - i. the cost of Deliverables / specific line item;
  - ii. the Vendor's ability to perform its obligations under current Contract (including its ability to meet Milestones) and with respect to the change of scope proposed;
- c. After receiving the Vendor's response, within a period mutually agreed, LIC will give the Vendor a written notice accepting or rejecting the proposal.

#### 5.24.2 Effective Date of Variation

Any variation in the service will take effect from the date on which the parties execute a Change Order. In such a case, the contract will be amended signed by both the parties to give effect to the change Order.

### 5.25 Repeat Orders

LIC reserves the right to place repeat orders for additional requirement to fulfill EDMS scope, Hardware, On-site support and services on the same, terms & conditions.

1. Request for change in approved rates shall not be considered.
2. LIC also reserves the right to negotiate rates of stray future requirements (which were not anticipated and which are not listed in the current Tender specifications) that may be required to be procured and installed within/along with the existing set up provided through this tender.

### 5.26 Co-operation with Personnel and Entities interacting with LIC

The Vendor, will, in the performance of the Services:

1. Fully co-operate with LIC's Personnel and any other entity interacting with LIC; and
2. Use its best efforts to coordinate its activities so as to support and facilitate, in LIC's best interests, the timely and efficiently completion of all work and other activities to be performed for LIC by any person.

### 5.27 Change in Constitution

Any change in the constitution of the firm, etc. shall be notified forth with by the vendor in writing to LIC and such change shall not relieve any former member of the firm, etc., from any liability under the contract.

### 5.28 Delivery of the System

1. If at any time during performance of the Contract the successful Bidder should encounter conditions impeding timely delivery of the Systems and performance of Services, the successful Bidder shall promptly notify LIC in writing, of the fact of the delay, its likely duration and its cause(s). As soon as practicable after receipt of the Bidder's notice, LIC shall evaluate the situation and may, at its discretion, extend the successful Bidder's time for performance with or without liquidated damages.
2. A delay by the successful Bidder in the performance of its delivery obligations shall render the successful Bidder liable to the imposition of liquidated damages pursuant to conditions of Contract unless an extension of time is agreed upon pursuant to conditions of Contract without the application of liquidated damages.

### 5.29 Personnel

#### 5.29.1 Use of Specified Personnel

- a. The Vendor will provide the Services or any part of the Services to which their particular experience relates, with the active involvement of, and using the skill of the Specified Personnel.
- b. Ensure that each of the Specified Personnel is aware of and complies with the Vendor's obligations in providing the Services.

#### 5.29.2 If the Specified Personnel are not available

Where one or more of the Specified Personnel is or will become unable or unwilling to be involved in providing the Services, the Vendor will notify LIC immediately. The Vendor will:

- a. Provide a replacement person of suitable ability and qualifications, having appropriate technical qualifications and experience equivalent or more than the replaced person, at no additional charge and at the earliest opportunity not more than 48 hours of absence of such personnel; and
- b. Obtain LIC's written consent prior to appointing any such replacement person.

### **5.29.3 LIC may Request Replacement of Personnel**

LIC may at any time request the Vendor to remove from work any of the Specified Personnel. The Vendor must promptly arrange for the removal of such Personnel and their replacement in accordance with the process outlined above in 5.31.2 (If the specified Personnel are not available).

## **5.30 Termination**

1. The contract will remain valid till all obligations of the contractor, as stipulated in the contract are fulfilled.
2. The successful bidder acknowledges and agrees that timely performance of all obligations is essence of contract. In case of any delay, under or non- performance is not cured by the successful bidder within time limit given in this RFP and, if any part of the service does not meet the specifications on three or more occasions, LIC may (in addition to its other remedies) terminate/cancel the contract by giving one month's notice, without assigning any reason. The successful bidder agrees and accepts that he shall be liable to pay damages claimed by LIC, in the event of termination/breach of terms of this RFP /contract etc.
3. However, in case of termination /cancellation of Contract, the Contractor cannot absolve their responsibility towards the assets owned by LIC and kept / stored in their Co- Location Data Centre facility and has to comply with the requirement stipulated in this document. The successful bidder shall have no right of termination of Contract.
4. On termination of the contract the Vendor must stop work on the Services, deal with LIC Material as directed by LIC and Return all LIC's Confidential Information to LIC.
5. If for any reason whatever, any provision of this Agreement is or becomes invalid, illegal or unenforceable or is declared void by any court of competent jurisdiction or any other instrumentality to be invalid, illegal or unenforceable, the validity, legality or enforceability of the remaining provisions shall not be affected in any manner, and the Parties shall negotiate in good faith with a view to agreeing to one or more provisions which may be substituted for such invalid, unenforceable or illegal provisions, as nearly as is practicable to such invalid, illegal or unenforceable provision. Failure to agree upon any such provisions shall not be subject to the dispute resolution procedure set forth under this Agreement or otherwise.
6. Termination of the contract does not affect any accrued rights or remedies of a party.

### **5.30.1 Termination for Default**

- a. If the successful Bidder fails to deliver any or all of the Systems within the period(s) specified in the Contract, or within any extension thereof granted by LIC or if the successful Bidder fails to perform any other

obligation(s) under the Contract and fails to rectify within 30 days of receipt of a written notice for such obligation(s), LIC may, without prejudice to any other remedy for breach of contract, by written notice of default sent to the successful Bidder, terminate the Contract in whole or part.

- b. If the successful Bidder fails to deliver any or all of the Systems within the period(s) specified in the Contract, or within any extension thereof granted by LIC or if the successful Bidder fails to perform any other obligation(s) under the Contract, LIC may, without prejudice to any other remedy for breach of contract, by written notice of default sent to the successful Bidder, terminate the Contract in whole or part.
- c. In the event LIC terminates the Contract in whole or in part, LIC may procure, upon such terms and in such manner, as it deems appropriate. Systems or Services similar to those undelivered, and the Bidder shall be liable to for any excess costs for such similar Systems or Services. However, the Bidder shall continue the performance of the Contract to the extent not terminated.

#### **5.30.2 Termination for Insolvency**

- a. LIC may at any time terminate the Contract by giving written notice to the Bidder, if the successful Bidder becomes bankrupt or otherwise insolvent. In this event termination will be without compensation to the successful Bidder, provided that such termination will not prejudice or affect any right of action or remedy, which has accrued or will accrue thereafter to LIC.

#### **5.30.3 Termination for Convenience**

- a. LIC, by written notice sent to the successful Bidder may terminate the Contract, in whole or in part, at any time for its convenience. The notice of termination shall specify that termination is for LIC's convenience, the extent to which performance of the successful Bidder under the Contract is terminated, and the date upon which such termination becomes effective. The notice period shall be 60 days.
- b. The Systems, i.e., the Server, Storage etc., that are complete and ready for shipment within 60 days after the successful Bidder's receipt of notice of termination shall be accepted by at the Contract terms and prices. For the remaining Systems, may elect to have any portion completed and delivered at the Contract terms and prices, and/or to cancel the remainder and pay to the successful Bidder an agreed amount for partially completed Systems and for materials and parts previously procured by the Bidder.
- c. The agreement shall be terminated wholly or in part by giving two month notice without assigning any reason thereof. However, if the successful Bidder contravenes any of the provisions of the Contract or in case of unsatisfactory services, this agreement will stand terminated forthwith without giving advance notice as stated herein above.

#### **5.30.4 After Termination**

On termination of the contract, the Vendor must

- i. Stop work on the Services;
  - ii. deal with LIC Material as directed by LIC; and
  - iii. return all LIC's Confidential Information to LIC
- a. In the event of termination of the successful bidder(vendor) due to any cause whatsoever, [whether consequent to the stipulated terms of the RFP, end of project life or otherwise], LIC shall be entitled to

impose any such obligations and conditions and issue any clarifications as may be necessary to ensure an efficient transition and effective business continuity of the Service(s) which the terminated Bidder shall be obliged to comply with and take all available steps to minimize loss resulting from that termination/breach.

- b. The terminated vendor shall support takeover of the solution by LIC or a new vendor selected by LIC for continuity of the project during the period of transition. This period of transition shall be of six months or as decided by LIC from the effective date of termination.
- c. Nothing herein shall restrict the right of LIC to invoke the Performance Bank Guarantee and take other actions as defined in this RFP and pursue such other rights and/or remedies that may be available under law or otherwise.
- d. The termination hereof shall not affect any accrued right or liability of either Party nor affect the operation of the provisions of the RFP that are expressly or by implication intended to come into or continue in force on or after such termination.

#### **5.30.5 Knowledge Transfer**

Subject to any qualification or provision to the contrary in the Scope of Work, the Vendor must provide the following assistance for the period of 90 days to LIC on termination or expiration of the contract:

- a. Transferring or providing access to LIC to all information stored by whatever means held by the Vendor or under the control of the Vendor in connection with the contract; and
- b. Making Specified Personnel and Vendor Personnel available for discussions with LIC as may be required. The time, length and subject of these discussions will be at the sole discretion of LIC, provided that any matter discussed is not considered to reveal any Commercial-in- Confidence' information of the Vendor.

#### **5.31 Completeness Responsibility**

- 1. Offer from bidder has to be complete in all respects to comply with the specifications, whether some items are specifically mentioned or not, but required to comply with the quality, quantity and other features of the services.
- 2. Notwithstanding the scope of work, engineering, supply and services stated in the RFP document, any equipment, item, material, services, licenses, technical data, engineering or technical services etc., which might not have been specifically mentioned under the scope of supply of this RFP and which are not expressly excluded from the RFP, but which are necessary for the performance of the quoted solution to comply with the specifications, will be treated to be included in the bid and will have to be provided (and/or performed) by bidder, at no extra cost to LIC.

#### **5.32 Force Majeure or Unforeseen events**

LIC may consider relaxing the penalty and delivery requirements, as specified in this document, if and to the extent that, the delay, non- performance, short performance, in services or other failure to perform its obligations

under the contract, is the result of a Force Majeure. Force Majeure is defined as an event or effect that cannot reasonably be anticipated such as acts beyond the reasonable control or an event explicitly beyond the control of the Bidder and not involving the Bidder's fault or negligence and not foreseeable (other than lack of funds for any reason or any strike, lockout and labour disputes in respect of the Vendor only) of the Bidder excluding those involving supplier's/OEM faults. Such events may include, but are not restricted to acts of God (like earthquakes, floods, etc.), acts of states / state agencies, acts of LIC either in its sovereign or contractual capacity, the direct and indirect consequences of wars (declared or undeclared), revolutions, hostilities, national emergencies, civil commotion and strikes at outside successful Bidder's organization, acts of the government in its sovereign capacity, wars or revolutions, riots, labour and industrial disputes, fires, floods, epidemics, quarantine restrictions and freight embargoes or any other act beyond control of the bidder.

1. Notwithstanding the provisions of conditions of contract, the successful Bidder shall not be liable for forfeiture of its Performance Bank Guarantee, liquidated damages or termination for default, if and to the extent that, the successful Bidder's delay in performance or other failure to perform its obligations under the Contract is the result of an event of Force Majeure.
2. If a Force Majeure situation arise the successful Bidder shall promptly notify LIC in writing of such conditions and the cause as soon as possible thereof but within 2 weeks. Unless otherwise directed by LIC in writing, the successful Bidder shall continue to perform its obligations under the Contract as far as reasonably practical, and shall seek all reasonable alternative means for performance not prevented by the Force Majeure event.
3. In such a case the time for performance shall be extended by a period (s) not less than duration of such delay. If the duration of delay continues beyond a period of three months, LIC and the successful Bidder shall make an effort to find a solution to the problem LIC reserve the right to terminate the agreement upon written notice to the bidder.

Notwithstanding the above, the decision of LIC shall be final and binding on the successful Bidder.

### 5.33 Exit Clause

LIC, by written notice sent to the successful Bidder may terminate the Scanning and Logistics Operations, at any time during the Contract period. The Bidder will be given **six months'** notice for the same. The Bidder needs to provide the Exit Plan as mentioned in **Section 6.2 Point 21(i)** within 45 days of exit notice by LIC.

### 5.34 Resolution of Disputes / Arbitration

1. A party claiming a Dispute must give the other parties the Dispute notice setting out details of the Dispute. During the 30 days after a notice is given each party must use its reasonable efforts through a meeting of Senior Executive (or their nominees) to resolve the Dispute. All disputes or differences of any kind, whatsoever, arising out of or in connection with this contract or in discharge of any obligation arising out of this Contract (whether during the progress of work or after completion of such work and whether before or after the termination of this contract, abandonment or breach of this contract), the Parties to this contract shall endeavor to settle such disputes and/or difference amicably. If both the parties fail to reach such amicable settlement within 30 days of giving Dispute Notice, either party (LIC or the successful Bidder) may refer the matter to the Arbitrator clearly setting out therein the specific dispute/s and/or difference/s, which require to be arbitrated upon. Such dispute/s and/or difference/s shall be referred to a sole arbitrator mutually agreed upon. In the absence of consensus about the single arbitrator, the dispute may be referred to joint arbitrators, one to be nominated by each party and the said arbitrators shall nominate a presiding arbitrator, before commencing the arbitration proceedings.

2. Arbitration proceedings shall be held at Mumbai, India, and the language of the arbitration proceedings and that of all documents and communications between the parties shall be English or Hindi. Any legal dispute will come under the sole jurisdiction of Mumbai High Court only.
3. The arbitration shall be covered by the provision of the Arbitration and Conciliation Act, 1996 or any statutory modification or re-enactment thereof and rules framed there under from time to time.
4. In the event of the arbitrator or any of the arbitrators, as the case may be, resigning or dying or being unable to act by reason of physical disability or as the case may be, it shall be lawful for the appointing party of such arbitrator(s) to appoint another arbitrator in the place of the said arbitrator in the manner provided herein above.
5. The arbitrator or the arbitrators, appointed under this contract, shall have the power to extend the time to make the award with the consent of the Parties hereto.
6. Pending reference to arbitration and award thereon, the parties hereto shall make all endeavour to complete all the items of work, obligations, etc., under this Contract in all respects and disputes/differences, if any, shall be finally settled in arbitration.
7. The Vendor shall not be entitled to suspend the Service(s) or the completion of the job, pending resolution of any dispute between the Parties and shall continue to render the Service(s) in accordance with the provisions of the RFP notwithstanding the existence of any dispute between the Parties or the subsistence of any arbitration or other proceedings.
8. Upon every or any such reference to arbitration, as provided herein, the cost of incidentals to the reference and award respectively shall be at the discretion of the arbitrator or the arbitrators and the presiding arbitrator, as the case may be. However the expenses incurred by each party in connection with the preparation, presentation, etc., of its proceedings as also the fees and expenses paid to the arbitrator appointed by such party on its behalf shall be borne by each party itself. No interest will accrue on any amount during the arbitration proceedings.
9. In case, during the arbitration proceeding, the parties hereto mutually settle, compromise or compound their dispute(s) or difference(s), the reference to the arbitrator and the appointment of the arbitrator or the arbitrators or the presiding arbitrator, as the case may be, shall stand withdrawn or terminated with effect from the date on which the parties hereto file a joint memorandum of settlement thereof with the arbitrator or the arbitrators and the presiding arbitrator, as the case may be.
10. The arbitrator(s) or the presiding arbitrator, as the case may be, shall give detailed reasons in respect of each claim or counter claim, irrespective of the amount, while passing the award.
11. The decision of the arbitrator(s) or the presiding arbitrator as the case may be shall be final and binding upon both parties.

### 5.35 Limitation of Liability

Except in cases of criminal negligence or willful misconduct and in the case of infringement of Patent, IPR, trademark, copy right or industrial design rights arising from use of the Solution or any part thereof in any of the services supplied by the vendor and used/consumed by LIC pursuant to Conditions of Contract, the successful Bidder shall not be liable to LIC, whether in contract tort or otherwise, for any indirect or consequential loss of damage, loss of use, loss of production, or loss of profits or interest costs, provided that this exclusion shall not apply to any obligation of the Bidder to pay liquidated damages to and the aggregate liability of the successful Bidder to LIC, whether under the



Contract, in tort or otherwise, shall not exceed the total Contract Price provided that this limitation shall not apply to the cost of repairing or replacing defective equipment during the applicable warranty period.

### 5.36 Governing Language

The Contract shall be written in English or Hindi language. Subject to the conditions of the contract, the English language version of the Contract shall govern its interpretation. All correspondence and other documents pertaining to the Contract, which are exchanged by the parties, shall be written in the same language. As far as numbers are concerned the same should be in Modern Arabic Numerals.

### 5.37 Applicable Law

The Contract shall be interpreted in accordance with the laws of the Union of India. The contract shall be governed by and construed in accordance with the laws of India, without giving effect to conflict of law rules. Each party irrevocably and unconditionally submits to the non-exclusive jurisdiction of the courts of the jurisdiction specified in the Contract Details and hence, any legal dispute will come under the jurisdiction of Mumbai High Court only.

### 5.38 Notices and other communications

1. Any notice given by one party to the other pursuant to this Contract shall be sent to other party in writing or by e-mail and confirmed in writing to the other Party's address. For the purpose of all notices, the following shall be the address of LIC and Bidder:

**LIC Address:**

The Executive Director (IT/DT),  
Life Insurance Corporation of India,  
Central Office,  
Information Technology Department,  
Ground Floor, Jeevan Seva Annex,  
S. V. Road, Santacruz (W),  
Mumbai-400054.

e-mail : co\_edmsrfp@licindia.com

Notice must be in English/Hindi and signed by a duly authorized person of either party. If notice is sent through an e-mail then it should be digitally signed.

Notices served at any address other than above shall not be treated as served or delivered.

**Bidder's Address:** (To be filled in at time of Contract signature), the successful bidder shall provide the contact details of their officials for similar communication from LIC.

2. A Notice given in accordance with the contract takes effect when it is taken to be received (or at a later time specified in it) and is taken to be received:
  - a. If hand delivered, on delivery;
  - b. If sent by prepaid post, on the second Business Day after the date of posting (or on the seventh Business Day after the date of posting if posted to or from a place outside India);
  - c. Date of acknowledgement of notice/email.

### 5.39 Taxes and Duties

Vendor shall be entirely responsible for upfront payment is inclusive of all taxes except GST wherever applicable shall be mentioned in the invoices submitted and shall be reimbursed as per actuals on production of the original receipt in proof of having paid the said taxes on behalf of LIC. In case, concrete evidence of having paid the appropriate taxes is not submitted within a maximum period of 2 months from the date of payment of taxes, the Vendor will not be eligible for any reimbursement on this count.

### 5.40 Successful Bidder Integrity

The successful Bidder is responsible for and obliged to conduct all contracted activities in accordance with the Contract and exercising all means available to achieve the performance specified in the Contract.

### 5.41 Successful Bidder's Obligations

1. The successful Bidder is obliged to work closely with LIC's staff, act within its own authority and abide by directives issued by LIC and undertake implementation activities.
2. The successful Bidder is to abide by the job safety measures prevalent in India and will undertake all demands or responsibilities arising from accidents or loss of life, the cause of which is the Bidder's negligence. The successful Bidder will pay all indemnities arising from such incidents and will not hold LIC responsible or obligated.
3. The successful Bidder is responsible for managing the activities of its personnel and will hold itself responsible for any misdemeanors. The successful Bidder will treat as confidential all data and information about LIC, obtained in the execution of his responsibilities, in strict confidence and will not reveal such information to any other party without the prior written approval of LIC.
4. The successful Bidder will, if using or accessing LIC's premises or facilities, comply with all reasonable directions and procedures relating to occupational health and safety and security in operation at those premises or facilities whether specifically drawn to the attention of the Vendor or as might reasonably be inferred from the circumstances.

### 5.42 Insurance

**Obligation to maintain insurance:** In connection with the provision of the Services, the successful Bidder must have and maintain for the Contract Period, valid and enforceable insurance policies for all risks of loss or damage, public liability, either professional indemnity or errors and omissions and workers' compensation as required by law at his cost. However, taking out insurance policy shall not absolve bidder from his responsibility and liability of replacing system/subsystem/parts in the event of loss/damage/misplacement etc. if not covered by insurance, for any loss or damage occur, the bidder shall:

1. Intimate and pursue claim with the Insurance Company till settlement and
2. Promptly make arrangements for replacement of any damaged item/s (within fifteen days of detection of damages), irrespective of the settlement of claim by the Insurance Company.

### 5.43 Business Continuity

The successful bidder agrees for the following continuity arrangements to ensure the business continuity of LIC:

1. In the event of this agreement comes to end on account of termination or by the expiry of the term/renewed term of the agreement or otherwise, the successful bidder shall render all reasonable assistance and help LIC and to any new service provider engaged by LIC, for the smooth switch over and continuity of the services.
2. In the event of failure of the bidder to render the service, without prejudice to any other right LIC shall have as per this agreement, LIC at its sole discretion may make alternate arrangements for getting the services from any other source. And if LIC gives a prior notice to the service provider before availing such service from any other alternative source, the service provider shall be liable to reimburse the expenses, if any incurred by LIC in availing such services from the alternative source.
3. At the end of the contract period, the vendor shall support takeover of the solution by LIC or a new vendor selected by LIC for business continuity to its satisfaction. Outstanding payments shall be withheld until such transition is completed to the LIC's satisfaction.

#### 5.44 Site Preparation and Installation

The site for carrying out the scanning of dockets will be provided by LIC. LIC will be responsible for site readiness as follows:

1. For systems to be installed at specified locations as LIC deems fit, as per the Hardware configurations mentioned in this RFP, LIC will ensure that site is made available before the Systems arrive.
2. With regard to infrastructure for scanning equipment to be provided by the Bidder, LIC will provide the space for scanning center. Available raw power supply would also be allowed to be used, if available, on a chargeable basis. However, the Bidder cannot give any excuse for lower output due to non-availability of enough furniture, Generator, UPS Supply, Air conditioning and frequent power failure, etc. In such cases the Bidder shall make his own arrangement to ensure quality and timely delivery.

#### 5.45 Hardware Installation

The successful Bidder is responsible for all unpacking, assemblies, wiring, installations, cabling between hardware units and connecting to power supplies. The successful Bidder will test all hardware operations and accomplish all adjustments necessary for successful and continuous operation of the hardware at all installation sites.

#### 5.46 Hardware Maintenance

1. The successful Bidder should do preventive and breakdown maintenance activities to ensure that all Hardware execute without defect or interruption for at least 99.5% up time for 24 hours a day, 7 days of the week of operation of the machine worked on a quarterly basis.
2. If any critical component of the entire configuration is out of service for more than two days, the successful Bidder shall either immediately replace the defective unit or replace System at its own cost. The successful Bidder will respond to any complaint through a site visit by a qualified technician and commence/attend to the repair work on the equipment within 2 hours of being notified of equipment failure, else the case will be escalated as per the Escalation Matrix mentioned in **Section 8.3.2**.

3. In the event of replacement of the system or any part thereof, it should be done with an equipment/ part, equivalent or of higher configuration, which is compatible with the system.
4. Wherever any system has to be replaced, the Vendor is required to uninstall / reinstall and maintain the system/s at the new setup, without any extra cost on account of reinstallation. The successful bidder should ensure the data deletion from the faulty device before taking it out from LIC.
5. Service Engineers/ Representatives of Vendor shall invariably carry their identity cards with them, without which they will not be allowed to access LIC's Systems. Service Engineers of the Vendor shall have access to the Computer Systems/ Peripherals only after obtaining clearance from LIC's authorized officials. No component of the System/data/ log information will be taken out of LIC's systems without clearance from LIC's authorized Officials.

#### 5.47 Components of the Contract

1. The Contract will be based on the following - This RFP, the conditions of the Contract that will be executed at the time of award of contract, the Bidder(s) response to the questions in this RFP, written clarification by LIC and further response by the Bidder in writing and subsequent queries and clarifications, if any, by both the parties.

#### 5.48 Digital Personal DATA Protection Act, 2023 (clauses wherever applicable)

The Vendor will adhere to the Digital Personal DATA Protection Act, 2023 as amended from time to time as applicable

#### Survival

The following are general clauses which survive the termination and expiry of the contract:

- Intellectual Property Rights;
- Indemnity;
- Insurance;
- Confidentiality and privacy;
- Protection of personal information;
- Security;
- Audit and access; and
- Business Continuity
- Warranty

#### 5.49 Right to Audit

The successful Bidder may be subject to annual audit by internal/ external Auditors appointed by LIC / IRDAI or any regulatory authority. The Service Provider shall, whenever required by such Auditors, furnish all relevant information, records/data to them. All costs for such audit shall be borne by LIC.

#### 5.50 Land Border Clause

The land border clause is governed by the Office Memorandum F.No.6/18/2019-PPD dated 23.07.2020 issued by the Ministry of Finance, Department of Expenditure, Public Procurement Division inserting Rule 144 (xi) in GFRs 2017 which defines clauses regarding restrictions or procurement from a bidder of a country

which shares a land border with India. Bidders have to submit a self-declaration for land border clause in the form of Annexure which shall form a part of eligibility criteria specified in this RFP.

### 5.51 Non-Disclosure Clause

The Non-Disclosure Clause is to be executed by the Bidder on a ₹500 Stamp / Franked paper as per proforma given in [Annexure - A4](#) and to be duly **notarized**.

The successful Bidder (and his employees including approved partners) shall not, unless LIC gives permission in writing, disclose any part or whole of this RFP document, of the Bid and/or contract, or any specification, plan, drawing, pattern, sample or information furnished by LIC (including the users), in connection therewith to any person other than a person employed by the successful Bidder and its approved partners in the performance of the Bid and/or contract. Disclosure to any such person shall be made in confidence and shall extend only as far as may be necessary for purposes of such performance. The employees including approved partners or the third party engaged by the successful Bidder will maintain strict confidentiality. The successful Bidder, his employees including approved partners and agents shall not without prior written consent from LIC make any use of any document or information given by the user, except for purposes of performing the contract award. In case of breach, LIC shall take such legal action, as it may deem fit.

### 5.52 Pre Contract Integrity Pact

This RFP is an offer made on the condition that the bidder will sign the Integrity Pact with LIC. Only those Bidders who have entered into Pre Contract Integrity Pact with LIC would be eligible to participate in the bidding. The 'Pre Contract Integrity Pact' is provided in [Annexure – A7](#). The Pre Contract Integrity Pact is a part of the Eligibility Criteria.

As per CVC Circular No 04/06/23 having Reference 015/VGL/091 dated 14.06.2023 of Standard Operating Procedure (SOP) for Adoption of Integrity Pact under clause No 2.02/2.04 provides "Integrity pact, in respect of a particular contract, shall be operative from the date of IP is signed by both the parties till the Completion of contract. After award of work, the IEM shall look into any issue relating to execution of contract, if specifically raised before them." Only the bidders who meet all the Eligibility Criteria for this RFP and also submit the Pre-Contract Integrity Pact along with EMD (Earnest Money Deposit) Bank Guarantee for this RFP are eligible to participate in the RFP. The bidders are required to execute and upload a scan of the "Integrity Pact" as specified in [Annexure – A7](#) on requisite non judicial stamp paper, at the time of e-submission of the Bid and submit the original to Executive Director (IT/Digital Transformation) along with original EMD Bank Guarantee within prescribed timelines.

### 5.53 Announcements

1. The Vendor must, before making a public announcement in connection with the contract or any transaction contemplated by it, obtain LIC's written agreement to the announcement.
2. If the Vendor is required by law or a regulatory body to make a public announcement in connection with the contract or any transaction contemplated by the contract the Vendor must, to the extent practicable, first consult with and take into account the reasonable requirements of LIC.

### 5.54 Right of Publicity

Any publicity by the successful Bidder in which the name of LIC is to be used should be done only with the explicit written permission of LIC. If the Vendor is required by law or a regulatory body to make a public announcement in

connection with the contract or any transaction contemplated by the contract the Vendor must, to the extent practicable, first consult with and take into account the reasonable requirements of LIC.

#### 5.55 Transition Support

In the event of expiry of term / termination of the contract the successful bidder shall provide all such assistance to LIC and/or the new vendor selected by the LIC to access to the facility, use of lift / service lift, entry permission for vehicles, parking of vehicles closer to the lift, providing trolley to carry heavy equipment's, gate pass for the equipment and manpower deployed etc.

#### 5.56 Security Safeguards

The successful bidder shall not publish or disclose in any manner, without the LIC's prior written consent, the details of any security safeguards designed, developed or implemented by the bidder under this contract or existing at any LIC location. The successful bidder shall develop procedures and implementation plans to ensure that IT resources leaving the control of the LIC (removed for repair, replaced or upgraded) are cleared of all LIC data and software. The successful bidder shall also ensure that all subcontractors (if permitted in contract) who are involved in providing such security safeguards or part of it shall not publish or disclose in any manner, without the LIC's prior written consent, the details of any security safeguards designed, developed or implemented by the successful bidder under this contract or existing at any LIC location.

#### 5.57 Moral Rights

1. Obtaining consents:

To the extent permitted by applicable Laws and for the benefit of LIC, the Vendor will:

- a. give, where the Vendor is an individual; and
- b. Use its best endeavours to ensure that each of the Personnel used by the Vendor in the production or creation of the Contract Material gives, genuine consent in writing, in a form acceptable to LIC, to the use of the Contract Material for the Specified Acts, even if such use would otherwise be an infringement of their Moral Rights.

2. Specified Acts:

In this clause, Specified Acts means:

- a. Crediting the authorship of any Contract Material, or any content in the Contract Material (including without limitation literary, dramatic, artistic works and cinematograph films within the meaning of the Copyright Act, 1957);
- b. Materially altering the style, format, colours, content or layout of the Contract Material and dealing in any way with the altered Contract Material
- c. Reproducing, communicating, adapting, publishing or exhibiting any Contract Material
- d. Adding any additional content or information to the Contract Material

#### 5.58 Assignment and Novation

A party may only assign its rights or novate its rights and obligations under the contract with the prior written consent of the other party.

### 5.59 Road Permit

Road/entry permit etc. which may be required for entry into a State for supply of the equipment's to the locations mentioned in Purchase Orders, will have to be obtained by the Vendor, without any additional cost to LIC. If required, on receiving a written request from vendor, a declaration (Whom so ever it may concern) may be given by LIC to the Vendor to the effect that the equipment/goods are as per the purchase order issued by LIC and these are for LIC's own use and not meant for any resale or for any manufacturing or packing of any goods, for sale. The vendor has to take care of all other formalities which may be required for obtaining the Road-Permit / Entry permission.

### 5.60 Rights Reserved by LIC

1. If at any future point of time, it is found that the successful bidder had made a statement which is factually incorrect, LIC will reserve the right to debar the Bidder from participating in future RFP's floated during the empanelment period and / or servicing of hardware for a period to be decided by LIC and take any other action as may be deemed necessary including the invocation of BG in part or full.
2. LIC reserves the right to accept or reject any RFP and annul the RFP process and reject all RFP's, at any time prior to award of agreement without assigning any reason what so ever and without thereby incurring any liability to the affected Vendor(s). Reasons for cancellation will be determined by LIC at its sole discretion.
3. LIC reserves the sole right to decide on the hardware configuration and the quantity thereof to be ordered as also the locations for purchase of Integrated Systems/Hardware and/ or peripherals.

## 6. Scope of Work

### 6.1 Overview of Existing EDMS

LIC has an Enterprise Document Management System (EDMS) operational for the past 18 years, including Workflows and Record Management Solution to manage the digital Office Records (Policy files, Agents files, Administrative files and other documents) and its Administrative functionalities. EDMS has a distributed architecture and Division wise servers are located in respective COLOs with disaster recovery (DR) set up at central location. EDMS policy docket services are provided at Branches, Satellite Offices, Customer Zone Users, DO/ZO/CO users and other approved channels with “Anywhere-Anytime” features. Agency docket system is enabled to have image repository for Agency related documents and its services. Mobile application (LICdocQ) is in use to capture the service requests and complete the service transactions. New-Business underwriting Application (NUA), an underwriting workflow is used by divisions, zones and central office users to underwrite the proposals received from branch office. In addition, LIC have some offices in foreign countries also, where the NUA support for underwriting the proposals is provided. Medical Service Providers (MSPs) are given facility to upload the medical reports to EDMS for auto attachment to NUA. Administrative Files Note Work Flow System is provided to Divisions, Zones and Central Office Departments including LIC’s training Centres (ZTC/MDC). Workflow for Disciplinary cases (UDIT workflow) is enabled for personnel department users from DO/ZO/CO.

OmniDocs Suite of products of Newgen is customized to suit the Corporation’s Business requirements and integrated with e-FEAP, which is the Core Business System of Corporation for Policy and Agency docket systems. The All India image data consists of 65+ crores Policy Dockets (approximately 20 pages each), 20+ lakhs Agency Dockets (approximately 20 pages each), 43+ crores service request incremental papers (Requests received from the Customer containing approximately 6 pages per request), 19+ lakhs Health Records (approximately 30 pages each). In addition, Administrative files are stored for all departments of central office in Proprietary Newgen (PN) file format. The year-on-year increase is in the range of 2 crores to 2.5 crores policies of New Business. At present, approximately on an average, 55 to 60 lakhs of records are available in a Division. Historical files scanning activity is also taken up by many departments and is in progress. The database currently in use is PostgreSQL10.4 and the Operating System is RedHat Enterprise Linux (RHEL7.9) with 64-bit architecture. The DMS Software license covers OmniDocs / OmniScan / OmniExtract / BAM / NEMF / RMS / FTS / iBPS - Suite of Products compatible with three Databases namely PostgreSQL, Oracle and MS SQL. The DMS Solution - Suite of products is customized to serve LIC’s Business requirements for Policy and Agency Docket Systems and integrated with other systems like e-FEAP, portal, ODS etc.

LIC is also having RedHat, JBoss and Netvault enterprise licenses. For the products for which LIC is having licenses, no rate should be quoted.

BAM reports are configured for monitoring purpose. CMS services are available for grievance redressal. Tech-portal is enabled for system monitoring, server health status, disk space management, data replication status (DC-DR lag), DR drills monitoring and Data backup status.

Scanning centers are set up at Divisional locations or nearby locations based on the space availability in each Division by existing System Integrator (SI). Logistics, Scanning and Upload activities are undertaken by existing SI. Physical records are stored at RMF (Record Management facility) centers maintained by respective Divisional Office.

In post scanning process, proposal papers are submitted at individual Branch offices and satellite offices and after processing and policy numbers are allotted, documents are sent to scanning centers through defined logistics process. Subsequent to successful upload confirmation, papers are sent to RMF centers for storage. For online proposals, e-Dockets are auto created based on the soft files data.



Currently, the physical records batches are created at Branches / Service Centers and carried to respective divisional scanning centers. Logistics and scanning are done by the approved partners of the existing System Integrator. Logistics Operations include the movement of documents from the Branch / Service Centre to the Scanning Centre and further to DO centric storage center (RMF) after scanning and successful upload of images in the EDMS Server, through System Integrator. At present, 30 pages of incremental transactions constitute as one docket for logistics purpose. For Policy dockets, each docket is a unit for arriving at logistic cost. Turn-Around-Time (TAT) of 3 business days starts from the next day of the documents pick up from the Branch / Servicing Centers till the scanned images are uploaded on to the DO EDMS Server (which will be inclusive of one day for LIC QC). Further, the 6 business days are considered for movement of physical records from scanning center to RMF after successful upload of scanned images. The existing System Integrator is managing the Technical as well as Operational aspects of the EDMS either by themselves or through their Service partners approved by LIC and the System Integrator is SPOC and is responsible for all activities.

LIC has its own Core Business Application with Servers located at respective COLOs ([Table – T11](#)). EDMS is integrated with Core Business Application for image view based on the requirement for authorized Users. The images are available throughout LIC Offices and multiple concurrent users across locations can access a document simultaneously over intranet irrespective of the policy servicing location. The endorsements/other documents generated through the Core Business System are auto archived to the corresponding digitized policy folder. EDMS is also integrated with LIC's Portal system for premier customer services, eServices and DigiLocker. EDMS is also operative in LIC's Online Data Store (ODS), Corporate Active Data Warehouse (CADW), Mobile Technologies and other standalone Legacy Systems existed on different platforms.

## 6.2 Detailed Scope of Work

The pre-qualified bidder shall be required to arrive at a best suitable End-to-End Solution on open, scalable, and vendor-neutral technologies for LIC considering effort estimation for implementation, migration, resources and equipment requirements. The Bidder shall be responsible to provide requisite services, resources and equipment throughout the contract period of 7 years wherein Scanning and Logistics is for the first 3 years only. The Scanning and Logistics deliverables may be reviewed at the end of the 3rd year and may be renewed at the sole discretion of LIC for a further period of 2 years on such terms and conditions as may be mutually agreed upon by the parties. If renewed then, the same will again be reviewed at the end of the 5th year and may be renewed at the sole discretion of LIC for a further period of 2 years on such terms and conditions as may be mutually agreed upon by the parties.

The Bidder is expected but not limited to carry out the following activities as a part of its scope of work. The Bidder shall provide, as part of the response to this RFP, any additional items that it deems necessary to adhere to the Scope of Work.

### Components / Activities

The components/activities to be carried out by the Bidder/System Integrator and/or its partners approved by LIC and/or the OEMs approved by LIC are given below for reference purpose. The Bidder may suggest various approaches or solution options to meet LIC's requirements in the most efficient, secure, and cost-effective manner. Implementation of IRE (Isolated Recovery Environment) for cyber-resilient restoration of metadata and system configurations to be implemented. However, any such approach must comply with LIC's technical, operational, and security standards and shall be subject to LIC's approval.

Based on these requirements, a detailed explanation of each of the components given below should be provided by the Bidder/System Integrator along with neat diagrams, wherever necessary.

1. Logistics
2. Scanning Activities and Upload
3. System Architecture
4. Network
5. Infrastructure
6. Software Maintenance and Support and Customization on an Ongoing Basis
7. Up-gradation of Database
8. Mobile Access and Remote Work Capabilities
9. Workflow Creation, Management and Integration
10. Data Migration
11. Integration with Core Business System of LIC
12. Integration with other Systems of LIC
13. Integration with Third Party Software
14. User and System Administration
15. Testing
16. Pilot run
17. Roll-out
18. Key Personnel and Support Personnel
19. Complaint Management System
20. Requirement module
21. Project Management with Performance Monitoring and Optimization Modules
22. Scalability Planning
23. Implementation Management
24. MIS and Activity monitoring Reports and Analytics
25. Customization and Personalization Options
26. Training
27. Security
28. Audit Trails
29. Specialized services like masking.
30. Creation of old data/eFeap-purged data repository – Data Retention Policies
31. Feedback Mechanism
32. Documentation and Knowledge Base
33. Advanced OCR / ICR / OMR capabilities with data extraction and validation

#### 1. Logistics:

The Service Provider shall be responsible for **end-to-end physical-to-digital document lifecycle management**, covering all activities from document pickup to RMF center storage.

Policy/Agency dockets and Incremental documents shall be collected from each Branch/Servicing Centre at regular intervals in Batches. Currently one batch consists of 1000 policy dockets. However, the batch may contain less than 1000 policy dockets, as per LIC's requirements. The collected records need to be transported to Divisional Scanning Centers in dedicated, secured vehicles. After completing the scanning, indexing and uploading of images at the Divisional EDMS Server(s) located at respective COLO, physical records shall be transported to Record Management Facility (RMF) or any other location for storage as decided by LIC mostly within the geographical spread of the Division. The tagging and tracking of record boxes with unique barcodes/QR codes. The record inventory and retrieval system to be maintained for compliance and audit readiness.

The Bidder is responsible for safe transportation of the records adhering to the Turnaround Time (TAT) from approximately **3,000 offices** across all divisions, branches, and record units. The Bidder shall provide a module for tracking, chain-of-custody management for the records and status of the operations. The secure packaging, barcoding, and transportation to the **designated City-based Scanning Centers** managed by the Service Provider. The Bidder is required to provide for transit insurance covering the entire period from picking up the dockets from the respective Branch /Servicing Centre till the physical records reach the final destination i.e. Record Management Facility (RMF). The movement of documents/records should happen in sturdy, safe cartons providing security from humidity, water and other factors affecting papers during the logistics. It is essential that the records within the cartons remain intact and that the serial numbers of these records are not disrupted. Apart from the Policy/Agency dockets and Incremental documents at Branches, Administrative records at Divisional/Zonal/Central Office along with some department specific policy records may be required to be collected and sent to the Scanning Centre of that office.

The approximate distance between Branches and the Divisional Offices is provided for reference. The information provided in [Table – T2](#) and [Table – T3](#) may be used for arriving at the Logistics cost. The Logistics Volumes are based on the previous experience of business volume. For policy docket, 20 pages are estimated per policy and for incremental papers, 6 pages per transaction are considered for scanning and image count. For Logistics of Incremental documents, 30 scanned images is considered as one docket. The Logistics cost shall be calculated based on the number of policy dockets ([Table – T4](#)), incremental transactions ([Table – T5](#)) and image volume ([Table – T8](#)) and Agency dockets ([Table – T6](#)).

TAT of 6 business days will be provided for moving out the physical records after scanning from Scanning Centre to RMF. This ensures that physical records are promptly transferred to the Records Management Facility (RMF) once the scanned images are uploaded to the DO EDMS server. The movement should follow the same packaging procedures outlined in paragraph 1, thereby creating space for new records at the scanning center. For details, refer **Section 5.33**.

## 2. Scanning Activities and Upload:

The service Provider to set up, operate, and maintain scanning centers in identified cities across India.

The scanning of the LIC records include but is not limited to scanning of Policy records, Agency records, Incremental documents (service related documents), health policy records and Administrative records of LIC offices. The records will be picked up by the logistics team of the Bidder and sent for scanning at the designated Scanning Centre.

The existing scanning parameters are as follows:

- .tiff format
- 200 DPI Resolution
- Black and White (Photographs and certain Medical Reports scanned in Colour)
- Compressed as per Industry Standards
- Approximately 50 KB in size per image

Apart from .tiff, other formats like jpeg, jpg, gif, pdf also allowed. Video files are in mkv, wmv formats.

The successful Bidder is responsible for pre and post scanning activities as described below:

- a. Inwarding of Records received from Logistics
- b. Reconcile the logistic count and record the gap/s if any.
- c. Hold dockets systematic control mechanism

- d. Prepare documents batch wise for scanning
- e. Scanning of records as per the approved standard(s)
- f. Quality Checking of Scanned images by Bidder Team/Scanning Service Provider
- g. Indexing of scanned images as per the approved standard
- h. Masking of Aadhaar Number
- i. Quality Check by LIC
- j. Rescanning/Re-indexing of images reported by LIC QC Team
- k. Creation of soft file and Media Cutting
- l. Upload of approved batches on designated EDMS server(s)
- m. Storing of images on cloud
- n. Re-packing of scanned papers
- o. Outwarding of Records (Handing over the Batches to Logistics)
- p. Reconciliation with logistic count

The Bidder is responsible for delivering a tracking module that enables LIC designated officials to verify the scanned and indexed data (Quality Checking), encompassing comprehensive control measures from branch pickup to RMF center. After verification/certification from LIC QC Team, soft file containing the checked data should be prepared and the same should be uploaded at designated EDMS Server(s) at COLOs.

The Bidder is required to bring its own hardware like scanners, servers, PCs, skilled manpower, any other tools, furniture, equipment, accessories, etc., required for setting up of Scanning Centres. Only required space will be provided by LIC for Scanning Centre setup. LIC may provide the raw power supply, if available, on a chargeable basis. However, the Bidder cannot give any excuse for lower output due to non-availability of any of the above. In such cases the Bidder shall make his own arrangement to ensure quality and timely delivery. Insurance for all the equipment provided by the Bidder will be at all times the Bidder's responsibility. The bidder is required to adhere to all statutory rules and regulations regarding safety and maintenance of premises occupied by the bidder.

Bidder is required to follow the norms for scanning the documents as per the requirements set by LIC. Bidder needs to scan certain documents in colour or with specific resolutions 300 DPI or higher, based on the business requirements of LIC to maintain quality and clarity of images. The Images shall be made available in any one or combination of formats (Tiff, JPEG, PDF, PNG etc.) as per the requirements of LIC. Based on the business requirements, some documents needs to be digitized and made available to LIC on an urgent basis. The Bidder shall suggest a procedure for such a requirement. The Bidder shall also suggest the best practices and norms for scanning operations as per the best standards in operation with automated quality check, de-skew, de-speckle, and OCR processes.

After the scanned records (Unit to be measured in a Batch (es)) are checked and certified by LIC and uploaded on the Divisional Server, the same have to be made available on EDMS DR Servers. LIC may desire to upload the images over network however Bidder shall propose best and alternate upload approaches in the project plan. The Bidder is responsible to provide scanned data in Media like DVDs or Tapes or on clouds etc., and should ensure availability of sufficient media / storage space. The updation on Divisional server will be over network during off peak hours or it will be through media wherever network upload is not possible.

At each stage of Logistics, Scanning and Upload, the security of both the physical policy dockets, incremental documents and of corresponding digital images must be ensured. Necessary control procedures, access rights and audit trails must be defined and used for these operations. Administration of the Scanning Centre for Bidder staff will be the responsibility of the Bidder. The scanning center should follow all security protocols which include the surveillance measures, along with clear employee do's and don'ts. Bidder needs to adhere to all the

provisions/rules /acts of the Government agencies for the staff deployed by him for implementation. The Bidder needs to provide a detailed Project Management Plan in respect of Scanning, Logistics and Upload operations covering the following aspects:

- i. Recommending and establishing best procedures for scanning operations
- ii. Norms for scanning at 200DPI or higher, indexing based on predefined metadata templates, quality checking for all types of documents
- iii. Upload of validated and indexed images into the new **Object Store-based EDMS**, along with metadata ingestion.
- iv. Providing details of output specification for scanned records, defining the routing of documents through scanning operations, docketing and quality control parameters
- v. Mechanism for providing Status report for all operational aspects
- vi. Mechanism for error correction and subsequent upload of such data
- vii. Monitoring and multi-level Quality Control (image clarity, completeness, metadata validation) process of the Document conversion, masking activity
- viii. Automatic and manual exception handling workflows for rejected scans.
- ix. Audit trail for every scanned document
- x. Fulfill the urgent scanning requirements within the timelines as decided by LIC

To arrive at the Scanning Volumes of Policy/Incremental/ Agency documents, refer [Table – T7](#), [Table – T8](#) and [Table – T9](#).

Turn-Around-Time (TAT) of **3 business days (LIC's working days)** starting from the **next day of the pick-up of the documents** from the Branch/Servicing Centres till the scanned images are uploaded on to the DO EDMS Server (which will be inclusive of one day for LIC QC). TAT of **3 business days** will be either for 2 batches of Policy/Agency Dockets or 4 batches of Incremental Transactions or 1 batch of Policy/Agency Dockets and 2 batches of Incremental Transactions at a time.

**Minimum Production guarantee:** Minimum production per day per scanning centre will be either 2 batches of Policy/Agency Dockets or 4 batches of Incremental Transactions or 1 batch of Policy/Agency Dockets and 2 batches of Incremental Transactions. The successful bidder may suggest appropriate approaches to optimize the daily scanning operations.

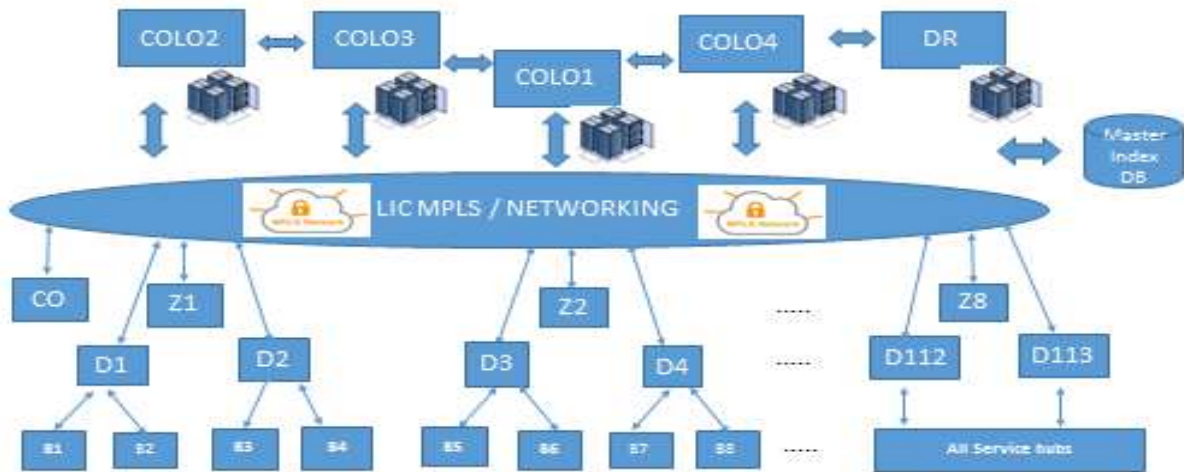
### 3. System Architecture:

The pictorial representations in this section are for reference purpose only

#### 3.1 Existing EDMS Architecture.

##### 3.1.1 The Primary System –

This will be consisting of specified Divisions as detailed below, catering to policy/agency/incremental records repository and servicing.

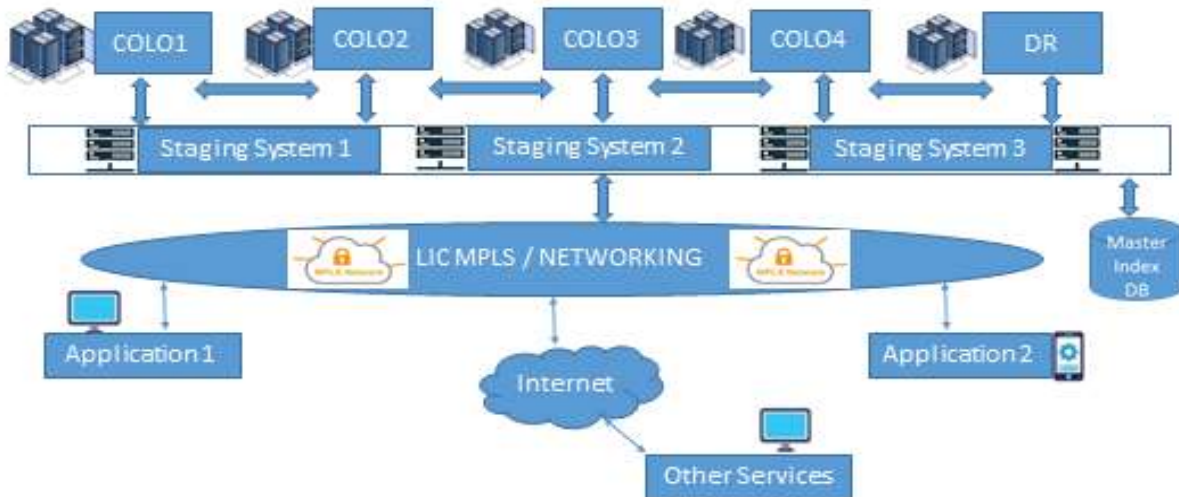


1. EZ (12 DO) + ECZ (11 DO) being serviced through Bhubaneswar COLO.
2. NZ (17 DO) + NCZ (12 DO) being serviced through NCR COLO.
3. SZ (13 DO) + SCZ (17 DO) being serviced through Hyderabad COLO.
4. WZ (23 DO) + CZ (8 DO) being serviced through Mumbai COLO.
5. All Divisions DR system at LIC's DR location

### 3.1.2 The Staging System---

This is for temporary storage / in-process images and/or transactional data (eFeap, portal etc).

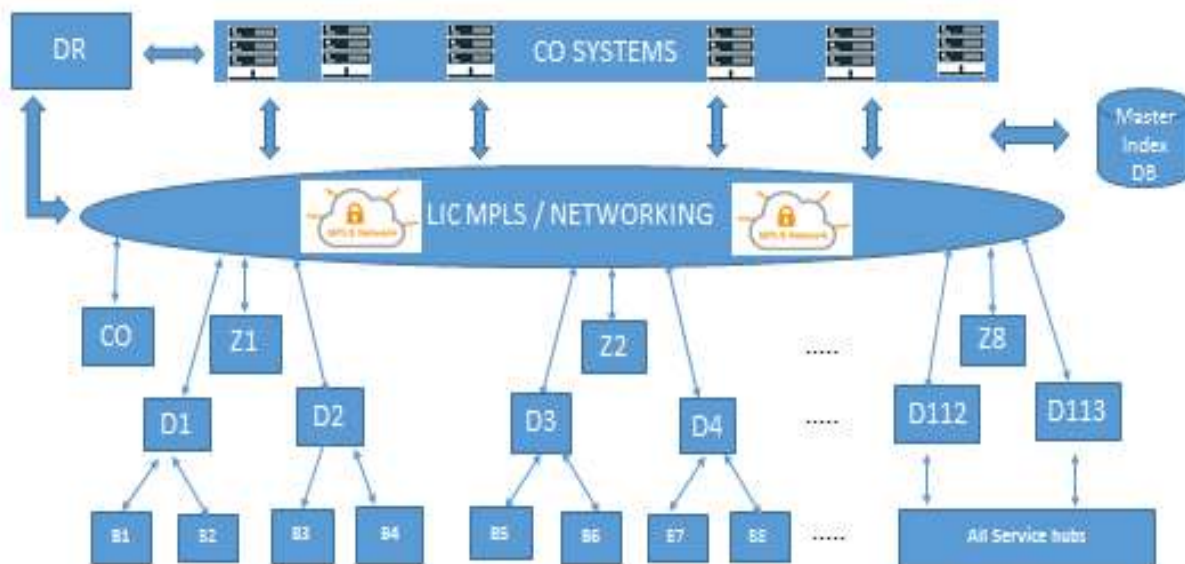
The supportive documents are being uploaded for proposal underwriting by Branch/Divisional users, Medical reports by Medical Service Providers (MSP), customer service requests through LIC portal (eServices), ANANDA proposals, Direct Marketing online proposals, Mobile app and documents upload through unified upload feature available for CO/ZO/DO users and other likely online cases need to be considered for storing the images temporarily at staging system, wherein images will be viewed/verified/rejected/accepted by the authorized users. Based on the business need, finally these images are being considered for archival into its corresponding eDocket/Folders (as the case may be), at respective COLO or CO system.





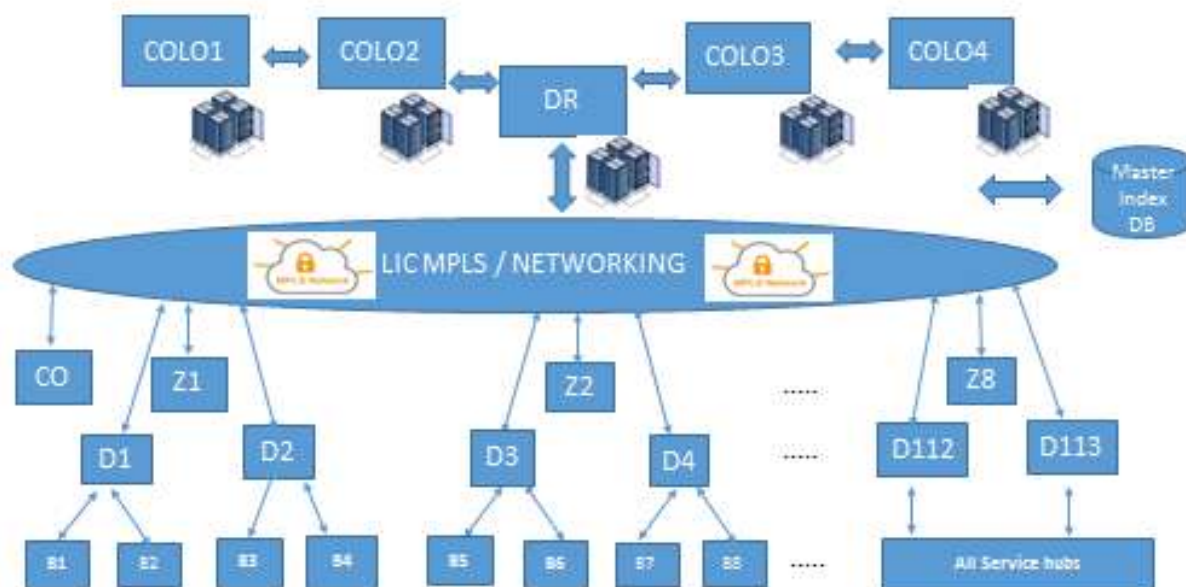
### 3.1.3 The CO level system –

This system caters to host centralized applications like NewBusiness Underwriting App (NUA), AdminFile Note and other workflows, Online Services like ANANDA, DMKT etc., MSP Portal, e-Services, c-KYC, Mobile App., Master Index data etc (refer [Table – T1](#))



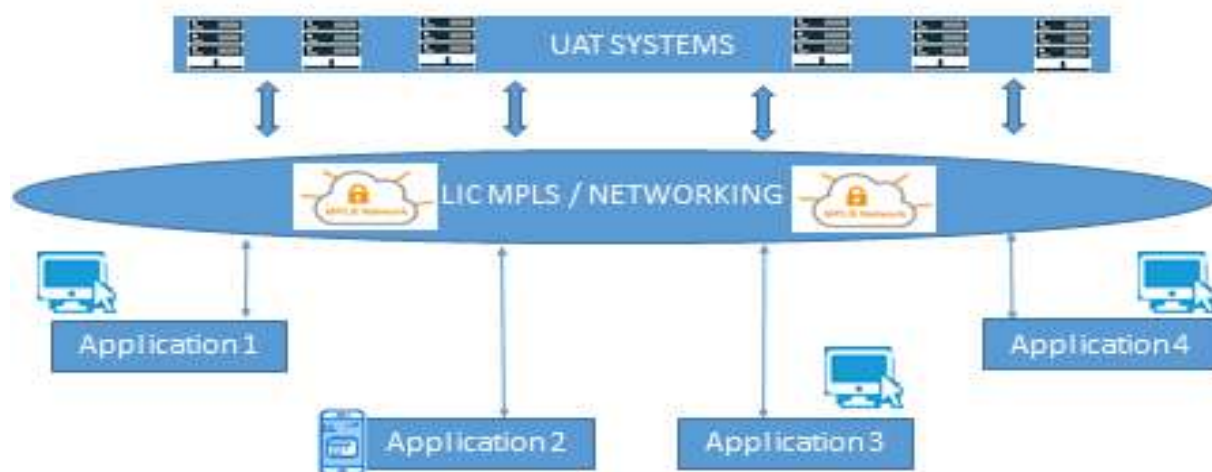
### 3.1.4 The Disaster Recovery (DR) system –

This is complete robust DR system placed at LIC's DR location.



### 3.1.5 The Development and UAT system --

This system caters to test and development system for various running applications and customization.



The above system is as per LIC's existing setup. The Bidder may suggest most suitable architecture considering high availability, scalability, data replication, standardization, controlled and easy to monitor system.

### 3.2 Proposed Architecture Overview (Indicative) –

To design, deploy, and migrate to a **Next Generation Enterprise Document Management System (EDMS)** with a **modern, cloud-native, open-architecture platform**.

The new solution shall be implemented **On-Premise** in a **Private Cloud-like Environment**, with **5 PB usable Object Storage** and **500 TB Block Storage** at each **Primary and Disaster Recovery (DR)** sites, along with an **Isolated Recovery Environment (IRE)** for cyber-resilient recovery. **The Infra environment will not be limited for use of EDMS and Workflow, but will be an Enterprise Capability available and supported by the Service Provider for other business applications and usages as decided by LIC.**

The bidder shall design a **multi-tier, micro-services-based, API-driven architecture**, including the following major components:

Layer	Components	Functional Description
Infrastructure Layer	RHEL 8/9 based Virtualized/Hyperconverged Setup	Virtualization/Private Cloud platform for compute, network, and storage abstraction
Storage Layer	- 5 PB usable Object Storage (S3-compatible) - 500 TB usable Block Storage	Object Store for image repository (high durability, erasure coding, versioning, immutability)



		Block Storage for RDBMS/metadata, caching, and workflow storage
Database Layer	- MongoDB (NoSQL) for document metadata - PostgreSQL/MySQL for relational data	Scalable, sharded, and replicated configuration
Application Layer	JBoss / WildFly / Equivalent Java Application Server	Containerized microservices hosting document APIs, workflow logic, and business rules
API Layer	API Gateway (Kong / WSO2 / NGINX)	Unified access layer for secure external/internal API access
Workflow Layer	BPM Engine	Modern workflow engine and Migration from existing workflow
Caching Layer	Redis / Aerospike	Performance layer for frequently accessed documents and metadata
Load Balancing Layer	Software or Hardware LB	Ensures high availability and distribution of traffic
Backup & DR	Enterprise Backup Tool	Full/incremental backup of object store, databases, and configurations
Isolated Recovery Environment (IRE)	Dedicated air-gapped environment	Offline restoration and validation of clean data copies, metadata, and configuration for ransomware recovery
Security Layer	IAM, Role-based Access, Audit Logs, Encryption (AES-256, TLS 1.3)	Compliance with IRDAI and CERT-In guidelines
Monitoring Layer	Enterprise Grade Tool	Unified observability and alerting dashboard

The successful bidder should also propose all peripheral components which are required for the proposed system, which should include UPS capacity, floor space, cooling requirements and other Data Centre maintenance requirements.

The facility to upload images via mobile/TAB/Other Systems of LIC to EDMS image repository, flow of the images to external entities such as IRDAI, Reinsurers, Government Portals, Banks, RTI, Portal Systems, Integration with e-FEAP, callable routines for image uploading and acceptance individually or as a batch, mailing provisions etc., is to be included in this exercise. The facility to view/search images with an app using normal/rendition technology is required with proper authentication and security systems. The Bidder has to provide the architecture and flow of these aspects by providing Indian standards of exchange images, buffer exchanges, etc. Standardization of these aspects are to be specified in interacting with external systems with a provision of security systems. Every interaction should contain log/audit logs. Provisions with Real Time monitoring aspects are to be submitted as a proposal. Adherence to the industry standards with respect to ISO/CMMi Level provisions is a must. The bidder has to ensure the above works on live data and if the Primary system has a failure the DR system would need to be invoked. Time-lag is to be minimum in invoking the DR Server. The time-lines and schedule creations will be decided by LIC.

### 3.3 Data Center Architecture

#### Primary Site

- Active production environment hosting the central EDMS, Object Store, metadata DBs, APIs, caching, and workflows.
- Designed for **99.9% availability**.
- Configured for **load balancing and horizontal scalability**.

#### Disaster Recovery (DR) Site

- Identical capacity (5 PB Object Store, 500 TB Block Storage).
- Asynchronous replication for all metadata, DBs, and object data.
- RPO ≤ 15 minutes, RTO ≤ 30 mins.
- Automated DR failover and failback mechanisms.

#### Isolated Recovery Environment (IRE)

- Physically and logically isolated from production and DR networks.
- Retains **periodic, malware-scanned backups** of:
  - Metadata (MongoDB, PostgreSQL)
  - System configuration and API definitions
  - Backup catalog and scripts
- Supports clean environment restoration testing.

Designed for cyber-resilient recovery post ransomware or data corruption events.

## 4. Network:

The successful Bidder will not be responsible for network upgrades, since they will be handled by LIC's Information Technology Department. The Bidder should consider the existing network infrastructure given below for the proposed solution, which includes all other applications' traffic also:

SL	DC/COLO	Bandwidth-Airtel	Bandwidth – BSNL/MTNL
1	CO-DC-Vile Parle	8 Gbps	3 Gbps
2	West-COLO- Rabale	4 Gbps	2 Gbps
3	North-COLO- NOIDA	4 Gbps	2 Gbps
4	South-COLO- Hyderabad	4 Gbps	2 Gbps
5	East-COLO-Bhubaneswar	4 Gbps	2 Gbps
6	DR-Bangalore	8 Gbps	3 Gbps

The existing setup is mainly leased lines with BSNL with a backup MPLS.

## 5. Infrastructure

### 5.1 Hardware:

The bidder has to provide the sizing of hardware (Server, Storage, Backup, DR and replication) considering the Centralized architecture with high availability, scalability, concurrent users, current applications, existing and proposed volume and sizing details mentioned in [Table – T1](#), [Table – T7](#), [Table – T8](#), [Table – T9](#), [Table – T10](#) and the testing/development/Staging environment set-up including specifications for object-oriented GPU servers. The proposed hardware must not be classified as end-of-sale or end-of-life during the 7 years of contract period, ensuring that it remains in active production and supported by the manufacturer. This requirement guarantees ongoing availability of parts, firmware updates, and technical support, thereby facilitating long-term operational stability and compatibility with the document management system. Additionally, the selected hardware should be scalable and adaptable to future technological advancements, ensuring that it meets evolving organizational needs without requiring premature replacement. If the hardware is declared end-of-sale or end-of-life, it should be replaced with an equivalent or higher version at no additional cost, ensuring that the software remains compatible with the replaced hardware.

All necessary hardware and software components for backup and connectivity, including but not limited to tape libraries, backup software, tapes, network switches, and cabling, must be provisioned, along with the integration of cloud-based services as applicable.

Further to these, any new additional Division/ Zone, if created, or if any other office as decided by LIC, should also be provided with the above configuration.

Spares, consumables and support for the hardware should be available for the tenure of the contract of seven years from the date of installation of the Hardware irrespective of whether the equipment is manufactured by the Bidder or procured from any other OEM. The entire responsibility will rest on the Bidder for servicing and proper functioning of the equipment supplied. During specified tenure, if it is found that spares/consumables or support is not available, the hardware will have to be replaced by equivalent or higher model by the Bidder at no extra cost to LIC.

If the sizing provided by the Bidder does not support the desired performance levels and SLAs as mentioned in the RFP, cost for any additional hardware to meet performance standards will be recovered from the Bidder. This cost will be over and above the penalty levied for not adhering to the SLAs provided.

### 5.2 System Installation:

The Bidder is responsible for all unpacking, assembling, wiring, installing, cabling between hardware units and connecting to power supplies and network switches. The Bidder shall test all hardware operations and accomplish all adjustments necessary for successful and continuous operation of the hardware at all installation sites. The Bidder is required to provide for transit insurance covering the entire shipment period of all the hardware items till the date of installation of the same at LIC's site but limited to a maximum period of 10 days from the date of delivery. Furthermore, the Bidder must ensure compliance with all relevant safety standards and regulations during installation and provide documentation for warranty and support services for all hardware components.

### 5.3 Software:

The Bidder has to clearly mention the software required for the End-to-End Solution of the EDMS 3.0 project along with the details of the licenses. The software includes, but is not limited to Operating System, Web and

Application Server, Database, DMS Software, Middleware, Replication tools, Migration tools, Project Management tools, Cluster Agents, Mobile Device Application Software, Monitoring tools, alerts tools, OCR, AI based tools etc. LIC has enterprise license for DMS software (OmniDocs Suite of Products), which can be utilized in the solution. However, LIC is open to migrate to any other platform without compromising the existing features.

#### 5.4 Scalability

The hardware capacity must be scaled appropriately to accommodate the significant increase in usage during fortnightly, monthly, and annual closing periods.

Various workflows like note and disciplinary cases workflows are already in use. Service related workflows like New Business underwriting, Policy services and claims decision workflow, Offices services workflows (granting of leave, advances etc.), change request workflows need to be considered in future.

Recommendations for server processing capabilities should focus on scalable storage solutions, sufficient network bandwidth, a modular architecture for easy upgrades, and monitoring tools for real-time performance tracking. Additionally, a cost-benefit analysis, vendor support, compliance with security protocols.

#### 6. Software Maintenance and Support including on-going Customization:

To support modernization, migration, and operational continuity, the Service Provider shall deploy a team of **qualified application developers and support engineers** to handle EDMS and Workflow applications.

- Customization, integration, and enhancement of EDMS and workflow components (micro-services, APIs, caching, Aerospike, MongoDB layers etc).
- Development of new workflows to replace current systems/components.
- API and interface integration with core insurance systems, CRM, KYC, and archival modules.
- Continuous support, incident resolution, and performance optimization.
- Migration tool development and testing support.

##### ● Resource Profile:

- Developers (Java, Spring Boot, JBoss, REST APIs, MongoDB as per requirement)
- Workflow & Integration Engineers
- Database and Object Store Specialists
- UI/UX & Front-end Developers (Angular/React)
- DevOps & Automation Engineers
- Testers (Functional, Performance, Security)

##### ● Deployment Model:

- Minimum team size to be maintained throughout the contract (onsite + offsite mix).
- Agile-based sprint cycles for feature development and rollout.
- Mandatory adherence to secure coding and enterprise SDLC standards.
- Knowledge transfer and documentation ownership to remain with the client

Software Maintenance and Support includes Business requirement Study, System Requirement Specification Document, Requirement Analysis, Testing, Verification, need-based customization and Installation of the software and roll-out of the software at all designated locations along with version control mechanisms, in accordance with bug fixes, emergency changes and program changes / functionalities, initiated by LIC for customization on an on-going basis.

Any software should not be declared End of Sale (EOS) / End of life (EOL) by the OEM / Service Provider within a period of 7 years. If declared then the bidder has to upgrade the same and other linked software without any cost to LIC. The software should also be compatible with the hardware, OS installed, libraries upgraded as per security guidelines.

The Business Requirement Study is to gather, understand the existing and new requirements including enhancements, if any, and transform the same into desired system technical requirements which will pave a way to design the application to meet the needs of LIC.

The business and technical requirements gathering will consist of interaction with LIC Users by way of interviews, regular meetings, workshops, questionnaires etc. LIC will have a team of business users, subject matter experts to provide the details on the current and the expected functionality of the desired Solution. The Business Requirement Study document should be submitted by the Bidder for approval by LIC.

The detailed System Requirement Specification Document will have to be provided at the end of the requirement analysis cycle to LIC. The System Requirement Specification Document will be reviewed by LIC and any feedback as received shall be immediately incorporated in the document and shall be resubmitted for review. Upon approval, the document shall be signed off by LIC. Based on the approval, the Bidder/System Integrator should carry out the activities.

The successful Bidder will be responsible for the day-to-day maintenance of the EDMS System for the entire seven year period of Contract. A review will be conducted by LIC at regular intervals for analyzing the Bidder's performance. The contract term includes the Warranty from the date of contract and further AMC/ATS, covering the following:

- a. All base product upgrades, modifications, enhancements that have to be provided to LIC.
- b. Upgrades will encompass the base product releases provided by the Bidder, which integrate technological advancements, consolidate all bug fixes, incorporate enhancement and customization requests, and include any customizations made on previous versions to ensure optimal performance and functionality.
- c. Ensuring integration with other LIC platforms.
- d. Modifications would include minor changes, bug fixes, error resolutions and minor enhancements that are incidental to proper and complete working of the System.
- e. Enhancements would include changes in the software due to Statutory and Regulatory requirement and changes in industry and other Insurance practices in India. It will also include all the functionalities as per requirement of LIC from time to time.
- f. Enhancement / Changes to the System will go through all phases of testing by the Bidder. The test results must be documented and provided to LIC with comprehensive test cases and subsequent to verification and

approval, the decision is made to release the same. All relevant system documentation should be updated and provided to LIC at the conclusion of any system changes.

- g. Installing/Commissioning the Hardware/Software at the designated locations/changed designated location at no additional cost or fees or expenses to LIC whenever required. Installing/commissioning the upgrades/new versions /new releases of software at the designated locations/changed designated location at no additional cost or fees or expenses to LIC.
- h. Perform System administration and User administration tasks such as managing the user access, creating and managing users, taking backups, monitoring System usage and ensuring optimization of System performance.
- i. Providing on an ongoing basis, new functionalities, customization throughout the Contract Period at no extra cost to LIC.
- j. Performance tuning of the EDMS to ensure adherence to SLAs and performance requirements as indicated in this RFP.
- k. Unscheduled requirements, corrective and remedial maintenance and support services.
- l. The Bidder shall use its best efforts in remedying any program error. All Program Errors shall be reported in accordance with the procedure prescribed in respect thereof and shall be accompanied by sufficient information including the input data that generated the program error so as to enable the Bidder to reproduce and verify the reported program error. On receipt of request together with all such information and data the Bidder shall use all-out efforts, consistent with the severity of the program error, to remedy such program error which is within the purview of the system logic, that it has been able to reproduce and verify. Such remedies may include providing information to LIC to cure the program error or delivering updates at no additional cost. The Bid warrants that any or all program errors that are reported will be remedied.
- m. In the event, the Bidder determines that the error reported/ problem notified in the support request is not a Program Error, it shall advise LIC whether it can correct or assist in resolving such error/problem on a best effort basis with alternate solutions to resolve the issues.

## **7. Upgradation of Database**

DB (Database) upgradation scope encompasses the process of updating a database system to a newer version, including the necessary steps, tools, and considerations to ensure a smooth and successful transition ensuring the business continuity. The upgradation should be compatible with running upgraded application and infrastructure, ensuring that the upgraded database complies with relevant industry standards and regulations.

## **8. Mobile Access and Remote Work Capabilities**

Mobile access and remote work capabilities enabling users to securely access the systems, data, and communication platforms from any location using mobile devices or remote connections. This should also include mobile-optimized applications, cloud storage and security measures such as multi-factor authentication, mobile device management, and data encryption to protect sensitive information.

## 9. Workflow Creation, Management and Integration

Workflow creation, management, and integration shall include designing, automating, and monitoring business processes to enhance efficiency and consistency among tasks and teams. The workflows shall define the sequence of steps required to complete a process, assigning responsibilities, setting deadlines and incorporating approval paths.

Management tools are required for real-time monitoring, reporting, and optimization of these workflows. Seamless integration of workflows with other systems and applications of LIC, wherever required, through REST API's, Middleware etc.

## 10. Data Migration

Migration of all existing documents (~20 billion scanned images) and metadata from legacy omnidocs platform to new platform. All and every activity required for the Migration is in the scope of the Service Provider.

Data migration is primarily concerned with the transfer of image data and database data from the Existing System to the Proposed System. Currently image data in proprietary format (PN format) and database (postgresql) data are available on Divisional EDMS Servers located at respective COLO. The migration of data will involve consideration of existing image data into newly adopted format in new system. Existing vendor will coordinate with extraction of image data into open format. Re-engineering and migration of existing workflows from Newgen iBPS to a modern workflow/BPM engine.

### Migration Scope

#### i. Document Data Migration

- Migration of ~20 billion scanned images from Newgen Omnidocs' PN-based file structure to Object Store.
- Each migrated file must undergo:
  - Checksum validation (MD5/SHA256)
  - Metadata mapping and association
  - Referential integrity verification
- Migration performance must sustain **≥ 10 TB/day throughput** during transition phase.

#### ii. Metadata Migration

- Extract metadata from legacy PostgreSQL store.
- Transform to new MongoDB schema.
- Validation against business keys and workflow references.

#### iii. Workflow Migration

- Re-model existing Omniflow workflows using BPMN 2.0.
- Implement parallel run for validation.

**iv. Document & Workflow Testing**

- Random sample verification across all batches.
- Audit trail validation for each migrated document.

The data from CO system, staging servers and DR system should also to be considered for migration to the EDMS 3.0 project. In all cases, every existing functionality has to be replicated. The masking of Aadhaar Number is also a part of the migration.

- a. Already customized features need to be made available with any new product Upgrades whenever released by the OEM. The security aspects should be adhered to.
- b. LIC has in its possession, the APIs for the current EDMS. The same shall be shared with the Bidders selected for POC on request.
- c. The Bid needs to contain a proposed data migration strategy including usage of import/export tools and implementation plan, taking into account LIC's priorities.
- d. The Bidder will be responsible for formulating the Data Migration Strategy and process documents which will have to be reviewed and signed off by LIC prior to commencement of the data migration exercise.
- e. The Bidder should provide a reconciliation tool to facilitate the migration process. In the event of any gaps in the field mapping reports, the same should be discussed with LIC and the agreed solution should be documented by the Bidder and signed-off from LIC. The Bidder shall ensure that workarounds or default values, moved to the production database as a result of gaps in the field mapping, are duly taken care of after successful migration to the new system and that LIC is informed of the same in writing.
- f. It will be the responsibility of the Bidder to ensure complete data cleansing and validation for all data migrated from existing system to the EDMS 3.0 system. The Bidder shall use scripts to check the data quality, validation results and share the results of the same with LIC for review and assessment of quality of data migration carried out. The Bidder must also highlight any gaps in the data. LIC may then capture and provide such data.
- g. The Bidder shall ensure that sufficient training is imparted to the data migration team of LIC with regards to the new data structure during migration for aspects like field mapping requirements, field validations, default values and gaps in field mapping reports.
- h. The Bidder shall perform sample data migration tests to validate the migrated data.
- i. The Bidder has to carry out the migration activity in a minimum of one selected Division per Zone as a Pilot run. The issues faced should be recorded and the solution for the same should become part of the Migration Plan.
- j. After successful migration of data pertaining to one Division, the same should be replicated for other Divisions.
- k. The Bidder will be responsible for assisting LIC in conducting the acceptance testing and in verifying the completeness and accuracy of the data migrated.



- l. LIC may, at its will, verify the test results provided by the Bidder.
- m. The Bidder will be responsible to develop control reports for verification of the data both before and after migration.
- n. The migration activity should ensure Business Continuity. During migration, parallel run with the existing and new Systems should be operational.
- o. The Bidder should provide a migration fallback Policy/Plan for the worst case scenario which is a totally failed migration.
- p. The migration activity will be carried out in LIC premises and the Bidder needs to take care of all the requirements pertaining to the migration activity.
- q. The proposed migration activity should be planned with zero downtime considering the activity hours on business days.
- r. In order to optimize business process LIC may decide to add/remove/modify/relocate existing images before loading into new architecture. Bidders' proposal should consider this optimization exercise.
- s. Validation checks such as number, parity checks if any, consistency of the image transmission, the image consistency checks, and bulk processing of images transfer, control on images and scripts migration and its reports are to be provided for a sample Division as a pilot and as a whole in PAN India migration.
- t. As migration is specified in a phased manner (i.e. some divisions are as pilot and rest of them as batch wise), transmission of old format to new format provisions are to be taken care.
- u. Purification of the image records, Data transmission errors are to be generated and given to LIC. After purification and certification, the data is to be migrated. An Indication is to be passed to LIC data such that the record migration is an error. Reconciliation of such cases are to be provided by the bidder. Inconsistency between data and image provisions are to be taken care before proceeding for migration. Certificate for migration is to be obtained from LIC after migration.
- v. Real Time Online MIS of the entire migration activity is to be provided.
- w. The Bidder should provide dedicated skilled onsite resources along with an onsite project manager as part of their team for facilitating the pilot run in all the selected Divisions. Subsequently, these skilled resources will be at the Central level for guiding the Bidder Team for migration activity for other Divisions.
- x. The dedicated skilled onsite resources should have similar experience of migration of both images and database including workflows databases.

#### **11. Integration with Core Business System of LIC**

The Core Business Application of LIC is e-FEAP System. Currently, e-FEAP is connected with EDMS through connectors as well web services. Integration along with reconciliation of transactions between these two Systems is strongly required. The Bidder shall suggest suitable approaches for integrating these two Systems, considering no loss of data and without any manual intervention.

## 12. Integration with other Systems of LIC

To integrate with other LIC Systems such as Digital App and Agent/Employee Portal's, Customer Onboarding Platform, Data Warehouse, Mail Servers, eSign/eKYC APIs, LDAP/AD, Payment Systems, E2E for SBAs, Bancassurance, PolicyBazar, Online Policies, monitoring systems etc., the Bidder shall suggest a Road Map, considering every aspect especially security.

- REST/GraphQL APIs for DMS ingestion, search, and retrieval.
- Syslog/REST integration for SIEM and monitoring tools.

## 13. Integration with Third Party Software

To integrate with third party software like DigiLocker, Aadhaar Vault, SIEM tools, PAMS etc. The Bidder shall suggest this aspect considering security.

## 14. User and System Administration

The successful Bidder must ensure the security aspects related to the proposed EDMS and the data throughout the contract period. The access should be based on LIC's LDAP authentication. The outcome of this task must include, but not limited to, the following information on:

- a. Granting or restricting access to all the application and data to the Users as decided by LIC from time to time.
- b. Managing user creation, assignment of new User ID (User Identification/password/Salary Roll Number, individual role assignments and privileges, and activity monitoring).
- c. Compliance, including the approach to maintaining compliance with applicable laws, regulatory requirements, standards, best practices and LIC's enterprise security requirements and comply with LIC's System Audit(s).
- d. Secure Sockets Layer (SSL) for providing communications security over the internet.
- e. Types of events that require logging and monitoring in response to specific situations:
  - i. Successful and unsuccessful logon and logoffs.
  - ii. Successful and unsuccessful attempts to access folders/files.
  - iii. Log information on read, modify operations.
  - iv. Configuration changes made.
  - v. Unsuccessful usage of user identification or authentication mechanisms.
  - vi. Administrator logons, changes to the administrator group, and account lockouts.
  - vii. Actions following log storage failure or exceeding threshold levels.
  - viii. Modifications to user groups within a role.
  - ix. Access denials resulting from excessive numbers of logon attempts.
  - x. Blocking or blacklisting of user ID, terminal, or access port.
  - xi. Rejections of new sessions based on limits to number of concurrent sessions.
  - xii. Installation of any other software which is not approved by LIC.
  - xiii. Providing and including user details in Real Time MIS.
  - xiv. Providing Real Time MIS of Red Flags raised in the System by activities described above.

- xv. Defining an image transmission policy to external sources and for accepting images from external resources.
- xvi. Define the acceptance policy and logs creation for audit and adhering to industry standards. (Bidder has to share the information on industry standards and provisions).

## 15. Testing

The Bidder should provide a suitable testing strategy and the plan for testing at various levels such as approach for creating the test environments, System Integration Testing, User Acceptance Testing, System Regression Testing, Load testing, Training with regards to testing for LIC users. Documentation is to be submitted to LIC along with test scripts and along with system process flow documents and screen shots etc. All responsibility of set up, test cases, scenarios and using the tools to conduct the testing will be the responsibility of the Bidder.

## 16. Pilot run

- a. The Bidder has to implement the EDMS 3.0 system in the location(s) identified by LIC on pilot basis. Bidder will be responsible for installing the applications with all the customizations. The Bidder will set all the parameters in the application as accepted in the test environment. The Bidder shall be responsible for accuracy of the parameters set according to the business needs of LIC.
- b. The Bidder will be responsible to migrate the image data and database data.
- c. The Bidder will be responsible to migrate all Work Flow data.
- d. The Bidder will be responsible for ensuring that all the client software is installed at the appropriate servers for going live.
- e. The pilot implementation phase will be deemed complete once the Bidder has obtained a sign-off for implementation at all the pilot locations. The identified Divisions for pilot will need to run successfully for a period of at least one week before giving sign-off for the pilot implementation.
- f. In the event of any deviation/discrepancies/errors observed during the pilot, the sign-off will only be given by the Division once the deviation/discrepancies/errors reported by the respective Division have been successfully rectified by the Bidder.
- g. The Bidder shall depute relevant personnel to attend and resolve all the issues observed during pilot run immediately.
- h. During the entire pilot implementation, the Bidder should provide dedicated skilled onsite resources who are having similar experience of migration of both images and database including work flow database on a full time basis including an onsite Project Manager as part of their team.

## 17. Roll-Out and Deliverables

The Bidder needs to roll-out the EDMS 3.0 project deliverables (Hardware as well as Software) as specified in the RFP across LIC. Any new Office opened by LIC would also be considered for roll-out as and when intimated by LIC. The Bidder has to submit a detailed roll-out plan incorporating all learning observed during the pilot within reasonable timelines. The Bidder is expected to factor in all effort required to adhere to these timelines. LIC will

not accept any plea by the Bidder at a later date for deviating from these timelines on the pretext that the same was not explicitly mentioned in the RFP.

LIC reserves the right to alter the delivery schedule and quantities based on the implementation plan. This will be communicated formally to the Bidder, if a need arises. LIC, at its discretion, may decide to accelerate the implementation and the Bidder would need to meet the requirements. The Bidder is required to adhere to the timelines specified for all the activities strictly unless communicated by LIC otherwise.

The Deliverable includes:

- i. Detailed Solution Design (HLD/LLD)
- ii. Migration Plan & Validation Report
- iii. Configured Object Store, Databases, Workflow Engine, and APIs
- iv. DR and IRE Implementation & Test Reports
- v. Performance & Security Testing Reports
- vi. Operations Manual & Runbook
- vii. Training & Knowledge Transfer Sessions

#### 18. Key Personnel and Support Personnel

The Bidder is required to propose the Project Support Team structure consisting of Project Director, Project Manager, Senior Support Engineers / Senior System Administrators, Support Engineers / System Administrators, Onsite Development team, Offsite Engineers and any other resources for reference. The Onsite Development team will constitute the Development team of DMS Software as well as support team members from the Operating System, Database etc.

Any other professional required for this activity shall be suggested by the Bidder.

#### 19. Complaint Management System

The Bidder will have to service, track and route requests for service and to assist end users for resolving problems related to the EDMS system and covering basic functionality, hardware, DC, DR, etc., at all the offices. Based on the severity level of the reported issue, the Bidder shall depute a Representative/ Support Personnel/Engineer who will provide onsite support. All incidents that occur as part of ongoing operations must be addressed and resolved within a reasonable time frame as per the SLAs.

To provide Complaint Management System Support for users in case of difficulties in usage of the software, answering procedural questions, providing recovery and backup information and any other requirement that may be incidental, prompt receipt, analysis and reporting of deficiencies in the operation of the software and supply of information and advice on such deficiencies. The Bidder has to provide the resolution/service as per the defined service levels. The Bidder has to make sure that the methodology proposed for addressing and resolving problems is aligned to the required and defined service levels. Software support will be for critical code level changes or application failure related issues. This support is required for all components that are expected to be provided by the Bidder as part of this RFP. The Bidder should staff persons in support who are conversant with the solutions deployed and are capable of resolving routine problems and queries through the service desk application.

- a. **DMS Software Support:** A centralized team at the mutually discussed location for effectively leveraging the LIC EDMS system shall be deployed.

- b. **Other Software Support:** To provide support for other Software Support like Linux Installation, bug fixing, upgradation of OS, issues in web and application layer and other services.

## 20. Requirement module

The Bidder should provide requirement registering tool or feature that facilitates the definition, management, and tracking of software enhancement related requirements throughout a project's lifecycle, ensuring deliverables within agreed time lines and should meet LIC's user department expectations. The module will be used to manage the functional and non-functional requirements of a software application. Integration with LIC's other requirement registration module like MASCOT may be needed, if desired by LIC in future. The Ticket will be raised in the requirement module by CO-EDMS Team with mutually agreed time lines. The Software enhancements related ticket, if registered in CMS Module, shall be moved in Requirement Module within CMS TAT period and registered with agreed time lines.

## 21. Project Management with Performance Monitoring and Optimization Modules:

The Service Provider shall establish a robust **Program Management Office (PMO)** for the entire duration of the contract to ensure structured, measurable, and timely delivery across all project phases.

- **Governance Structure:**

- Dedicated **Project Director (overall accountability)** stationed at the LIC's central office.
- Regional Project Managers for each operational cluster (North, South, East, West, Central).
- PMO to coordinate between infrastructure setup, migration, application development, scanning, and user enablement teams.

- **Responsibilities:**

- Prepare and maintain the **Project Charter, Master Plan, and Risk Register**.
- Track project milestones, dependencies, and deliverables.
- Conduct **weekly project reviews** and **monthly steering committee meetings** with client leadership.
- Ensure compliance with security, data handling, and IT governance standards.
- Maintain dashboards for progress, incident tracking, and SLA adherence.

- **Deliverables:**

- Program Management Plan
- Communication & Escalation Matrix
- Risk and Issue Logs
- Periodic Status and MIS Reports
- Post-implementation review and continuous improvement roadmap

The Project Management Plan should describe how project objectives shall be met and provides a road map for executing the project to meet the requirements of LIC. The Bidder is required to provide effective project up gradation strategy considering the existing EDMS components and design the time bound management plan for

successful implementation. The Bidder is required to have an effective Project Management System with progress monitoring and reporting tools. The Bidder needs to work closely with LIC. The Bidder shall update and maintain the Project Plan throughout the duration of the project period. For any changes, LIC will review and approve the proposed changes. A review will be conducted by LIC at intervals mutually decided for analyzing Bidder's performance vis-à-vis project deliverables and timelines.

The Bidder's plans for the execution of the project must contain, but not limited to, the following:

- a. **Project Work Plan:** This plan documents the project vision and goals, items that are in-scope and out-of-scope and their prioritization, dependencies between the scope items, and risks associated with the inclusion and removal of items from scope. Mutually agreed upon timelines for all activities should be clearly defined. The plan also defines the process used to modify project scope.
- b. **Migration Plan:** This plan should detail the steps involved in migration with timelines and the tools to be used for migration. The Bidder should provide the required infrastructure. The migration is intended to provide LIC with an as-is experience in the new System.
- c. **Resource Allocation Plan:** The Bidder is responsible for providing requisite manpower for the different project activities. The Bidder has to ensure that the manpower resources provided are fully aware of the jobs to be handled, knowledge about the processes, the different stages available and should be trained before being allotted to the project.
- d. **Communication Hierarchy and Performance Report:** The plan must specify the various levels of hierarchy for information sharing and reporting the project status, accomplishments, issues, challenges etc. at pre decided intervals at all levels i.e. DO/ZO/CO through web interfaces and Monitoring systems maintained centrally. Information provided should be both Real-time as well as Report based. Project management should be available as web based dashboard and accessible to LIC with necessary privilege to view and/or update. Usage of dashboard should not demand installation of any software at the client side.
- e. **Roll-out Plan:** Roll-out Plan should detail the initial implementation as well as the various releases by way of Hotfixes, patches and upgrades of the Software throughout the tenure of the Project.
- f. **Implementation Plan:** The Bidder must implement all application functionalities and must satisfy functional and technical requirements specified in this document. All functions must work correctly and efficiently according to the approved Implementation Plan.
- g. **Training Plan:** Training Plan is required to provide essential information on the training and the frequency of training.
- h. **Post Project Migration Plan:** The Bidder is expected to facilitate smooth and efficient data migration to the next system by providing a strategy and support before the end of contract period. This includes full cooperation during the handover process, comprehensive data migration, transfer of system documentation, and providing necessary technical support to ensure minimal disruption to ongoing operations. The vendor is expected to ensure that all relevant data, configurations, and system access are securely and completely handed over, in a format agreed upon with the new vendor, within the stipulated timeline. A declaration to this effect should be provided by the Bidder ([Annexure – A11](#)). The plan should mention the readiness well in advance before the date of expiry of contract to facilitate smooth migration to the next system. For e.g., Preparing, Testing and handing over APIs with full documentation.

- i. **Exit Plan:** In case, the exit clause (**Section 5.33**) is invoked during the contract period, the Bidder is responsible to complete the pending operations on hand and also needs to facilitate the required modifications, if any, before exit.
- j. **Sign-off Plan:** Sign-off Plan shall give details of the successful delivery of the assigned activities in a prescribed format approved by LIC. Acceptance Certificates (for Logistics, Scanning and Upload) should be system generated without any manual intervention.
- k. **Payment Module:** A comprehensive payment module through a work flow approved by LIC with a corresponding MIS with drill down option is to be provided by the Bidder on Portal comprising of all the payments.

## 22. Scalability Planning

Scalability planning in a Document Management System (DMS) should be provided for designing the system to handle increasing volumes of documents, users, and access demands without compromising performance or reliability. This includes adopting a modular, cloud-based architecture that supports auto-scaling, load balancing, and distributed storage solutions. Efficient indexing and caching mechanisms need to be implemented for fast document retrieval, while metadata and user data need to be stored in optimized, scalable databases. Security need to be ensured through encrypted data transmission, role-based access controls, and audit trails. Additionally, regular backups, monitoring tools, and disaster recovery strategies need to be integrated to maintain availability and compliance as the system grows.

## 23. Implementation Management

The Bidder should create the Implementation Plan, detailing how the objectives of the plan will be achieved. At a minimum, the plan must include:

- a. Description of the activities needed immediately prior to implementation such as identification of the number, type, skill level, roles of the personnel needed and a definition of the issue management process
- b. Description of the implementation activities, including description of each task and schedule, timelines and dependencies such as completion of knowledge transfer
- c. Inventory of all hardware and software necessary for the application to support the design, development, testing, training, staging and production environments
- d. Inventory of all hardware and software necessary for efficient ongoing operation and maintenance of the application
- e. Disaster recovery provisions to include hardware and software necessary assuming all of the functions of the production environment
- f. Checklist of all items that must be verified prior to onset of production operations
- g. Checklists of work to be performed and/or outputs to be produced on the first day and at the end of the first week, month, quarter, and year of operation
- h. Outstanding issues and mitigation plan for the same



- i. Roll back plan to include in detail what will be done if the implementation does not succeed. This plan must include risks (decision points and triggers), identification of individual decision makers and recovery actions to be taken.
- j. The Bidder is responsible for setting up of Systems essential at the locations specified by LIC, for Development, System Integration, Software Testing, Production Setup and Disaster Recovery Site including continuous monitoring of these activities during the entire tenure of the Contract.
- k. During the implementation of proposed EDMS solution, the configuration of various software will be done in EDMS system at Division/Zone/Central Office. These configuration files should be periodically collected and stored at a central repository. They should enable building of the system from scratch. Further, any change in the configuration file should trigger an alert to the System Administrator and be viewable on the dashboard.

#### 24. MIS and Activity monitoring Reports and Analytics

A Real-Time MIS delivering information *instantly or near-instantly* to aid in decision-making, performance tracking, and operational monitoring. System should be updated continuously real time as and when data is generated. Interface should be user friendly and customized dashboard equipped with analytical tools. Provision for scheduled reports (daily/weekly) and Trigger-based alerts (threshold breaches, anomalies) and Notifications via: Email, SMS etc.

#### 25. Customization and Personalization Options

Customization and personalization options need to be implemented via adjustable system components and user-focused interface settings that improve flexibility and enhance the overall user experience. The system should support dynamic metadata schemas, allowing administrators to define custom fields, taxonomies, and classification rules based on organizational needs. Role-based access control (RBAC) frameworks should provide granular permission settings tailored to departments or user groups. Workflow engines should enable the creation of custom automation sequences using triggers, actions, and conditions, through BPMN standards or RESTful API integrations. Authorised Users should be allowed to personalize their environment by configuring dashboards, search filters, notification settings, and document views, typically stored in user profiles within the database. Additionally, plugin or extension architectures should be available for the integration with enterprise systems and allow scalable customization without core code modification.

#### 26. Training

The selected vendor shall be responsible for training to LIC employees (as identified by LIC) in the areas of implementation, operations, management, error handling, etc. The vendor will be responsible for Training of LIC's in-house technical teams in MDC on all the aspects of solution, development and support functions and providing System / User Manuals. End user training for two days needs to be imparted once in a year in all 8 ZTCs. Infrastructure for training will be provided by LIC in every training centers and vendor needs to provide training material to all the trainees. Though training will be done on yearly basis, LIC may desire to have special training sessions at the Central Office and Zonal Centers, if required

#### 27. Security

The specific tasks, responsibilities, and procedures related to ensuring the safety and security of a project, location, or system. This includes procedures for verifying and controlling access control, Monitoring of premises and activities through CCTV cameras, security personnel patrols, and other surveillance technologies, Regular



inspections of the premises, equipment, and security systems to ensure their functionality and identify potential vulnerabilities, Procedures for responding to emergencies, such as fire, natural disasters etc, Procedures for documenting and reporting security incidents, including unauthorized access, suspicious activities, or security breaches. There should be clear procedures for protecting sensitive data and information from unauthorized access, theft, or cyber threats. Security Incident Management and Security Audits should be implemented utilizing effective security technology.

## **28. Audit Trails**

Events and actions performed within the system should be captured, including document access, modification, and deletion, ensuring accountability and compliance. Audit trail must provide history of changes made to data or configuration settings, including who made the changes, when they were made, and what was changed. An audit trail documents the path a document follows throughout its lifecycle, from creation to deletion.

## **29. Specialized services like masking**

The system shall automatically identify and mask all Personally Identifiable Information (PII) such as Aadhaar and other LIC-defined identifiers across all document types, including multi-page PDFs and Form 60, during both migration and ongoing uploads. Aadhaar numbers will be masked by default with only the last four digits visible, while masking patterns and PII types will remain fully configurable with admin-level override. Role-based access will ensure that standard users can view or download only masked versions, whereas authorized users may access unmasked versions with complete audit logging. The system will support both dynamic and stored masking, provide downloadable masked/unmasked versions based on permissions, and maintain comprehensive audit trails for every action involving PII detection, masking, unmasking, or override.

## **30. Creation of old data/eFeap-purged data repository**

The destruction of policy related physical records is a continuous activity based on LIC's discretion. The archived data pertaining to these policy records need to be separated from running partitions and Database/s and stored in a separate system and should be available as and when required. The retrieval methodology should be available to retrieve a single record also if required.

## **31. Feedback Mechanism**

A feedback mechanism is to be implemented for users to communicate suggestions, report issues, and provide evaluations on documents, workflows, or system performance. This can include features such as document-level commenting, annotation tools, approval/rejection workflows with notes, and user rating systems. System-level feedback forms or user surveys can also be incorporated to gather input on usability or functionality. This feedback can be stored in a dedicated database, linked to document metadata, and analyzed to improve system design, content quality, and user satisfaction. Integration with notification services is required to alert the stakeholders on the feedback status. The administrative dashboards are required to monitor the trends and the efficient resolution of issues.

## **32. Documentation and Knowledge Base**

Documentation and a knowledge base are required for guiding users, administrators, and developers in effectively utilizing and managing the system. The documentation should include detailed user manuals, API references, system architecture diagrams and configuration guides, maintained in structured formats like HTML or PDF. A knowledge base should provide the searchable documents, FAQs, troubleshooting steps, and how-to

guides, hosted on an internal portal or integrated help center. These resources should be indexed and tagged with metadata to support quick retrieval, and feature version control to track updates aligned with system changes. Advanced systems should incorporate contextual help, AI-powered search, and user-generated content, ensuring ongoing learning and self-service support for all levels of users.

### 33. Advanced AI / OCR / ICR / OMR capabilities with data extraction and validation

The system shall incorporate advanced OCR, ICR, and OMR technologies to ensure high-accuracy data extraction and validation across all document types. The solution must support multi-language OCR, including English and all major Indian regional languages, enabling seamless processing of diverse documents received from LIC's nationwide network. Intelligent Character Recognition (ICR) shall be used to accurately capture handwritten content from forms, applications, and free-text fields, while Optical Mark Recognition (OMR) shall support automated reading of checkboxes, tick marks, and marked fields in structured forms. All extracted data shall undergo automated validation using predefined rules, dictionaries, pattern checks, and cross-field verification to ensure accuracy, reduce manual intervention, and significantly speed up end-to-end document processing.

Intelligent document handling shall be enabled through AI-based document classification that accurately identifies and categorizes documents regardless of file name, scan quality, upload method, or page orientation. The system will intelligently process and classify multi-page PDFs, rotated or skewed scans, watermarked documents, tiled scans, and low-quality image uploads without requiring manual intervention. This ensures consistent, reliable document recognition across all input channels and significantly reduces dependency on user-driven naming or sorting practices.

Robust OCR/ICR capabilities will ensure reliable extraction even from handwritten or low-resolution documents, supported by an auto-retry mechanism that reprocesses low-confidence results with escalation to manual review when needed. All extracted data shall undergo automated validation using predefined rules, dictionaries, pattern checks, and cross-field verifications to ensure data accuracy, reduce manual intervention, and significantly accelerate end-to-end document processing.

AI/ML-based tampering detection mechanisms shall identify document irregularities such as content misalignment, altered elements, overlays, and superimposed content to safeguard data integrity and detect potential fraud.

### 34. Functional and Non-Functional Requirements

#### Functional Requirements

Area	Requirement
<b>Document Ingestion</b>	Web APIs and batch ingestion with checksum validation and auto-indexing
<b>Search &amp; Retrieval</b>	Indexed, full-text, and metadata-based search (MongoDB-backed)
<b>Versioning &amp; Retention</b>	Object versioning, configurable retention, and lifecycle policies
<b>Access Control</b>	Role-based, user-group mapped to LDAP/AD
<b>Audit Trail</b>	Immutable log of create/view/modify/delete with timestamps
<b>Archival Policy</b>	Tiered storage for hot, warm, and cold data
<b>Backup</b>	Daily incremental, weekly full; air-gapped copy to IRE
<b>Monitoring</b>	System metrics, alerts, dashboards (Grafana/Prometheus)

### Non-Functional Requirements

Parameter	Specification
<b>Availability</b>	99.9% (Primary), 99.99% with DR
<b>Performance</b>	≤2 sec document retrieval for indexed objects
<b>Scalability</b>	Horizontal scaling of application, DB, and storage
<b>Security</b>	AES-256 encryption at rest, TLS 1.3 in transit, secure API auth (OAuth2/OpenID)
<b>Compliance</b>	IRDAI & RBI Cybersecurity Guidelines, CERT-In Advisory on Ransomware Readiness (2023/2024), IT Act, ISO 27001:2022 & ISO 22301:2019, DPDP Act, Make-in-India preference for OEMs.
<b>Backup Retention</b>	Min. 90 days online + 7 years archival
<b>Monitoring</b>	Unified observability (APM, metrics, logs)

### 6.3 Continuity of Operations

The selected Bidder must provide a methodology for resumption of applications, data, hardware, communications (such as networking) and other IT infrastructure related to the EDMS application in the event of a disaster. The methodology must also address activities for the prevention and detection of such an event and the regular testing of the controls and strategies to ensure the protection of data.

The Bidder must develop a Business Continuity and Disaster Recovery Plan that provides for adequate backup and recovery for all EDMS operations, both manual and automated, including all functions required to meet the backup and recovery. In the Disaster Recovery Plan, the Bidder must identify every resource that requires backup and the extent up to which backup is required. In addition, the Bidder must identify the software and data backup requirements.

1. The plan must include at a minimum the following:

- Recovery procedures from all events ranging from a minor malfunction to a major disaster
- Checkpoint / restart capabilities
- Retention and storage of backup files and software
- Hardware backup for the main processor
- Application and operating system software libraries, including related documentation
- Identification of the core business processes involved in the EDMS application
- Documentation of contingency plans
- Definition of triggers for activating contingency plans
- Plan for replacement of hardware and software

2. An indicative list of activities to be performed by the selected Bidder is mentioned below:

- Designing and implementing adequate data backup, business continuity and restoration procedures for the application data (including but not limited to the database, attachments and all other data elements created in and generated by the application and users). Also with respect to backup, the backup solution and proposed strategy should be provided by the Bidder and should also include provision for selective restoration of data from the tape or disk based storage.

- b. Ensuring that there is no single point of failure and adequate level of redundancy is built in to meet the uptime and other requirements of this RFP.
- c. Ensuring data backup till the last transaction occurring in the application to ensure enhanced service levels, the frequency of Updation cycle period should be clearly mentioned.
- d. Any storage space / media required to maintain backups and other requirements of this RFP should be provisioned for by the selected Bidder in his Bid.
- e. Designing and implementing data synchronization procedures for the DR Site. Periodic testing may be done to ensure that all replication and data synchronization procedures are in place all the time. Replication between EDMS Server Site and EDMS DR Site as well as change-over during disaster should be automatic and real-time for minimal impact on user experience.
- f. Ensuring the services to Customers without any interruption, like services to Customer Portal, Core Business Systems etc.

#### 6.4 Data Backup, Restoration and Archival, DR & Isolated Recovery Strategy

Environment	Role	Key Capability
Primary Site	Production	Active, full workload hosting
DR Site	Continuity	Asynchronous replication of DB, Object Store
Backup System	Retention	Point-in-time recovery; stored on disk/tape
IRE	Cyber Recovery	Air-gapped, malware-scanned clean copy of metadata, configs, and recent data snapshots

Backup tool must support:

- Encrypted backup repositories.
- Immutable snapshot storage.
- Automated recovery testing to IRE.
- Audit logs and chain-of-custody proof.

The Bidder is expected to propose an approach to immutable data Backup to support multiple layers of data backup protection using a combination of both disk based and tape based technologies to meet the proposed system backup and recovery requirements. In addition to the image files and database, all software and system configuration files are necessarily to be made part of backup policy /solution. Users must be allowed to query historic data. Restoration involves retrieving lost, damaged, or corrupted data from backups and restoring it to its original or a new location. Full recovery, Incremental recovery and differential recovery methods should be available for data restoration.

Archival policy should ensure that there is no loss of data. It must be possible to access the archived data for specific queries by the users in less than 2 minutes. Such query to historic data archived will be for a single policy or a single customer data. Hence, a provision should be available to access archived historic data.

The Bidder shall provide the benchmark for backup/recovery strategy considering the components like architecture, network, size of data, volume of data etc. as mentioned in the RFP. The downtime for data backup should be minimal preferably zero time without affecting the regular business activities.

## 6.5 Performance Benchmarking

The selected Bidder will have to perform the benchmark exercises for the purpose of this project, incorporating the proposed technology architecture for the EDMS application and proposed hardware. Benchmark needs to be validated and reported by reputed independent third party who has the experience of reporting performance benchmark specific to the Core Insurance application designed by the Bidder with due concurrence of LIC.

The Bidder will have to perform a product benchmark at the benchmarking centre as identified by the Bidder in the presence of LIC and its appointed representatives. The objective of this exercise is to demonstrate that the proposed hardware meets the sizing requirements and provides the required service levels in terms of number of the necessary transactions per second (TPS), image upload, image retrieval, movement of image through LIC's network, user concurrency, Business Volumes and Growth Projections, along with the necessary number of concurrent transactions, total number of transactions during a single day's business hours, time taken for End of Day, batch processing and meet the required response time as expected by LIC.

The benchmark must include, at a minimum, the following:

1. Identification of any automated tools that will be used in performance and stress testing
2. Performance testing will check for the availability and capability of system resources including items such as Central Processing Unit (CPU), memory, network, etc.
3. Bidder will measure response times, transaction rates and other time-sensitive requirements
4. Volume testing to verify that the application performs correctly and is usable with production volumes of data
5. Stress testing to verify the applications behavior under conditions that overload its resources
6. Load testing to verify whether it can handle the load and the processes involved
7. The results of this test must be provided for validation and verification of the tests performed and the Bidder will be the responsible for the following:
  - a. Performance, Volume and Stress testing strategy and planning
  - b. Tool selection
  - c. Script generation
  - d. Performance, Volume and Stress test execution
  - e. As part of test execution the Bidder needs to capture the following parameters
    - f. Response times with different loads
    - g. Throughput
    - h. Application server monitoring
    - i. Data base monitoring
    - j. Test data preparation
    - k. Analysis & Report
    - l. Infrastructure like network and bandwidth utilization
  - m. The benchmarking exercise should be successfully completed prior to go – live of the first pilot Division and immediately after UAT

Any costs for performing the benchmark such as travel, stay, etc. would be borne by the Bidder only. The Bidder shall ensure that the Solution provided and sized by the Bidder is capable of meeting LIC's current and year-on-year transaction and business volumes. Empirical evidence of the appropriateness of the server sizing by means of comparison with independently assessed benchmarked data on a similar environment as proposed to LIC will be mandatory. The Bidder has to provide all necessary support to LIC to prove that the Solution sizing is appropriate.

## 6.6 Project Documentation

The bidder shall create and maintain all project documents that shall be passed on to LIC as deliverables as per the agreed project timelines. The documents created by the Bidder will be reviewed and approved by LIC.

The following documentation shall be prepared by the Bidder and included in the System Maintenance and Support Plan provided to LIC:

1. The Technical Documentation including detailed instruction for operation and maintenance is to be delivered with every unit of the equipment supplied. The language of the documentation shall be English.
2. Such manuals will include illustrated catalogues, reference manuals, technical manuals and operation manuals for the purpose of operating the Solution.
3. Complete documentation of the Solution must include the following:
  - a. Hardware manuals
  - b. Operating System/s manuals
  - c. Utilities and general software reference manuals
  - d. Manuals for every software package including Third Party software
  - e. On-line tutorials and Help documentation
  - Development of a system support structure and organization, including estimates of manpower requirements to support operation and maintenance of the system
  - System Installation and Administration Manual
  - Completed Customized Code for all release version during the contract period
  - System troubleshooting and system tuning procedures
  - System administration procedures, such as file management and code management
  - Operating Procedures Manual: Includes Diagnostic procedures, backup and restore procedures, batch and online processing procedures, monitoring procedures and disaster recover procedures
  - Maintenance Manual: Information to aid in analyzing and debugging the software, apart from information already available in other delivered documentation
  - Updated system architecture diagrams and inventory (systems, servers, etc.) that clearly identify what is in production use
  - Solution Database Schema
  - Complete Data Dictionary
  - Any level/version changes, addendums, explanation and/or clarifications or corrections in the above mentioned documentation, made during the tenure of the Contract, shall be supplied by the Bidder free of cost, as and when such changes are generally made available with version control.
  - The sets of documents and manuals, supplied and delivered by the Bidder, shall be in reasonable detail, and be current at the time of delivery, be in English language, include System Operations, Operating System and the Third Party Software products, include error recovery instructions, include Hardware and Software debuggers/diagnostics/listing, include ready reference, and include illustrated parts and catalogues.

- Any script or application developed during the whole period of project (like Migration Script and Quality control script etc.) needs to be made as property of LIC, though it shall be developed and maintained by the bidder. This will also form a part of the Documentation.

The bidder shall share a list of deliverables that they shall submit based on the methodology they propose. The bidder shall prepare the formats/templates for each of the deliverables upfront based upon industry standards and the same will be approved by LIC prior to its use for deliverables.

All project documents are to be kept up-to-date during the course of the project. The bidder shall maintain a log of the internal review of all the deliverables submitted. Soft copy of logs shall be submitted to LIC on regular basis. Successful bidder is required to use standard project management tools such as precedence diagrams, critical path charts, etc. to create and manage implementation plan and schedule.

### 6.7 Acceptance Criteria and Sign-off Framework

The sign-off will be given by LIC at various locations, when all the deliverables as mentioned in this RFP for that locations, are delivered in good condition, installed, commissioned, data migrated, tested, implemented and accepted along with the supporting documentation and training provided to LIC's employees in compliance with the terms of this RFP and as per the requirements of the contract executed between LIC and the Bidder and the acceptance criteria is fully met as specified:

- 100% metadata and checksum integrity post migration.
- Successful DR drill with defined RPO/RTO achieved.
- Successful IRE restoration drill with verified clean data recovery.
- System meets performance SLAs under load testing.
- UAT sign-off from functional users and IT.

All Bidder deliverables will be subject to review by LIC prior to final approval, acceptance and payment.

LIC will accept or reject the deliverables in writing. In the event of the rejection of any deliverable, the Bidder shall be notified in writing giving the specific reason(s) for rejection. The Bidder shall have five (5) working days to correct the rejected deliverable and return it to LIC. All the deliverables must be tracked and notified to LIC.



## 7. Service Level Agreement (SLA)

### 7.1 Service Level Definition

The purpose of this Agreement is to ensure the consistent IT and Operational Support by the Bidder. The Bidder shall monitor and maintain the stated service levels to provide quality customer service to LIC. Necessary monitoring tools at centralized level shall be required and have to be provided with Real Time info. The Service Level Agreement for Operational issues shall be finalized with the successful Bidder at the time of Signing of Contract, based on the Service Delivery Models proposed by the Bidder. The operations such as logistics and scanning with all its related activities shall be for the first 3 years of the Contract while the remaining deliverables is for the Contract period of 7 years.

### 7.2 Service Level for Logistics and Scanning activity

- i. Minimum uptime of scanning centers: 99%.
- ii. Scanning accuracy > 99.95%.
- iii. Document-to-availability turnaround SLA: ≤ 72 hours from pickup.

### 7.3 Service Level for the Restoration of Systems

The Schedule below describes the service levels for the Services offered by the Bidder to LIC.

Severity Level	Situation Details	Hardware Calls (HW)	Linux Calls (OS)	Application Calls (App.)
I. Critical	Complete loss of a business process where work cannot reasonably continue. Any problem due to which the entire system is inoperable affecting 100 or more users.	Server completely down due to critical components like Hard disk, Motherboard and SMPS of Servers	Server completely down due to Operating System issues	Missing / corrupted Control Files that enable application performance
		Server Booting issue	File systems corruption	Database issue / corruption Image data partition not accessible
		Storage failure	Logical Volume Mirroring (LVM) broken and re-mirroring process is running	Database Crash, Application Crash
				Replication issues
II. Key	Multiple Divisions pertaining to one Zone or multiple Zones are experiencing a similar problem. Any problem due to which the system is not entirely down, but some major functionality is, and no workaround for it is available and which affects 10 to 99 users.	Utilized space exceeding 85% resulting in non-writing of the transactions	System is running in single user mode due to some issues in the Operating System	Application slowness
				Re-indexing issue
				Invalid File Format Error

III. Significant	Individual unable to use non-mission critical application(s). LIC can work with minimal impact to their productivity. Any incident due to which some major functionality is down, but for which an acceptable workaround has been provided affecting 1 to 9 users.	Re-building process after replacing the Storage / Server  Utilized space exceeding 75%	Backup script is not running due to Operating System related issues	Inability to view the images due to Invalid File Format Error  Policy Images mismatch / merging issue  Issue in image upload  Issues requiring Customization of the Software  Issues related to already customized and released Software in the form of Patches, Programs, Upgrades, Updates, etc.
IV. Minor	Minimal organizational or business impact. Individual request or problem that does not impact business / operations. The situation has impaired operations; however user can continue to work on the system.	Failure of Non-critical components like Keyboard, Mouse, Tape drive, Batteries of the Server, Storage Batteries, Monitor, LTO Tapes etc.	Linux configuration related issues, user creation, password change etc.	System slowness

#### 7.4 Escalation Hierarchy and Matrix

The escalation hierarchy for LIC will be jointly decided by LIC and the Bidder, once the Bidder is on boarded. The indicative escalation hierarchy for the Bidder is illustrated below in the table. The Bidder will propose the exact escalation hierarchy once it is on board.

##### 1. Escalation Hierarchy:

System Integrator
Support Engineer
Senior Support Engineer
Project Manager
Project Director
Delivery Head
Country Manager
Region Head

## 2. Escalation Matrix: (Based on the business working hours)

Elapsed Time	Critical	Key	Significant	Minor
2 hours	Support Engineer			
6hours	AO (IT) / Senior Support Engineer	Support Engineer		
10hours	Manager (IT) / Project Manager	AO (IT) / Senior Support Engineer	Support Engineer	
14hours	Secretary (IT) / Project Director	Manager (IT) / Project Manager	AO (IT) / Senior Support Engineer	Support Engineer
18hours	Regional Manager (IT) / Delivery Head	Secretary (IT) / Project Director	Manager (IT) / Project Manager	AO (IT) / Senior Support Engineer
20hours	Chief (IT/DT) / Country Manager	Regional Manager (IT) / Delivery Head	Secretary (IT) / Project Director	Manager (IT) / Project Manager
22hours	ED (IT/DT) / Region Head	Chief (IT/DT) / Country Manager	Regional Manager (IT) / Delivery Head	Secretary (IT) / Project Director
24 hours		ED (IT/DT) / Region Head	Chief (IT/DT) / Country Manager	Regional Manager (IT) / Delivery Head
48 hours			ED (IT/DT) / Region Head	Chief (IT/DT) / Country Manager
96 hours				ED (IT/DT) / Region Head

### 7.5 System Availability

System availability is defined as:

$$((\text{Scheduled operation time} - \text{System downtime}) / (\text{Scheduled operation time})) * 100$$

Where:

1. "Scheduled operation time" means the scheduled operating hours of the System. All planned downtime on the System would be deducted from the total operation time to give the scheduled operation time.
2. "System downtime" subject to the SLA, means accumulated time during which the System is totally inoperable due to in-scope system or infrastructure failure and measured from the time Company and/or its customers log a call with the Bidder Complaint Management System of the failure or the failure is known to the Bidder from the availability measurement tools to the time when the System is returned to proper operation.
3. The business hours are 10.00 am to 6 pm on any calendar day the EDMS location is operational. The Bidder however recognizes the fact that the location will require to work beyond the business hours on need basis, specifically during fortnightly-ends, month-ends and year-ends.
4. Response may be offsite or onsite. In case the issue cannot be resolved offsite, the Bidder will need to provide onsite assistance within response resolution window.

5. Service Levels should be complied with irrespective of the changes/customizations that the application would undergo during the tenure of the Contract.
6. Typical Resolution time will be applicable if application is not available to LIC users and customers and there is a denial of service

## 7.6 Availability measurements and Performance parameters

Availability Report will be provided on monthly basis and a review shall be conducted based on this report. A monthly report shall be provided to LIC at the end of every month containing the summary of all incidents reported and associated Bidder performance measurement for that period. All Availability Measurements will be on a monthly basis for the purpose of Service Level reporting. Audits will normally be done on monthly/quarterly basis or as required by LIC and will be performed by LIC or LIC appointed third party agencies.

### 1. Availability Measurements:

Type of Infrastructure	Measurement	Minimum Service Level during Business hours	Minimum Service Level during Non- business hours
Business Application	Availability of Application and supporting functions	99.5%	95.00%

The mechanism for monitoring the SLA would need to be proposed by the Bidder and agreed by LIC.

**Performance Measurements:** Performance measurements will be done on monthly basis or as required by LIC. Bidder representative will assist LIC in performing Performance Measurements. (All logs are to be as per LIC's requirements). The cost reference is AMC.

Type of Infrastructure	Measurement	Minimum Service Level	Measurement Tool
Day-end, month-end, year-end (Peak time)	During the peak time, the hardware utilization (CPU and memory) should not exceed 90%	99.5%	Periodic audits based on the logs
Day-end, month-end, year-end (Peak time)	During these periods all offices/units operations should be available and there should be no performance degradation at that time	99.5%	Periodic audits based on the logs
System Response Time	Response time for images should be <3 seconds	99%	Periodic audits based on the logs
Concurrent Users	Should support concurrent users defined in the RFP	99%	Periodic audits based on the logs
Disaster Recovery Site Availability	<b>Disaster Recovery Site Availability:</b> Business operations to resume from Disaster Recovery Site within 30 minutes of the Data Centre failing.  The RPO required is 15 minutes and RTO required is 30 minutes.	99.5%	Periodic audits based on the logs

Type of Infrastructure	Measurement	Minimum Service Level	Measurement Tool
Down time for servicing	Each planned down-time for application, database and operating system servicing, delivery channels and interface servicing (Programs, Updates, Upgrades, Bug fixing, Patch uploads, Regular maintenance etc.) will not be more than 4 hours. This activity will not be carried out during business hours.	98%	Periodic audits based on the logs
Down time for servicing	However, the above mentioned activities which require more than 4 hours or required to be carried out during Business hours will be scheduled in consultation with LIC. In case the downtime exceeds the planned hours the additional time taken for servicing will be considered for infrastructure or System downtime.	98%	Periodic audits based on the logs
System Security	Number of security breaches: 0 security breach	100%	Periodic audits based on the logs
System Backup	Time window for backup should be zero time with zero data loss	99%	Periodic audits based on the logs
Report Preview	Response times for all report previews should be < 60 seconds	100%	Periodic audits based on the logs

## 7.7 Application Implementation

The SLA for Application Implementation (timely delivery of each milestone in the project plan, reporting and resolution of bugs during testing phase) is to be mutually agreed between the Bidder and LIC, based on the Project Plan.

Service Level Description	Measurement	Minimum Service Level	Measurement Tools	Cost Reference
Gap / Bugs / Defects resolution	All gaps observed in the functional specifications, current system study, business process re-engineering, parameterization, testing and Launch implementation shall be resolved within defined and mutually agreed time frames.	99%	Manually tracked during the testing	Customization, Implementation
Gap / Bugs / Defects reporting	The Bidder shall ensure that all bugs reported by the users / testing team will be duly logged and assigned a unique ID for reference purposes.	100%	Manually tracked during the testing	Customization, Implementation
Critical Gap / Bugs / Defects / Showstoppers	The Bidder shall ensure that all bugs reported by the users/ testing team will be resolved within 24 hours from reporting.	100%	Manually tracked during the testing	Customization, Implementation
Gap / Bugs / Defects / resolution	The Bidder shall ensure that all bugs reported by the users / testing team will be duly resolved maximum within 3 calendar days or as per the UAT approach agreed between LIC and Bidder.	99%	Manually tracked during the testing	Customization, Implementation

Modification / Enhancements resolution	The Bidder shall ensure that all modifications, enhancements reported by LIC will be duly resolved as per the agreed timeframes.	99%	Manually tracked during the testing	Customization, Implementation
Handholding	The Bidder shall provide on-site team as per the handholding requirements by LIC. Any technical problems or errors faced by the user will be resolved by the Bidder within 48 hours of problem identification / reporting.	99%	Feedback from users	Customization, Implementation Handholding
Interface identification and development	The Bidder will identify and develop interfaces to the existing / proposed Systems to meet the functional requirements	100%	Manually Tracked	Customization, Implementation

## 8. Tables

**Table – T1: EDMS Existing Application Details**

API enabled for other Digital Applications and are in Scope for Upgradation and Integration in this RFP by the Selected Solution Provider.

Sl. No.	APPLICATIONS	WEB/API/MOBILE	DC/DR
1	EDMS ( Policy Dockets/ Agency Docket)	Web Application	DC & DR
2	MI( Master Index server)	Web Application	DC & DR
3	NUA	Web/Mobile Application	DC & DR
4	UDIT	Web Application	DC & DR
5	Admin file workflow	Web Application	DC & DR
6	LIC DOCQ	Mobile	DC & DR
7	BAM ( Bussiness activity monitoring)	Web Application	DC & DR
8	Employee Docket ( Salary, LTC, TE)	API	DC & DR
9	EDMS-UPLOAD( Staging area of LICDocq+ Enach)	API	DC & DR
10	ANANDA	API	DC & DR
11	CO-HI( TPA)	API	DC & DR
12	EDMS- INC unified Doc upload & view	Web Application	DC & DR
13	EDMS- Repudiated claim	Web Application	DC & DR
14	NPS	API	DC & DR
15	MSP-NB( Medical Reports)	API	DC & DR
16	Credit Bureau	API	DC & DR
17	DMKT(Digital Marketing)	API	DC & DR
18	DIGITAL LIFE CERTIFICATE	API	DC & DR
19	GJF( Golden Jublee Foundation)	API	DC & DR
20	FATCA(Portal)	API	DC & DR
21	DigiLocker	API	DC & DR
22	PMMDY(Pradhan Mantri Man Dhan Yojna)	Web Application	DC & DR
23	Policy Bazar	API	DC & DR
24	CKYC	API	DC & DR
25	Browser based scanning application( Desktop version of LICDocQ)	Web Application	DC



**Table – T2: Approximate Distance between Branches and Division**

S.No.	Zone	Division Code	Division Name	Average Distance (BO to DO)
1	CZ	35	Bhopal	82
2	CZ	303	Bilaspur	74
3	CZ	20	Gwalior	88
4	CZ	34	Indore	85
5	CZ	37	Jabalpur	119
6	CZ	38	Raipur	97
7	CZ	301	Satna	79
8	CZ	302	Shahdol	123
9	ECZ	502	Begusarai	71
10	ECZ	57	Berhampur	175
11	ECZ	52	Bhagalpur	89
12	ECZ	501	Bhubaneswar	38
13	ECZ	58	Cuttack	124
14	ECZ	54	Hazaribagh	108
15	ECZ	55	Jamshedpur	103
16	ECZ	53	Muzaffarpur	68
17	ECZ	51	Patna-1	64
18	ECZ	503	Patna-2	101
19	ECZ	59	Sambalpur	114
20	EZ	46	Asansol	46
21	EZ	404	Bardhaman	47
22	EZ	401	Bongaigaon	74
23	EZ	48	Guwahati	81
24	EZ	43	Howrah	40
25	EZ	45	Jalpaiguri	145
26	EZ	44	Jorhat	181
27	EZ	403	Kharagpur	59
28	EZ	42	Kolkata Suburban	156
29	EZ	41	Kolkata-1	2
30	EZ	402	Kolkata-2	12
31	EZ	49	Silchar	206
32	NCZ	26	Agra	78
33	NCZ	56	Aligarh	50
34	NCZ	31	Allahabad	56
35	NCZ	22	Bareilly	61
36	NCZ	27	Dehradun	84
37	NCZ	201	Faizabad	76
38	NCZ	29	Gorakhpur	68
39	NCZ	24	Haldwani	86

40	NCZ	23	Kanpur	84
41	NCZ	21	Lucknow	56
42	NCZ	25	Meerut	62
43	NCZ	28	Varanasi	75
44	NZ	18	Ajmer	144
45	NZ	47	Amritsar	69
46	NZ	50	Bikaner	167
47	NZ	16	Chandigarh	53
48	NZ	11	Delhi-1	7
49	NZ	12	Delhi-2	19
50	NZ	33	Delhi-3	17
51	NZ	19	Jaipur-1	100
52	NZ	103	Jaipur-2	114
53	NZ	13	Jalandhar	51
54	NZ	10	Jodhpur	123
55	NZ	17	Karnal	69
56	NZ	30	Ludhiana	49
57	NZ	102	Rohtak	94
58	NZ	15	Shimla	149
59	NZ	14	Srinagar	179
60	NZ	101	Udaipur	92
61	SCZ	61	Bangalore-1	35
62	SCZ	36	Bangalore-2	28
63	SCZ	601	Belgaum	105
64	SCZ	65	Cuddapah	156
65	SCZ	63	Dharwad	80
66	SCZ	64	Hyderabad	33
67	SCZ	602	Karimnagar	70
68	SCZ	67	Masulipatnam	98
69	SCZ	72	Mysore	64
70	SCZ	84	Nellore	122
71	SCZ	66	Raichur	182
72	SCZ	80	Rajamundry	58
73	SCZ	60	Secunderabad	87
74	SCZ	603	Shimoga	68
75	SCZ	62	Udipi	81
76	SCZ	69	Vishakhapatnam	57
77	SCZ	68	Warangal	78
78	SZ	71	Chennai-1	16
79	SZ	701	Chennai-2	19
80	SZ	76	Coimbatore	56
81	SZ	77	Ernakulam	20
82	SZ	39	Kottayam	47

83	SZ	79	Kozhikode	69
84	SZ	74	Madurai	50
85	SZ	70	Salem	54
86	SZ	75	Thanjavur	64
87	SZ	702	Thrissur	40
88	SZ	32	Tirunelveli	52
89	SZ	78	Trivandrum	37
90	SZ	73	Vellore	107
91	WZ	83	Ahmedabad	12
92	WZ	82	Amravati	107
93	WZ	98	Aurangabad	164
94	WZ	801	Bhavnagar	76
95	WZ	85	Gandhinagar	83
96	WZ	93	Goa	31
97	WZ	90	Kolhapur	73
98	WZ	91	Mumbai-1	2
99	WZ	88	Mumbai-2	10
100	WZ	89	Mumbai-3	11
101	WZ	901	Mumbai-4	2
102	WZ	903	Mumbai-SSS	0
103	WZ	802	Nadiad	63
104	WZ	97	Nagpur	69
105	WZ	902	Nanded	76
106	WZ	96	Nashik	144
107	WZ	95	Pune-1	80
108	WZ	904	Pune-2	87
109	WZ	81	Rajkot	102
110	WZ	94	Satara	82
111	WZ	86	Surat	29
112	WZ	92	Thane	44
113	WZ	87	Vadodara	30

**Table – T3: Distance Range - Scanning Centre to RMF Centre**

Distance Range - Scanning Centre to RMF Centre		
S.No.	Distance Range	% of Divisions
1	0 km (Within Division Premises )	27
2	0 km - 5km	18
3	6 km - 15km	27
4	16 km -25 km	12
5	26 km -50 km	8
6	50 km-100 km	4
7	100 km & above	4

**Table – T4: Estimated Volumes of Policy Dockets (New Business)**

Volume of Policy dockets in Lakhs										
S.No.	Zone	Division	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	2030-2031	2031-2032	Total
1	CZ	BHOPAL	1.44	1.48	1.52	1.55	1.59	1.63	1.67	10.88
2	CZ	GWALIOR	1.29	1.32	1.36	1.39	1.43	1.46	1.5	9.75
3	CZ	INDORE	2.24	2.3	2.36	2.42	2.48	2.54	2.6	16.94
4	CZ	JABALPUR	2.3	2.36	2.43	2.49	2.55	2.61	2.67	17.41
5	CZ	RAIPUR	2.53	2.6	2.67	2.73	2.8	2.87	2.94	19.14
6	CZ	SATNA	1.22	1.25	1.29	1.32	1.35	1.38	1.42	9.23
7	CZ	SHAHNOL	1.26	1.29	1.33	1.36	1.4	1.43	1.46	9.53
8	CZ	BILASPUR	1.46	1.5	1.54	1.58	1.62	1.65	1.69	11.04
9	ECZ	BERHAMPUR	1.84	1.88	1.93	1.98	2.03	2.08	2.13	13.87
10	ECZ	BHAGALPUR	1.92	1.98	2.03	2.08	2.13	2.18	2.24	14.56
11	ECZ	CUTTACK	4.64	4.77	4.89	5.02	5.14	5.27	5.39	35.12
12	ECZ	HAZARIBAGH	2.17	2.23	2.29	2.35	2.41	2.47	2.52	16.44
13	ECZ	JAMSHEDPUR	1.92	1.97	2.02	2.07	2.12	2.17	2.22	14.49
14	ECZ	MUZAFFARPUR	3.42	3.51	3.61	3.7	3.79	3.88	3.98	25.89
15	ECZ	PATNA	2.57	2.64	2.71	2.78	2.85	2.92	2.98	19.45
16	ECZ	SAMBALPUR	1.36	1.4	1.43	1.47	1.51	1.54	1.58	10.29
17	ECZ	BHUBANESHWAR	1.84	1.88	1.93	1.98	2.03	2.08	2.13	13.87
18	ECZ	BEGUSARAI	1.91	1.96	2.01	2.06	2.11	2.16	2.21	14.42
19	ECZ	PATNA-2	3	3.08	3.16	3.24	3.32	3.4	3.48	22.68
20	EZ	ASANSOL	2.22	2.28	2.34	2.4	2.46	2.52	2.58	16.80
21	EZ	BONGAIGAON	1.3	1.33	1.37	1.4	1.44	1.47	1.51	9.82
22	EZ	GUWAHATI	2.52	2.59	2.66	2.72	2.79	2.86	2.93	19.07
23	EZ	HOWRAH	2.58	2.65	2.72	2.79	2.86	2.93	3	19.53
24	EZ	JALPAIGURI	3.16	3.24	3.32	3.41	3.49	3.58	3.66	23.86
25	EZ	JORHAT	2.26	2.32	2.38	2.44	2.51	2.57	2.63	17.11
26	EZ	KHARAGPUR	2.97	3.05	3.13	3.21	3.29	3.37	3.45	22.47
27	EZ	KMDO-I	1.35	1.39	1.42	1.46	1.49	1.53	1.57	10.21
28	EZ	KMDO-II	2.21	2.27	2.33	2.39	2.45	2.51	2.57	16.73
29	EZ	KSDO	3.23	3.32	3.41	3.49	3.58	3.67	3.76	24.46
30	EZ	SILCHAR	1.65	1.69	1.74	1.78	1.82	1.87	1.91	12.46
31	EZ	BARDMAN	1.86	1.9	1.95	2	2.05	2.11	2.16	14.03
32	NCZ	AGRA	2.21	2.27	2.33	2.39	2.45	2.51	2.57	16.73
33	NCZ	ALIGARH	1.69	1.73	1.78	1.82	1.87	1.91	1.96	12.76
34	NCZ	ALLAHABAD	2.51	2.58	2.64	2.71	2.78	2.85	2.92	18.99
35	NCZ	BAREILLY	1.92	1.98	2.03	2.08	2.13	2.18	2.24	14.56
36	NCZ	DEHRADUN	1.61	1.65	1.69	1.74	1.78	1.82	1.87	12.16
37	NCZ	FAIZABAD	3.48	3.58	3.67	3.76	3.86	3.95	4.04	26.34
38	NCZ	GORAKHPUR	4.99	5.12	5.26	5.39	5.53	5.66	5.8	37.75

39	NCZ	HALDWANI	1.31	1.34	1.38	1.42	1.45	1.49	1.52	9.91
40	NCZ	KANPUR	2.14	2.2	2.26	2.32	2.37	2.43	2.49	16.21
41	NCZ	LUCKNOW	2.49	2.56	2.62	2.69	2.76	2.83	2.89	18.84
42	NCZ	MEERAT	2.97	3.05	3.13	3.21	3.29	3.37	3.45	22.47
43	NCZ	VARANASI	4.19	4.3	4.41	4.52	4.64	4.75	4.86	31.67
44	NZ	AJMER	2.13	2.19	2.25	2.3	2.36	2.42	2.48	16.13
45	NZ	AMRITSAR	1.03	1.06	1.09	1.11	1.14	1.17	1.2	7.80
46	NZ	BIKANER	1.69	1.73	1.78	1.82	1.87	1.91	1.96	12.76
47	NZ	CHANDIGARH	1.36	1.4	1.43	1.47	1.51	1.54	1.58	10.29
48	NZ	DELHI-I	1.59	1.63	1.67	1.72	1.76	1.8	1.84	12.01
49	NZ	DELHI-II	1.99	2.05	2.1	2.15	2.21	2.26	2.32	15.08
50	NZ	DELHI-III	1.55	1.59	1.63	1.67	1.71	1.76	1.8	11.71
51	NZ	JAIPUR	2.11	2.17	2.23	2.28	2.34	2.4	2.45	15.98
52	NZ	JALANDHAR	0.79	0.81	0.84	0.86	0.88	0.9	0.92	6.00
53	NZ	JODHPUR	2.44	2.51	2.57	2.64	2.7	2.77	2.83	18.46
54	NZ	KARNAL	1.34	1.38	1.41	1.45	1.48	1.52	1.56	10.14
55	NZ	LUDHIANA	0.85	0.88	0.9	0.92	0.95	0.97	0.99	6.46
56	NZ	ROHTAK	1.37	1.41	1.44	1.48	1.52	1.55	1.59	10.36
57	NZ	SHIMLA	1.43	1.47	1.51	1.54	1.58	1.62	1.66	10.81
58	NZ	SRINAGAR	1.21	1.24	1.28	1.31	1.34	1.37	1.41	9.16
59	NZ	UDAIPUR	1.49	1.53	1.57	1.61	1.65	1.69	1.73	11.27
60	NZ	JAIPUR - 2	1.97	2.03	2.08	2.13	2.19	2.24	2.29	14.93
61	SCZ	BANGALORE-I	1.47	1.51	1.55	1.59	1.63	1.67	1.71	11.13
62	SCZ	BANGALORE-II	1.48	1.52	1.56	1.6	1.64	1.68	1.72	11.20
63	SCZ	BELGAUM	1.93	1.99	2.04	2.09	2.14	2.2	2.25	14.64
64	SCZ	DHARWAD	1.73	1.77	1.82	1.87	1.91	1.96	2.01	13.07
65	SCZ	HYDERABAD	1.4	1.44	1.47	1.51	1.55	1.59	1.62	10.58
66	SCZ	KADAPA	1.82	1.86	1.91	1.96	2.01	2.06	2.11	13.73
67	SCZ	KARIMNAGAR	1.26	1.29	1.33	1.36	1.4	1.43	1.46	9.53
68	SCZ	MACHILIPATNAM	1.78	1.82	1.87	1.92	1.97	2.01	2.06	13.43
69	SCZ	MYSORE	2.02	2.08	2.13	2.19	2.24	2.3	2.35	15.31
70	SCZ	NELLORE	1.72	1.76	1.81	1.85	1.9	1.95	1.99	12.98
71	SCZ	RAICHUR	1.6	1.64	1.68	1.73	1.77	1.81	1.86	12.09
72	SCZ	RAJAHMUNDRY	1.66	1.7	1.75	1.79	1.84	1.88	1.92	12.54
73	SCZ	SECUNDERABAD	1.84	1.88	1.93	1.98	2.03	2.08	2.13	13.87
74	SCZ	SHIMOGA	1.45	1.49	1.53	1.57	1.6	1.64	1.68	10.96
75	SCZ	UDIPI	1.42	1.46	1.49	1.53	1.57	1.61	1.65	10.73
76	SCZ	VISHAKHAPATNAM	2.73	2.8	2.87	2.95	3.02	3.1	3.17	20.64
77	SCZ	WARANGAL	1.05	1.08	1.11	1.14	1.16	1.19	1.22	7.95
78	SZ	CHENNAI-I	1.28	1.31	1.35	1.38	1.42	1.45	1.49	9.68
79	SZ	CHENNAI-II	1.13	1.16	1.19	1.22	1.25	1.28	1.31	8.54
80	SZ	COIMBATORE	1.38	1.42	1.45	1.49	1.53	1.56	1.6	10.43
81	SZ	ERNAKULAM	0.81	0.84	0.86	0.88	0.9	0.92	0.94	6.15

82	SZ	KOTTAYAM	0.88	0.91	0.93	0.95	0.98	1	1.03	6.68
83	SZ	KOZHICODE	1.68	1.72	1.77	1.81	1.86	1.9	1.95	12.69
84	SZ	MADURAI	1.74	1.78	1.83	1.88	1.92	1.97	2.02	13.14
85	SZ	SALEM	1.03	1.06	1.09	1.11	1.14	1.17	1.2	7.80
86	SZ	THANJAVUR	1.99	2.05	2.1	2.15	2.21	2.26	2.32	15.08
87	SZ	TIRUNELVELI	1	1.03	1.06	1.08	1.11	1.14	1.16	7.58
88	SZ	TRIVANDRUM	0.88	0.91	0.93	0.95	0.98	1	1.03	6.68
89	SZ	VELLORE	1.72	1.76	1.81	1.85	1.9	1.95	1.99	12.98
90	SZ	THRISSUR	1.02	1.05	1.08	1.1	1.13	1.16	1.19	7.73
91	WZ	AHMEDABAD	1.56	1.6	1.64	1.68	1.73	1.77	1.81	11.79
92	WZ	AMRAVATI	1.38	1.42	1.45	1.49	1.53	1.56	1.6	10.43
93	WZ	AURANGABAD	1.65	1.69	1.74	1.78	1.82	1.87	1.91	12.46
94	WZ	BHAVNAGAR	0.58	0.59	0.61	0.62	0.64	0.65	0.67	4.36
95	WZ	GANDHINAGAR	2.22	2.28	2.34	2.4	2.46	2.52	2.58	16.80
96	WZ	GOA	0.62	0.63	0.65	0.66	0.68	0.7	0.71	4.65
97	WZ	KOLHAPUR	1.36	1.4	1.43	1.47	1.51	1.54	1.58	10.29
98	WZ	MUMBAI-I	0.68	0.7	0.72	0.74	0.76	0.78	0.8	5.18
99	WZ	MUMBAI-II	0.85	0.88	0.9	0.92	0.95	0.97	0.99	6.46
100	WZ	MUMBAI-III	1.11	1.14	1.17	1.2	1.23	1.26	1.29	8.40
101	WZ	MUMBAI-IV	0.78	0.8	0.83	0.85	0.87	0.89	0.91	5.93
102	WZ	MUMBAI-SSS	0	0	0	0	0	0	0	0.00
103	WZ	NADIAD	1.1	1.13	1.16	1.19	1.22	1.25	1.28	8.33
104	WZ	NAGPUR	3.23	3.32	3.41	3.49	3.58	3.67	3.76	24.46
105	WZ	NANDED	1.14	1.17	1.2	1.23	1.26	1.29	1.33	8.62
106	WZ	NASIK	1.76	1.8	1.85	1.9	1.95	1.99	2.04	13.29
107	WZ	PUNE	1.34	1.38	1.41	1.45	1.48	1.52	1.56	10.14
108	WZ	RAJKOT	0.99	1.02	1.05	1.07	1.1	1.13	1.15	7.51
109	WZ	SATARA	1.07	1.1	1.13	1.16	1.19	1.22	1.24	8.11
110	WZ	SURAT	1.48	1.52	1.56	1.6	1.64	1.68	1.72	11.20
111	WZ	THANE	1.77	1.81	1.86	1.91	1.96	2	2.05	13.36
112	WZ	VADODARA	1.02	1.05	1.08	1.1	1.13	1.16	1.19	7.73
113	WZ	PUNE-2	1.25	1.28	1.32	1.35	1.38	1.42	1.45	9.45
Total			199.33	204.65	210	215.37	220.75	226.14	231.51	1507.75

**Note:** The volumes mentioned in the RFP are indicative only and not guaranteed. The Payments will be made based on the actual scanning and logistics work. No minimum volumes are guaranteed.



**Table – T5: Estimated Volumes of Incremental Papers (Service Requests)**

Volume of Incremental Papers in Lakhs										
S.No.	Zone	Division	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	2030-2031	2031-2032	Total
1	CZ	BHOPAL	1.76	1.75	1.73	1.71	1.69	1.68	1.66	11.98
2	CZ	GWALIOR	1.46	1.45	1.43	1.42	1.4	1.39	1.37	9.92
3	CZ	INDORE	3.12	3.09	3.05	3.02	2.99	2.96	2.93	21.16
4	CZ	JABALPUR	2.48	2.45	2.43	2.41	2.38	2.36	2.33	16.84
5	CZ	RAIPUR	2.01	1.99	1.97	1.95	1.93	1.91	1.89	13.65
6	CZ	SATNA	1.25	1.24	1.23	1.22	1.21	1.19	1.18	8.52
7	CZ	SHAHNOL	1.16	1.14	1.13	1.12	1.11	1.1	1.09	7.85
8	CZ	BILASPUR	1.26	1.25	1.24	1.23	1.21	1.2	1.19	8.58
9	ECZ	BERHAMPUR	2.23	2.21	2.19	2.17	2.15	2.13	2.1	15.18
10	ECZ	BHAGALPUR	2.69	2.66	2.63	2.61	2.58	2.55	2.53	18.25
11	ECZ	CUTTACK	5.14	5.08	5.03	4.98	4.93	4.88	4.84	34.88
12	ECZ	HAZARIBAGH	2.86	2.83	2.8	2.78	2.75	2.72	2.69	19.43
13	ECZ	JAMSHEDPUR	2.47	2.45	2.42	2.4	2.37	2.35	2.33	16.79
14	ECZ	MUZAFFARPUR	4.43	4.39	4.34	4.3	4.26	4.21	4.17	30.1
15	ECZ	PATNA	3.63	3.59	3.55	3.52	3.48	3.45	3.41	24.63
16	ECZ	SAMBALPUR	1.7	1.68	1.66	1.65	1.63	1.61	1.6	11.53
17	ECZ	BHUBANESHWAR	2.06	2.04	2.02	2	1.98	1.96	1.94	14
18	ECZ	BEGUSARAI	2.93	2.9	2.87	2.84	2.82	2.79	2.76	19.91
19	ECZ	PATNA-2	3.92	3.88	3.84	3.8	3.77	3.73	3.69	26.63
20	EZ	ASANSOL	2.53	2.5	2.48	2.45	2.43	2.4	2.38	17.17
21	EZ	BONGAIGAON	1.39	1.38	1.36	1.35	1.34	1.32	1.31	9.45
22	EZ	GUWAHATI	3.14	3.1	3.07	3.04	3.01	2.98	2.95	21.29
23	EZ	HOWRAH	3.79	3.76	3.72	3.68	3.64	3.61	3.57	25.77
24	EZ	JALPAIGURI	4.11	4.07	4.02	3.98	3.94	3.91	3.87	27.9
25	EZ	JORHAT	2.69	2.66	2.63	2.61	2.58	2.55	2.53	18.25
26	EZ	KHARAGPUR	3.64	3.6	3.56	3.53	3.49	3.46	3.42	24.7
27	EZ	KMDO-I	3.24	3.21	3.18	3.15	3.12	3.09	3.05	22.04
28	EZ	KMDO-II	3.01	2.98	2.95	2.92	2.89	2.86	2.83	20.44
29	EZ	KSDO	4.98	4.93	4.88	4.83	4.78	4.73	4.69	33.82
30	EZ	SILCHAR	1.89	1.87	1.85	1.84	1.82	1.8	1.78	12.85
31	EZ	BARDMAN	2.38	2.36	2.33	2.31	2.29	2.26	2.24	16.17
32	NCZ	AGRA	2.55	2.52	2.5	2.47	2.45	2.42	2.4	17.31
33	NCZ	ALIGARH	2.07	2.05	2.03	2.01	1.99	1.97	1.95	14.07
34	NCZ	ALLAHABAD	2.5	2.47	2.45	2.43	2.4	2.38	2.35	16.98
35	NCZ	BAREILY	1.83	1.81	1.8	1.78	1.76	1.74	1.73	12.45
36	NCZ	DEHRADUN	1.78	1.77	1.75	1.73	1.71	1.7	1.68	12.12
37	NCZ	FAIZABAD	3.2	3.17	3.14	3.11	3.08	3.05	3.02	21.77
38	NCZ	GORAKHPUR	5.23	5.18	5.13	5.08	5.03	4.98	4.93	35.56

39	NCZ	HALDWANI	1.63	1.61	1.59	1.58	1.56	1.55	1.53	11.05
40	NCZ	KANPUR	2.62	2.59	2.56	2.54	2.51	2.49	2.46	17.77
41	NCZ	LUCKNOW	2.81	2.78	2.76	2.73	2.7	2.68	2.65	19.11
42	NCZ	MEERAT	3.69	3.66	3.62	3.59	3.55	3.51	3.48	25.1
43	NCZ	VARANASI	4.69	4.65	4.6	4.56	4.51	4.46	4.42	31.89
44	NZ	AJMER	2.6	2.57	2.55	2.52	2.49	2.47	2.45	17.65
45	NZ	AMRITSAR	1.51	1.49	1.48	1.46	1.45	1.44	1.42	10.25
46	NZ	BIKANER	1.98	1.96	1.94	1.92	1.9	1.88	1.86	13.44
47	NZ	CHANDIGARH	1.93	1.91	1.89	1.87	1.85	1.84	1.82	13.11
48	NZ	DELHI-I	2.56	2.53	2.51	2.48	2.46	2.43	2.41	17.38
49	NZ	DELHI-II	3.32	3.29	3.26	3.22	3.19	3.16	3.13	22.57
50	NZ	DELHI-III	2.07	2.05	2.03	2.01	1.99	1.97	1.95	14.07
51	NZ	JAIPUR	2.24	2.22	2.2	2.18	2.16	2.13	2.11	15.24
52	NZ	JALANDHAR	1.36	1.35	1.34	1.32	1.31	1.3	1.28	9.26
53	NZ	JODHPUR	2.89	2.86	2.83	2.81	2.78	2.75	2.72	19.64
54	NZ	KARNAL	2.11	2.09	2.07	2.04	2.02	2	1.98	14.31
55	NZ	LUDHIANA	1.12	1.11	1.1	1.08	1.07	1.06	1.05	7.59
56	NZ	ROHTAK	2.01	1.99	1.97	1.95	1.93	1.91	1.89	13.65
57	NZ	SHIMLA	2.02	2	1.98	1.96	1.94	1.92	1.9	13.72
58	NZ	SRINAGAR	1.51	1.49	1.48	1.46	1.45	1.44	1.42	10.25
59	NZ	UDAIPUR	1.55	1.53	1.52	1.5	1.49	1.47	1.46	10.52
60	NZ	JAIPUR - 2	2.09	2.07	2.05	2.03	2.01	1.99	1.97	14.21
61	SCZ	BANGALORE-I	2.45	2.43	2.4	2.38	2.35	2.33	2.31	16.65
62	SCZ	BANGALORE-II	1.99	1.97	1.95	1.93	1.91	1.89	1.87	13.51
63	SCZ	BELGAUM	2.46	2.44	2.41	2.39	2.36	2.34	2.32	16.72
64	SCZ	DHARWAD	2.7	2.67	2.64	2.62	2.59	2.56	2.54	18.32
65	SCZ	HYDERABAD	2.68	2.65	2.62	2.6	2.57	2.54	2.52	18.18
66	SCZ	KADAPA	3	2.97	2.94	2.91	2.88	2.85	2.82	20.37
67	SCZ	KARIMNAGAR	2.51	2.48	2.46	2.43	2.41	2.39	2.36	17.04
68	SCZ	MACHILIPATNAM	3.17	3.13	3.1	3.07	3.04	3.01	2.98	21.5
69	SCZ	MYSORE	2.76	2.74	2.71	2.68	2.65	2.63	2.6	18.77
70	SCZ	NELLORE	2.53	2.5	2.48	2.45	2.43	2.4	2.38	17.17
71	SCZ	RAICHUR	2.44	2.42	2.39	2.37	2.34	2.32	2.3	16.58
72	SCZ	RAJAHMUNDRY	2.71	2.69	2.66	2.63	2.61	2.58	2.56	18.44
73	SCZ	SECUNDERABAD	3.62	3.58	3.54	3.51	3.47	3.44	3.4	24.56
74	SCZ	SHIMOGA	1.97	1.95	1.93	1.91	1.89	1.87	1.85	13.37
75	SCZ	UDIPI	1.89	1.87	1.85	1.84	1.82	1.8	1.78	12.85
76	SCZ	VISHAKHAPATNAM	3.58	3.54	3.51	3.47	3.44	3.4	3.37	24.31
77	SCZ	WARANGAL	1.77	1.76	1.74	1.72	1.7	1.69	1.67	12.05
78	SZ	CHENNAI-I	2.11	2.09	2.07	2.04	2.02	2	1.98	14.31
79	SZ	CHENNAI-II	1.92	1.9	1.88	1.86	1.85	1.83	1.81	13.05
80	SZ	COIMBATORE	2.32	2.3	2.28	2.25	2.23	2.21	2.19	15.78
81	SZ	ERNAKULAM	1.37	1.36	1.34	1.33	1.32	1.3	1.29	9.31

82	SZ	KOTTAYAM	1.44	1.43	1.41	1.4	1.38	1.37	1.36	9.79
83	SZ	KOZHICODE	2.8	2.78	2.75	2.72	2.69	2.67	2.64	19.05
84	SZ	MADURAI	2.75	2.73	2.7	2.67	2.65	2.62	2.59	18.71
85	SZ	SALEM	1.79	1.78	1.76	1.74	1.72	1.71	1.69	12.19
86	SZ	THANJAVUR	3.17	3.13	3.1	3.07	3.04	3.01	2.98	21.5
87	SZ	TIRUNELVELI	1.65	1.63	1.61	1.6	1.58	1.57	1.55	11.19
88	SZ	TRIVANDRUM	1.55	1.53	1.52	1.5	1.49	1.47	1.46	10.52
89	SZ	VELLORE	2.28	2.26	2.24	2.22	2.19	2.17	2.15	15.51
90	SZ	THRISSUR	1.87	1.85	1.83	1.82	1.8	1.78	1.76	12.71
91	WZ	AHMEDABAD	3.39	3.36	3.32	3.29	3.26	3.22	3.19	23.03
92	WZ	AMRAVATI	2.46	2.44	2.41	2.39	2.36	2.34	2.32	16.72
93	WZ	AURANGABAD	2.34	2.32	2.3	2.27	2.25	2.23	2.21	15.92
94	WZ	BHAVNAGAR	1.22	1.2	1.19	1.18	1.17	1.16	1.14	8.26
95	WZ	GANDHINAGAR	2.78	2.76	2.73	2.7	2.67	2.65	2.62	18.91
96	WZ	GOA	0.9	0.89	0.88	0.87	0.87	0.86	0.85	6.12
97	WZ	KOLHAPUR	2.28	2.26	2.24	2.22	2.19	2.17	2.15	15.51
98	WZ	MUMBAI-I	1.19	1.17	1.16	1.15	1.14	1.13	1.12	8.06
99	WZ	MUMBAI-II	1.89	1.87	1.85	1.84	1.82	1.8	1.78	12.85
100	WZ	MUMBAI-III	2.25	2.23	2.21	2.19	2.17	2.14	2.12	15.31
101	WZ	MUMBAI-IV	2.5	2.47	2.45	2.43	2.4	2.38	2.35	16.98
102	WZ	MUMBAI-SSS	0.86	0.85	0.85	0.84	0.83	0.82	0.81	5.86
103	WZ	NADIAD	1.59	1.57	1.56	1.54	1.53	1.51	1.49	10.79
104	WZ	NAGPUR	4.15	4.1	4.06	4.02	3.98	3.94	3.9	28.15
105	WZ	NANDED	2.01	1.99	1.97	1.95	1.93	1.91	1.89	13.65
106	WZ	NASIK	3.46	3.43	3.39	3.36	3.32	3.29	3.26	23.51
107	WZ	PUNE	2.49	2.46	2.44	2.42	2.39	2.37	2.34	16.91
108	WZ	RAJKOT	2.31	2.29	2.27	2.24	2.22	2.2	2.18	15.71
109	WZ	SATARA	1.81	1.8	1.78	1.76	1.74	1.72	1.71	12.32
110	WZ	SURAT	3.33	3.3	3.27	3.23	3.2	3.17	3.14	22.64
111	WZ	THANE	3.48	3.44	3.41	3.38	3.34	3.31	3.28	23.64
112	WZ	VADODARA	1.86	1.84	1.83	1.81	1.79	1.77	1.75	12.65
113	WZ	PUNE-2	2.4	2.38	2.35	2.33	2.31	2.28	2.26	16.31
Total			279.03	276.24	273.48	270.75	268.04	265.36	262.71	1895.61

**Note:** The volumes mentioned in the RFP are indicative only and not guaranteed. The Payments will be made based on the actual scanning and logistics work. No minimum volumes are guaranteed.

**Table – T6: Estimated Volumes of Agency Dockets**

Volume of Agency Dockets in Thousands										
S.N o.	Zon e	Division	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	2030-2031	2031-2032	Total 7 Years
1	CZ	BHOPAL	3.98	4.77	5.73	6.87	8.24	9.89	11.87	51.35
2	CZ	GWALIOR	3.36	4.03	4.84	5.80	6.97	8.36	10.03	43.38
3	CZ	INDORE	5.97	7.16	8.59	10.31	12.37	14.84	17.81	77.05
4	CZ	JABALPUR	5.30	6.36	7.64	9.16	11.00	13.20	15.83	68.49
5	CZ	RAIPUR	5.32	6.38	7.66	9.19	11.03	13.24	15.88	68.71
6	CZ	SATNA	2.74	3.29	3.95	4.73	5.68	6.82	8.18	35.39
7	CZ	SHAHNOL	3.13	3.75	4.50	5.40	6.48	7.78	9.33	40.36
8	CZ	BILASPUR	3.23	3.88	4.65	5.58	6.70	8.04	9.64	41.71
9	ECZ	BERHAMPUR	4.00	4.81	5.77	6.92	8.30	9.96	11.96	51.72
10	ECZ	BHAGALPUR	3.56	4.27	5.13	6.15	7.39	8.86	10.64	46.00
11	ECZ	CUTTACK	5.94	7.13	8.56	10.27	12.32	14.78	17.74	76.74
12	ECZ	HAZARIBAGH	2.74	3.29	3.95	4.74	5.69	6.82	8.19	35.42
13	ECZ	JAMSHEDPUR	3.54	4.24	5.09	6.11	7.33	8.80	10.56	45.66
14	ECZ	MUZAFFARPUR	7.09	8.51	10.21	12.26	14.71	17.65	21.18	91.60
15	ECZ	PATNA	4.19	5.02	6.03	7.23	8.68	10.42	12.50	54.06
16	ECZ	SAMBALPUR	2.41	2.90	3.48	4.17	5.00	6.01	7.21	31.17
17	ECZ	BHUBANESHWAR	2.79	3.35	4.02	4.82	5.79	6.95	8.33	36.05
18	ECZ	BEGUSARAI	2.68	3.22	3.86	4.64	5.56	6.68	8.01	34.66
19	ECZ	PATNA-2	4.02	4.82	5.78	6.94	8.33	9.99	11.99	51.88
20	EZ	ASANSOL	2.04	2.45	2.93	3.52	4.23	5.07	6.08	26.32
21	EZ	BONGAIGAON	1.72	2.06	2.47	2.97	3.56	4.28	5.13	22.19
22	EZ	GUWAHATI	2.93	3.52	4.22	5.06	6.07	7.29	8.75	37.83
23	EZ	HOWRAH	3.15	3.78	4.53	5.44	6.53	7.84	9.40	40.67
24	EZ	JALPAIGURI	6.28	7.53	9.04	10.85	13.02	15.62	18.75	81.09
25	EZ	JORHAT	2.48	2.98	3.57	4.29	5.14	6.17	7.41	32.04
26	EZ	KHARAGPUR	3.41	4.09	4.91	5.90	7.07	8.49	10.19	44.06
27	EZ	KMDO-I	1.59	1.91	2.29	2.75	3.30	3.96	4.76	20.57
28	EZ	KMDO-II	2.88	3.46	4.15	4.98	5.98	7.17	8.61	37.23
29	EZ	KSDO	4.22	5.07	6.08	7.30	8.76	10.51	12.61	54.54
30	EZ	SILCHAR	2.01	2.41	2.89	3.47	4.17	5.00	6.00	25.95
31	EZ	BARDMAN	2.20	2.64	3.17	3.81	4.57	5.48	6.58	28.44
32	NCZ	AGRA	4.43	5.31	6.38	7.65	9.18	11.02	13.22	57.18
33	NCZ	ALIGARH	2.75	3.30	3.96	4.75	5.70	6.84	8.20	35.48
34	NCZ	ALLAHABAD	3.85	4.62	5.54	6.65	7.98	9.58	11.50	49.72
35	NCZ	BAREILY	3.91	4.69	5.63	6.76	8.11	9.73	11.68	50.51
36	NCZ	DEHRADUN	3.20	3.84	4.61	5.53	6.64	7.97	9.56	41.35
37	NCZ	FAIZABAD	6.11	7.33	8.79	10.55	12.66	15.20	18.24	78.88
38	NCZ	GORAKHPUR	6.17	7.41	8.89	10.67	12.80	15.36	18.43	79.73
39	NCZ	HALDWANI	2.81	3.38	4.05	4.86	5.83	7.00	8.40	36.33
40	NCZ	KANPUR	4.31	5.17	6.21	7.45	8.94	10.73	12.87	55.67

41	NCZ	LUCKNOW	4.20	5.04	6.05	7.26	8.71	10.45	12.54	54.23
42	NCZ	MEERAT	6.14	7.37	8.85	10.62	12.74	15.29	18.35	79.36
43	NCZ	VARANASI	7.17	8.60	10.32	12.39	14.86	17.84	21.40	92.58
44	NZ	AJMER	3.80	4.56	5.47	6.57	7.88	9.46	11.35	49.09
45	NZ	AMRITSAR	2.07	2.48	2.98	3.57	4.29	5.15	6.17	26.71
46	NZ	BIKANER	3.68	4.42	5.30	6.36	7.63	9.16	10.99	47.55
47	NZ	CHANDIGARH	3.74	4.49	5.38	6.46	7.75	9.30	11.17	48.29
48	NZ	DELHI-I	3.35	4.02	4.83	5.79	6.95	8.34	10.01	43.30
49	NZ	DELHI-II	3.77	4.52	5.42	6.51	7.81	9.37	11.25	48.65
50	NZ	DELHI-III	3.98	4.77	5.73	6.87	8.25	9.90	11.88	51.37
51	NZ	JAIPUR	5.99	7.18	8.62	10.35	12.41	14.90	17.88	77.32
52	NZ	JALANDHAR	2.02	2.42	2.91	3.49	4.18	5.02	6.02	26.05
53	NZ	JODHPUR	5.24	6.29	7.55	9.06	10.87	13.04	15.65	67.68
54	NZ	KARNAL	5.29	6.35	7.62	9.14	10.97	13.17	15.80	68.34
55	NZ	LUDHIANA	1.90	2.28	2.74	3.28	3.94	4.73	5.67	24.54
56	NZ	ROHTAK	4.92	5.90	7.09	8.50	10.20	12.24	14.69	63.55
57	NZ	SHIMLA	5.03	6.03	7.24	8.69	10.43	12.51	15.01	64.94
58	NZ	SRINAGAR	3.95	4.74	5.69	6.83	8.20	9.84	11.80	51.05
59	NZ	UDAIPUR	3.18	3.82	4.58	5.50	6.60	7.92	9.50	41.09
60	NZ	JAIPUR - 2	4.71	5.66	6.79	8.15	9.77	11.73	14.08	60.88
61	SCZ	BANGALORE-I	2.99	3.58	4.30	5.16	6.19	7.43	8.92	38.56
62	SCZ	BANGALORE-II	3.55	4.27	5.12	6.14	7.37	8.84	10.61	45.91
63	SCZ	BELGAUM	2.87	3.45	4.14	4.97	5.96	7.15	8.58	37.12
64	SCZ	DHARWAD	3.11	3.74	4.48	5.38	6.46	7.75	9.30	40.22
65	SCZ	HYDERABAD	4.81	5.77	6.92	8.31	9.97	11.97	14.36	62.11
66	SCZ	KADAPA	5.44	6.53	7.84	9.41	11.29	13.55	16.26	70.32
67	SCZ	KARIMNAGAR	3.58	4.29	5.15	6.18	7.42	8.90	10.68	46.20
68	SCZ	MACHILIPATNAM	4.90	5.88	7.06	8.47	10.17	12.20	14.64	63.33
69	SCZ	MYSORE	3.45	4.14	4.97	5.96	7.16	8.59	10.31	44.58
70	SCZ	NELLORE	5.93	7.12	8.54	10.25	12.30	14.76	17.71	76.60
71	SCZ	RAICHUR	3.47	4.16	5.00	6.00	7.19	8.63	10.36	44.81
72	SCZ	RAJAHMUNDRY	6.77	8.12	9.74	11.69	14.03	16.84	20.21	87.40
73	SCZ	SECUNDERABAD	5.30	6.36	7.63	9.16	10.99	13.18	15.82	68.43
74	SCZ	SHIMOGA	2.19	2.63	3.16	3.79	4.55	5.46	6.55	28.32
75	SCZ	UDIPI	2.55	3.06	3.68	4.41	5.29	6.35	7.62	32.97
76	SCZ	VISHAKHAPATNAM	6.40	7.68	9.21	11.06	13.27	15.92	19.11	82.64
77	SCZ	WARANGAL	4.21	5.06	6.07	7.28	8.74	10.49	12.58	54.43
78	SZ	CHENNAI-I	3.47	4.17	5.00	6.00	7.20	8.64	10.37	44.87
79	SZ	CHENNAI-II	3.21	3.86	4.63	5.55	6.66	8.00	9.60	41.51
80	SZ	COIMBATORE	3.81	4.57	5.48	6.58	7.89	9.47	11.36	49.15
81	SZ	ERNAKULAM	1.73	2.07	2.49	2.99	3.58	4.30	5.16	22.32
82	SZ	KOTTAYAM	2.34	2.81	3.37	4.04	4.85	5.82	6.98	30.19
83	SZ	KOZHIKODE	3.11	3.74	4.48	5.38	6.46	7.75	9.30	40.22
84	SZ	MADURAI	3.69	4.42	5.31	6.37	7.64	9.17	11.00	47.60
85	SZ	SALEM	2.82	3.38	4.06	4.87	5.84	7.01	8.41	36.38

86	SZ	THANJAVUR	3.81	4.58	5.49	6.59	7.91	9.49	11.38	49.24
87	SZ	TIRUNELVELI	2.57	3.09	3.71	4.45	5.34	6.41	7.69	33.25
88	SZ	TRIVANDRUM	2.01	2.41	2.89	3.47	4.16	4.99	5.99	25.91
89	SZ	VELLORE	3.59	4.30	5.17	6.20	7.44	8.93	10.71	46.33
90	SZ	THRISSUR	2.11	2.54	3.05	3.65	4.38	5.26	6.31	27.31
91	WZ	AMRAVATI	2.88	3.45	4.14	4.97	5.97	7.16	8.59	37.15
92	WZ	AHMEDABAD	2.80	3.36	4.04	4.84	5.81	6.98	8.37	36.21
93	WZ	AURANGABAD	3.33	4.00	4.80	5.76	6.91	8.29	9.95	43.03
94	WZ	BHAVNAGAR	1.26	1.51	1.81	2.18	2.61	3.13	3.76	16.26
95	WZ	GANDHINAGAR	3.08	3.70	4.44	5.33	6.39	7.67	9.21	39.82
96	WZ	GOA	1.18	1.41	1.70	2.04	2.44	2.93	3.52	15.22
97	WZ	KOLHAPUR	1.87	2.25	2.70	3.24	3.88	4.66	5.59	24.18
98	WZ	MUMBAI-I	1.43	1.72	2.06	2.48	2.97	3.57	4.28	18.51
99	WZ	MUMBAI-II	1.61	1.93	2.32	2.78	3.34	4.00	4.81	20.78
100	WZ	MUMBAI-III	1.65	1.98	2.37	2.85	3.42	4.10	4.92	21.30
101	WZ	MUMBAI-IV	1.39	1.67	2.01	2.41	2.89	3.47	4.16	18.01
102	WZ	MUMBAI-SSS	0	0	0	0	0	0	0	0.00
103	WZ	NADIAD	1.70	2.04	2.44	2.93	3.52	4.22	5.06	21.90
104	WZ	NAGPUR	5.31	6.37	7.65	9.17	11.01	13.21	15.85	68.57
105	WZ	NANDED	2.18	2.61	3.14	3.76	4.52	5.42	6.50	28.13
106	WZ	NASIK	3.28	3.94	4.73	5.68	6.81	8.17	9.81	42.42
107	WZ	PUNE	2.85	3.42	4.11	4.93	5.92	7.10	8.52	36.84
108	WZ	RAJKOT	1.84	2.20	2.64	3.17	3.81	4.57	5.48	23.70
109	WZ	SATARA	2.34	2.81	3.38	4.05	4.86	5.83	7.00	30.27
110	WZ	SURAT	2.23	2.67	3.21	3.85	4.62	5.54	6.65	28.77
111	WZ	THANE	3.17	3.80	4.56	5.47	6.57	7.88	9.46	40.92
112	WZ	VADODARA	1.80	2.16	2.59	3.11	3.73	4.48	5.37	23.23
113	WZ	PUNE-2	2.88	3.46	4.15	4.98	5.97	7.17	8.60	37.20
<b>Total</b>			394.42	473.30	567.97	681.56	817.87	981.45	1,177.73	5,094.30

**Note:** The volumes mentioned in the RFP are indicative only and not guaranteed. The Payments will be made based on the actual scanning and logistics work. No minimum volumes are guaranteed.

**Table – T7: Estimated Volumes of Images for Policy Dockets (New Business)**

Number of Images in Lakhs										
S.No.	Zone	Division	2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	2030-2031	2031-2032	Total
1	CZ	BHOPAL	28.8	29.6	30.4	31	31.8	32.6	33.4	217.60
2	CZ	GWALIOR	25.8	26.4	27.2	27.8	28.6	29.2	30	195.00
3	CZ	INDORE	44.8	46	47.2	48.4	49.6	50.8	52	338.80
4	CZ	JABALPUR	46	47.2	48.6	49.8	51	52.2	53.4	348.20
5	CZ	RAIPUR	50.6	52	53.4	54.6	56	57.4	58.8	382.80
6	CZ	SATNA	24.4	25	25.8	26.4	27	27.6	28.4	184.60
7	CZ	SHAHNOL	25.2	25.8	26.6	27.2	28	28.6	29.2	190.60
8	CZ	BILASPUR	29.2	30	30.8	31.6	32.4	33	33.8	220.80
9	ECZ	BERHAMPUR	36.8	37.6	38.6	39.6	40.6	41.6	42.6	277.40
10	ECZ	BHAGALPUR	38.4	39.6	40.6	41.6	42.6	43.6	44.8	291.20
11	ECZ	CUTTACK	92.8	95.4	97.8	100.4	102.8	105.4	107.8	702.40
12	ECZ	HAZARIBAGH	43.4	44.6	45.8	47	48.2	49.4	50.4	328.80
13	ECZ	JAMSHEDPUR	38.4	39.4	40.4	41.4	42.4	43.4	44.4	289.80
14	ECZ	MUZAFFARPUR	68.4	70.2	72.2	74	75.8	77.6	79.6	517.80
15	ECZ	PATNA	51.4	52.8	54.2	55.6	57	58.4	59.6	389.00
16	ECZ	SAMBALPUR	27.2	28	28.6	29.4	30.2	30.8	31.6	205.80
17	ECZ	BHUBANESHWAR	36.8	37.6	38.6	39.6	40.6	41.6	42.6	277.40
18	ECZ	BEGUSARAI	38.2	39.2	40.2	41.2	42.2	43.2	44.2	288.40
19	ECZ	PATNA-2	60	61.6	63.2	64.8	66.4	68	69.6	453.60
20	EZ	ASANSOL	44.4	45.6	46.8	48	49.2	50.4	51.6	336.00
21	EZ	BONGAIGAON	26	26.6	27.4	28	28.8	29.4	30.2	196.40
22	EZ	GUWAHATI	50.4	51.8	53.2	54.4	55.8	57.2	58.6	381.40
23	EZ	HOWRAH	51.6	53	54.4	55.8	57.2	58.6	60	390.60
24	EZ	JALPAIGURI	63.2	64.8	66.4	68.2	69.8	71.6	73.2	477.20
25	EZ	JORHAT	45.2	46.4	47.6	48.8	50.2	51.4	52.6	342.20
26	EZ	KHARAGPUR	59.4	61	62.6	64.2	65.8	67.4	69	449.40
27	EZ	KMDO-I	27	27.8	28.4	29.2	29.8	30.6	31.4	204.20
28	EZ	KMDO-II	44.2	45.4	46.6	47.8	49	50.2	51.4	334.60
29	EZ	KSDO	64.6	66.4	68.2	69.8	71.6	73.4	75.2	489.20
30	EZ	SILCHAR	33	33.8	34.8	35.6	36.4	37.4	38.2	249.20
31	EZ	BARDMAN	37.2	38	39	40	41	42.2	43.2	280.60
32	NCZ	AGRA	44.2	45.4	46.6	47.8	49	50.2	51.4	334.60
33	NCZ	ALIGARH	33.8	34.6	35.6	36.4	37.4	38.2	39.2	255.20
34	NCZ	ALLAHABAD	50.2	51.6	52.8	54.2	55.6	57	58.4	379.80
35	NCZ	BAREILY	38.4	39.6	40.6	41.6	42.6	43.6	44.8	291.20
36	NCZ	DEHRADUN	32.2	33	33.8	34.8	35.6	36.4	37.4	243.20
37	NCZ	FAIZABAD	69.6	71.6	73.4	75.2	77.2	79	80.8	526.80
38	NCZ	GORAKHPUR	99.8	102.4	105.2	107.8	110.6	113.2	116	755.00



39	NCZ	HALDWANI	26.2	26.8	27.6	28.4	29	29.8	30.4	198.20
40	NCZ	KANPUR	42.8	44	45.2	46.4	47.4	48.6	49.8	324.20
41	NCZ	LUCKNOW	49.8	51.2	52.4	53.8	55.2	56.6	57.8	376.80
42	NCZ	MEERAT	59.4	61	62.6	64.2	65.8	67.4	69	449.40
43	NCZ	VARANASI	83.8	86	88.2	90.4	92.8	95	97.2	633.40
44	NZ	AJMER	42.6	43.8	45	46	47.2	48.4	49.6	322.60
45	NZ	AMRITSAR	20.6	21.2	21.8	22.2	22.8	23.4	24	156.00
46	NZ	BIKANER	33.8	34.6	35.6	36.4	37.4	38.2	39.2	255.20
47	NZ	CHANDIGARH	27.2	28	28.6	29.4	30.2	30.8	31.6	205.80
48	NZ	DELHI-I	31.8	32.6	33.4	34.4	35.2	36	36.8	240.20
49	NZ	DELHI-II	39.8	41	42	43	44.2	45.2	46.4	301.60
50	NZ	DELHI-III	31	31.8	32.6	33.4	34.2	35.2	36	234.20
51	NZ	JAIPUR	42.2	43.4	44.6	45.6	46.8	48	49	319.60
52	NZ	JALANDHAR	15.8	16.2	16.8	17.2	17.6	18	18.4	120.00
53	NZ	JODHPUR	48.8	50.2	51.4	52.8	54	55.4	56.6	369.20
54	NZ	KARNAL	26.8	27.6	28.2	29	29.6	30.4	31.2	202.80
55	NZ	LUDHIANA	17	17.6	18	18.4	19	19.4	19.8	129.20
56	NZ	ROHTAK	27.4	28.2	28.8	29.6	30.4	31	31.8	207.20
57	NZ	SHIMLA	28.6	29.4	30.2	30.8	31.6	32.4	33.2	216.20
58	NZ	SRINAGAR	24.2	24.8	25.6	26.2	26.8	27.4	28.2	183.20
59	NZ	UDAIPUR	29.8	30.6	31.4	32.2	33	33.8	34.6	225.40
60	NZ	JAIPUR - 2	39.4	40.6	41.6	42.6	43.8	44.8	45.8	298.60
61	SCZ	BANGALORE-I	29.4	30.2	31	31.8	32.6	33.4	34.2	222.60
62	SCZ	BANGALORE-II	29.6	30.4	31.2	32	32.8	33.6	34.4	224.00
63	SCZ	BELGAUM	38.6	39.8	40.8	41.8	42.8	44	45	292.80
64	SCZ	DHARWAD	34.6	35.4	36.4	37.4	38.2	39.2	40.2	261.40
65	SCZ	HYDERABAD	28	28.8	29.4	30.2	31	31.8	32.4	211.60
66	SCZ	KADAPA	36.4	37.2	38.2	39.2	40.2	41.2	42.2	274.60
67	SCZ	KARIMNAGAR	25.2	25.8	26.6	27.2	28	28.6	29.2	190.60
68	SCZ	MACHILIPATNAM	35.6	36.4	37.4	38.4	39.4	40.2	41.2	268.60
69	SCZ	MYSORE	40.4	41.6	42.6	43.8	44.8	46	47	306.20
70	SCZ	NELLORE	34.4	35.2	36.2	37	38	39	39.8	259.60
71	SCZ	RAICHUR	32	32.8	33.6	34.6	35.4	36.2	37.2	241.80
72	SCZ	RAJAHMUNDRY	33.2	34	35	35.8	36.8	37.6	38.4	250.80
73	SCZ	SECUNDERABAD	36.8	37.6	38.6	39.6	40.6	41.6	42.6	277.40
74	SCZ	SHIMOGA	29	29.8	30.6	31.4	32	32.8	33.6	219.20
75	SCZ	UDIPI	28.4	29.2	29.8	30.6	31.4	32.2	33	214.60
76	SCZ	VISHAKHAPATNAM	54.6	56	57.4	59	60.4	62	63.4	412.80
77	SCZ	WARANGAL	21	21.6	22.2	22.8	23.2	23.8	24.4	159.00
78	SZ	CHENNAI-I	25.6	26.2	27	27.6	28.4	29	29.8	193.60
79	SZ	CHENNAI-II	22.6	23.2	23.8	24.4	25	25.6	26.2	170.80
80	SZ	COIMBATORE	27.6	28.4	29	29.8	30.6	31.2	32	208.60
81	SZ	ERNAKULAM	16.2	16.8	17.2	17.6	18	18.4	18.8	123.00

82	SZ	KOTTAYAM	17.6	18.2	18.6	19	19.6	20	20.6	133.60
83	SZ	KOZHICODE	33.6	34.4	35.4	36.2	37.2	38	39	253.80
84	SZ	MADURAI	34.8	35.6	36.6	37.6	38.4	39.4	40.4	262.80
85	SZ	SALEM	20.6	21.2	21.8	22.2	22.8	23.4	24	156.00
86	SZ	THANJAVUR	39.8	41	42	43	44.2	45.2	46.4	301.60
87	SZ	TIRUNELVELI	20	20.6	21.2	21.6	22.2	22.8	23.2	151.60
88	SZ	TRIVANDRUM	17.6	18.2	18.6	19	19.6	20	20.6	133.60
89	SZ	VELLORE	34.4	35.2	36.2	37	38	39	39.8	259.60
90	SZ	THRISSUR	20.4	21	21.6	22	22.6	23.2	23.8	154.60
91	WZ	AHMEDABAD	31.2	32	32.8	33.6	34.6	35.4	36.2	235.80
92	WZ	AMRAVATI	27.6	28.4	29	29.8	30.6	31.2	32	208.60
93	WZ	AURANGABAD	33	33.8	34.8	35.6	36.4	37.4	38.2	249.20
94	WZ	BHAVNAGAR	11.6	11.8	12.2	12.4	12.8	13	13.4	87.20
95	WZ	GANDHINAGAR	44.4	45.6	46.8	48	49.2	50.4	51.6	336.00
96	WZ	GOA	12.4	12.6	13	13.2	13.6	14	14.2	93.00
97	WZ	KOLHAPUR	27.2	28	28.6	29.4	30.2	30.8	31.6	205.80
98	WZ	MUMBAI-I	13.6	14	14.4	14.8	15.2	15.6	16	103.60
99	WZ	MUMBAI-II	17	17.6	18	18.4	19	19.4	19.8	129.20
100	WZ	MUMBAI-III	22.2	22.8	23.4	24	24.6	25.2	25.8	168.00
101	WZ	MUMBAI-IV	15.6	16	16.6	17	17.4	17.8	18.2	118.60
102	WZ	MUMBAI-SSS	0	0	0	0	0	0	0	0.00
103	WZ	NADIAD	22	22.6	23.2	23.8	24.4	25	25.6	166.60
104	WZ	NAGPUR	64.6	66.4	68.2	69.8	71.6	73.4	75.2	489.20
105	WZ	NANDED	22.8	23.4	24	24.6	25.2	25.8	26.6	172.40
106	WZ	NASIK	35.2	36	37	38	39	39.8	40.8	265.80
107	WZ	PUNE	26.8	27.6	28.2	29	29.6	30.4	31.2	202.80
108	WZ	RAJKOT	19.8	20.4	21	21.4	22	22.6	23	150.20
109	WZ	SATARA	21.4	22	22.6	23.2	23.8	24.4	24.8	162.20
110	WZ	SURAT	29.6	30.4	31.2	32	32.8	33.6	34.4	224.00
111	WZ	THANE	35.4	36.2	37.2	38.2	39.2	40	41	267.20
112	WZ	VADODARA	20.4	21	21.6	22	22.6	23.2	23.8	154.60
113	WZ	PUNE-2	25	25.6	26.4	27	27.6	28.4	29	189.00
Total			3986.6	4093	4200	4307.4	4415	4522.8	4630.2	30155.00

**Note:** The volumes mentioned in the RFP are indicative only and not guaranteed. The Payments will be made based on the actual scanning and logistics work. No minimum volumes are guaranteed.

**Table – T8: Estimated Volumes of Images for Incremental Papers (Service Requests)**

Number of Images in Lakhs										
S.No.	Zone	Division	2025-2026	2026-2027	2027-2028	2027-2028	2029-2030	2030-2031	2031-2032	Total
1	CZ	BHOPAL	8.8	8.75	8.65	8.55	8.45	8.4	8.3	59.9
2	CZ	GWALIOR	7.3	7.25	7.15	7.1	7	6.95	6.85	49.6
3	CZ	INDORE	15.6	15.45	15.25	15.1	14.95	14.8	14.65	105.8
4	CZ	JABALPUR	12.4	12.25	12.15	12.05	11.9	11.8	11.65	84.2
5	CZ	RAIPUR	10.05	9.95	9.85	9.75	9.65	9.55	9.45	68.25
6	CZ	SATNA	6.25	6.2	6.15	6.1	6.05	5.95	5.9	42.6
7	CZ	SHAHNOL	5.8	5.7	5.65	5.6	5.55	5.5	5.45	39.25
8	CZ	BILASPUR	6.3	6.25	6.2	6.15	6.05	6	5.95	42.9
9	ECZ	BERHAMPUR	11.15	11.05	10.95	10.85	10.75	10.65	10.5	75.9
10	ECZ	BHAGALPUR	13.45	13.3	13.15	13.05	12.9	12.75	12.65	91.25
11	ECZ	CUTTACK	25.7	25.4	25.15	24.9	24.65	24.4	24.2	174.4
12	ECZ	HAZARIBAGH	14.3	14.15	14	13.9	13.75	13.6	13.45	97.15
13	ECZ	JAMSHEDPUR	12.35	12.25	12.1	12	11.85	11.75	11.65	83.95
14	ECZ	MUZAFFARPUR	22.15	21.95	21.7	21.5	21.3	21.05	20.85	150.5
15	ECZ	PATNA	18.15	17.95	17.75	17.6	17.4	17.25	17.05	123.15
16	ECZ	SAMBALPUR	8.5	8.4	8.3	8.25	8.15	8.05	8	57.65
17	ECZ	BHUBANESHWAR	10.3	10.2	10.1	10	9.9	9.8	9.7	70
18	ECZ	BEGUSARAI	14.65	14.5	14.35	14.2	14.1	13.95	13.8	99.55
19	ECZ	PATNA-2	19.6	19.4	19.2	19	18.85	18.65	18.45	133.15
20	EZ	ASANSOL	12.65	12.5	12.4	12.25	12.15	12	11.9	85.85
21	EZ	BONGAIGAON	6.95	6.9	6.8	6.75	6.7	6.6	6.55	47.25
22	EZ	GUWAHATI	15.7	15.5	15.35	15.2	15.05	14.9	14.75	106.45
23	EZ	HOWRAH	18.95	18.8	18.6	18.4	18.2	18.05	17.85	128.85
24	EZ	JALPAIGURI	20.55	20.35	20.1	19.9	19.7	19.55	19.35	139.5
25	EZ	JORHAT	13.45	13.3	13.15	13.05	12.9	12.75	12.65	91.25
26	EZ	KHARAGPUR	18.2	18	17.8	17.65	17.45	17.3	17.1	123.5
27	EZ	KMDO-I	16.2	16.05	15.9	15.75	15.6	15.45	15.25	110.2
28	EZ	KMDO-II	15.05	14.9	14.75	14.6	14.45	14.3	14.15	102.2
29	EZ	KSDO	24.9	24.65	24.4	24.15	23.9	23.65	23.45	169.1
30	EZ	SILCHAR	9.45	9.35	9.25	9.2	9.1	9	8.9	64.25
31	EZ	BARDMAN	11.9	11.8	11.65	11.55	11.45	11.3	11.2	80.85
32	NCZ	AGRA	12.75	12.6	12.5	12.35	12.25	12.1	12	86.55
33	NCZ	ALIGARH	10.35	10.25	10.15	10.05	9.95	9.85	9.75	70.35
34	NCZ	ALLAHABAD	12.5	12.35	12.25	12.15	12	11.9	11.75	84.9
35	NCZ	BAREILLY	9.15	9.05	9	8.9	8.8	8.7	8.65	62.25
36	NCZ	DEHRADUN	8.9	8.85	8.75	8.65	8.55	8.5	8.4	60.6
37	NCZ	FAIZABAD	16	15.85	15.7	15.55	15.4	15.25	15.1	108.85
38	NCZ	GORAKHPUR	26.15	25.9	25.65	25.4	25.15	24.9	24.65	177.8

39	NCZ	HALDWANI	8.15	8.05	7.95	7.9	7.8	7.75	7.65	55.25
40	NCZ	KANPUR	13.1	12.95	12.8	12.7	12.55	12.45	12.3	88.85
41	NCZ	LUCKNOW	14.05	13.9	13.8	13.65	13.5	13.4	13.25	95.55
42	NCZ	MEERAT	18.45	18.3	18.1	17.95	17.75	17.55	17.4	125.5
43	NCZ	VARANASI	23.45	23.25	23	22.8	22.55	22.3	22.1	159.45
44	NZ	AJMER	13	12.85	12.75	12.6	12.45	12.35	12.25	88.25
45	NZ	AMRITSAR	7.55	7.45	7.4	7.3	7.25	7.2	7.1	51.25
46	NZ	BIKANER	9.9	9.8	9.7	9.6	9.5	9.4	9.3	67.2
47	NZ	CHANDIGARH	9.65	9.55	9.45	9.35	9.25	9.2	9.1	65.55
48	NZ	DELHI-I	12.8	12.65	12.55	12.4	12.3	12.15	12.05	86.9
49	NZ	DELHI-II	16.6	16.45	16.3	16.1	15.95	15.8	15.65	112.85
50	NZ	DELHI-III	10.35	10.25	10.15	10.05	9.95	9.85	9.75	70.35
51	NZ	JAIPUR	11.2	11.1	11	10.9	10.8	10.65	10.55	76.2
52	NZ	JALANDHAR	6.8	6.75	6.7	6.6	6.55	6.5	6.4	46.3
53	NZ	JODHPUR	14.45	14.3	14.15	14.05	13.9	13.75	13.6	98.2
54	NZ	KARNAL	10.55	10.45	10.35	10.2	10.1	10	9.9	71.55
55	NZ	LUDHIANA	5.6	5.55	5.5	5.4	5.35	5.3	5.25	37.95
56	NZ	ROHTAK	10.05	9.95	9.85	9.75	9.65	9.55	9.45	68.25
57	NZ	SHIMLA	10.1	10	9.9	9.8	9.7	9.6	9.5	68.6
58	NZ	SRINAGAR	7.55	7.45	7.4	7.3	7.25	7.2	7.1	51.25
59	NZ	UDAIPUR	7.75	7.65	7.6	7.5	7.45	7.35	7.3	52.6
60	NZ	JAIPUR - 2	10.45	10.35	10.25	10.15	10.05	9.95	9.85	71.05
61	SCZ	BANGALORE-I	12.25	12.15	12	11.9	11.75	11.65	11.55	83.25
62	SCZ	BANGALORE-II	9.95	9.85	9.75	9.65	9.55	9.45	9.35	67.55
63	SCZ	BELGAUM	12.3	12.2	12.05	11.95	11.8	11.7	11.6	83.6
64	SCZ	DHARWAD	13.5	13.35	13.2	13.1	12.95	12.8	12.7	91.6
65	SCZ	HYDERABAD	13.4	13.25	13.1	13	12.85	12.7	12.6	90.9
66	SCZ	KADAPA	15	14.85	14.7	14.55	14.4	14.25	14.1	101.85
67	SCZ	KARIMNAGAR	12.55	12.4	12.3	12.15	12.05	11.95	11.8	85.2
68	SCZ	MACHILIPATNAM	15.85	15.65	15.5	15.35	15.2	15.05	14.9	107.5
69	SCZ	MYSORE	13.8	13.7	13.55	13.4	13.25	13.15	13	93.85
70	SCZ	NELLORE	12.65	12.5	12.4	12.25	12.15	12	11.9	85.85
71	SCZ	RAICHUR	12.2	12.1	11.95	11.85	11.7	11.6	11.5	82.9
72	SCZ	RAJAHMUNDRY	13.55	13.45	13.3	13.15	13.05	12.9	12.8	92.2
73	SCZ	SECUNDERABAD	18.1	17.9	17.7	17.55	17.35	17.2	17	122.8
74	SCZ	SHIMOGA	9.85	9.75	9.65	9.55	9.45	9.35	9.25	66.85
75	SCZ	UDIPI	9.45	9.35	9.25	9.2	9.1	9	8.9	64.25
76	SCZ	VISHAKHAPATNAM	17.9	17.7	17.55	17.35	17.2	17	16.85	121.55
77	SCZ	WARANGAL	8.85	8.8	8.7	8.6	8.5	8.45	8.35	60.25
78	SZ	CHENNAI-I	10.55	10.45	10.35	10.2	10.1	10	9.9	71.55
79	SZ	CHENNAI-II	9.6	9.5	9.4	9.3	9.25	9.15	9.05	65.25
80	SZ	COIMBATORE	11.6	11.5	11.4	11.25	11.15	11.05	10.95	78.9
81	SZ	ERNAKULAM	6.85	6.8	6.7	6.65	6.6	6.5	6.45	46.55

82	SZ	KOTTAYAM	7.2	7.15	7.05	7	6.9	6.85	6.8	48.95
83	SZ	KOZHICODE	14	13.9	13.75	13.6	13.45	13.35	13.2	95.25
84	SZ	MADURAI	13.75	13.65	13.5	13.35	13.25	13.1	12.95	93.55
85	SZ	SALEM	8.95	8.9	8.8	8.7	8.6	8.55	8.45	60.95
86	SZ	THANJAVUR	15.85	15.65	15.5	15.35	15.2	15.05	14.9	107.5
87	SZ	TIRUNELVELI	8.25	8.15	8.05	8	7.9	7.85	7.75	55.95
88	SZ	TRIVANDRUM	7.75	7.65	7.6	7.5	7.45	7.35	7.3	52.6
89	SZ	VELLORE	11.4	11.3	11.2	11.1	10.95	10.85	10.75	77.55
90	SZ	THRISSUR	9.35	9.25	9.15	9.1	9	8.9	8.8	63.55
91	WZ	AHMEDABAD	16.95	16.8	16.6	16.45	16.3	16.1	15.95	115.15
92	WZ	AMRAVATI	12.3	12.2	12.05	11.95	11.8	11.7	11.6	83.6
93	WZ	AURANGABAD	11.7	11.6	11.5	11.35	11.25	11.15	11.05	79.6
94	WZ	BHAVNAGAR	6.1	6	5.95	5.9	5.85	5.8	5.7	41.3
95	WZ	GANDHINAGAR	13.9	13.8	13.65	13.5	13.35	13.25	13.1	94.55
96	WZ	GOA	4.5	4.45	4.4	4.35	4.35	4.3	4.25	30.6
97	WZ	KOLHAPUR	11.4	11.3	11.2	11.1	10.95	10.85	10.75	77.55
98	WZ	MUMBAI-I	5.95	5.85	5.8	5.75	5.7	5.65	5.6	40.3
99	WZ	MUMBAI-II	9.45	9.35	9.25	9.2	9.1	9	8.9	64.25
100	WZ	MUMBAI-III	11.25	11.15	11.05	10.95	10.85	10.7	10.6	76.55
101	WZ	MUMBAI-IV	12.5	12.35	12.25	12.15	12	11.9	11.75	84.9
102	WZ	MUMBAI-SSS	4.3	4.25	4.25	4.2	4.15	4.1	4.05	29.3
103	WZ	NADIAD	7.95	7.85	7.8	7.7	7.65	7.55	7.45	53.95
104	WZ	NAGPUR	20.75	20.5	20.3	20.1	19.9	19.7	19.5	140.75
105	WZ	NANDED	10.05	9.95	9.85	9.75	9.65	9.55	9.45	68.25
106	WZ	NASIK	17.3	17.15	16.95	16.8	16.6	16.45	16.3	117.55
107	WZ	PUNE	12.45	12.3	12.2	12.1	11.95	11.85	11.7	84.55
108	WZ	RAJKOT	11.55	11.45	11.35	11.2	11.1	11	10.9	78.55
109	WZ	SATARA	9.05	9	8.9	8.8	8.7	8.6	8.55	61.6
110	WZ	SURAT	16.65	16.5	16.35	16.15	16	15.85	15.7	113.2
111	WZ	THANE	17.4	17.2	17.05	16.9	16.7	16.55	16.4	118.2
112	WZ	VADODARA	9.3	9.2	9.15	9.05	8.95	8.85	8.75	63.25
113	WZ	PUNE-2	12	11.9	11.75	11.65	11.55	11.4	11.3	81.55
Total			1395.15	1381.2	1367.4	1353.75	1340.2	1326.8	1313.55	9478.05

**Note:** The volumes mentioned in the RFP are indicative only and not guaranteed. The Payments will be made based on the actual scanning and logistics work. No minimum volumes are guaranteed.

**Table – T9: Estimated Volumes of Images for Agency Dockets**

S.No	Zone	Division	Number of Images in Thousands							Total 7 Years
			2025-2026	2026-2027	2027-2028	2028-2029	2029-2030	2030-2031	2031-2032	
1	CZ	BHOPAL	55.66	66.79	80.15	96.18	115.42	138.50	166.19	718.90
2	CZ	GWALIOR	47.03	56.43	67.72	81.26	97.51	117.01	140.41	607.36
3	CZ	INDORE	83.51	100.21	120.26	144.31	173.17	207.80	249.37	1,078.63
4	CZ	JABALPUR	74.24	89.08	106.90	128.28	153.94	184.73	221.68	958.86
5	CZ	RAIPUR	74.48	89.38	107.24	128.69	154.43	185.32	222.38	961.91
6	CZ	SATNA	38.36	46.03	55.23	66.28	79.53	95.44	114.52	495.39
7	CZ	SHAHNOL	43.75	52.50	63.00	75.60	90.72	108.86	130.63	565.07
8	CZ	BILASPUR	45.21	54.25	65.10	78.12	93.74	112.49	134.99	583.90
9	ECZ	BERHAMPUR	56.06	67.27	80.72	96.88	116.26	139.50	167.40	724.08
10	ECZ	BHAGALPUR	49.87	59.84	71.81	86.16	103.39	124.07	148.89	644.01
11	ECZ	CUTTACK	83.17	99.81	119.77	143.72	172.48	206.98	248.36	1,074.29
12	ECZ	HAZARIBAGH	38.39	46.06	55.27	66.33	79.60	95.52	114.63	495.81
13	ECZ	JAMSHEDPUR	49.49	59.39	71.27	85.53	102.63	123.16	147.78	639.25
14	ECZ	MUZAFFARPUR	99.29	119.14	142.97	171.57	205.88	247.06	296.48	1,282.39
15	ECZ	PATNA	58.60	70.32	84.38	101.26	121.51	145.81	174.97	756.85
16	ECZ	SAMBALPUR	33.78	40.54	48.65	58.38	70.06	84.07	100.88	436.37
17	ECZ	BHUBANESHWAR	39.07	46.89	56.27	67.52	81.03	97.23	116.68	504.69
18	ECZ	BEGUSARAI	37.56	45.08	54.10	64.92	77.90	93.48	112.17	485.20
19	ECZ	PATNA-2	56.22	67.48	80.98	97.16	116.59	139.92	167.90	726.25
20	EZ	ASANSOL	28.53	34.23	41.08	49.29	59.15	70.98	85.18	368.44
21	EZ	BONGAIGAON	24.05	28.87	34.64	41.57	49.88	59.86	71.83	310.70
22	EZ	GUWAHATI	41.01	49.21	59.05	70.87	85.04	102.05	122.46	529.68
23	EZ	HOWRAH	44.09	52.91	63.48	76.17	91.41	109.69	131.63	569.37
24	EZ	JALPAIGURI	87.89	105.48	126.57	151.89	182.27	218.72	262.46	1,135.27
25	EZ	JORHAT	34.72	41.66	50.01	60.00	72.00	86.41	103.68	448.49
26	EZ	KHARAGPUR	47.77	57.32	68.78	82.53	99.04	118.85	142.62	616.90
27	EZ	KMDO-I	22.29	26.75	32.10	38.53	46.23	55.47	66.57	287.94
28	EZ	KMDO-II	40.35	48.43	58.11	69.73	83.68	100.41	120.50	521.21
29	EZ	KSDO	59.12	70.94	85.13	102.16	122.58	147.11	176.53	763.57
30	EZ	SILCHAR	28.13	33.75	40.50	48.59	58.31	69.99	83.97	363.24
31	EZ	BARDMAN	30.83	36.99	44.39	53.27	63.92	76.71	92.05	398.16
32	NCZ	AGRA	61.98	74.37	89.25	107.10	128.51	154.21	185.05	800.46
33	NCZ	ALIGARH	38.46	46.14	55.37	66.44	79.74	95.69	114.83	496.68
34	NCZ	ALLAHABAD	53.90	64.68	77.60	93.13	111.76	134.11	160.93	696.11
35	NCZ	BAREILY	54.75	65.70	78.85	94.61	113.53	136.23	163.49	707.17
36	NCZ	DEHRADUN	44.83	53.79	64.54	77.45	92.95	111.54	133.84	578.93
37	NCZ	FAIZABAD	85.50	102.59	123.12	147.74	177.28	212.74	255.29	1,104.26
38	NCZ	GORAKHPUR	86.42	103.70	124.45	149.34	179.20	215.04	258.05	1,116.19
39	NCZ	HALDWANI	39.38	47.25	56.70	68.05	81.66	97.99	117.59	508.62

40	NCZ	KANPUR	60.34	72.41	86.90	104.27	125.13	150.16	180.19	779.41
41	NCZ	LUCKNOW	58.79	70.55	84.64	101.58	121.90	146.27	175.53	759.26
42	NCZ	MEERAT	86.02	103.22	123.86	148.64	178.36	214.03	256.84	1,110.97
43	NCZ	VARANASI	100.35	120.41	144.49	173.40	208.08	249.69	299.63	1,296.06
44	NZ	AJMER	53.20	63.84	76.62	91.94	110.33	132.40	158.87	687.20
45	NZ	AMRITSAR	28.95	34.73	41.68	50.02	60.02	72.03	86.44	373.87
46	NZ	BIKANER	51.55	61.85	74.23	89.07	106.88	128.25	153.90	665.73
47	NZ	CHANDIGARH	52.35	62.82	75.38	90.45	108.56	130.26	156.31	676.12
48	NZ	DELHI-I	46.94	56.32	67.59	81.12	97.33	116.80	140.15	606.26
49	NZ	DELHI-II	52.74	63.28	75.94	91.13	109.35	131.22	157.47	681.13
50	NZ	DELHI-III	55.68	66.81	80.18	96.21	115.44	138.54	166.25	719.11
51	NZ	JAIPUR	83.82	100.58	120.69	144.83	173.80	208.56	250.26	1,082.54
52	NZ	JALANDHAR	28.24	33.89	40.67	48.80	58.56	70.27	84.32	364.76
53	NZ	JODHPUR	73.36	88.03	105.64	126.77	152.12	182.56	219.07	947.56
54	NZ	KARNAL	74.07	88.89	106.67	128.00	153.59	184.31	221.17	956.70
55	NZ	LUDHIANA	26.60	31.92	38.29	45.96	55.15	66.18	79.41	343.50
56	NZ	ROHTAK	68.88	82.66	99.19	119.03	142.83	171.40	205.67	889.66
57	NZ	SHIMLA	70.39	84.48	101.36	121.63	145.96	175.15	210.20	909.17
58	NZ	SRINAGAR	55.34	66.40	79.69	95.62	114.76	137.70	165.24	714.76
59	NZ	UDAIPUR	44.53	53.44	64.13	76.96	92.36	110.82	132.99	575.23
60	NZ	JAIPUR - 2	66.00	79.18	95.03	114.03	136.84	164.21	197.05	852.33
61	SCZ	BANGALORE-I	41.80	50.16	60.19	72.23	86.67	104.01	124.81	539.87
62	SCZ	BANGALORE-II	49.76	59.71	71.65	85.99	103.18	123.82	148.58	642.68
63	SCZ	BELGAUM	40.24	48.29	57.95	69.52	83.44	100.11	120.15	519.69
64	SCZ	DHARWAD	43.60	52.32	62.78	75.33	90.40	108.49	130.17	563.08
65	SCZ	HYDERABAD	67.31	80.78	96.94	116.33	139.59	167.51	201.01	869.47
66	SCZ	KADAPA	76.22	91.46	109.76	131.71	158.06	189.66	227.60	984.47
67	SCZ	KARIMNAGAR	50.08	60.10	72.11	86.53	103.85	124.61	149.53	646.83
68	SCZ	MACHILIPATNAM	68.64	82.38	98.85	118.62	142.34	170.81	204.97	886.62
69	SCZ	MYSORE	48.31	57.97	69.58	83.50	100.18	120.23	144.27	624.05
70	SCZ	NELLORE	83.02	99.62	119.56	143.47	172.16	206.60	247.91	1,072.34
71	SCZ	RAICHUR	48.57	58.28	69.94	83.93	100.72	120.85	145.03	627.31
72	SCZ	RAJAHMUNDRY	94.74	113.68	136.42	163.70	196.45	235.73	282.88	1,223.60
73	SCZ	SECUNDERABAD	74.17	89.01	106.81	128.17	153.80	184.56	221.48	958.01
74	SCZ	SHIMOGA	30.69	36.83	44.20	53.03	63.64	76.37	91.64	396.41
75	SCZ	UDIPI	35.73	42.88	51.45	61.75	74.10	88.91	106.69	461.52
76	SCZ	VISHAKHAPATNA M	89.57	107.49	129.00	154.78	185.75	222.89	267.48	1,156.97
77	SCZ	WARANGAL	59.00	70.80	84.97	101.95	122.35	146.82	176.18	762.05
78	SZ	CHENNAI-I	48.64	58.37	70.04	84.04	100.86	121.02	145.22	628.18
79	SZ	CHENNAI-II	45.00	53.98	64.79	77.74	93.30	111.94	134.34	581.10
80	SZ	COIMBATORE	53.27	63.92	76.71	92.05	110.46	132.57	159.07	688.04
81	SZ	ERNAKULAM	24.19	29.04	34.83	41.80	50.16	60.20	72.24	312.47
82	SZ	KOTTAYAM	32.73	39.27	47.12	56.55	67.86	81.44	97.72	422.69
83	SZ	KOZHIKODE	43.60	52.32	62.78	75.33	90.40	108.49	130.17	563.08



84SZ	MADURAI	51.59	61.91	74.30	89.15	106.99	128.38	154.06	666.37
85SZ	SALEM	39.42	47.32	56.78	68.14	81.76	98.11	117.74	509.28
86SZ	THANJAVUR	53.37	64.05	76.86	92.23	110.67	132.80	159.38	689.36
87SZ	TIRUNELVELI	36.04	43.25	51.90	62.27	74.72	89.67	107.60	465.44
88SZ	TRIVANDRUM	28.08	33.71	40.45	48.54	58.24	69.90	83.87	362.80
89SZ	VELLORE	50.22	60.26	72.31	86.77	104.13	124.95	149.94	648.58
90SZ	THRISSUR	29.60	35.52	42.63	51.16	61.38	73.65	88.40	382.33
91WZ	AMRAVATI	40.26	48.33	57.99	69.58	83.51	100.20	120.25	520.11
92WZ	AHMEDABAD	39.24	47.10	56.52	67.82	81.38	97.65	117.18	506.88
93WZ	AURANGABAD	46.63	55.96	67.16	80.58	96.71	116.05	139.26	602.35
94WZ	BHAVNAGAR	17.63	21.15	25.38	30.45	36.54	43.85	52.63	227.63
95WZ	GANDHINAGAR	43.16	51.79	62.15	74.58	89.49	107.39	128.87	557.42
96WZ	GOA	16.49	19.80	23.76	28.50	34.22	41.05	49.27	213.08
97WZ	KOLHAPUR	26.21	31.44	37.74	45.29	54.35	65.21	78.26	338.51
98WZ	MUMBAI-I	20.06	24.07	28.88	34.66	41.59	49.91	59.89	259.07
99WZ	MUMBAI-II	22.53	27.03	32.44	38.93	46.72	56.06	67.27	290.98
100WZ	MUMBAI-III	23.09	27.71	33.24	39.89	47.87	57.44	68.92	298.14
101WZ	MUMBAI-IV	19.52	23.42	28.11	33.74	40.47	48.58	58.30	252.14
102WZ	MUMBAI-SSS	0	0	0	0	0	0	0	0.00
103WZ	NADIAD	23.74	28.49	34.19	41.02	49.22	59.07	70.88	306.61
104WZ	NAGPUR	74.33	89.19	107.03	128.44	154.11	184.94	221.93	959.97
105WZ	NANDED	30.49	36.60	43.90	52.70	63.22	75.88	91.04	393.83
106WZ	NASIK	45.98	55.17	66.22	79.45	95.35	114.42	137.30	593.89
107WZ	PUNE	39.93	47.92	57.50	69.01	82.81	99.37	119.24	515.77
108WZ	RAJKOT	25.69	30.83	36.99	44.39	53.27	63.92	76.71	331.80
109WZ	SATARA	32.82	39.37	47.25	56.70	68.04	81.65	97.97	423.79
110WZ	SURAT	31.18	37.42	44.90	53.89	64.65	77.59	93.10	402.72
111WZ	THANE	44.35	53.23	63.87	76.64	91.97	110.36	132.44	572.85
112WZ	VADODARA	25.19	30.23	36.26	43.51	52.22	62.66	75.19	325.26
113WZ	PUNE-2	40.32	48.38	58.06	69.68	83.61	100.32	120.40	520.77
Total		5,521.87	6,626.26	7,951.54	9,541.85	11,450.21	13,740.23	16,488.26	71,320.21

**Note:** The volumes mentioned in the RFP are indicative only and not guaranteed. The Payments will be made based on the actual scanning and logistics work. No minimum volumes are guaranteed.

**Table – T10: Details for Sizing**

Data is as on 12.03.2025

Zone	Division	No. of Branches	DMS Users	Work Flow Users	Total Concurrent Users for the Division	Total number of existing images	Existing Database data (In GB)	Existing Image data (In GB)
CZ	Bhopal	21	5	10	315	15,27,41,187	329.43	7475.2
CZ	Bilaspur	10	5	10	150	11,38,82,037	592.58	5324.8
CZ	Gwalior	16	5	10	240	12,02,44,452	346.97	5222.4
CZ	Indore	32	5	10	480	24,22,00,271	456.25	12288
CZ	Jabalpur	21	5	10	315	20,52,36,613	409.55	11264
CZ	Raipur	16	5	10	240	18,09,14,372	401.99	12288
CZ	Satna	12	5	10	180	10,64,54,731	294.82	5017.6
CZ	Shahdol	12	5	10	180	10,91,50,142	289.14	5734.4
CZ	Zone Total	140						
ECZ	Begusarai	10	5	10	150	12,14,79,273	549.62	5529.6
ECZ	Berhampur	14	5	10	210	14,72,02,468	439.29	7680
ECZ	Bhagalpur	14	5	10	210	12,71,12,722	500.79	7987.2
ECZ	Bhubaneswar	9	5	10	135	12,46,35,284	520.71	6553.6
ECZ	Cuttack	19	5	10	285	28,59,45,941	772.25	19456
ECZ	Hazaribagh	18	5	10	270	18,13,88,476	686.22	10240
ECZ	Jamshedpur	19	5	10	285	18,77,28,618	562.31	9216
ECZ	Muzaffarpur	14	5	10	210	28,02,39,319	726.83	15360
ECZ	Patna - 1	14	5	10	210	18,26,73,581	421.89	12288
ECZ	Patna - 2	12	5	10	180	16,48,49,160	654.15	7987.2
ECZ	Sambalpur	14	5	10	210	11,53,38,997	533.69	6246.4
ECZ	Zone Total	157						
EZ	Asansol	16	5	10	240	17,95,46,994	396.3	12288
EZ	Baradhaman	12	5	10	180	15,73,60,157	556.91	8192
EZ	Bongaigaon	12	5	10	180	9,51,19,682	252.99	4812.8
EZ	Guwahati	20	5	10	300	17,95,58,123	394.68	11264
EZ	Howrah	14	5	10	210	25,36,26,096	503.57	11264
EZ	Jalpaiguri	23	5	10	345	24,90,75,747	511.43	11264
EZ	Jorhat	20	5	10	300	15,91,49,373	358.51	8601.6
EZ	Kharagpur	10	5	10	150	22,91,75,056	477.49	9830.4
EZ	Kolkata - 1	23	5	10	345	22,13,86,273	514.81	12288
EZ	Kolkata - 2	18	5	10	270	19,02,28,187	410.01	11264
EZ	Kolkata Suburban	24	5	10	360	29,87,79,232	672.33	15360
EZ	Silchar	14	5	10	210	12,72,68,086	292.8	6246.4

EZ	Zone Total	206						
NCZ	Agra	20	5	10	300	18,36,29,130	371.33	7680
NCZ	Aligarh	16	5	10	240	13,39,47,550	259.73	6451.2
NCZ	Allahabad	18	5	10	270	15,13,63,103	443.29	7168
NCZ	Bareilly	20	5	10	300	12,70,93,761	326.56	6451.2
NCZ	Dehradun	20	5	10	300	13,69,51,103	360.22	7372.8
NCZ	Faizabad	13	5	10	195	21,98,70,276	335.16	9523.2
NCZ	Gorakhpur	22	5	10	330	29,80,46,250	740.08	14336
NCZ	Haldwani	18	5	10	270	10,84,33,641	290.76	5529.6
NCZ	Kanpur	26	5	10	390	17,92,56,917	513.78	8704
NCZ	Lucknow	19	5	10	285	23,20,34,567	536.01	9625.6
NCZ	Meerut	27	5	10	405	25,50,67,861	561.56	12288
NCZ	Varanasi	28	5	10	420	26,69,02,635	654.39	14336
NCZ	Zone Total	247						
NZ	Ajmer	20	5	10	300	20,71,46,640	523.26	12288
NZ	Amritsar	17	5	10	255	11,61,09,848	400.94	6348.8
NZ	Bikaner	22	5	10	330	13,69,63,569	451.62	7270.4
NZ	Chandigarh	20	5	10	300	15,71,83,577	394.68	7884.8
NZ	Delhi - 1	25	5	10	375	22,24,74,882	632.12	11264
NZ	Delhi - 2	29	5	10	435	25,21,42,267	568.75	12288
NZ	Delhi - 3	16	5	10	240	16,02,05,873	401.56	7680
NZ	Jaipur - 1	15	5	10	225	15,54,65,526	393.16	13312
NZ	Jaipur - 2	16	5	10	240	14,63,95,024	712.61	8089.6
NZ	Jalandar	19	5	10	285	12,24,93,654	388.75	5529.6
NZ	Jodhpur	22	5	10	330	19,91,54,193	403.63	11264
NZ	Karnal	16	5	10	240	16,25,37,787	370.35	8089.6
NZ	Ludhiana	13	5	10	195	10,03,47,142	384.85	4812.8
NZ	Rohtak	15	5	10	225	12,63,80,658	284.88	5939.2
NZ	Shimla	23	5	10	345	18,04,13,655	466.41	8806.4
NZ	Srinagar	17	5	10	255	8,88,81,457	338.99	4198.4
NZ	Udaipur	15	5	10	225	13,72,49,209	415.99	7270.4
NZ	Zone Total	320						
SCZ	Belgaum	14	5	10	210	19,69,71,820	379.99	9523.2
SCZ	Bangalore - 1	20	5	10	300	23,31,83,116	523.72	11264
SCZ	Bangalore - 2	20	5	10	300	19,43,43,711	496.92	9830.4
SCZ	Dharwad	15	5	10	225	19,60,26,381	425.98	9932.8
SCZ	Hyderabad	22	5	10	330	20,98,69,828	519.4	11264
SCZ	Kadapa	20	5	10	300	25,97,58,905	483.92	11264
SCZ	Karimnagar	13	5	10	195	31,51,59,152	401.95	6246.4
SCZ	Machilipatnam	24	5	10	360	23,50,83,370	470.15	11264
SCZ	Mysore	22	5	10	330	22,91,14,414	505.35	12288

SCZ	Nellore	21	5	10	315	20,52,68,370	397.57	9625.6
SCZ	Raichur	16	5	10	240	17,11,26,952	415.61	6451.2
SCZ	Rajahmundry	20	5	10	300	20,17,05,390	431.05	9318.4
SCZ	Secunderabad	23	5	10	345	25,36,46,054	480.62	13312
SCZ	Shimoga	14	5	10	210	15,45,33,594	363.53	8089.6
SCZ	Udipi	17	5	10	255	18,58,80,098	458.39	10137.6
SCZ	Visakhapatnam	20	5	10	300	26,58,12,005	596.18	13312
SCZ	Warangal	13	5	10	195	16,77,17,656	394.2	8089.6
SCZ	Zone Total	314						
SZ	Chennai - 1	21	5	10	315	18,63,76,383	859.07	9523.2
SZ	Chennai - 2	21	5	10	315	18,66,18,277	668.12	9523.2
SZ	Coimbatore	26	5	10	390	21,30,32,360	534.56	9113.6
SZ	Ernakulam	14	5	10	210	14,17,57,822	549.86	11264
SZ	Kottayam	18	5	10	270	18,59,18,094	747.11	11264
SZ	Kozhikode	25	5	10	375	26,86,98,708	774.13	15360
SZ	Madurai	25	5	10	375	22,82,96,660	400.46	9625.6
SZ	Salem	18	5	10	270	17,26,36,145	379.67	7168
SZ	Thanjavur	27	5	10	405	22,75,92,039	459.43	10137.6
SZ	Thrissur	13	5	10	195	16,65,42,566	628.56	12288
SZ	Tirunelveli	16	5	10	240	14,40,09,960	272.25	6348.8
SZ	Trivandrum	15	5	10	225	15,46,77,347	465.38	16384
SZ	Vellore	22	5	10	330	23,32,21,001	799.83	9625.6
SZ	Zone Total	261						
WZ	Ahmedabad	30	5	10	450	29,36,98,813	623.02	16384
WZ	Amaravati	19	5	10	285	15,37,69,828	668.58	9625.6
WZ	Aurangabad	17	5	10	255	14,78,14,289	499.56	9318.4
WZ	Bhavnagar	11	5	10	165	11,78,59,339	470.98	4812.8
WZ	Gandhinagar	25	5	10	375	20,23,47,502	567.53	11264
WZ	Goa	11	5	10	165	8,43,06,806	433.39	6451.2
WZ	Kolhapur	18	5	10	270	17,40,57,958	496.14	10240
WZ	Mumbai - 1	16	5	10	240	19,67,38,018	520.81	8806.4
WZ	Mumbai - 2	20	5	10	300	18,63,51,836	543.35	8806.4
WZ	Mumbai - 3	19	5	10	285	23,73,41,724	608.52	12288
WZ	Mumbai - 4	18	5	10	270	17,89,61,058	518.06	8806.4
WZ	Mumbai-SSS	4	5	10	60	0	581.01	2553.6
WZ	Nadiad	18	5	10	270	12,48,42,486	530.01	6758.4
WZ	Nagpur	26	5	10	390	32,71,57,780	614.78	16384
WZ	Nanded	8	5	10	120	10,25,63,999	431.43	5427.2
WZ	Nasik	20	5	10	300	22,67,33,786	628.08	12288
WZ	Pune - 1	17	5	10	255	22,04,80,432	728.01	16384
WZ	Pune - 2	16	5	10	240	20,63,39,923	640.47	12288

WZ	Rajkot	20	5	10	300	21,75,00,975	756.28	9523.2
WZ	Satara	13	5	10	195	13,01,13,650	306.62	6348.8
WZ	Surat	21	5	10	315	27,11,21,790	541.39	13312
WZ	Thane	23	5	10	345	29,24,99,226	697.84	17408
WZ	Vadodara	17	5	10	255	17,34,14,029	444.92	11264
WZ	Zone Total	407						

Zonal Office Details					
Zone	No. of Depts.	DMS Users per Dept.	Note Work Flow Users	NUA users	Total Concurrent Users for the Zone
	(A)	(B)	(C)	(D)	A*(B+C) + D
CZ	24	2	3	89	209
ECZ	21	2	3	161	266
EZ	27	2	3	231	366
NCZ	23	2	3	132	247
NZ	20	2	3	237	337
SCZ	26	2	3	301	431
SZ	20	2	3	206	306
WZ	26	2	3	449	579
Central Office Details					
Office	No. of Depts.	DMS Users per Dept.	Work Flow Users	NUA Users	Total Concurrent Users
CO	37	1	3	30	182

Central office application Details of sizing						
Name of application	No. of transaction	No. of pages	DB Size(TB)	image Size (TB)	No of users	concurrent users
Underwriting Module	1860873	50116614	1.46	18.90	1842	1400
Work flow	379908	7039855	0.42	4.23	10571	1300
Online Services	3833683	93453674	0.73	15.08	-	-
MSP Portal	1941950	22159277	0.21	8.14	-	-
DMS mobile app	4051710	25267380	0.96	6.20	36944	4000
Ckyc	4760169	6265672	0.05	1.28	-	-
Others/EDMS	-	-	4.30	22.19	38300	10000

**Table – T11: Branch Locations/COLO**

### Branch office address details

Sr No	Zone	Division Name	Branch Office Code	Address of the Branch Office
1	CZ	Bhopal	206	BO-3, BEHIND RANGMAHAL TALKIES,TT NAGAR,BHOPAL-462003
2	CZ	Bhopal	230	CAB, BHOPAL,6,MALVIYA NAGAR,BHOPAL-462003
3	CZ	Bhopal	347	BO. SHAJAPUR,DHOBI CHOURAHA,RAILWAY ST. ROAD,SHAJAPUR-465001
4	CZ	Bhopal	348	BO- BIARO,A.B. ROAD,BIAORA,DT. RAJGARH-465674
5	CZ	Bhopal	351	BO-1, HOTEL PRESIDENT BUILDING,BERASIA ROAD BHOPAL,BHOPAL-462001
6	CZ	Bhopal	352	BO- ITARSI,NAGAR SUDHAR NYAS COLONY,ITARSI, DT. HOSHANGABAD-461111
7	CZ	Bhopal	353	BO-2, GTB COMPLEX,TT NAGAR,BHOPAL-462003
8	CZ	Bhopal	359	BO- SEHORE,NR. RAVINDRA SANSKRATIC BHAVAN,SEHORE-460001
9	CZ	Bhopal	373	BO-VIDISHA,INDIRA COMPLEX,VIDISHA-464001
10	CZ	Bhopal	3001	NARMDA, JEEVAN JYOTI,SUBHASH WARD,HARDA-461331
11	CZ	Bhopal	3002	BO- HOSHANGABAD,MEENAKSHI CHOUK,SADAR BAZAR,HOSHANGABAD-461776
12	CZ	Bhopal	034A	BO-RAISEN,9, YASHWANT NAGAR,SAGAR ROAD,RAISEN-464551
13	CZ	Bhopal	034G	BO- BHEL, B-SECTOR,NR. HEALTH CENTER,PIPLANI,BHOPAL-462021
14	CZ	Bhopal	035B	BO- BAIRAGARH,DHARAM COMPLEX, NR. SINDHU TALKIES,SANT HIRDARAM NAGAR, BHOPAL-462030
15	CZ	Bhopal	035C	BO- BARELI,NR. GOVT. COLLEDGE, JJ ROAD,BARELI,DT. RAISEN-464668
16	CZ	Bhopal	035D	BO-4, PLOT NO-9,ZONE-2, MP NAGAR,BHOPAL-462011
17	CZ	Bhopal	035F	BO- GANJBASODA,LILADHAR MARKET, GANJBASODA,DT. VIDISHA-464221
18	CZ	Bhopal	035J	BO. SHUJALPUR,PATLAWADA BHAWAN, AMBIK BAZAR,SHUJALPUR, DT. SHAJAPUR-465333
19	CZ	Bhopal	035K	BO- PIPARIA, PACHMADI ROAD,PIPARIA,DT. HOSANGABAD-461775
20	CZ	Bhopal	037B	BO- BETUL,BETULGANJ,BETUL-460001
21	CZ	Bhopal	037R	BO- PATHAKHEDA (SARNI),BAGDONA,PATHAKHEDA ( SARNI)-460449
22	CZ	Bilaspur	384	BO-1, BILASPUR,NR. ARORA DHARAMKANTA,MAGARPARA, BILASPUR-495001
23	CZ	Bilaspur	385	BO- RAIGARH,SATTIGUDI CHOUK,RAIGARH-496001
24	CZ	Bilaspur	389	BO-1, KORBA,KOSABADI,KORBA-495677

25	CZ	Bilaspur	3065	CAB, BILASPUR,KAMLA COMPLEX, NEHRU CHOUK,BILASPUR-195001
26	CZ	Bilaspur	3067	BO- PATHALGAON,NR. GOVT. HOSPITAL, JASPUR ROAD,PATHALGAON-496118
27	CZ	Bilaspur	038A	BO- NAILA,MLT COMPLEX, LINK ROAD,NAILA- JANJGIR,- 495668
28	CZ	Bilaspur	038D	BO- MUNGELI,KARHI, BILASPUR ROAD,MUNGELI- 495334
29	CZ	Bilaspur	038G	BO- BHATAPARA,GANDHI MANDIR WARD,BHATAPARA- 493114
30	CZ	Bilaspur	038H	BO- 2, BILASPUR,SURYABHAWAN, GANDHI PUTLA,JUNA, BILASPUR-495001
31	CZ	Bilaspur	038J	BO-2, KORBA, COMMERCIAL COMPLEX,TRANSPORT NAGAR,KORBA-495677
32	CZ	Gwalior	349	BO-2, GWALIOR,CENTRE POINT CHOURAHA, PHOOL BAG CHOURAHA,GWALIOR-474002
33	CZ	Gwalior	354	BO-1, GWALIOR,MOTI MAHAL ROAD,GWALIOR-474002
34	CZ	Gwalior	355	BO- GUNA,NR. MAHESHWARI MILL, AB ROAD,GUNA- 473001
35	CZ	Gwalior	356	FIRST FLOOR,HOTEL RADHIKA CAMPUS,MORENA- 476001
36	CZ	Gwalior	357	BO- BHIND,BHAGWATI PALACE, PUSTAK BAZAR,BHIND- 477001
37	CZ	Gwalior	3017	BO-4, GWALIOR, MITTAL COMPLEX,KAMPOO, LASKAR,GWALIOR-474009
38	CZ	Gwalior	3018	BO- RAGHOGARH,SADA COMPLEX,RAGHOGARH, DT. GUNA-473226
39	CZ	Gwalior	020A	BO-3, GWALIOR,KUSHWAHA COMPLEX, TANSEN ROAD,GWALIOR-474002
40	CZ	Gwalior	020C	PILI KOTHI,PALI ROAD,SHEOPURKALAN-476337
41	CZ	Gwalior	020D	BO- GOHAD,GOHAD, CHOURAHA,GOHAD, DT. BHIND- 477116
42	CZ	Gwalior	020E	CAB- GWALIOR,JEEVAN PRAKASH, CITY CENTRE,DIV. OFFICE BHAWAN, GWALIOR-474011
43	CZ	Gwalior	034B	BO- SHIVPURI,HAJI SANNU MARKET,AB ROAD, SHIVPURI-473551
44	CZ	Gwalior	034C	BO- DATIA,SHIVRAJ COMPLEX, CIVIL LINE,DATIA- 475661
45	CZ	Gwalior	035A	BO- MORAR,BARADARI CHOURAHA,GWALIOR-474006
46	CZ	Gwalior	035E	BO. ASHOKNAGAR,NR. MITTOOLA HANSRAJ PETROL PUMP,ISHAGARH ROAD, ASHOKNAGAR-473331
47	CZ	Gwalior	035H	BO- DABRA, SHIVHARE BUILDING,NR. BUS STAND,DABRA-474110
48	CZ	Indore	201	DAB- INDORE, JEEVAN PRABHA,152, RNT MARG, CHHAWANI,INDORE-452001
49	CZ	Indore	207	BO- DHAR,NR. CIVIL HOSPITAL,DHAR-454001



50	CZ	Indore	239	BO- NAGDA,HOUSING BOARD COLONY, INGORIA ROAD,NAGDA-456336
51	CZ	Indore	247	BO- KHARGONE,SANAWAD ROAD,VINDHYA VIHAR,HOUSING BOARD COLONY,-451001
52	CZ	Indore	340	BO-1, DEWAS,AB ROAD,DEWAS-455001
53	CZ	Indore	341	DBO-INDORE, 12A, ANOOP NAGAR,AB ROAD, INDORE,INDORE-452008
54	CZ	Indore	342	BO- MHOW,CEMETRY ROAD, MEHTA KI CHAL,MHOW-453441
55	CZ	Indore	343	BO-1, INDORE,19 MG ROAD,INDORE-452001
56	CZ	Indore	344	BO-1, UJJAIN, PRASHAASNIK KSHETRA,BHARATPURI,UJJAIN-456001
57	CZ	Indore	345	BO-1, RATLAM, 44, KATJU NAGAR,NR, G.P.O.,RATLAM-457001
58	CZ	Indore	346	BO- MANDSAUR, TRANSPORT NAGAR,SCH.2, NR. KRISHI UPAJ MANDI,MANDSAUR-458001
59	CZ	Indore	350	BO- JHABUA, NR. BUS STAND, A B SHETTY CIRCLE,JHABUA-457661
60	CZ	Indore	360	BO- NEEMUCH,PLOT NO-22A, SCH. NO. 14(3),VIKASH NAGAR, NEEMUCH-458441
61	CZ	Indore	387	BO- KHANDWA,CIVIL LINES,KHANDWA-450001
62	CZ	Indore	399	CAB-INDORE, GUPTA CHAMBERS,5, SNEH NAGAR,NAULAKHA CHOURAHA,INDORE-452001
63	CZ	Indore	410	BO. BURHANPUR,SANJAY NAGAR,BURHANPUR-450331
64	CZ	Indore	3033	CAB- RATLAM, 44 KATJU NAGAR,IST FLOOR, NR. G.P.O.,RATLAM-457001
65	CZ	Indore	3034	CAB- UJJAIN, KSHAPNAK MARG,DASHARAHA MAIDAN,UJJAIN-456001
66	CZ	Indore	034D	BO-2, INDORE,SHIV VILAS COMPOUND, RAJWADA,INDORE-452001
67	CZ	Indore	034F	BO-2, UJJAIN, KSHAPNAK MARG,DASHARAHA MAIDAN,UJJAIN-456001
68	CZ	Indore	034H	BO- JAORA,SHASHTRI COLONY, DAK BUNGLOW ROAD,JAORA-457226
69	CZ	Indore	034J	CBO-3, INDORE, PALIKA PLAZA,II ND FLOOR, M.T.H.COMPOUND,INDORE-452007
70	CZ	Indore	034K	BO- SENDWA,AGRA MUMBAI ROAD,SENDHWA-451666
71	CZ	Indore	034L	BO- KANNOD,NEMAWAR ROAD,KANNOD-455332
72	CZ	Indore	034M	BO- MANAWAR,PATEL COLONEY,MANAWAR-454446
73	CZ	Indore	034N	BO-2, RATLAM,MAHESHWAR COMPLEX, POWER HOUSE ROAD,RATLAM-457001
74	CZ	Indore	034P	CBO-4, INDORE, PLOT NO.28,29,30,SCH NO-54, NR.RAGHUNATH PETROL PUMP,INDORE-452008
75	CZ	Indore	034R	BO- BADNAGAR,SWADHYAY BHAWAN, SHANTINIKETAN ROAD,BADNAGAR, DT. UJJAIN-456771

76	CZ	Indore	034S	BO- BADWAHA, SURAJ MARKET,IST FLOOR, NARMADA ROAD,BARWAHA-451115
77	CZ	Indore	034T	BO- BARWANI, KHANDAWA BARODA NATIONAL HIGHWAY,NR. DISTTT. HOSPITAL,BADWANI,DT.KHARGONE-451551
78	CZ	Indore	034U	CBO-5, INDORE, 178, JAWAHAR MARG,KHALSA SCHOOL COMPOUND,RAJ MOHALLA,INDORE-452004
79	CZ	Indore	034W	BO-2, DEWAS,AGRA MUMBAI ROAD,DEWAS-455001
80	CZ	Jabalpur	202	BO-2, JABALPUR,ARORA BUILDING, MADAN MAHAL,JABALPUR-482001
81	CZ	Jabalpur	358	BO- NARSINGPUR,CIVIL LINE,NARSINGPUR-487001
82	CZ	Jabalpur	371	BO-1, SAGAR,COURT ROAD,SAGAR-470001
83	CZ	Jabalpur	374	DBO- JABALPUR,LIC BUILDING,2ND, FLOOR,CIVIC CENTRE,JABALPUR-482002
84	CZ	Jabalpur	375	BO-1, JABALPUR,CIVIC CENTRE,MARHATAL,JABALPUR-482002
85	CZ	Jabalpur	376	BO- 1, KATNI,BARGAWAN,MADHAV NAGAR,KATNI-483501
86	CZ	Jabalpur	378	BO- SEONI,GN. ROAD,SEONI-480661
87	CZ	Jabalpur	380	BO- BALAGHAT,AMBEDKAR CHOUK,BALAGHAT-481001
88	CZ	Jabalpur	388	PARASIA ROAD,CHHINDWARA.,CHHINDWARA-480001
89	CZ	Jabalpur	401	JEEVAN PRAKASH, NAGPUR ROAD,MADAN MAHAL,JABLAPUR-482001
90	CZ	Jabalpur	3048	SOAP FACTORY,NAI BASTI,KATNI-483501
91	CZ	Jabalpur	3049	BO. SAUSAR,KACHHARI ROAD, SAUSAR,SAUSAR, DT. CHHINDWARA-480001
92	CZ	Jabalpur	3051	CAB, SAGAR,JHANDA CHOUK,GOPALGANJ, SAGAR-470001
93	CZ	Jabalpur	3052	BO- LAKHNADON,GOLHANI COMPLEX, NR. CBI,LAKHNADON,DT SEONI-480886
94	CZ	Jabalpur	037A	BO-3, JABALPUR,NAGPUR ROAD, MADAN MAHAL,JABALPUR-482001
95	CZ	Jabalpur	037C	BO. MANDLA,NR. CIRCUIT HOUSE,MANDLA-481661
96	CZ	Jabalpur	037D	BEHIND CENTRAL SCHOOL,VIVEKANAND COLONY,DAMOH.-470661
97	CZ	Jabalpur	037I	BO- PARASIA,DAMUA ROAD,PARASIA, DT. CHHINDWARA-480441
98	CZ	Jabalpur	037J	BO- BINA,STATION ROAD,BINA-470113
99	CZ	Jabalpur	037L	BO-SIHORA,SIHORA,DT. JABALPUR-483225
100	CZ	Jabalpur	037M	BO-2, SAGAR,OPP. KULPATI NIWAS,SAGAR-470001
101	CZ	Raipur	248	BO- MAHASAMUND,RAIPUR ROAD,MAHASAMUND-493445
102	CZ	Raipur	249	BO- RAJNANDGAON,PURANA CIVIL LINE, NR RAIL STATION,RAJNANDGAON-491441
103	CZ	Raipur	298	BO-2 RAIPUR,NIVESH BHAWAN, DO CAMPUS,PANDARI, RAIPUR-492004

104	CZ	Raipur	377	BO- JAGDALPUR,KANGOLI ROAD, DHARAMPURA,HAGDALPUR-494005
105	CZ	Raipur	379	BO- DHAMTARI, "GULMHAR HEIGHTS" RATNABANDHA, HOUSING BOARD COLONY ,HATKESHAH DHAMTARI - 493773
106	CZ	Raipur	381	BO-1, BHILAI,CIVIC CENTRE,BHILAI-490001
107	CZ	Raipur	382	BO-1, RAIPUR,14, CIVIL LINE, NR RAJBHAWAN,RAIPUR- 492001
108	CZ	Raipur	383	BO- DURG,PADNABHPUR, UTAI ROAD,DURG-491001
109	CZ	Raipur	390	CAB, RAIPUR,DIVISIONAL OFFICE BHAWAN,PANDRI, RAIPUR-492004
110	CZ	Raipur	3066	BO- KANKER,JAGDALPUR ROAD,KANKER, DT.BASTER- 494334
111	CZ	Raipur	038C	BO- DANTEWADA,NR. BUS STAND,DANTEWADA, DT. BASTER-494449
112	CZ	Raipur	038E	BO-2, BHILAI, LIC COLONY, GURUDWARA KE PASS, SECTOR -6 , BHILAI-490006
113	CZ	Raipur	038F	BO. DALLIRAJHARA,LIC COLONEY, BARSATOLA ROAD,DALLIRAJHARA-491228
114	CZ	Raipur	038K	CAB BHILAI, JAWAHAR LAL NEHRU COMPLEX, BESIDE HOTEL GRAND DHILLON, NEHRU NAGAR ,BHILAI 490020
115	CZ	Raipur	038L	LIC, BO- SARAIPALI,NATIONAL HIGHWAY-6,SARAIPALI- 493558
116	CZ	Raipur	038M	BO-3, RAIPUR,KHAMTARAI,RAIPUR-492008
117	CZ	Satna	237	BO-1, SATNA,KRISHNA COMPLEX KRISHNA NAGAR,SATNA-485001
118	CZ	Satna	288	BO-1, REWA,TANSEN COMPLEX,SIRMOUR CHOURAH,REWA-486001
119	CZ	Satna	372	BO- CHHATARPUR,,CIVIL LINES,CHHATARPUR-471001
120	CZ	Satna	3082	BO- AMARPATAN,NR. CAPT. LAL PRATAP SINGH STADIUM,AMARPATAN, DT. SATNA-485775
121	CZ	Satna	3083	CAB- SATNA, ANAM CHHAYA,REWA ROAD, SATNA,SATNA-485001
122	CZ	Satna	3084	BO-2, REWA,KHANNA TOWER, SIRMOUR CHOURAHA,REWA-486001
123	CZ	Satna	3085	BO- KHAJURAHO,BAMITHA ROAD, KHAJURAHO,DT.CHHATARPUR-471606
124	CZ	Satna	3086	BO. MAIHAR,STATION ROAD,MAIHAR,DT.SATNA- 485771
125	CZ	Satna	3087	BO- NIWARI,NR. GOVT COLLEGE, NIWARI,DT.TIKAMGARH-472442
126	CZ	Satna	037E	BO- TIKAMGARH,JAIL ROAD, NR. HEAD POST OFFICE,TIKAMGARH-472001
127	CZ	Satna	037F	BO- PANNA,BENI SAGAR ROAD,PANNA,PANNA-488001
128	CZ	Satna	037N	BO-2, SATNA,PRAKASH COMPLEX, KRISHNA NAGAR,SATNA-485001

129	CZ	Shahdol	370	BO. SHAHDOL,NR. RAJENDRA TALKIES,SHAHDOL-484001
130	CZ	Shahdol	386	BO- AMBIKAPUR,MAHAMAYA ROAD,AMBIKAPUR, DT. SARGUJA-497001
131	CZ	Shahdol	3098	BO- UMARIA, JAI STAMBH CHOWK,NR. POWER HOUSE,UMARIA-484661
132	CZ	Shahdol	3099	BO. CHIRIMIRI, JEEVAN JYOTI,MALVIYA NAGAR,CHIRIMIRI,DT. KOREA-497557
133	CZ	Shahdol	3101	CAB- SHAHDOL,NR. HOTEL KARMBHUMI,SHAHDOL-484001
134	CZ	Shahdol	3102	BO- BEOHARI,REWA ROAD, BEOHARI,BEOHARI, DT. SHAHDOL-484774
135	CZ	Shahdol	3103	BO- SURAJPUR,GHEESURAM COMPLEX,IST FLOOR,NR. BLOCK OFFICE, SURAJPUR-497229
136	CZ	Shahdol	037G	BO- SIDHI,MAIN ROAD,SIDHI-468661
137	CZ	Shahdol	037H	BO- KOTMA,NR. BANJAR HOTEL, KOTMA,KOTMA-484334
138	CZ	Shahdol	037K	BO- BURHAR, JEEVAN JYOTI,NR. MAHAVEER DWAR, SHAHDOL ROAD,BURHAR-484110
139	CZ	Shahdol	037P	BO- WAIDHAN, VINDHYA NAGAR,POST BOX NO-3,WAIDHAN, DT. SIDHI-486886
140	CZ	Shahdol	038B	BO.MANENDRAGARH,AMBIKAPUR ROAD,MANENDRAGARH-49742
141	ECZ	Begusarai	514	MAIN ROAD,BEGUSARAI,BEGUSARAI-805110
142	ECZ	Begusarai	530	STATION ROAD,BARH,BARH-803213
143	ECZ	Begusarai	535	AZAD CHOWK,TAJPUR ROAD,SAMASTIPUR-848100
144	ECZ	Begusarai	541	OLD BUS STAND,SAHARSA,SAHARSA-852201
145	ECZ	Begusarai	051B	NAMDHARI ROAD,KHAGARIA,KHAGARIA-851204
146	ECZ	Begusarai	052A	PWD ROAD,NEAR CONGRESS OFFICE,SUPAUL-852131
147	ECZ	Begusarai	052C	LAKHISARAI ROAD,MAHSURI,JAMUI-811307
148	ECZ	Begusarai	052E	NAYABAZAR,LAKHISARAI,LAKHISARAI-811311
149	ECZ	Begusarai	053A	OPP.GENERAL HIGH SCHOOL,MAIN ROAD,MADHEPURA-852113
150	ECZ	Begusarai	053E	STATION ROAD,DALSINGSARAI,SAMASTIPUR-848114
151	ECZ	Berhampur	480	P.O. PHULBANI,DIST. KONDHAMAL,DIST. KONDHAMAL-762001
152	ECZ	Berhampur	509	P.O. BHAWANIPATNA,DIST. KALAHANDI,DIST. KALAHANDI-766011
153	ECZ	Berhampur	585	R.C. CHURCH ROAD,P.O. BERHAMPUR,DIST. GANJAM-760001
154	ECZ	Berhampur	588	MAIN ROAD,P.O. JEYPORE,DIST. KORAPUT-764001
155	ECZ	Berhampur	057A	P.O. NOWAPARA,DIST. NOWAPARA,NOWAPARA-766105
156	ECZ	Berhampur	057B	BIJIPUR MAIN ROAD,P.O. BERHAMPUR,DIST. GANJAM-760005

157	ECZ	Berhampur	058C	P.O. RAYAGADA,DIST. RAYAGADA,DIST. RAYAGADA-765001
158	ECZ	Berhampur	058F	P.O. ASKA,DIST. GANJAM,DIST. GANJAM-760110
159	ECZ	Berhampur	058J	P.O. PARLAKHEMUNDI,DIST. GAJAPATI,DIST. GAJAPATI-761200
160	ECZ	Berhampur	058L	P.O. CHATRAPUR,DIST. GANJAM,DIST. GANJAM-761020
161	ECZ	Berhampur	058P	MAIN ROAD, OPP. SUB COLLECTOR OFFICE,BHANJNAGAR,DT. GANJAM-761126
162	ECZ	Berhampur	058T	ASKA ROAD,P.O. BERHAMPUR,DIST. GANJAM-760001
163	ECZ	Berhampur	059B	P.O. KORAPUT,DIST. KORAPUT,DIST. KORAPUT-764020
164	ECZ	Berhampur	059E	P.O. NOWRANGPUR,DIST. NOWRANGPUR,NOWRANGPUR-764059
165	ECZ	Bhagalpur	512	JEEVAN JYOTI, NAHAR PARK,P. B. NO.7,DUMKA-814101
166	ECZ	Bhagalpur	523	LIC OF INDIA, BR.1, SUMRIT MANDAL COMPLEX,JAIL ROAD, TIKAMANJHI,BHAGALPUR-812001
167	ECZ	Bhagalpur	524	SITAKUND ROAD, NANDLALPUR, P.O. BASUDEOPUR, MUNGER-811202
168	ECZ	Bhagalpur	529	COURT ROAD,DEOGHAR,DEOGHAR-814112
169	ECZ	Bhagalpur	537	JAIL CHOWK,PURNIA,PURNIA-854301
170	ECZ	Bhagalpur	538	NEAR VIJAY BABU POKHER, BIADA ,KATIHAR,KATIHAR-854105
171	ECZ	Bhagalpur	543	HOSPITAL ROAD,FORBESGANJ,DIST. ARARIA-854318
172	ECZ	Bhagalpur	5001	GULABBAGH,DIST. PURNEA,DIST. PURNEA-854302
173	ECZ	Bhagalpur	5011	DOKANIA MARKET,BANKA,BANKA-813102
174	ECZ	Bhagalpur	051E	J.N.ROY ROAD, NEAR TOWN THANA,SAHEBGANJ,SAHEBGANJ-816109
175	ECZ	Bhagalpur	051F	PIRPAINTI ROAD,GODDA,GODDA-814133
176	ECZ	Bhagalpur	052B	OPP. HEAD POST OFFICE,BHAGALPUR,BHAGALPUR-812001
177	ECZ	Bhagalpur	052D	KACHA ROAD,NEAR BUS STAND,ARARIA-854311
178	ECZ	Bhagalpur	053B	HOSPITAL ROAD,KISHANGAJ,KISHANGAJ-855107
179	ECZ	Bhubaneshwar	470	PURI , SANSKRIT UNIVERCITY ROAD, SHREE VIHAR, PENTHA KATA, PURI-752003
180	ECZ	Bhubaneshwar	583	SURYANAGAR,UNIT-7, BHUBANESWAR,DIST: KHURDA-751001
181	ECZ	Bhubaneshwar	5005	PLOT NO: 234, CUTTACK-PURI ROAD,,BHUBANESWAR,DIST:KHURDA-751006
182	ECZ	Bhubaneshwar	058A	AT/PO: NAYAGARH,DIST: NAYAGARH,DIST: NAYAGARH-752069
183	ECZ	Bhubaneshwar	058B	AT/PO: KHURDA,DIST: KHURDA,DIST: KHURDA-752055
184	ECZ	Bhubaneshwar	058H	BRANCH II,STOCK EXCHANGE BHAWAN, 1ST FLOOR,P-2,JAIDEV,BIHAR CHANDRASHEKHARPUR, BHUBANESHWAR-751023
185	ECZ	Bhubaneshwar	058M	NIMAPARA,DIST: PURI,DIST: PURI-752106
186	ECZ	Bhubaneshwar	058S	A1/64, PAIKANAGAR, NAYAPALLI , BHUBANESWAR,751003

187	ECZ	Bhubaneswar	058X	MAIN ROAD,BALUGAON,DIST:KHURDA-752030
188	ECZ	Cuttack	448	TOWN HALL ROAD,JAGATSINGHPUR,-754103
189	ECZ	Cuttack	460	JEEVAN JYOTI BUILDINGS,LINK ROAD,CUTTACK-753012
190	ECZ	Cuttack	477	HIGH COURT SQUARE,PO: CHANDINI CHOWK,CUTTACK-753002
191	ECZ	Cuttack	504	AT/PO: KENDRAPARA,DIST: KENDRAPARA,DIST: KENDRAPARA-754211
192	ECZ	Cuttack	581	CDA, SECTOR-6,CUTTACK,CUTTACK-753014
193	ECZ	Cuttack	582	AT/PO : DHENKANAL,DIST: DHENKANAL,DIST: DHENKANAL-759001
194	ECZ	Cuttack	593	AT/PO/DIST : BHADRAK,BHADRAK,BHADRAK-756100
195	ECZ	Cuttack	596	ZILLA SCHOOL ROAD,BALASORE,BALASORE-756101
196	ECZ	Cuttack	597	AT/PO/DIST : KEONJHAR,KEONJHAR,KEONJHAR-758001
197	ECZ	Cuttack	598	BHANJPUR,BARIPADA,DIST: MAYURBHANJ-757002
198	ECZ	Cuttack	5006	LINGARAJ OCP ROAD,TALCHER,DIST: ANGUL-759100
199	ECZ	Cuttack	5013	PATTAMUNDAI,DIST: KENDRAPARA,-754215
200	ECZ	Cuttack	058D	JAJPUR TOWN,JAJPUR,JAJPUR-755001
201	ECZ	Cuttack	058E	AT/PO : ANGUL,DIST:ANGUL,DIST:ANGUL-759122
202	ECZ	Cuttack	058K	KALINGA MINES ROAD,BARBIL,DIST: KEONJHAR-758035
203	ECZ	Cuttack	058N	SIKHAR PUR,CUTTACK,CUTTACK-753003
204	ECZ	Cuttack	058R	RAIRANGPUR,DIST: MAYURBHANJ,MAYURBHANJ-757043
205	ECZ	Cuttack	058W	AT/PO: MADHUBAN,PARADEEP,DIST: JAGATSINGHPUR-754142
206	ECZ	Cuttack	058Z	JALESWAR,DIST: BALASORE,BALASORE-756032
207	ECZ	Hazaribagh	519	GOLA ROAD,P.O. RAMGARH CANTT.DIST. HAZARIBAGH-829122
208	ECZ	Hazaribagh	525	JEEVAN JYOTI ,DISTRCT BOARD CHOWK,HAZARIBAGH PIN-825301
209	ECZ	Hazaribagh	526	RAJA BANGLA, MAIN ROAD,GIRIDIH PIN-815301
210	ECZ	Hazaribagh	556	SARIYA PAHARI,P.O.CHIRKUNDA,DIST.DHANBAD JHAKHAND PIN-828202
211	ECZ	Hazaribagh	557	B.P. AGARWAL BUILDING,JHARIYA ROAD,P.O.& DIST. DHANBAD PIN -828106
212	ECZ	Hazaribagh	558	RAJGANJ ROAD,P.O. KATRAS BAZAR,DIST. DHANBAD PIN-828114
213	ECZ	Hazaribagh	566	SECTOR- 4, CITY CENTRE,BOKARO STEEL CITY,BOKARO PIN-827004
214	ECZ	Hazaribagh	567	NEAR SINDRI THANA , ROHRABANDH ,SINDRI,DIST. DHANBAD PIN-828122
215	ECZ	Hazaribagh	568	DR. B. PRASAD BUILDING,BARWA ROAD,DIST. DHANBAD PIN-826001
216	ECZ	Hazaribagh	4001	MORRIS ROAD,JULU PARK,DIST. HAZARIBAGH PIN-825301
217	ECZ	Hazaribagh	5009	BYPAS ROAD, CHAS, P.O. CHAS,DIST. BOKARO,BOKARO PIN-827013

218	ECZ	Hazaribagh	051C	NAYA ROAD,PHUSRO BAZAR, BERMO,BOKARO PIN-829144
219	ECZ	Hazaribagh	051G	LAXMI TOWER, NEAR GAYATRI HOSPITAL, BYPAS PO-JUMRI-TELAIIYA, DT.KODARMA-825409
220	ECZ	Hazaribagh	051J	STATION ROAD, BANK MORE, GOMIA,DIST. BOKARO PIN-829111
221	ECZ	Hazaribagh	055A	ICA BUILDING, OPP. HOWRAH MOTOR CO,JORA PHATAK ROAD,DIST. DHANBAD-826001
222	ECZ	Hazaribagh	055C	DHARAMSALA ROAD,P.O. JHARIA,DIST. DHANBAD PIN-828111
223	ECZ	Hazaribagh	055H	SECTOR-4, NEAR CIRCUS MAIDAN ,BOKARO STEEL CITY, BOKARO PIN-827004
224	ECZ	Hazaribagh	055L	SHIV SAMBHU PLAZA, 1ST FLOOR,, G.T. ROAD,P.O. GOVINDPUR,DIST. DHANBAD PIN-828109
225	ECZ	Jamshedpur	551	JEEVAN PRAKASH,BISTUPUR MAIN ROAD,JAMSHEDPUR-831001
226	ECZ	Jamshedpur	552	ABHILASA BUILDING,GHATSILA,SINGHBHUM-832303
227	ECZ	Jamshedpur	553	LIC BUILDING,MAIN ROAD, CHAKRADHARPUR,WEST SINGHBHUM-833102
228	ECZ	Jamshedpur	554	HINDUSTHAN BUILDING,BISTUPUR,JAMSHEDPUR-831001
229	ECZ	Jamshedpur	555	HINDUSTHAN BUILDING,BISTUPUR MAIN ROAD,JAMSHEDPUR-831006
230	ECZ	Jamshedpur	559	ATMARAM BUILDING,RADHESHYAM LANE,MAIN ROAD, RANCHI-834001
231	ECZ	Jamshedpur	560	JEEVAN JYOTI BUILDING,PURULIA ROAD,RANCHI-864001
232	ECZ	Jamshedpur	561	SALUJA BUILDING,P.P. COMPOUND,RANCHI-834001
233	ECZ	Jamshedpur	562	KEJRIWAL MANSION,SRINAGAR ROAD, AMTA TOLI,DALTANGANJ-822101
234	ECZ	Jamshedpur	584	NRABHERAM CHAMBERS,MAIN ROAD, BISTUPUR,JAMSHEDPUR-831001
235	ECZ	Jamshedpur	5007	NEAR MANDAR POLICE THANA,P.O. MANDAN,DIST. RANCHI-829205
236	ECZ	Jamshedpur	055B	NEAR JASODA TALKIES,CHAIBASA,WEST SINGHBHUM-833201
237	ECZ	Jamshedpur	055D	AIADA BHAWAN,ADITYAPUR,JAMSHEDPUR-831013
238	ECZ	Jamshedpur	055E	LOHARDAGA ROAD,GUMLA,JHARKHAND-835207
239	ECZ	Jamshedpur	055F	503, SHANTI COMPLEX,MIKHIRAM BUILDING,JAMSHEDPUR-831001
240	ECZ	Jamshedpur	055G	PURULIA ROAD,MANGO STATION ROAD,JAMSHEDPUR-831001
241	ECZ	Jamshedpur	055K	HOUSE OF SRI R.K. PANDEY,KUTCHERY ROAD,GARHWA-822114
242	ECZ	Jamshedpur	055N	LOKENATH BUILDING,JUGSALAI MAIN ROAD,JAMSHEDPUR-831012
243	ECZ	Jamshedpur	055P	INDIRA PALACE,MAIN ROAD, HINOO,RANCHI-864002



244	ECZ	Muzaffarpur	489	OPP. RAM KRISHNA ASHRAM, BIADA, BELA,MUZAFFARPUR-842002
245	ECZ	Muzaffarpur	515	JEEVAN PRAKASH,U.S.P. MARG,MUZAFFARPUR-842002
246	ECZ	Muzaffarpur	531	JEEVAN JYOTI,U.S.P. MARG,MUZAFFARPUR-842002
247	ECZ	Muzaffarpur	533	NEAR LAKHANDEI, BRIDGE, SITAMARHI-843004
248	ECZ	Muzaffarpur	534	ASHOKA COMPLEX,RAJKUMARGANJ,DARBHANGA-846004
249	ECZ	Muzaffarpur	536	H. S. COMPLEX,JAMLA ROAD,MOTIHARI, DIST. EAST CHAMPARAN-845401
250	ECZ	Muzaffarpur	542	SURYAKALA BHAWAN ,R.K.COLLEGE ROAD,SAPTA, MADHUBANI -847213
251	ECZ	Muzaffarpur	547	BIADA (INDUSTRIAL AREA), EAST CAMPUS, KARGAHIYA, BETTIAH, WEST CHAMPARAN-845438
252	ECZ	Muzaffarpur	5008	INDUSTRIAL AREA, NEAR THANA CHOWK ,JHANJARPUR,MADHUBANI-847404
253	ECZ	Muzaffarpur	053C	JEEVAN JYOTI,INDUSTIAL AREA, AIRPORT ROAD HARAIYA , RAXAUL,EAST CHAMPARAN-845305
254	ECZ	Muzaffarpur	053D	OFFICE OF GM(BSNL),ALLALPATTI, PO- DMC, LAHERIASARAI DIST. DARBHANGA-846003
255	ECZ	Muzaffarpur	053G	HOTEL AMBASSADOR,KALAMBAGH ROAD,MUZAFFARPUR-842001
256	ECZ	Muzaffarpur	053H	MOTIPUR BRANCH,MOTIPUR,MUZAFFARPUR-843111
257	ECZ	Muzaffarpur	053J	BAGHA BRANCH,BAGHA, WEST CHAMPARAN-845101
258	ECZ	Patna-I	490	JEEVAN DEEP,EXHIBITION ROAD,PATNA-800001
259	ECZ	Patna-I	517	CHANDEL NIWAS,MAHARAJGANJ ROAD,AURANGABAD-824101
260	ECZ	Patna-I	518	JEEVAN DEEP,EXHIBITION ROAD,PATNA-800001
261	ECZ	Patna-I	521	JEEVAN DEEP,EXHIBITION ROAD,PATNA-800001
262	ECZ	Patna-I	522	STATION ROAD,BIHARSHARIF,BIHARSHARIF-803213
263	ECZ	Patna-I	527	SWARAJPURI ROAD,GAYA,GAYA-800000
264	ECZ	Patna-I	544	HAJIGANJ,PATNA CITY,PATNA-800020
265	ECZ	Patna-I	545	SONI ALANKAR COMPLEX,GUDRI BAZAR,HAJIPUR-844101
266	ECZ	Patna-I	550	JEEVAN PRAKASH,FRASER ROAD,PATNA-800001
267	ECZ	Patna-I	051A	OPPOSITE BUS STAND,NOWADAH,-800000
268	ECZ	Patna-I	051H	COURT AREA,JEHANABAD,JEHANABAD-800000
269	ECZ	Patna-I	051L	NEAR BUS STAND,SHIVA HOTEL COMPLEX,RAJGIR-800000
270	ECZ	Patna-I	051M	SWARAJPURI ROAD,GAYA,GAYA-800000
271	ECZ	Patna-I	051N	NEAR RAJENDRA NAGAR,OVERBRIDGE,PATNA-800020
272	ECZ	Patna-II	502	P. P. ROAD,BUXAR,BUXAR-800000
273	ECZ	Patna-II	511	THANA CHOWK,DEHRI,DEHRI-800000
274	ECZ	Patna-II	513	NATIONAL INSURANCE PLOT,STATION ROAD,PATNA-800001
275	ECZ	Patna-II	528	MAHABIR TOLA,ARRAH,ARRAH-800000



276	ECZ	Patna-II	532	JEEVAN BIMA BHAWAN, DAK BANGLA ROAD, CHAPRA-841301
277	ECZ	Patna-II	546	MAHADEVA ROAD, SIWAN, SIWAN-841226
278	ECZ	Patna-II	549	CHANDRA GOKUL ROAD, GOPALGANJ, GOPALGANJ-841428
279	ECZ	Patna-II	5012	DAK BANGLA ROAD, CHAPRA, CHAPRA-841301
280	ECZ	Patna-II	051D	RAJPATI PALACE, TAKAIPAR, DANAPUR, PATNA-800000
281	ECZ	Patna-II	051K	G. T. ROAD, NEAR SALES TAX OFFICE, SASARAM-800000
282	ECZ	Patna-II	053F	MARHOWRAH BRANCH, MARHOWRAH, CHAPRA-841418
283	ECZ	Patna-II	053I	MAHARAJGANJ BRANCH, MAHARAJGANJ, SIWAN-841238
284	ECZ	Sambalpur	438	P.O. BARGARH, DIST. BARGARH, DIST. BARGARH-768028
285	ECZ	Sambalpur	510	KACHERY ROAD, ROURKELA, DIST. SUNDARGARH-769012
286	ECZ	Sambalpur	586	P.O. BOLANGIR, DIST. BOLANGIR, DIST. BOLANGIR-767001
287	ECZ	Sambalpur	587	JEEVAN PRAKASH, AINTHAPALI, SAMBALPUR, DIST. SAMBALPUR-768004
288	ECZ	Sambalpur	589	SECTOR 19, ROURKELA, DIST. SUNDARGARH, DIST. SUNDARGARH-769005
289	ECZ	Sambalpur	591	P.O. JHARSUGUDA, DIST. JHARSUGUDA, DIST. JHARSUGUDA-768202
290	ECZ	Sambalpur	5003	P.O. BONAI, DIST. SUNDARGARH, SUNDARGARH-770038
291	ECZ	Sambalpur	5004	HANSINI TOWER, AINTHAPALI, SAMBALPUR, DIST. SAMBALPUR-768004
292	ECZ	Sambalpur	059A	P.O. SUNDARGARH, DIST. SUNDARGARH, DIST. SUNDARGARH-770001
293	ECZ	Sambalpur	059C	7 & 8 AREA, CIVIL TOWNSHIP, ROURKELLA, DIST. SUNDARGARH-769004
294	ECZ	Sambalpur	059D	P.O. BURLA, DIST. SAMBALPUR, SAMBALPUR-768017
295	ECZ	Sambalpur	059F	LIC OF INDIA, AT SARGIGUDA, BOLANGIR RD., PO-TITLAGARH, DT. BOLANGIR-767033
296	ECZ	Sambalpur	059H	P.O. PADAMPUR, DIST. BARGARH, BARGARH-768036
297	ECZ	Sambalpur	059K	P.O. KUCHINDA, DIST. SAMBALPUR, SAMBALPUR-768222
298	EZ	Asansol	463	LIC INVESTMENT BUILDING, WEST END, G.T. ROAD, ASANSOL-713304
299	EZ	Asansol	465	LIC DIVISIONAL OFFICE BUILDING, WEST END, G.T. ROAD, ASANSOL-713304
300	EZ	Asansol	468	ACHARYA J.C. VIDYANIDHI ROAD, NUTAN CHATI, P.O. & DT. BANKURA-722122
301	EZ	Asansol	472	LIC BUILDING, NEHERU AVENUE, B.ZONE, P.O. DURGAPUR-713205
302	EZ	Asansol	476	HAREKRISHNA KONAR SARANI, CITY CENTRE, P.O. DURGAPUR-713216

303	EZ	Asansol	478	JEEVAN PRAKASH,2ND FLOOR,WEST END, G.T.ROAD, ASANSOL-713304
304	EZ	Asansol	565	JEEVAN JYOTI COMPLEX,P.O. RAGHUNATHPUR,DIST. PURULIA-723133
305	EZ	Asansol	569	RED CROSS ROAD,P.O. & DT. PURULIA,-723101
306	EZ	Asansol	046A	62/1, N. S. B. ROAD,P.O. RANIGANJ,DT. BURDWAN-713347
307	EZ	Asansol	046C	COLLEGE ROAD,P.O. BISHNUPUR,-722122
308	EZ	Asansol	046D	BAJPAYEE MORE,P.O. UKHRA,DT. BURDWAN-713363
309	EZ	Asansol	046E	LIC INVESTMENT BUILDING,WEST END,G.T.ROAD,ASANSOL-713304
310	EZ	Asansol	046G	DABAR MORE, P.O. RUPNARAYANPUR BAZAR,-713364
311	EZ	Asansol	046H	P.O. KHATRA,DIST. BANKURA,-722140
312	EZ	Asansol	046J	P.O. JHALDA,DT. PURULIA,-723202
313	EZ	Asansol	046N	THANA MORE,P.O. KULTI,DT. BURDWAN-713343
314	EZ	Bardhaman	461	TAGORE ROAD,P.O. SURI,DT. BIRBHUM-731101
315	EZ	Bardhaman	462	LIC BUILDING,G.T.ROAD,P.O. & DT. BURDWAN-713101
316	EZ	Bardhaman	471	P.O. KALNA,DIST. BURDWAN,-713304
317	EZ	Bardhaman	474	NEAR JAMBUNI BUS STAND,P.O. BOLPUR,DIST. BIRBHUM-713101
318	EZ	Bardhaman	475	LIC BUILDING,G.T.ROAD,P.O. MEMARI, DT. BURDWAN-713143
319	EZ	Bardhaman	503	TELEPHONE MAIDAN,P.O. KATWA,DT. BURDWAN-713130
320	EZ	Bardhaman	4021	SUNDARAM BUILDING,PARBIRHATA, PO SRIPALLY,DT BURDWAN,-713103
321	EZ	Bardhaman	046B	4, EXPRESS HIGHWAY,BHARSALAPARA, P.O. RAMPURHAT,DT. BIRBHUM-731224
322	EZ	Bardhaman	046F	MUNICIPALITY COMPLEX,JALKAL MATH, NEAR POLICE LINES,SRIPALLY, P.O. & DT. BURDWAN-713101
323	EZ	Bardhaman	046K	P.O. GUSHKARA,DT. BURDWAN,-713216
324	EZ	Bardhaman	046L	G. T. ROAD,P.O. PANAGARH BAZAR,DT. BURDWAN-713143
325	EZ	Bardhaman	046M	LOWTORE ROAD,P.O. SAINTHIA,DT. BIRBHUM-731234
326	EZ	Bongaigaon	420	BAZAR ROAD,P.O. & DIST. KOKRAJHAR,-783370
327	EZ	Bongaigaon	485	PROVA VILLA,T.R.PHUKAN ROAD,DHUBRI-783301
328	EZ	Bongaigaon	500	BONGAIGAON BRANCH,RANA BHAWAN, MAIN ROAD,BONGAIGAON-783380
329	EZ	Bongaigaon	574	METUA KUCHI,JANIA ROAD,ASSAM-781301
330	EZ	Bongaigaon	4007	P.O. GOSSAIGAON,DIST. KOKRAJHAR,-783360
331	EZ	Bongaigaon	4009	P.O. PATHSALA,DIST. BARPETA,ASSAM-781325
332	EZ	Bongaigaon	048A	P.O. TURA,DIST. WEST GARO HILLS,MEGHALAYA-794001
333	EZ	Bongaigaon	048D	AGIA ROAD, BALADMARI,P.O. & DT. GOALPARA,ASSAM-783101

334	EZ	Bongaigaon	048K	NEAR PUBLIC MOTOR STAND,P.O. BARPETA ROAD,ASSAM-781315
335	EZ	Bongaigaon	048N	J. P. ROAD,P.O. BILASIPARA,DHUBRI-783348
336	EZ	Bongaigaon	048P	DAMRA ROAD,P.O. DUDHNOI,GOALPARA-783124
337	EZ	Bongaigaon	048R	MAIN BAZAR,P.O. BIJINI,-783390
338	EZ	Guwahati	437	JEEVAN PRAKASH,1ST FLOOR, S.S. ROAD,FANCY BAZAR-781001
339	EZ	Guwahati	481	JEEVAN DEEP BUILDING,PANBAZAR,GUWAHATI-781001
340	EZ	Guwahati	482	L. N. ROAD,DIST. NALBARI,-781335
341	EZ	Guwahati	483	JEEVAN JYOTI BUILDING,P.O. DHANKHETI,SHILONG-793001
342	EZ	Guwahati	487	COMMERCIAL BUILDING,P.O. TEZPUR,DIST. SONITPUR-784001
343	EZ	Guwahati	488	A.T. ROAD,DIST. NAGAON,-782001
344	EZ	Guwahati	548	LAXMI SERVICE COMPLEX,SILPUKHURI,GUWAHATI-781003
345	EZ	Guwahati	570	JEEVAN PRAKASH,2ND FLOOR,S.S. ROAD,GUWAHATI-781001
346	EZ	Guwahati	571	MAIN ROAD,HOJAI,NAGAON-782415
347	EZ	Guwahati	573	L.N.B. ROAD,MANGALDOI,-784105
348	EZ	Guwahati	592	GANESHGURI CHARIALI,G.S.ROAD,GUWAHATI-781005
349	EZ	Guwahati	4011	P.O. HAJO,DIST. KAMRUP,-781001
350	EZ	Guwahati	048C	MALIGAON CHARIALI,P.O. MALIGAON,GUWAHATI-781011
351	EZ	Guwahati	048E	ASSAM IMPORT BUILDING,P.O. RANGIA,-781354
352	EZ	Guwahati	048F	ATMA SINGH BUILDING,P.O. DIPHU,KARBI ANGLONG-782415
353	EZ	Guwahati	048G	PABHOI ROAD,P.O. BISWANATH CHARIALI,SONITPUR-784176
354	EZ	Guwahati	048H	OPPOSITE ASTC BUS STAND,P.O. MIRZA,KAMRUP-781125
355	EZ	Guwahati	048J	P.O. & DIST. MORIGAON,-782105
356	EZ	Guwahati	048L	MOSALYNGAT LADTHALABOH,OLD S.P.OFFICE,JOWAI-793150
357	EZ	Guwahati	048M	DHEKIAJULI,DIST. SONITPUR,-784110
358	EZ	Howrah	441	506, G.T. ROAD(S),HOWRAH,-711101
359	EZ	Howrah	442	MADHUSUDHAN APARTMENT,3RD FLOOR,P-18, DOBSON LANE, HOWRAH-711101
360	EZ	Howrah	443	9, JNANENDRA CHOUDHURY ROAD,P.O. CHINSURAH,HOOGLY-712101
361	EZ	Howrah	444	SHAHID GOPINATH SAHA SMRITI SUPER LANE,1ST FLOOR, N.S> AVENUE,P.O- SERAMPORE,-712201
362	EZ	Howrah	449	GOURHATI MORE,P.O. ARAMBAGH,HOOGLY-712601
363	EZ	Howrah	578	NARANDRA CINEMA COMPOUND,P.O. JADUBERIA,DIST. HOWRAH-711315

364	EZ	Howrah	579	POST OFFICE ROAD,P.O. TARAKESWAR,DIST. HOOGHLY-712410
365	EZ	Howrah	4019	SATMANDIRTALA,(BESIDE SINGUR CLUB),P.O.SINGUR, DIST.HOOGHLY-712409
366	EZ	Howrah	043B	SARKAR BHAWAN,SOUTH JHAPOREDAH,P.O. + P.S DOMJUR-711405
367	EZ	Howrah	043C	P.O. JANGIPARA,HOOGHLY,-712404
368	EZ	Howrah	043E	27/3, G.T. ROAD (S),HOWRAH,-711101
369	EZ	Howrah	043G	RAJA PYARI MOHAN ROAD,P.O. UTTARPARA,DIST. HOOGHLY-711315
370	EZ	Howrah	043H	SANTOSHILA MARKET (2ND FL.),NEAR SASHIBHUSHAN SAHA HIGH SCHOOL,G.T.ROAD, PANDUA-712149
371	EZ	Howrah	043J	JAYANTI BHAWAN,COLLEGE ROAD,KHATORE, BAGNAN-711303
372	EZ	Jalpaiguri	451	SHANTI PARA,P.O.&DIST. JALPAIGURI,-735101
373	EZ	Jalpaiguri	452	P.O. MAL,DIST. JALPAIGURI,-725221
374	EZ	Jalpaiguri	453	JEEVAN DEEP, GURU NANAK SARANI,P.O. SILIGURI,DIST. DARJEELING-734401
375	EZ	Jalpaiguri	454	SAI SHREE,4C, CHOWRASTHA,H.D.LAMA ROAD, P.O.&DIST. DARJEELING-734101
376	EZ	Jalpaiguri	455	P.V.N.N. ROAD,P.O. & DIST. COOCHBEHAR,-736101
377	EZ	Jalpaiguri	456	P.O. MATHABHANGA,DIST. COOCHBEHAR,-736146
378	EZ	Jalpaiguri	457	NIHARIKA,RAJMAHAL ROAD,P.O. & DIST. MALDA-732101
379	EZ	Jalpaiguri	458	SUPER MARKET BUILDING,P.O. RAIGANJ,DIST. UTTAR DINAJPUR-733134
380	EZ	Jalpaiguri	459	NEW TOWN,P.O. ALIPURDUAR,DIST. JALPAIGURI-735101
381	EZ	Jalpaiguri	479	P.O. BIRPARA,DIST. JALPAIGURI,-735204
382	EZ	Jalpaiguri	506	P.O. DINHATA,DIST. COOCHBEHAR,-736135
383	EZ	Jalpaiguri	508	M.G. ROAD,NEAR STAR CINEMA,GANGTOK, SIKKIM-737101
384	EZ	Jalpaiguri	599	P.O. BALURGHAT,-733101
385	EZ	Jalpaiguri	4004	SUKANTA PALLY,P.O. BAGDOGRA,DIST. DARJEELING-734422
386	EZ	Jalpaiguri	4005	JEEVAN DEEP, GURU NANAK SARANI,P.O. PRADHAN NAGAR,DIST. DARJEELING-734403
387	EZ	Jalpaiguri	045A	P.O. SILIGURI,DIST. DARJEELING,-734401
388	EZ	Jalpaiguri	045B	MADARI ROAD,P.O. FALAKATA,DIST. JALPAIGURI-735211
389	EZ	Jalpaiguri	045C	P.O. ISLAMPOUR,DIST. UTTAR DINAJPUR,-733202
390	EZ	Jalpaiguri	045D	P.O. CHANCHAL,DIST. MALDA,-723123
391	EZ	Jalpaiguri	045E	STATION FEEDER ROAD,P.O. SILIGURI,DIST.DARJEELING-734405
392	EZ	Jalpaiguri	045F	R.K. PALLY,N.H.34,,P.O. & DIST. MALDA-732101
393	EZ	Jalpaiguri	045G	KADAMTALA,P.O. & DIST.JALPAIGURI,-735101

394	EZ	Jalpaiguri	045H	KALIAGANJ CO-OPERATIVE BUILDING,P.O. KALIAGANJ,DIST. UTTAR DINAJPUR-733129
395	EZ	Jorhat	486	N. T. ROAD,HANUMAN MANDIR,P.O. NORTH LAKHIMPUR-787001
396	EZ	Jorhat	491	R. K. BORDOLOI,P.O. DIBRUGARH,-786001
397	EZ	Jorhat	492	D.M. MANSION,G.N.B.ROAD,P.O. TINSUKIA-786125
398	EZ	Jorhat	493	JASADA CINEMA ROAD,P.O. DIGBOI,-786171
399	EZ	Jorhat	494	K. C. GOSWAMI ROAD,P.O. GOLAGHAT,-785621
400	EZ	Jorhat	495	K. B. ROAD,P.O. JORHAT,-785001
401	EZ	Jorhat	516	P.O. NAHARIAGUN,ARUNACHAL PRADESH-791110
402	EZ	Jorhat	520	KOHIMA,T.U BUILDING,OPP-NST,KOHIMA,NAGALAND-797001
403	EZ	Jorhat	572	DOLMUKH, CHARIALI,BABUPATTI,P.O. SIVSAGAR-785640
404	EZ	Jorhat	595	CIRCULAR ROAD,P.O. DIMAPUR,NAGALAND-797112
405	EZ	Jorhat	4002	NEAR PASIGHAT BUS STAND,P.O. PASIGHAT,-791102
406	EZ	Jorhat	4016	BORAH CHARIALI,P.O. SONARI,-785690
407	EZ	Jorhat	044A	MORANHAT,-785670
408	EZ	Jorhat	044B	BURAGOHAIN MANSION,MAIN ROAD,NAHARKATIA-786610
409	EZ	Jorhat	044C	A. J. ROAD,P.O. DOOM DOOMA,-786151
410	EZ	Jorhat	044D	NH-32, P.O. DHEMAJI,-787057
411	EZ	Jorhat	044E	DHODAR ALI,P.O. TITABAR,-785630
412	EZ	Jorhat	044F	NH-37, P.O. BOKAKHAT,-782612
413	EZ	Jorhat	044G	A. T. ROAD,P.O. JORHAT,-785001
414	EZ	Jorhat	048B	HOSPITAL ROAD,P.O. MOKOKCHUNG,NAGALAND-798601
415	EZ	Kharagpur	466	BARAPATHAR CANTT,P.O. & DIST. MIDNAPORE(W),-721101
416	EZ	Kharagpur	467	MANOHAR CHAK,P.O. CONTAI,DIST. MIDNAPORE-721404
417	EZ	Kharagpur	469	PADUMBASAN,P.O.TAMLUK,DIST.MIDNAPORE-721636
418	EZ	Kharagpur	473	P.O. GHATAL,DIST. MIDNAPORE(W),-721212
419	EZ	Kharagpur	594	KUSUM APARTMENT,O.T.ROAD, INDA,P.O. KHARAGPUR, DIST. MIDNAPORE-721305
420	EZ	Kharagpur	4012	P.O. GARHBETA,DIST. MIDNAPORE(WEST,-721127
421	EZ	Kharagpur	043A	JEEVAN JYOTI BUILDING,BASUDEBPUR, P.O. KHANJANCHAK,MIDNAPORE(E)-721602
422	EZ	Kharagpur	043D	RAGHUNATHPUR,P.O. JHARGRAM,DIST. MIDNAPORE-721507
423	EZ	Kharagpur	043F	HOWRAH-BHAGABANPUR ROAD,P.O. EGRA,DIST. MIDNAPORE-721127
424	EZ	Kharagpur	043I	MALANCHA ROAD,NEAR LAL BANGLOW,P.O. NIMPURA, KHARAGPUR-721304
425	EZ	KMDO-1	412	7, COUNCIL HOUSE STREET,KOLKATA,-700001

426	EZ	KMDO-1	413	7, COUNCIL HOUSE STREET,KOLKATA,-700001
427	EZ	KMDO-1	414	64, G.C. AVENUE,KOLKATA,-700001
428	EZ	KMDO-1	415	ILACO HOUSE,1&3, BRABOURNE ROAD,KOLKATA-700001
429	EZ	KMDO-1	416	24, C.R. AVENUE,KOLKATA,-700072
430	EZ	KMDO-1	417	14, MADAN STREET,KOLKATA,-700072
431	EZ	KMDO-1	418	LIC OF INDIA,1&3 BRABOURNE ROAD,KOLKATA-1-700001
432	EZ	KMDO-1	419	RALLIS BUILDING,16, HARE STREET,KOLKATA-700001
433	EZ	KMDO-1	421	131/A, B.B. GANGULY STREET,KOLKATA,-700012
434	EZ	KMDO-1	422	29, N. S. ROAD,KOLKATA,-700001
435	EZ	KMDO-1	423	LIC OF INDIA,1&3 BRABOURNE ROAD,KOLKATA-1-700001
436	EZ	KMDO-1	428	15, C.R. AVENUE,KOLKATA,-700072
437	EZ	KMDO-1	440	HINDUSTHAN BUILDING,4,C.RAVENUE,KOLKATA-700072
438	EZ	KMDO-1	540	H.B. ANNEXE,4,C.R.AVENUE,KOLKATA-700072
439	EZ	KMDO-1	576	H.B. ANNEXE,4,C.R.AVENUE,KOLKATA-700072
440	EZ	KMDO-1	577	H.B. ANNEXE,4,C.R.AVENUE,KOLKATA-700072
441	EZ	KMDO-1	041H	102, AUROBINDA SARANHI,4TH FLOOR,KOLKATA-700004
442	EZ	KMDO-1	041I	30D, HARMOHAN GHOSH LANE,KOLKATA,-700085
443	EZ	KMDO-1	041L	9, BRABOURNE ROAD,BOMBAY MUTUAL BLDG.,5TH FLOOR, KOLKATA-700001
444	EZ	KMDO-1	041N	63A, COLLEGE STREET,1ST FLOOR,KOLKATA-700073
445	EZ	KMDO-1	041S	H.B. ANNEXE,4,C.R.AVENUE,KOLKATA-700072
446	EZ	KMDO-1	041T	ORIENTAL BUILDING,DR. S P SARANI,KOLKATA-700001
447	EZ	KMDO-1	041U	H.B. ANNEXE,4,C.R.AVENUE,KOLKATA-700072
448	EZ	KMDO-2	400	27G, RAJA S.C. MALLICK ROAD,KOLKATA,-700032
449	EZ	KMDO-2	425	23A/44X, DIAMOND HARBOUR ROAD,KOLKATA,-700053
450	EZ	KMDO-2	426	JEEVAN JYOTI,47, ASHUTOSH MUKHERJEE ROAD,KOLKLATA-700025
451	EZ	KMDO-2	427	DIAMOND HARBOUR,24-PGS(S),-700053
452	EZ	KMDO-2	439	8/2, DESHBANDHU CHITTARANJAN ROAD,BUDGE BUDGE,24 PGS(S)-700000
453	EZ	KMDO-2	450	QUEENS' MANSION,RUSSEL STREET,KOLKATA-700071
454	EZ	KMDO-2	505	QUEENS' MANSION,RUSSEL STREET,KOLKATA-700071
455	EZ	KMDO-2	041A	PADMA PUKUR,KULPI ROAD,BARUIPUR, 24-PGS(S)-700000
456	EZ	KMDO-2	041D	620, DIAMOND HARBOUR ROAD,KOLKATA,-700034
457	EZ	KMDO-2	041E	GARIAHAT MARKET COMPLEX,A&B BLOCK, 1ST FLOOR,212, RASH BEHARI AVENUE, KOLKATA-700019
458	EZ	KMDO-2	041F	26, KARL MARX SARANI,KOLKATA,-700023
459	EZ	KMDO-2	041G	6/1, RAMESH MITRA ROAD,KOLKATA,-700025

460	EZ	KMDO-2	041J	212, GARIAHAT MARKET COMPLEX,A&B BLOCK,2ND FLOOR, KOLKATA-700019
461	EZ	KMDO-2	041K	P-319, DARGA ROAD,2ND FLOOR,KOLKATA-700017
462	EZ	KMDO-2	041M	AMTALA HAT,P.O. KANYANAGAR,AMTALA, 24-PGS(S)-700000
463	EZ	KMDO-2	041P	P.O CANNING TOWN,24 PGS(S),-700053
464	EZ	KMDO-2	041Q	JEEVAN SUDHA,5TH FLOOR,42/C, CHOWRINGHEE ROAD, KOLKATA-700071
465	EZ	KMDO-2	041R	1/1, FLIGHT LT. TAPAN CHOWDHURY AVENUE,KOLKATA,-700026
466	EZ	KSDO	424	342, JESSORE ROAD,KOLKATA,-700089
467	EZ	KSDO	429	GANDHI NAGAR,PORT BLAIR,A&N ISLAND-744101
468	EZ	KSDO	430	41, BHAGA JATIN ROAD,BARANAGAR,KOLKATA-700036
469	EZ	KSDO	431	SAHEED MANGAL PANDEY SARANI,BARRACKPORE,KOLKATA-700120
470	EZ	KSDO	432	SARAT BISWAS ROAD,KACHARIPARA ROAD,BASIRHAT-743411
471	EZ	KSDO	433	PARILAL MARKETING COMPLEX,JIRAT ROAD,HABRA-743623
472	EZ	KSDO	435	48, ARABINDA ROAD,P.O. NAIHATI,DIST. 24-PGS.(N)-743165
473	EZ	KSDO	436	JEEVAN JYOTI, CENTRAL PARK,B BLOCK,P.O. KALYANI,NADIA-711235
474	EZ	KSDO	445	5/1A, D.L. ROY ROAD,P.O. KRISHNAGAR,NADIA-741101
475	EZ	KSDO	446	KRISHNA NATH ROAD,BERHAMPORE,MURSHIDABAD-742101
476	EZ	KSDO	447	MACKENZIE PARK ROAD,P.O. RAGHUNATHGANJ,-742225
477	EZ	KSDO	484	12A, JESSORE ROAD,DAK BUNGLOW MORE,BARASAT-743201
478	EZ	KSDO	4015	MAHANAM MATH BUILDING,PORAMATALA ROAD, SRIDHAM,P.O. NABADWIP, NADIA-741302
479	EZ	KSDO	4017	CF-163, SECTOR-1,SALT LAKE,KOLKATA-700064
480	EZ	KSDO	041B	CF-335, SALT LAKE CITY,SALT LAKE BR.OFFICE,-700064
481	EZ	KSDO	041C	17, BARASAT ROAD,P.O. SODEPUR,24-PGS(N)-743178
482	EZ	KSDO	042A	COMMERCIAL COMPLEX,RANAGHAT MUNICIPALITY,RANAGHAT-741201
483	EZ	KSDO	042B	RAMNAGAR ROAD,(BEHIND SBI) P.O. BONGAON,-743235
484	EZ	KSDO	042C	NUTANHAT,KANDI THANA,P.O. KANDI,MURSHIDABAD-742137
485	EZ	KSDO	042D	18/1, MANUJENDRA DUTTA ROAD,DUM DUM BRANCH OFFICE,KOLKATA-700028
486	EZ	KSDO	042E	FULTALA,P.O. JIAGANJ,MURSHIDABAD-742123
487	EZ	KSDO	042F	PADIA MARKET BUILDING,R.N.TAGORE ROAD,P.O. KRISHNAGAR-741101
488	EZ	KSDO	042G	P.O. ISLAMPUR,DIST MURSHIDABAD,-742304



489	EZ	KSDO	042H	46/1/C, B.T. ROAD,KOLKATA,-700002
490	EZ	Silchar	496	KHOYATHONG ROAD,IMPHAL,MANIPUR-795001
491	EZ	Silchar	497	PARINITI' OLD DAK BANGLOW ROAD,SRIBHUMI,ASSAM-788710
492	EZ	Silchar	498	CLUB ROAD,SILCHAR,-788001
493	EZ	Silchar	499	PARADISE CHOWUHINI AGARTATA,TRIPURA(W),- 799001
494	EZ	Silchar	575	HOSPITAL ROAD,P.O.- RADHAKISHOREPUR,UDAIPUR,TRIPURA-799120
495	EZ	Silchar	580	STATION ROAD,RAJBARI,DHARAMANAGAR,TRIPURA- 799250
496	EZ	Silchar	590	CHANDMARY,P.O. AIZAWAL,-790007
497	EZ	Silchar	4008	HAILAKANDI ROAD,SILCHAR,-788005
498	EZ	Silchar	049A	RABINDRA SARANI,HAILAKANDI,-788151
499	EZ	Silchar	049B	TIDDIM ROAD,CHURACHANDPUR,MANIPUR-795128
500	EZ	Silchar	049C	J.B. ROAD,(Near Autonomous Council) HAFLONG,N.C.HILLS-788819
501	EZ	Silchar	049D	KAKCHING BAZAR,KAKCHING,MANIPUR-795103
502	EZ	Silchar	049E	THAKUR PALLY ROAD(TRTC BUILDING, 1ST FLOOR),KRISHNANAGAR,AGARTALA, TRIPURA(W)- 799001
503	EZ	Silchar	049F	B.T. ROAD,IMPHAL,MANIPUR-795001
504	NCZ	Agra	209	CAB, 1ST FLOOR,DHOLPUR HOUSE,AGRA-282001
505	NCZ	Agra	210	CBO4, ORIENTAL BUILDING,RAJA MANDI CROSSING,AGRA-282002
506	NCZ	Agra	260	B.O.SHIKOHABAD,SECTOR-2,B-01,AVAS VIKAS COLONY,SHIKOHABAD-283135
507	NCZ	Agra	264	CBO2, JEEVAN PRAKASH,2ND FLOOR SANJAY PLACE,AGRA-282002
508	NCZ	Agra	265	CBO1, 1ST FLOOR,DHOLPUR HOUSE,AGRA-282001
509	NCZ	Agra	266	2ND FLOOR,JEEVAN PRAKASH,SANJAY PLACE, AGRA- 282002
510	NCZ	Agra	267	B.O. MAINPURI,AVAS VIKAS COLONY,KACHERI ROAD,MAINPURI-205001
511	NCZ	Agra	268	BO1 FIROZABAD,RANIWALA COMPOUND,FIROZABAD- 283203
512	NCZ	Agra	271	B.O. FARRUKHABAD,AWAS VIKAS COLONY,LOHIPURAM YOJANA,DISTT-FARRUKHABAD-209601
513	NCZ	Agra	272	BRANCH OFFICE ETAWAH,NEAR RAILWAY STATION,ETAWAH-206001
514	NCZ	Agra	278	BO KANNAUJ,ASHOK NAGAR TIRVA CROSSING,KANNAUJ-282002
515	NCZ	Agra	2007	BO-BHARTHANA,NEAR RAILWAY STATION,DISTT. ETAWAH-206001
516	NCZ	Agra	026A	BO-AURAIYA,AVAS VIKAS COLONY,AURAIYA-206122
517	NCZ	Agra	026D	BO- FATEHABAD,NEAR ROADWAYS BUS STAND,DISTT,AGRA-282002



518	NCZ	Agra	026E	CBO3, JEEVAN PRAKASH,3RD FLOOR,SANJAY PLACE,AGRA-282002
519	NCZ	Agra	026G	BO TUNDLA,STATION ROAD,DISTT. FIROZABAD-283203
520	NCZ	Agra	026J	LAXMI MILL COMPOUND,NEAR DAINIK JAGRAN,JEONI MANDI, AGRA-282001
521	NCZ	Agra	026N	CBO6, 1ST FLOOR,JEEVAN PRAKASH S. PLACE,AGRA-282002
522	NCZ	Agra	026P	B.O. FATEHGARH,PLOT NO.4/C-8&9,SECTOR-4,AWAS VIKAS COLONY,LOHIPURAM YOJANA,DISTT-FARRUKHABAD-209601
523	NCZ	Agra	026R	BO2 FIROZABAD,SUHAG NAGAR,FIROZABAD-283203
524	NCZ	Aligarh	256	D.M. COLONY,BULANDSHAHR,-203001
525	NCZ	Aligarh	261	573, LAXMI BHAWAN,OPP.O.L.F.SCHOOL,RAMGHAT ROAD-202001
526	NCZ	Aligarh	262	I.N.S-3 RADHIKA VIHAR PHASE -2 Mathura-- 281001
527	NCZ	Aligarh	263	NEAR RAM DARBAR ,G.T.ROAD ,ETAH,-207001
528	NCZ	Aligarh	276	NEAR NAVGRAH MANDIR,ALIGARH ROAD,HATHRAS-204101
529	NCZ	Aligarh	277	"JEEVAN JYOTI",G.T.ROAD,KHURJA,DT.BULANDSHAHR-203101
530	NCZ	Aligarh	279	AVAS VIKAS COLONY, B,AREILLY ROAD KASGANJ,DIST KASHIRAM NAGAR-207123
531	NCZ	Aligarh	2013	OPP. HYDEL OFFICE, NEAR PAITH CHAURAHA,ATRAULI,DISTT. ALIGARH-202280
532	NCZ	Aligarh	026B	STATION ROAD ,KOSIKALAN,DT.MATHURA-218403
533	NCZ	Aligarh	026C	HAFEEZ MANZIL,MARRIS ROAD,-202001
534	NCZ	Aligarh	026F	HAMEEDIYA HOUSE,G.T.ROAD,SIKANDRABAD,DT.BULANDSHAHR-203205
535	NCZ	Aligarh	026H	STATION ROAD,DEBAI,DT.BULANDSHAHR-202393
536	NCZ	Aligarh	026K	OPP. DHANIPUR MANDI GATE No 1 G.T.ROAD ALIGARH 202001
537	NCZ	Aligarh	026L	SONKH ADDA,JUNCTION ROAD,MATHURA-281001
538	NCZ	Aligarh	056A	G.T. ROAD,SIKANDRARAO,DT.HATHRAS-204215
539	NCZ	Aligarh	056B	LAXMI BHAWAN,RAMGHAT ROAD,ALIGARH-202001
540	NCZ	Allahabad	220	NEAR PWD INSPECTION HOUSE,DAHILA MAU,DT-PRATAPGARH-230001
541	NCZ	Allahabad	241	CBO-1, 4TH FLOOR,INDIRA BHAWAN,CIVIL LINES,ALLAHABAD-211001
542	NCZ	Allahabad	242	DBO, 4TH FLOOR,INDIRA BHAWAN,CIVIL LINES,ALLAHABAD-211001
543	NCZ	Allahabad	243	BANDA BRANCH,B-BLOCK,AWAS VIKAS COLONY,(NEAR CHUNGI CHOWKI),BANDA-210001
544	NCZ	Allahabad	244	FATEHPUR BRANCH,104-CIVIL LINES,FATEHPUR-212601
545	NCZ	Allahabad	245	CBO-2, KHARBANDA MARKET, NABAB YUSUF ROAD, CIVIL LINES, ALLAHABAD-211001

546	NCZ	Allahabad	2012	HANDIA BRANCH,SARITA COMPLEX,P.O.HANDIA,ALLAHABAD-221503
547	NCZ	Allahabad	021M	KUNDA BRANCH, NR.BABA DEEN DHABA,ALLAHABAD-LUCKNOW HIGHWAY,KUNDA, PRATAPGARH-230204
548	NCZ	Allahabad	023A	CAB, JEEVAN PRAKASH,172A/40,MG MARG,CIVIL LINES,ALLAHABAD-211001
549	NCZ	Allahabad	023E	CBO-4, KASHISH BUIDING, NEAR TOPANDAS SHOP,BAI KA BAG,ALLAHABAD-211002
550	NCZ	Allahabad	023F	PHOOLPUR BRANCH,NEAR- STATE BNK OF INDIA,ALLAHABAD-211402
551	NCZ	Allahabad	023G	BHARWARI BRANCH,BS MEHTA ROAD,BHARWARI,DISTT-KAUSHAMBHI-212201
552	NCZ	Allahabad	023K	KARVI BRANCH,DEVANGNA MARG,KARVI,CHITRAKOOT-210205
553	NCZ	Allahabad	023M	CBO-5,12-SAMMELAN MARG,ALLAHABAD-211003
554	NCZ	Allahabad	023Q	BINDKI BRANCH, KUNVARPUR ROAD,DAYANAND CHAURAH,,BINDKI,FATEHPUR-210201
555	NCZ	Allahabad	023R	CBO-3, JEEVAN PRAKASH,172A/40,MG MARG.CIVIL LINES,ALLAHABAD-211001
556	NCZ	Allahabad	031N	TRANS YAMUNA BRANCH,NAINI,ALLAHABAD-211008
557	NCZ	Allahabad	031P	ATARRA BRANCH,BANDA ROAD,ATARRA,DISTT-BANDA-212635
558	NCZ	Bareilly	211	C.B.O.-1,35-D RAMPUR BAGH,BAREILLY-243001
559	NCZ	Bareilly	213	BO-PILIBHIT,AVAS-VIKAS COLONY,PILIBHIT-262001
560	NCZ	Bareilly	215	BO-BUDAUN,AVAS-VIKAS COLONY,BUDAUN-243601
561	NCZ	Bareilly	216	C.B.O.-1, AVAS VIKAS COLONY, 1/COM-6, NH-24, Bareilly Mod, Shahjahanpur-242226.
562	NCZ	Bareilly	217	BO-HARDOI,AVAS-VIKAS COLONY,HARDOI-241001
563	NCZ	Bareilly	396	D.B.O.,156, CIVIL LINES,BAREILLY-243001
564	NCZ	Bareilly	408	C.B.O.-2,NEAR WATER TANK. D.D. PURAM,BAREILLY-243122
565	NCZ	Bareilly	2002	BO- CANTT.,35-D RAMPUR BAGH,BAREILLY-243001
566	NCZ	Bareilly	2015	C.A.B. MOH-ZIA KHEL, NEAR JASVEER PETROL PUMP, SHAHJAHANPUR-242001
567	NCZ	Bareilly	2018	BO-SHAHABAD,AVAS-VIKAS COLONY,SHAHABAD-241124
568	NCZ	Bareilly	022B	C.A.B.,NEAR WATER TANK, D.D. PURAM,BAREILLY-243122
569	NCZ	Bareilly	022E	BAHERI BYE PASS ROAD,BAREILLY HALDWANI ROAD,BAHERI DT., BAREILLY-243201
570	NCZ	Bareilly	022F	BO-TILHAR,MAUJAMPUR,TILHAR-242307
571	NCZ	Bareilly	022K	BO- SAHASWAN,PRAMOD INTER COLLEGE CAMPUS,SAHASWAN-243638
572	NCZ	Bareilly	022R	BO-AONLA,OPPOSITE SARGAM CINEMA,AONLA-243301
573	NCZ	Bareilly	022S	BO-POWAYAN,MOHALLA- KASWARA,POWAYAN-242401

574	NCZ	Bareilly	022T	BO-PURANPUR,AGARWAL RICE MILL,PURANPUR-262122
575	NCZ	Bareilly	022U	BO-IZATNAGAR,461, PILIBHIT ROAD,BAREILLY-243122
576	NCZ	Bareilly	022V	BRANCH OFFICE, NEAR BARAUNI CHUNGI, SANDILA-241204
577	NCZ	Bareilly	022W	C.B.O.-2,284/285, CHANDRA BHAVAN,SHAHAJAHANPUR-242001
578	NCZ	Dehradun	205	BALLUPUR CHOWK,GMS ROAD,DEHRADUN, UTTRAKHAND-248001
579	NCZ	Dehradun	251	BRANCH OFFICE I, DEHRADUN,NEW CONNAUGHT PLACE,DEHRADUN-248001
580	NCZ	Dehradun	252	200 POORVWALI,STATION ROAD,ROORKEE-246149
581	NCZ	Dehradun	253	AWAS VIKAS, SARASWATI VIHAR,DELHI ROAD,SAHARANPUR-247001
582	NCZ	Dehradun	363	CITY PLAZA,PADAMPUR SUKHRO,,DEVI ROAD,KOTDWAR-246149
583	NCZ	Dehradun	367	BRANCH OFFICE HARDWAR I,RANIPUR MORE,HARDWAR-249107
584	NCZ	Dehradun	406	CAREER AGENTS BRANCH,CBO I BUILDING,NEW CONNAUGHT PLACE,DEHRADUN-248001
585	NCZ	Dehradun	025A	BRANCH OFFICE, VIKASNAGAR,DAKPATHAR ROAD,VIKASNAGAR,DISTT DEHRADUN-248198
586	NCZ	Dehradun	025B	BRANCH OFFICE SRINAGAR (GARHWAL),BADRINATH MARG,SRINAGAR-246174
587	NCZ	Dehradun	025C	BRANCH OFFICE NEW TEHRI,NEAR COUR COMPOUND,NEW TEHRI-249148
588	NCZ	Dehradun	025D	BRANCH OFFICE UTTARKASHI,JOSHIYARA,UTTARKASHI-249193
589	NCZ	Dehradun	025E	BRANCH OFFICE GOPESHWAR,GOPESHWAR,DISTT CHAMOLI-246601
590	NCZ	Dehradun	025F	BRANCH OFFICE DEOBAND,DEOBAND,DEOBAND,DISTT SAHARANPUR-247554
591	NCZ	Dehradun	025L	BRANCH OFFICE GANGOH,TITARO ROAD,GANGOH,DISTT SAHARANPUR-247763
592	NCZ	Dehradun	025M	TRANSPORT NAGAR,DEHRADUN ROAD,SAHARANPUR-247001
593	NCZ	Dehradun	025Q	TRANSPORT NAGAR, SARAI ROAD,HARDIWAR-249107
594	NCZ	Dehradun	025R	BRANCH OFFICE RISHIKESH,AVAS VIKAS,VIRBHADRA MARG,RISHIKESH,DISTT DEHRADUN-246149
595	NCZ	Dehradun	027A	I.T.PARK, SIDCUL,SHAHASTRA DHARA ROAD,DEHRADUN-248001
596	NCZ	Dehradun	027B	HIMALAYAN HOUSE,MALL ROAD,KULRI,MUSSOURIE,DISTT DEHRADUN-248179
597	NCZ	Dehradun	027C	BRANCH OFFICE ROORKEE-II,SHIV COMPLEX,12 CIVIL LINES,ROORKEE-246149
598	NCZ	Faizabad	221	NAGARPALIKA COMPOUND,SULTANPUR,SULTANPUR-228001

599	NCZ	Faizabad	222	AYODHYA MARG,BENIGANJ,FAIZABAD-224001
600	NCZ	Faizabad	223	AVAS VIKAS COLONY,GONDA,GONDA-271001
601	NCZ	Faizabad	224	RAJA HEERA SINGH MARKET,CHHAVANI MARKET,BAHRAICH-271801
602	NCZ	Faizabad	228	AVAS VIKAS COLONY,BARABANKI,BARABANKI-225001
603	NCZ	Faizabad	229	RAE BARELI-1 BRANCH,CANAL ROAD,RAE BARELI-229001
604	NCZ	Faizabad	393	MOHALLA MOHSINPUR,NEAR BUS STATION,AMBEDKARNAGAR-224122
605	NCZ	Faizabad	402	MALTIKUNJ,NEAR RAJ PETROL PUMP, GONDA RD,BALRAMPUR-271201
606	NCZ	Faizabad	021L	AMRAWATI BHAWAN,DEVKALI ROAD,FAIZABAD-224001
607	NCZ	Faizabad	021T	RAJA KA MAIDAN,MEERAPURWA,TANDA-224190
608	NCZ	Faizabad	021U	RAE BARELI-2 BRANCH,CANAL ROAD,RAE BARELI-229001
609	NCZ	Faizabad	021Y	STATION ROAD,RUDAULI,DISTT-BARABANKI-225411
610	NCZ	Faizabad	022C	SULTANPUR ROAD,JAGDISPUR,JAGDISPUR-227817
611	NCZ	Gorakhpur	208	2, PRATIBHA COMPLEX,JUBLIEE ROAD,GORAKHPUR-273001
612	NCZ	Gorakhpur	281	BRANCH OFFICE-1,TARAMANADAL ROAD, DEORIA BYPASS,GORAKHPUR-273016
613	NCZ	Gorakhpur	282	BRANCH OFFICE-1,RAGHAV NAGAR,DEORIA-274001
614	NCZ	Gorakhpur	283	BRANCH OFFICE,MALVIYA NAGAR,BASTI-227001
615	NCZ	Gorakhpur	285	BRANCH OFFICE-1,CIVIL LINES,AZAMGARH-276001
616	NCZ	Gorakhpur	290	BRANCH OFFICE,BARHALGANJ,DISTT. GORAKHPUR-273402
617	NCZ	Gorakhpur	296	BRANCH OFFICE,BUS STATION ROAD,MAU-275101
618	NCZ	Gorakhpur	299	BRANCH OFFICE,PADRAUNA,DISTT. KUSHINAGAR-274304
619	NCZ	Gorakhpur	403	CARRER AGENT BRANCH,RATAN PALACE, ALLHADPUR,GORAKHPUR-273001
620	NCZ	Gorakhpur	2011	BRANCH OFFICE,KUSHINAGAR,DISTT. KUSHINAGAR-274402
621	NCZ	Gorakhpur	2016	CAREER AGENT BRANCH,MUKERIGANJ,AZAMGARH-276001
622	NCZ	Gorakhpur	028B	BRANCH OFFICE,ANANDNAGAR,DISTT. MAHARAJGANJ,-273155
623	NCZ	Gorakhpur	028E	BRANCH OFFICE,CHANGERA PALACE,BANSI, DISTT. SIDDHARTHANAGAR-272153
624	NCZ	Gorakhpur	028K	BRANCH OFFICE,SOHNAG ROAD,SALEMPUR, DISTT. DEORIA-274509
625	NCZ	Gorakhpur	028L	BRANCH OFFICE,SUGAR MILL ROAD,DISTT. SANTKABIR NAGAR-272175
626	NCZ	Gorakhpur	029A	BRANCH OFFICE,PHOOLPUR,DISTT. AZAMGARH-276304
627	NCZ	Gorakhpur	029B	BRANCH OFFICE,GORAKHPUR ROAD,MAHARAJGANJ-273303

628	NCZ	Gorakhpur	029D	BRANCH OFFICE-2,CIVIL LINES,AZAMGARH-276001
629	NCZ	Gorakhpur	029E	BRANCH OFFICE-2,RAGHAV NAGAR,DEORIA-274001
630	NCZ	Gorakhpur	029F	BRANCH OFFICE-3, VIDYA TOWER, NEAR CIRCUIT HOUSE , NAUKA VIHAR,TARAMANDAL, GORAKHPUR-273016
631	NCZ	Gorakhpur	029G	BRANCH OFFICE,ETWA ROAD,DUMARIAGANJ, DISTT. SIDDHARTHANAGAR-272189
632	NCZ	Gorakhpur	029H	BRANCH OFFICE,YAHIA MARKET,GHOSI, DISTT. MAU-275304
633	NCZ	Haldwani	212	C.B.O-1; JEEVAN PRAKASH, NAINITAL ROAD,P.O-KATHGODAM,HALDWANI (DT-NAINITAL)-263126
634	NCZ	Haldwani	214	BARA BAZAR MALLITAL,NAINITAL,-263001
635	NCZ	Haldwani	269	GANGAPUR AWAS VIKAS,RAMPUR,-244901
636	NCZ	Haldwani	369	KEMRI ROAD BILASPUR,DT.RAMPUR,-200901
637	NCZ	Haldwani	391	HARI NIWAS BADRESHWAR,ALMORA,-263601
638	NCZ	Haldwani	392	NEW AVAS VIKAS,KASHIPUR,-244713
639	NCZ	Haldwani	405	SILTHAM PITHORAGARH,DT.PITHORAGARH,-262501
640	NCZ	Haldwani	2005	NEAR POST OFFICE,DIDIHAT,-262551
641	NCZ	Haldwani	2019	DAK BANGLA ROAD, LOHAGHAT,DT.CHAMPAWAT,-262524
642	NCZ	Haldwani	022H	MELAGHAT ROAD, NEAR HOTEL WEST VIEW,KHATIMA,-262308
643	NCZ	Haldwani	022P	NAGLA DAIRY FARM,NAGLA PANTNAGAR,DT.U.S.NAGAR-263145
644	NCZ	Haldwani	022Q	MOON HOTEL,RANIKHET,-263645
645	NCZ	Haldwani	024A	AWAS VIKAS COLONY, RUDRAPUR,DT.U.S.NAGAR,-263153
646	NCZ	Haldwani	024B	KOSI ROAD, RAMNAGAR,-244715
647	NCZ	Haldwani	024C	PILIBHIT ROAD, BYPASS SITARGANJ,DT.U.S.NAGAR,-263153
648	NCZ	Haldwani	024D	STATION ROAD,BAGESHWAR,-226642
649	NCZ	Haldwani	024E	RAJEEV MARKET, KALADHUNGI ROAD,MUKHANI ; P.O-HALDWANI,DISTT-NAINITAL-263139
650	NCZ	Haldwani	024F	HOTEL KUMAUN PLAZA,NEAR ROADWAYS BUS STAND,KASHIPUR-244713
651	NCZ	Kanpur	203	16/275 JEEVAN VIKAS,PHOOL BAGH CIVIL LINES, KANPUR-208001
652	NCZ	Kanpur	231	SHIVOY TOWERS,MALL ROAD,KANPUR-208001
653	NCZ	Kanpur	232	16/112,BHARGAWA ESTATE,KANPUR-208001
654	NCZ	Kanpur	233	16/112 BHARGAV ESTATE,KANPUR,KANPUR-208001
655	NCZ	Kanpur	235	GUMTI NO-5,KANPUR,-208012
656	NCZ	Kanpur	236	GANDHI NAGAR,MAHOBA,-210427
657	NCZ	Kanpur	238	LIC OF INDIA,PUKHRAYAN,-209111
658	NCZ	Kanpur	246	ELITE CHURAHA,MOHALLA-HARDILA,JHANSI ROAD, LALITPUR, UTTAR PRADESH-284403

659	NCZ	Kanpur	273	940/1,CIVIL LINES,JHANSI-284001
660	NCZ	Kanpur	274	GANDHI MARKET,ORAI,-285001
661	NCZ	Kanpur	398	16/112,BHARGAV STATE,M.G. MARG-208001
662	NCZ	Kanpur	409	7/111-B,SWAROOP NAGAR,KANPUR-208002
663	NCZ	Kanpur	2003	MUSA NAGAR ROAD,GHATAMPUR,-209206
664	NCZ	Kanpur	2004	JAINA PALACE,RATAN LAL NAGAR,KANPUR-208022
665	NCZ	Kanpur	2014	BKD CROSSING,JHANSI,-284001
666	NCZ	Kanpur	023B	KAKWAN ROAD, SHANTI NAGAR, BILHAUR,-209202
667	NCZ	Kanpur	023C	JAINA PALACE,RATAN LAL NAGAR,KANPUR-208022
668	NCZ	Kanpur	023D	WEST COTT BUILDING,MALL ROAD,KANPUR-208001
669	NCZ	Kanpur	023H	95-N,KAKADEO,KANPUR-208005
670	NCZ	Kanpur	023J	NEAR GARAUTHA CHAURAH,MAURANIPUR-284204
671	NCZ	Kanpur	023L	Y-BLOCK,KIDWAI NAGAR,KANPUR-280011
672	NCZ	Kanpur	023N	LIC OF INDIA,JALAUN,-285123
673	NCZ	Kanpur	023P	16/275 JEEVAN VIKAS,PHOOL BAGH CIVIL LINES, KANPUR-208001
674	NCZ	Kanpur	023S	GURUDEV PALACE,G T ROAD,KANPUR-208025
675	NCZ	Kanpur	023T	JDA COMPLEX,BESIDE RTO OFFICE,KANPUR ROAD,JHANSI-284001
676	NCZ	Kanpur	023U	JEEVAN JYOTI, LIC BR.OFFICE,SIKANDARAPURA, MAIN ROAD,RATH-210431
677	NCZ	Lucknow	218	AWAS VIKAS COLONY,NEAR DON BOSCO SCHOOL,LAKHIMPUR-262701
678	NCZ	Lucknow	219	SAI KRIPA BHAWAN near idgahShyamNath Road Sitapur-261001
679	NCZ	Lucknow	225	C31/43, IST FLOOR,ORIENTAL BUILDING,HAZRATGANJ, LUCKNOW-226001
680	NCZ	Lucknow	226	JEEVAN BHAWAN-2,NAVAL KISHORE ROAD,LUCKNOW-226001
681	NCZ	Lucknow	227	PCF, BUILDING,3RD FLOOR, STATION ROAD,LUCKNOW-226007
682	NCZ	Lucknow	234	CHANDRA SHEKHAR AZAD NAGAR,AVAS VIKAS COLONY,UNNAO-209801
683	NCZ	Lucknow	394	KHUNKHUNJI ROAD,CHOWK,LUCKNOW-226003
684	NCZ	Lucknow	395	JEEVAN PRAKASH,ANNEXE BUILDING,2ND FLOOR,30, HAZRATGANG, LUCKNOW-226001
685	NCZ	Lucknow	397	JEEVAN BHAWAN-1 FOURTH FLOOR 43 HAZRATGANJ LUCKNOW-226001
686	NCZ	Lucknow	2001	6A/INS-1,VRINDAVAN YOJANA,SECTOR-6, RAE BARELI ROAD,LUCKNOW-226029
687	NCZ	Lucknow	021N	SECTOR-E, SITAPUR ROAD YOJNA,RING ROAD,LUCKNOW-226024
688	NCZ	Lucknow	021P	JAGAN BABU BAZAR,BARA CHAURAH,BISWAN, SITAPUR-261201
689	NCZ	Lucknow	021Q	HOTEL PUSHPANJALI OPPOSITE KAMAL CINEMA ,PALIA KALAN, KHERI-262902



690	NCZ	Lucknow	021R	HARDOI UNNAO ROAD NEAR GOVT HOSPITAL BANGARMAU-209868
691	NCZ	Lucknow	021S	CP-3 Vibhav Khand Gomti Nagar Lucknow
692	NCZ	Lucknow	021V	STATION ROAD,NANPARA,BAHRAICH-271882
693	NCZ	Lucknow	021W	C-7, NEAR POST OFFICE,RAJAJIPURAM,LUCKNOW- 226023
694	NCZ	Lucknow	022A	CP-141, SECTOR-D1, KANPUR ROAD YOJANA,NEAR ZONAL PARK, ASHIYANA,LUCKNOW-226012
695	NCZ	Lucknow	022D	ARJUN NAGAR COLONY,LAKHIMPUR RODA, GOLA GOKARANATH,LAKHIMPUR-262802
696	NCZ	Meerut	200	KALAGARH ROAD,DHAMPUR,-251345
697	NCZ	Meerut	250	NAGARPALIKA BUILDING,GOVINDPURI,MODINAGAR- 201204
698	NCZ	Meerut	254	157,ANSARI ROAD,MUZAFFARNAGAR-251001
699	NCZ	Meerut	255	MODEL TOWN 2,G.T.ROAD,GHAZIABAD-201001
700	NCZ	Meerut	257	LAXMI INSURANCE BUILDING,174,SADAR BAZAR,MEERUT CANTT.-250001
701	NCZ	Meerut	258	SECTOR-2,BUDDHIVIHAR MAJHOLA,AVAS VIKAS MORADABAD-244001
702	NCZ	Meerut	259	NEAR AVAS VIKAS PARISHAD,BAIRAJ ROAD,BIJNOR- 246701
703	NCZ	Meerut	270	JEEVAN PRAKASH BUILDING,2ND FLOOR PRABHAT NAGAR,MEERUT-250001
704	NCZ	Meerut	275	MEERUT ROAD,OPPOSITE A.S.P.G. COLLEGE,MAWANA- 250401
705	NCZ	Meerut	361	SANJAY VIHAR,AVAS VIKAS COLONY,HAPUR-248001
706	NCZ	Meerut	362	AVAS VIKAS COLONY,CHANDAUSI,-202412
707	NCZ	Meerut	364	M.S.K. MARG,SHAMLI,-247776
708	NCZ	Meerut	365	BIMA NAGAR,DELHI SAHARANPUR ROAD,BARAUT- 250611
709	NCZ	Meerut	366	AVAS VIKAS COLONY,G.T.ROAD,KHATAULI-251201
710	NCZ	Meerut	368	OPP. CH. CHARNA SSINGH UNIVERSITY,MANGAL PANDEY NAGAR,MEERUT-250001
711	NCZ	Meerut	404	RAM GANGA VIHAR,MORADABAD,-244001
712	NCZ	Meerut	407	JEEVAN JYOTHI, JEEVAN PRAKASH BUILDING,2ND BUILDING PRABHAT NAGAR,MEERUT-250001
713	NCZ	Meerut	2006	B-107, SAHNI TOWER,SECTOR-5,RAJENDRA NAGAR,GHAZIABAD-201001
714	NCZ	Meerut	2017	PLIL KOTHI,CIVIL LINES,MORADABAD-244001
715	NCZ	Meerut	025G	STATION ROAD,AMROHA,-244221
716	NCZ	Meerut	025H	MODEL TOWN 2,G.T. ROAD,GHAZIABAD-201001
717	NCZ	Meerut	025J	E-3 SECTOR 1,DADRI ROAD,NOIDA-201301
718	NCZ	Meerut	025K	JEEVAN JYOTHI, JEEVAN PRAKASH BUILDING, PRABHAT NAGAR,MEERUT-250001

719	NCZ	Meerut	025N	SUMIT BUILDING, KOTWALI ROAD, NEAR DOUBLE RAILWAY CROSSING, KOTWALI ROAD, NAJIBABAD-246763
720	NCZ	Meerut	025P	MEERUT ROAD, BAGHPAT-250613
721	NCZ	Meerut	025S	SHAMLI ROAD, KAIRANA, -247774
722	NCZ	Meerut	025T	ROORKEE ROAD, MODIPURAM, -250110
723	NCZ	Varanasi	204	CBO-4, BHELUPRA, VARANASI-221001
724	NCZ	Varanasi	284	RAILWAY CROSSING NEAR RAM JI GAS AGENCY, GHAZIPUR-233001
725	NCZ	Varanasi	286	MALGODAM ROAD, BALLIA-277001
726	NCZ	Varanasi	287	RAMBAGH, MIRZAPUR-231001
727	NCZ	Varanasi	289	PIPARI ROAD, ROBERTSGANJ, SONEBHADRA-231216
728	NCZ	Varanasi	291	CBO-1, BHELUPRA, VARANASI-221001
729	NCZ	Varanasi	292	DBO, KAMACHHA, VARANASI-221001
730	NCZ	Varanasi	293	UMARPUR, FAIZBAGH, MACHHALISHAHAR ROAD, JAUNPUR-222002
731	NCZ	Varanasi	294	RADHEY KRISHNA NIWAS, NAI BASTI, G.T. ROAD, MUGHALSARAI, CHANDAULI, UTTAR PRADESH-232101
732	NCZ	Varanasi	295	GYANPUR, SANT RAVI DAS NAGAR, -221304
733	NCZ	Varanasi	297	CBO-2, MALDHIYA, VARANASI-221001
734	NCZ	Varanasi	028A	CAB, BHELUPRA, VARANASI-221001
735	NCZ	Varanasi	028C	KACAHARI ROAD, NEAR SBI, CHUNAR-231304
736	NCZ	Varanasi	028D	STATION ROAD, BHADHOHI-221401
737	NCZ	Varanasi	028F	MURDHAWAN MORE, RENUKOOT, SONEBHADRA-231217
738	NCZ	Varanasi	028G	BHAGAT SINGH CHURAH, A P TOWER, RASARA-221712
739	NCZ	Varanasi	028H	MOHAMADABAD, YUSUFPUR, GHAZIPUR-233227
740	NCZ	Varanasi	028I	FAIZABAD ROAD, SHAHGANJ, JAUNPUR-223101
741	NCZ	Varanasi	028J	MANDUHADIH, VARANASI-221010
742	NCZ	Varanasi	028M	NAYA CHURAH, KERAKAT, JAUNPUR-222142
743	NCZ	Varanasi	028N	SARNATH, VARANASI-221007
744	NCZ	Varanasi	028P	MUNGARABADASHAHPUR, JAUNPUR-222142
745	NCZ	Varanasi	028Q	SAIDPUR, GHAZIPUR-233304
746	NCZ	Varanasi	028R	CBO-3, NADESHER, VARANASI-221002
747	NCZ	Varanasi	028S	JAWALAMUKHI COLONY, PLOT NO-1, SONBHADRA-231222
748	NCZ	Varanasi	028T	CITY TOWER, WAZIDPUR TIRAH, NEAR TB HOSPITAL JAUNPUR-222001
749	NCZ	Varanasi	028U	IMARTI ROAD LAL DIGGI, MIRZAPUR-231001
750	NCZ	Varanasi	028V	BANSDIH, KACAHARI BALLIA-227202
751	NZ	Ajmer	106	JEEVAN PRAKASH BUILDING, ALWAR GATE, AJMER-305001
752	NZ	Ajmer	109	BALAJI MARKET, RANG BARI ROAD, KOTA-324007
753	NZ	Ajmer	181	GAS BUILDING, KUTCHERY ROAD, AJMER-305001



754	NZ	Ajmer	182	CHAWANI CHOURAHA,DT.KOTA,KOTA-324007
755	NZ	Ajmer	198	NEAR JASWANT TALKIES,BHOPAL GANJ,DT.BHILWARA-311001
756	NZ	Ajmer	313	NEAR CHAWANI CHOURAHA,KOTA,DT.KOTA-324007
757	NZ	Ajmer	321	TAT GARH ROAD,NEAR KRISHI MANDI,BEAWER DT.AJMER-305901
758	NZ	Ajmer	322	KOTA ROAD,NEAR MAMA BHANAJ CHOURAHA,DT.JHALAWAR-326001
759	NZ	Ajmer	1201	SHANTI SADAN,NEAR BUS STAND,LAKHERI DT.BUNDI-323603
760	NZ	Ajmer	1202	ANAND PLAZA, 1ST FLOOR,OPP. SESSION COURT,KEKRI-305404
761	NZ	Ajmer	018A	NANWA ROAD,NEAR BUS STAND,DT.BUNDI-323001
762	NZ	Ajmer	018F	JAIPUR ROAD,NEAR KRISHI MANDI,KISHAN GARH DT.AJMER-305811
763	NZ	Ajmer	018J	NEAR BUS STAND,BHILWARA ROAD,SHAHUPURA DT.BHILWARA-311404
764	NZ	Ajmer	018M	KOTA ROAD,NEAR BUS STAND,DT.BARAN-325205
765	NZ	Ajmer	018N	BEAWER ROAD,NEAR BSNL OFFICE,NASIRABAD DT.AJMER-305601
766	NZ	Ajmer	018U	AZAD NAGAR,NEAR MLV TEXTILE COLLEGE,DT.BHILWARA-311001
767	NZ	Ajmer	018X	BALAJI MARKET,RANG BARI ROAD,KOTA-324007
768	NZ	Ajmer	029N	JEEVAN PRAKASH BUILDING, ADJACENT TO CO-OP CENTRAL BANK, MAIN ROAD,AJMER-305001
769	NZ	Ajmer	029P	NEAR RLY. STATION,SBBJL BANK KE PASS,BHAWANI MANDI DT.JHALAWAR-326502
770	NZ	Ajmer	029R	RIICO AREA,BIJAINAGAR,AJMER-305624
771	NZ	Amritsar	135	DHANGU ROAD,P B NO 58,PATHANKOT-145025
772	NZ	Amritsar	136	P B NO 17,DERA BABA NANAK ROAD,BATALA-145001
773	NZ	Amritsar	137	SARHALI ROAD,TARN TARAN,-143401
774	NZ	Amritsar	140	RANJEET AVENUE AMRITSAR,DISTRICT SHOPPING COMPLEX,-143001
775	NZ	Amritsar	143	CITY CENTER AMRITSAR,NEAR BUS STAND,-143001
776	NZ	Amritsar	144	NEAR BUS STAND,G T RAOD,GURDASPUR-143527
777	NZ	Amritsar	146	P B NO.117, NATIONAL & GRINDLAYS BANK BLDG.,1ST FLR HALL BAZAR,R S TOWER AMRITSAR-143001
778	NZ	Amritsar	148	PB NO. 9, MALWAL ROAD,NEAR BUS STAND,FIROZPUR-152002
779	NZ	Amritsar	149	NEAR GAUSHALA,ABOHAR,-152116
780	NZ	Amritsar	150	DHARAM SINGH MARKET,AMRITSAR,-143001
781	NZ	Amritsar	329	35, THE MALL, AMRITSAR,-143001
782	NZ	Amritsar	1081	24, SHASTRI NAGAR,LALANDHAR ROAD,BATALA-145001
783	NZ	Amritsar	013K	PADDA COMPLEX,-145021
784	NZ	Amritsar	013R	COURT ROAD,NEAR T.V. TOWER,FAZILKA-152123

785	NZ	Amritsar	013S	G T ROAD KHANDWALA,CHHEHERATA,-143006
786	NZ	Amritsar	013U	CHOPRA COMPLEX,ZIRA,-142047
787	NZ	Amritsar	047A	MAHADEV MARKET,PATHANKOT,-145025
788	NZ	Bikaner	186	"JEEVAN JYOTI",NEAR BHARTIYA HOSPITAL,CHURU-331001
789	NZ	Bikaner	187	"JEEVAN RAKSHA",K.E.M. ROAD,BIKANER-334001
790	NZ	Bikaner	188	"JEEVAN JYOTI" GROUND FLOOR,SECTOR- 7, MEERA MARG,JAWAHARNAGAR, SRIGANGANAGAR-335001
791	NZ	Bikaner	189	"JEEVAN JYOTI",KUTCHERY ROAD,HANUMANGARH-335512
792	NZ	Bikaner	191	"JEEVAN JYOTI",BIKANER ROAD,NAGAUR-341001
793	NZ	Bikaner	328	"JEEVAN JYOTI",NEAR BUS STAND,RAISINGHNAGARR-335051
794	NZ	Bikaner	1281	NEAR NEW BUS STAND,ANOOPGARH,ANOOPGARH-335701
795	NZ	Bikaner	1282	DEEDWANA ROAD,KUCHAMANCITY,KUCHAMANCITY-341508
796	NZ	Bikaner	010A	"JEEVAN JYOTI",266, SADULGANJ,BIKANER-334003
797	NZ	Bikaner	010E	"JEEVAN JYOTI",RAISAR ROAD, NEAR NURSING HOSTEL,NOKHA-334803
798	NZ	Bikaner	015N	"JEEVAN JYOTI",BIKANER ROAD,SURATGARH-335804
799	NZ	Bikaner	015P	"JEEVAN JYOTI", IST FLOOR,SECTOR 7, MEERA MARG,JAWAHARNAGAR, SRIGANGANAGAR-335001
800	NZ	Bikaner	019A	"JEEVAN JYOTI",NEAR HEAD POST OFFICE,DEEDWANA-341303
801	NZ	Bikaner	019D	"JEEVAN JYOTI",BHADRA ROAD, SECTOR-5,NOHAR-335523
802	NZ	Bikaner	019F	"BAID HOUSE",NEAR MEENA WELL,SARDARSHAHAR-331403
803	NZ	Bikaner	019G	KARWA COMPLEX,NEAR DREAM LIGHT CINEMA,SUJANGARH-331507
804	NZ	Bikaner	019H	NEAR ABDUL SARAI,GUNAWATI ROAD,MAKRANA-341505
805	NZ	Bikaner	019U	JEEVAN JYOTI CIVIL LINES,MERTACITY,DISTT. NAGAUR-341510
806	NZ	Bikaner	050A	RATANPURA, HANUMANGARH ROAD,SANGARIA,DISTRICT- HANUMANGARH-335063
807	NZ	Bikaner	050B	"JEEVAN PRAKASH",SAGAR ROAD,BIKANER-334003
808	NZ	Bikaner	050C	NARASARAOPET CENTRE, RAMAKOTI BLDGS., PANDARIPURAM, CHILAKALURI PET,RATANGARH,DISTRICT- CHURU-331022
809	NZ	Bikaner	050D	QURASHI BAZAR,TARANAGAR ROAD,SADULPUR-331023
810	NZ	Chandigarh	133	NEAR SHIVALIK CINEMA,NANGAL,-140124
811	NZ	Chandigarh	163	UNIT-1,JEEVAN DEEP BUILDING,SECTOR 17-B, CHANDIGARH-160017

812	NZ	Chandigarh	168	DIRECT AGENT BRANCH,SCO 7-A, SECTOR 7-C,CHANDIGARH-160019
813	NZ	Chandigarh	172	LAL KOTHI,RAILWAY ROAD,SANGRUR-148001
814	NZ	Chandigarh	173	BRANCH-1,SCO 8-9, FIRST FLOOR,CHHOTI BARADARI, PATIALA-147001
815	NZ	Chandigarh	180	UNIT-2,JEEVAN PARKASH BUILDING,SECTOR 17-B, CHANDIGARH-160017
816	NZ	Chandigarh	190	CAREER AGENT BRANCH,SCO 1110-1112, SECTOR 22-B,CHANDIGARH-160022
817	NZ	Chandigarh	315	99-A,GURU NANAK COLONY,RAJPURA-104401
818	NZ	Chandigarh	316	SATTA BAZAR CHOWK,MALERKOTLA,-148023
819	NZ	Chandigarh	332	196-197,GIANI ZAIL SINGH NAGAR,ROPAR-140001
820	NZ	Chandigarh	1121	SAINI COMPLEX,MAIN CHANDIGARH AMBALA ROAD,DERABASSI-140507
821	NZ	Chandigarh	1122	UNIT-111,SCO 343-345, SECTOR 34-A,CHANDIGARH-160035
822	NZ	Chandigarh	016H	1-7, GENERAL, SHIV DEV SINGH CAMP,CIRCULAR ROAD,NABHA-147201
823	NZ	Chandigarh	016L	SCO 46-47,PHASE-2,MOHALI-160056
824	NZ	Chandigarh	016P	OPPOSITE BUS STAND,G.T. ROAD,MANDI GOBIND GARH-147301
825	NZ	Chandigarh	016W	22 ACRE SCHEME,FOUNTAIN CHOWK,BARNALA-148101
826	NZ	Chandigarh	016X	OPPOSITE BUS STAND,MALKANA PATTI,SAMANA-147101
827	NZ	Chandigarh	016Y	BRANCH-2,SCO 8-9, GROUND FLOOR,CHHOTI BARADARI, PATIALA-147001
828	NZ	Chandigarh	020N	SCO 810,CHANDIGARH KALKA ROAD,MANIMAJRA-160101
829	NZ	Chandigarh	020P	81-82,CITY CENTRE,MORINDA-140101
830	NZ	Delhi-1	108	6/32-33,GURUDWARA ROAD, KAROL BAGH,NEW DELHI-110005
831	NZ	Delhi-1	111	BOMBAY LIFE BUILDING,N BLOCK, CONNAUGHT PLACE,NEW DELHI-110001
832	NZ	Delhi-1	112	N-69,CONNAUGHT PLACE,NEW DELHI-110001
833	NZ	Delhi-1	113	JEEVAN TARA BUILDING,1SR FLOOR, GATE NO.4,5 SANSAD MARG, NEW DELHI-110001
834	NZ	Delhi-1	115	N-72,CONNAUGHT CIRCUS,NEW DELHI-110001
835	NZ	Delhi-1	117	25 K.G. MARG,JEEVAN PRAKASH BUILDING,NEW DELHI-110001
836	NZ	Delhi-1	118	64,JANPATH,NEW DELHI-110001
837	NZ	Delhi-1	119	C-38, SHOPPING COMPLEX,MOOLCHAND,NEW DELHI-110024
838	NZ	Delhi-1	120	F-41, FIRST FLOOR,CONNAUGHT PLACE,NEW DELHI-110001
839	NZ	Delhi-1	124	BUILDING NO.11917,BAPU SADAN, SANT NAGAR,KAROL BAGH, NEW DELHI-110005

840	NZ	Delhi-1	127	SHOP NO.19 C, 19D, 20D,DDA COMPLEX, VASANT LOK,VASANT VIHAR, NEW DELHI-110057
841	NZ	Delhi-1	310	ORIENTAL 1ST AND 2ND FLOOR,86, JANPATH,NEW DELHI-110001
842	NZ	Delhi-1	311	BLOCK 5, 4TH FLOOR,SHOPPING COMPLEX, RAJENDRA PLACE,NEW DELHI-110005
843	NZ	Delhi-1	011C	UNITED INDIA BUILDING, 3RD FLOOR,CONNAUGHT PLACE,NEW DELHI-110001
844	NZ	Delhi-1	011F	M-1,SOUTH EXTN. PART II,NEW DELHI-110019
845	NZ	Delhi-1	011J	25 K.G. MARG,JEEVAN PRAKASH BUILDING,NEW DELHI-110001
846	NZ	Delhi-1	011N	18A/2, WARD NO. 1,DESU ROAD,MEHRAULI, NEW DELHI-110030
847	NZ	Delhi-1	011R	AUGUST KRANTI BHAWAN,PLOT NO.25, BHIKAJI CAMA PLACE,NEW DELHI-110001
848	NZ	Delhi-1	011S	53/54,GOVARDHAN BLDG., NEHRU PLACE,NEW DELHI-110001
849	NZ	Delhi-1	011X	NBCC TOWER-IV,SECTOR-5, PUSHPI VIHAR, SAKET,NEW DELHI-110017
850	NZ	Delhi-1	012A	16 A/8,WEA KAROL BAGH,NEW DELHI-110005
851	NZ	Delhi-1	012G	G-9, VARDHMAN TRADE CENTER,NEHRU PLACE,NEW DELHI-110001
852	NZ	Delhi-1	031A	4 B.S. ZAFAR MARG,NEHRU HOUSE,NEW DELHI-110002
853	NZ	Delhi-1	031C	F-19, UNITED INDIA BLDG.,CONNAUGHT PLACE,NEW DELHI-110001
854	NZ	Delhi-1	031D	3C-2,NEW ROHTAK ROAD,NEW DELHI-110005
855	NZ	Delhi-2	114	STATE BANK BUILDING,CHANDNI CHOWK,DELHI-110006
856	NZ	Delhi-2	116	LAXMI INSURANCE BUILDING,1ST FLOOR, ASAF ALI ROAD,DELHI-110002
857	NZ	Delhi-2	123	G-1, MODEL TOWN,DELHI,-110009
858	NZ	Delhi-2	126	BHART BASE BUILDING,1ST FLOOR, 10, DARYAGANJ,DELHI-110002
859	NZ	Delhi-2	312	31, COMMUNITY CENTRE,NEW FRIENDS COLONY,NEW DELHI-110065
860	NZ	Delhi-2	314	NEELAM BATA ROAD,FARIDABAD,HARYANA-121001
861	NZ	Delhi-2	320	LAXMI INSURANCE BUILDING,ASAF ALI ROAD,NEW DELHI-110002
862	NZ	Delhi-2	326	JEEVAN RAKSHA BUILDING,1ST FLOOR, 12/1 ASAF ALI ROAD,NEW DELHI-110002
863	NZ	Delhi-2	327	SUNLIGHT BUILDING,1ST FLOOR, ASAF ALI ROAD,DELHI-110002
864	NZ	Delhi-2	1021	CAB, 517, KOTHI BHAGWAN,DASS, MAIN ROAD, GANDHI,NAGAR, DELHI-110031
865	NZ	Delhi-2	011B	1ST & 2ND FLOOR, JEEVAN PRAGATI,16, DISTRICT CENTRE,LAXMI NAGAR-110092

866	NZ	Delhi-2	011D	3RD & 4TH FLOOR, JEEVAN PRAGATI,16. DISTRICT CENTRE,LAXMI NAGAR-110092
867	NZ	Delhi-2	011E	16-A, KAMLA,NAGAR,DELHI-110007
868	NZ	Delhi-2	011H	B-2, 147, BYEPASS,PALWAL,HARYANA-121102
869	NZ	Delhi-2	011K	12/56, DESHBANDHU GUPTA,ROAD, KAROL BAGH,NEW DELHI-110005
870	NZ	Delhi-2	011L	PLOT NO.16, I BLOCK, SECTOR-1,DSIDC, NEAR ITI, NARELA,DELHI-110040
871	NZ	Delhi-2	011M	G.T. ROAD,DILSHAD GARDEN,DELHI-110092
872	NZ	Delhi-2	011P	29-30, ANUVRAT TOWER,WAZIRPUR, COMMUNITYCENTRE,DELHI-110052
873	NZ	Delhi-2	011U	SCO 34,SECTOR 12, HUDA COMPLEX,FARIDABAD-121001
874	NZ	Delhi-2	012B	SPLENDOUR FORUM BUILDING,PLOT NO.3, JASOLA DIST.CENTRE, NR. APOLLO HOSPITAL,JASOLA-SARITA VIHAR, NEW DELHI-110025
875	NZ	Delhi-2	012C	3909-3912, HAMILTON ROAD,MORI GATE,DELHI-110006
876	NZ	Delhi-2	012D	SF-29,30,31,ADITYA MEGA MALL,NEAR KARKARDOOMA COURT, CBD, SHAHDRA-110032
877	NZ	Delhi-2	012F	TIRUPATI BALAJI BUILDING,13/14, DDA LOCAL SHOPPING,CENTRE, POCKET-II,MAYUR VIHAR-110091
878	NZ	Delhi-2	012J	STATE BANK COMPLEX,BALLABGARH,HARYANA-121004
879	NZ	Delhi-2	012K	F-149, MAIN BAZAR,LAXMI NAGAR,DELHI-110092
880	NZ	Delhi-2	012L	B 125 HARDEVPURI,SIKKA NEET HOUSE,NEAR DURGAPURI CHOWK SHAHDARA-110092
881	NZ	Delhi-2	012P	2/25, ROOP NAGAR,DELHI,-110007
882	NZ	Delhi-2	012R	OLD CITY 86, SECTOR-16,FARIDABAD,HARYANA-121002
883	NZ	Delhi-2	012T	SACHDEV CORPORATE TOWER,7TH FLOOR,PLOT 8,SEC 8,ROHINI DELHI-110085
884	NZ	Delhi-3	122	PLOT NO.104,SEC-44,NEAR P.F.OFFICE,GURGAON,-122001
885	NZ	Delhi-3	128	C-26-27, COMMUNITY CENTRE,NR.JANAK CINEMA, PANKHA ROAD,JANAKPURI, NEW DELHI-110058
886	NZ	Delhi-3	129	20A, 1ST FLOOR, SHIVAJI MARG,NR.MOTI NAGAR POLICE STATION,NEW DELHI-110015
887	NZ	Delhi-3	1041	NEAR BUS STAND,SOHNA,DT.GURGAON-122001
888	NZ	Delhi-3	011A	A-3/24, FIRST FLOOR,JANAK PURI,NEW DELHI-110058
889	NZ	Delhi-3	011G	JEEWAN JYOTI BHAWAN,BRASS MARKET, SEC.NO.1,REWARI-123401
890	NZ	Delhi-3	011T	C-29, COMMUNITY CENTRE,NARAINA VIHAR PHASE 1,NEW DELHI-110028
891	NZ	Delhi-3	011W	PLOT NOS. 17,18,19,LSC,BHERA ENCLAVE,NEW DELHI-110058
892	NZ	Delhi-3	011Y	1ST FLOOR, 1643 THANA ROAD,NAJAFGARH,NEW DELHI-110043

893	NZ	Delhi-3	012E	F-WING, 1ST FLOOR,LOCAL SHOPPING CENTRE, RING ROAD,NARAINA, NEW DELHI-110028
894	NZ	Delhi-3	012H	C-5-6, SANJAY MARKET,SECTOR 2, ROHINI,NEW DELHI-110085
895	NZ	Delhi-3	012M	7TH FLOOR, PALM COURT,20/4, MDI CHOWK,GURGAON-122001
896	NZ	Delhi-3	012N	PLOT NO.7-8, CENTRAL MARKET,SECTOR 6, DWARKA,NEW DELHI-110075
897	NZ	Delhi-3	031B	IST FLOOR, JEEVAN PRAVAH,DISTRICT CENTRE, JANAKPURI,NEW DELHI-110058
898	NZ	Delhi-3	033A	4-B/2, TILAK NAGAR,NEW DELHI,-110018
899	NZ	Delhi-3	033B	2ND FLOOR, JEEVAN PRAVAH,DISTRICT CENTRE, JANAKPURI,NEW DELHI-110058
900	NZ	Jaipur-1	103	INDIRA COLONY,JHUNJHUNU,-333001
901	NZ	Jaipur-1	157	CAB-I, NEHRU PLACE,TONK ROAD,JAIPUR-302013
902	NZ	Jaipur-1	160	DAB, 1, GOPINATH MARG,G.P.O.,JAIPUR-302001
903	NZ	Jaipur-1	192	NEAR COLLECTRATE,STATION ROAD,SIKAR-332001
904	NZ	Jaipur-1	194	UNIT-I, DIVL.OFFICE CAMPUS,BHAWANI SINGH ROAD,JAIPUR-302005
905	NZ	Jaipur-1	195	MOTI DOONGRI ROAD,ALWAR,-301001
906	NZ	Jaipur-1	1242	UNIT-IV, SUBHASH NAGAR,SHOPPING CENTRE,JAIPUR-302016
907	NZ	Jaipur-1	015R	VASUNDHARA NAGAR,BHIWADI,DIST.ALWAR-301019
908	NZ	Jaipur-1	015S	D-201, R.K. TOWER,NEAR PEETAL FACTORY,JHOTWARA ROAD, JAIPUR-302016
909	NZ	Jaipur-1	015T	RAM LEELA MAIDAN,NEEM KA THANA,DIST.SIKAR-332713
910	NZ	Jaipur-1	019C	NEAR KRISHNA TALKIES,KOTPUTLI,DIST. JAIPUR-303108
911	NZ	Jaipur-1	019J	MALTI BHAWAN,CHAUDHARY COLONY,CHIRAWA (JHUNJHUNU)-333026
912	NZ	Jaipur-1	019P	MANDI MATOR ROAD,KHAIRTHAL,DIST. ALWAR-301404
913	NZ	Jaipur-1	019W	SH.JANKI VALLABH MARKET,FATEHPUR,DIST. SIKAR-332301
914	NZ	Jaipur-1	019Y	SHARMA SANJAY BADI,N.H.11, CHOMU,DIST. JAIPUR-303702
915	NZ	Jaipur-2	105	MALPURA DARWAJA,NEAR BUS STAND,DIST.TONK-304001
916	NZ	Jaipur-2	159	UNIT-III, DIVL.OFFICE CAMPUS,BHAWANI SINGH ROAD,JAIPUR-302005
917	NZ	Jaipur-2	193	MAIN TOWN,SAWAI MADHOPUR,DIST. SAWAI MADHOPUR-332021
918	NZ	Jaipur-2	196	SUPER BAZAR COMPLEX,BHARATPUR,DIST. BHARATPUR-301001
919	NZ	Jaipur-2	325	UNIT-II, KOTAWALA BUILDING,TRIPOLIA BAZAR,JAIPUR-302002
920	NZ	Jaipur-2	335	CAB-II, BALDEV PLAZA,AJMER ROAD,JAIPUR-302006

921	NZ	Jaipur-2	1241	GULAB BAGH,KARAULI,DIST. KARAULI-322241
922	NZ	Jaipur-2	015U	CHURCH ROAD,DEOLI,DIST. TONK-304805
923	NZ	Jaipur-2	019B	KHAN BHAKRI ROAD,DAUSA,DIST. DAUSA-303303
924	NZ	Jaipur-2	019E	G.T. ROAD,DHOLPUR,DIST. DHOLPUR-328001
925	NZ	Jaipur-2	019K	PLOT NO. SPECIAL- 2,RIICO INDUSTRIAL AREA (SALODA), GANGAPURCITY,DISTRICT SAWAIMADHOPUR-322201
926	NZ	Jaipur-2	019L	F-161, RIICO IND. AREA,HINDAUN,DIST. KARAULI-322230
927	NZ	Jaipur-2	019N	STATION ROAD,SAMBHAR LAKE,DIST. JAIPUR-303604
928	NZ	Jaipur-2	019R	DELHI BYPASS ROAD, NEAR KANTA,JAIPUR-302004
929	NZ	Jaipur-2	019T	SECTOR 8, CHETAK MARG,PRATAP NAGAR,SANGANER, JAIPUR-303906
930	NZ	Jaipur-2	019X	SP-3, RIICO IND. AREA,DEEG,DIST. BHARATPUR-321203
931	NZ	Jalandhar	101	PUCCA BAGH,MILAP CHOWK,JALANDHAR-144001
932	NZ	Jalandhar	138	URBAN ESTATE,PHAGWARA,PHAGWARA-144401
933	NZ	Jalandhar	139	MOGA,MOGA,MOGA-142001
934	NZ	Jalandhar	141	LIC OF INDIA,JEEVAN PRAKASH BDG,JEEVAN PRAKASH-144001
935	NZ	Jalandhar	142	LADOWALI ROAD,RAJINDER NAGAR,JALANDHAR-144001
936	NZ	Jalandhar	147	THE MALL,NEAR SHIMLA PAHARI,HOSHIARPUR-147001
937	NZ	Jalandhar	151	PUCCA BAGH,MILAP CHOWK,JALANDHAR-144001
938	NZ	Jalandhar	152	MODEL TOWN,KAPURTHALA,KAPURTHALA-144601
939	NZ	Jalandhar	153	MUKATSAR,MUKATSAR,MUKATSAR-152026
940	NZ	Jalandhar	156	CHANDIGARH ROAD,LIC,NAWANSHAHR-144515
941	NZ	Jalandhar	334	FARIDKOT,FARIDKOT,FARIDKOT-151203
942	NZ	Jalandhar	1061	KARTARPUR,KARTARPUR,KARTARPUR-144801
943	NZ	Jalandhar	013G	DIVL. OFFICE BLDG.,JEEVAN PRAKASH,JALANDHAR-144001
944	NZ	Jalandhar	013L	DASUYA,DASUYA,DASUYA-144205
945	NZ	Jalandhar	013N	OPP. BUS STAND,NAKODAR,NAKODAR-144040
946	NZ	Jalandhar	013T	PHILLAU,PHILLAU,PHILLAU-144410
947	NZ	Jalandhar	013W	MALOUT,MALOUT,MALOUT-152107
948	NZ	Jalandhar	013X	LADOWALI ROAD,RAJINDER NAGAR,JALANDHAR-144001
949	NZ	Jalandhar	030A	CHANDIGARH ROAD,GARHSHANKER,GARHSHANKER-144527
950	NZ	Jodhpur	154	SECTOR 12,CHOPASNI HOUSING BOARD,JODHPUR-342009
951	NZ	Jodhpur	158	TAKATGARH ROAD,SUMERPUR,DISTT. PALI-306902
952	NZ	Jodhpur	183	SAHEED SAMARAK CHOWK,SINDHARI CHORAH,BARMER-344001
953	NZ	Jodhpur	184	OPP. RLY. STATION,STATION ROAD,JODHPUR-342001
954	NZ	Jodhpur	185	JEEVAN RAKSHA,NR. POWER HOUSE,SIROHI-307001



955	NZ	Jodhpur	323	MANDIA ROAD,PALI,DISTT. PALI-306401
956	NZ	Jodhpur	324	SHIVAJI NAGAR COLONY,JALORE,DISTT. JALORE-343001
957	NZ	Jodhpur	330	SECTOR- E,SHASTRI NAGAR,JODHPUR-342001
958	NZ	Jodhpur	1261	MANDIA ROAD,PALI,DISTT. PALI-306401
959	NZ	Jodhpur	1262	NR. GOVT. HOSPITAL,OSIAN,DISTT. JODHPUR-342303
960	NZ	Jodhpur	010B	OUTSIDE CHAND POLE GATE,SOJAT CITY,DISTT. PALI-306104
961	NZ	Jodhpur	010C	ADARSH NAGAR,JODHPUR ROAD,PHALODI, DISTT. JODHPUR-342301
962	NZ	Jodhpur	010D	MANJI KA HATTHA,PAOTA,JODHPUR-342011
963	NZ	Jodhpur	010F	RIICO INDUSTRIAL AREA,ABU ROAD,DISTT. SIROHI-307026
964	NZ	Jodhpur	010G	FALNA ROAD,OPP. POST OFFICE, BALI,DISTT. PALI-306701
965	NZ	Jodhpur	010H	JEEVAN JYOTI,NR. DAK BANGLOW,JAITARAN, DISTT. PALI-306302
966	NZ	Jodhpur	010J	JEEVAN JYOTI,NATIONAL HIGHWAY NO 15,SANCHORE, DISTT JALORE-342041
967	NZ	Jodhpur	018C	JEEVAN JYOTI,RLY. STATION ROAD,JAISALMER-345001
968	NZ	Jodhpur	018E	COX KUTIR,NR. BARKATULLA STADIUM,JODHPUR-342001
969	NZ	Jodhpur	018G	OPP. NEW BUS STAND,BALOTRA,DISTT. BARMER-344022
970	NZ	Jodhpur	018K	MALVIYA NAGAR,RANIWARA ROAD,BHINMAL, DISTT. JALORE-343029
971	NZ	Jodhpur	018P	JODHPUR ROAD,BILARA,DISTT. JODHPUR-342602
972	NZ	Karnal	161	JEEVAN JYOTI BUILDING,JAWAHAR LAL NEHRU MARG,AMBALA CANTT-133001
973	NZ	Karnal	162	OPP. MADHU CINEMA,JADADHRI ROAD,YAMUNANAGAR-135001
974	NZ	Karnal	164	489,MODEL TOWN,KARNAL-132001
975	NZ	Karnal	165	NEAR BUS STAND,PANIPAT,-132103
976	NZ	Karnal	169	JEEVAN JYOTI, SCO 9,10,11,SECTOR 17,KURUKSHETRA-132118
977	NZ	Karnal	171	BAY SITE NO. 23-24,DISTT SHOPPING CENTER,JIND-126102
978	NZ	Karnal	331	JEEWAN SEWA,NEW MUNICIPAL SHOPPING COMPLEX,AMBALA CITY-134001
979	NZ	Karnal	339	TEHSIL ROAD,NR GEETA BHAWAN,KAITHAL-132027
980	NZ	Karnal	016G	SCO 184-185,SECTOR 17,UE,JAGADHRI-135003
981	NZ	Karnal	016K	OLD NARWANA ROAD,NEAR MICRO WAVW STATION,NARWANA-126116
982	NZ	Karnal	016N	SCO 71-72,SECTOR-2,PANCHKULA-134109
983	NZ	Karnal	017A	382-L, IDGAH ROAD, MODEL TOWN,PANIPAT-132103
984	NZ	Karnal	017B	SANT NAGAR,HANSI ROAD,KARNAL-132001
985	NZ	Karnal	017E	SUBHASH CHOWK,DELHI-CHANDIGARH HIGHWAY,NARAINGARH-134203

986	NZ	Karnal	017F	NR. SOFIA SCHOOL,KALKA,-133302
987	NZ	Karnal	017J	KAITHAL ROAD,NR KISAN COLD STORAGE,PEHOWA-132128
988	NZ	Ludhiana	170	GILL ROAD, MILLER GANG,LUDHIANA,-141001
989	NZ	Ludhiana	174	JEEVAN JYOTI,BIBIWALA ROAD,BATHINDA-151006
990	NZ	Ludhiana	175	BHADUR HOUSE,NEAR CLOCK TOWER,LUDHIANA-141001
991	NZ	Ludhiana	179	KAILASH MARKET, NEAR NEW DANA MANDI,JAGRAON,-142026
992	NZ	Ludhiana	336	608/1, GURDEV NAGAR,NR. AARTI CINEMA,LUDHIANA-141001
993	NZ	Ludhiana	337	IMPROVEMENT TRUST BUILDING,G.T. ROAD,KHANNA-141406
994	NZ	Ludhiana	1141	JAWAHAR MARKET, IST FLOOR,CLOCK TOWER,LUDHIANA-141001
995	NZ	Ludhiana	1142	NEAR P.W.D. OFFICE,RAMPURAPHUL,-151103
996	NZ	Ludhiana	016B	JAWAHAR MARKET, CLOCK TOWER,LUDHIANA,-141001
997	NZ	Ludhiana	016D	JEEVAN JYOTI,SIRSA ROAD,MANSA-151505
998	NZ	Ludhiana	016M	AMAR PALACE, SHAM NAGAR,NR. BUS STAND,LUDHIANA-141001
999	NZ	Ludhiana	016T	SAMEER BHAWAN,OPP. STATE BANK OF PATIALA,SAMRALA-141114
1000	NZ	Ludhiana	016U	IIIRD FLOOR, DHAYAN SINGH COMPLEX,BUS STAND,LUDHIANA-141001
1001	NZ	Rohtak	176	SUBHASH ROAD,OPP AKASHWANI,ROHTAK-124001
1002	NZ	Rohtak	177	URBAN ESTATE NO. 1,BEHIND COMMERCIAL TELEPHONE EXCHANGE,HISAR-125001
1003	NZ	Rohtak	178	JEEVAN JYOTI,CITY CENTER,BHIWANI-123021
1004	NZ	Rohtak	317	JEEVAN JYOTI, SECTOR 15,URBAN ESTATE,SONIPAT-131001
1005	NZ	Rohtak	318	OPP. MINI SECTT.,MOHINDERGARH ROAD,NARNAUL-123001
1006	NZ	Rohtak	319	OLD CIVIL HOSPITAL ROAD,SIRSA,-125055
1007	NZ	Rohtak	1181	974/20,DURGA COLONY,ROHTAK-124001
1008	NZ	Rohtak	016E	OPP. CIVIL HOSPITAL,HISAR ROAD,HANSI-125033
1009	NZ	Rohtak	016J	SHAMJI COMPLEX,DELHI ROHTAK ROAD,BAHADURGARH-124507
1010	NZ	Rohtak	017C	TEHSIL ROAD,GOHANA,DISTT SONIPAT-124301
1011	NZ	Rohtak	017D	ARORAVANSH DHARAMSHALA,FATEHABAD,-125050
1012	NZ	Rohtak	017G	CUOUTALA ROAD,MANDI DABWALI,DISTT SIRSA-125104
1013	NZ	Rohtak	017K	413/1,MK COMPLEX,NR BUS STAND,CHARKHI DADRI-123306
1014	NZ	Rohtak	017L	RATIYA ROAD,TOHANA,-126120
1015	NZ	Rohtak	017M	URBAN ESTATE NO. 1,BEHIND COMMERCIAL TELEPHONE EXCHANGE,HISAR-125001

1016	NZ	Shimla	107	JEEVA JYOTHI,IPH ROAD,PALAMPUR-176061
1017	NZ	Shimla	145	CIVIL LINE,OPPOSITE WAR MEMORIAL,DHARAMSHALA-176215
1018	NZ	Shimla	166	JEEVAN JYOTI,THE MALL SHIMLA,SHIMLA-171001
1019	NZ	Shimla	167	DURGA COTTAGE,NEAR GPO,DT MANDI-175001
1020	NZ	Shimla	338	HP HOUSING BOARD COMPLEX,PHASE-II,SOLAN-173212
1021	NZ	Shimla	1161	THAKUR COMPLEX,NEAR D.C.OFFICE,HAMIRPUR-177001
1022	NZ	Shimla	013B	SATYA SHOPPING COMPLEX,HAMIRPUR,DISTT.HAMIRPUR-177001
1023	NZ	Shimla	013D	MOHALLA GURUSAR,NANGAL ROAD,UNA-174303
1024	NZ	Shimla	013H	NEAR NAYYAR PALACE,CHAMBA,DISTT.CHAMBA-176310
1025	NZ	Shimla	015A	MANTA NIWAS,NR. BUS STAND,SANJAULI-SHIMLA-171006
1026	NZ	Shimla	015B	NIAZPUR,NURPUR,DISTT KANGRA-176201
1027	NZ	Shimla	015C	NR. MAIN MARKET,ROPAR ROAD,NALAGARH-174101
1028	NZ	Shimla	015D	BADRINAGAR CHOWNK,MAIN ROAD,PAONTA SAHIB-173075
1029	NZ	Shimla	015E	PLOT-35F, SEC-2,PARWANOO,DISTT SOLAN-173220
1030	NZ	Shimla	015F	NEAR BUS STAND,DEHRA,DISTT KANGRA-177001
1031	NZ	Shimla	015G	UNA ROAD,AMB,DISTT UNA-174304
1032	NZ	Shimla	015H	NR. AUCKLAND HOTEL,LAKKAR BAZAR,SHIMLA-171001
1033	NZ	Shimla	015J	HOTEL JAI,KANGRA,DISTT KANGRA-176001
1034	NZ	Shimla	016A	HOTEL CITY HEART,CHOGAN,NAHAN-173001
1035	NZ	Shimla	016C	HP HOUSING BOARD COMPLEX,BEASA MOUR,KULLU-175101
1036	NZ	Shimla	016F	ROURA SECTOR,BILASPUR,DT. BILASPUR-178001
1037	NZ	Shimla	016R	NAVNABH BUILDING,AKHARA PARISAR,RAMPUR BUSHAHR-172001
1038	NZ	Shimla	016S	BHOJPUR,SUNDARNAGAR,DT MANDI-175002
1039	NZ	Srinagar	100	SHALIMAR ROAD CITY,CHOWK,JAMMU-180001
1040	NZ	Srinagar	131	LIC OF INDIA,B.O UNIT I .REGAL LANE,LAL CHOWK SRINAGAR-190001
1041	NZ	Srinagar	134	LIC OF INDIA, KARAN BHAWAN,SHALIMAR ROAD,JAMMU-180001
1042	NZ	Srinagar	155	ANANTHAG SHOPPING,1ST FLOOR MEHANDI KADAL,ANANTNAG-192101
1043	NZ	Srinagar	013A	LIC OF INDIA,REGAL CHOWK,LAL CHOWK SRINAGAR-190001
1044	NZ	Srinagar	013C	LIC OF INDIA,DHAR ROAD,UDHAMPUR-18210
1045	NZ	Srinagar	013E	LIC OF INDIA,SOPORE,KASHMIR-193201
1046	NZ	Srinagar	013F	LIC OF INDIA,NEAR MAIN BRIDGE,RAJOURI-18000
1047	NZ	Srinagar	013J	LIC OF INDIA,COLLEGE ROAD,KATHUA-180000
1048	NZ	Srinagar	013M	LIC OF INDIA,MURRAN CHOWK,PULWAMA-192301

1049	NZ	Srinagar	013P	LIC OF INDIA,MAIN BAZAR,DODA-182292
1050	NZ	Srinagar	014A	MAIN BAZAR, NEAR BUS STAND,BUDGAM,-190111
1051	NZ	Srinagar	014B	JEEVAN JYOTI,18A, RAIL,HEAD COMPLEX,JAMMU,JAMMU-180001
1052	NZ	Srinagar	014C	LIC OF INDIA,B.O UNIT III KARAN NAGAR,SRINAGAR-190001
1053	NZ	Srinagar	014D	LIC OF INDIA,NEAR FORT,POONCH-18000
1054	NZ	Srinagar	014E	LIC OF INDIA,HANSRAJ MARKET MAIN BAZAR,R.S PORA JAMMU-180000
1055	NZ	Srinagar	014F	LIC OF INDIA,MAIN ROAD,SAMBA-18000
1056	NZ	Udaipur	102	"JEEVAN RAKSHA",NR.AMBAMATA MANDIR, COLLEGE RD.,BANSWARA-327001
1057	NZ	Udaipur	197	JEEVAN PRAKASH,DELHI-GATE, P.B.NO. 27,UDAIPUR-313001
1058	NZ	Udaipur	199	QILA ROAD, SECTOR-2,GANDHI NAGAR,CHITTORGARH-312001
1059	NZ	Udaipur	333	PATEL CIRCLE,UDAIPUR,UDAIPUR-313001
1060	NZ	Udaipur	1221	NR. BALAIYON KA KUAN,NH.8,BEAWAR RD. TEH-BHIM,DISTT. RAJSAMAND-305921
1061	NZ	Udaipur	1222	PUNARWAS COLONY,GALIYAKOT ROAD,SAGWARA-314025
1062	NZ	Udaipur	1223	STATION ROAD, NR. PANCHAYAT SAMITI,BHINDER,DISTT. UDAIPUR-313603
1063	NZ	Udaipur	018B	JEEVAN JYOTI',UDAIPUR ROAD,DUNGARPUR-314001
1064	NZ	Udaipur	018D	KISHORE NAGAR EXTENSION,RAJSAMAND,RAJSAMAND-313326
1065	NZ	Udaipur	018H	SUB-CITY CENTER,P.B.NO. 88,UDAIPUR-313001
1066	NZ	Udaipur	018R	NAI ABADI,PRATAPGARH,DT PRATAPGARH-312605
1067	NZ	Udaipur	018S	HOSPITAL ROAD,RISHABHDEO,DISTT-UDAIPUR-313802
1068	NZ	Udaipur	018T	ADARSH COLONY,NIMBAHERA,DISTT-CHITTORGARH-312601
1069	NZ	Udaipur	018W	NAGAR PALIKA ROAD,N.H. 8, SUKHADIYA NAGAR,NATHDWARA-313301
1070	NZ	Udaipur	018Y	JEEVAN JYOTI',JAI NAGAR ROAD, BEGUN,DISTT. CHITTORGARH-312023
1071	SCZ	Bangalore-DO I	602	INDIAN MUTUAL BUILDING,NR SQUARE ROAD,BANGALORE-560002
1072	SCZ	Bangalore-DO I	604	1ST FLOOR,PRITHVI BUILDING,K G ROAD,BANGALORE-560009
1073	SCZ	Bangalore-DO I	605	NO.148, JEEVAN JYOTHI BUILDING,B.H. ROAD,TIPTUR-572202
1074	SCZ	Bangalore-DO I	610	1ST FLOOR, JEEVAN PRAKASH BUILDING,JC ROAD,BANGALORE-560002
1075	SCZ	Bangalore-DO I	611	UNITED INDIA BUILDING,1ST FL, JC ROAD,BANGALORE-560002

1076	SCZ	Bangalore-DO I	613	1ST FL, JEEVAN SAMPIGE,NEXT TO SAMPIGE THEARTRE,MALLESWARAM,BANGALORE-560003
1077	SCZ	Bangalore-DO I	615	PB NO. 129,RAILWAY STATION ROAD,TUMKUR-572102
1078	SCZ	Bangalore-DO I	6001	SIDDGANGA COMPLEX 2ND FLOOR. B H ROAD TUMKUR-572102
1079	SCZ	Bangalore-DO I	6002	GR. FLOOR, UNITED INDIA BUILDING,JC ROAD,BANGALORE-560002
1080	SCZ	Bangalore-DO I	6003	OPP PETROL PUMP ,TUMKUR RD,PAVAGADA 561202
1081	SCZ	Bangalore-DO I	061A	NO.1, 1ST CROSS, 3 MAIN ROAD,CHAMARAJPET,BASAVANAGUDI,BANGALORE-560018
1082	SCZ	Bangalore-DO I	061B	III FLOOR, JEEVAN PRAKASH BUILDING,JC ROAD,BANGALORE-560002
1083	SCZ	Bangalore-DO I	061C	JEEVAN SOUDHA 3RD FLOOR,JP NAGAR, I PHASE,BANGALORE-560078
1084	SCZ	Bangalore-DO I	061D	NO.12, GMN COMPL. I 1 MAIN,GOKUL 1 PHASE,YESHWENTHAPUR,BANGALORE-560054
1085	SCZ	Bangalore-DO I	061G	543,544,545/16, STHANIKAMS,ARCADE,DR.RAJKUMAR RD,RAJAJINAGAR BANGALORE-560010
1086	SCZ	Bangalore-DO I	061H	T.V. VENKATASWAMY EXTENSION,PAVAGADA ROAD,MADHUGIRI-572132
1087	SCZ	Bangalore-DO I	061T	JEEVAN JYOTI,MALLAGHATA,DEGUR ROAD,KUNIGAL-572130
1088	SCZ	Bangalore-DO I	061U	43/1, YESHWANTHPUR,TUMKUR ROAD,BANGALORE-560022
1089	SCZ	Bangalore-DO I	061X	4/58 5TH MAIN NAGARBHAVI RD,NEAR SHOBHA HOSPITAL,VIJAYANAGAR,BANGALORE-560040
1090	SCZ	Bangalore-DO I	061Y	JEEVAN SOUDHA,2 ND FLOOR, JP NAGAR,1ST PHASE, SARAKKI BRANCH,BANGALORE-560078
1091	SCZ	Bangalore-DO II	303	ANTHARANGA ROAD , KOLAR-563101
1092	SCZ	Bangalore-DO II	308	RICHMOND TOWN BR., 1ST FLOOR,CAN.MUTUAL BLG,RESID. ROAD,BANGALORE-560025
1093	SCZ	Bangalore-DO II	309	ST. MARKS ROAD BRANCH,ORIENTAL BLG, 1F,MG ROAD,BANGALORE-560001
1094	SCZ	Bangalore-DO II	601	NO.640/1, CHIKKAMALUR,BANGALORE-MYSORE HIGH WAY,CHANNAPATNA-571501
1095	SCZ	Bangalore-DO II	603	CIVIL STATION EAST,GROUND FLOOR, ORIENTAL BUILDING, MG ROAD,SHIMOGA-560001

1096	SCZ	Bangalore-DO II	606	NO.10, B.B. ROAD,NANDI BHAVAN, PB NO.5,CHIK BALLAPUR-562101
1097	SCZ	Bangalore-DO II	612	CIVIL STATION BRANCH,ORIENTAL BLG, IIFL, MG ROAD,BANGALORE-560001
1098	SCZ	Bangalore-DO II	614	RESIDENCY ROAD BRANCH,CANARA MUTUAL BLG,NO.4,RR,BANGALORE-560025
1099	SCZ	Bangalore-DO II	616	LIC BUILDINGS, AMBEDKAR ROAD,ROBERSTONPET,KOLA GOLD FIELDS-563117
1100	SCZ	Bangalore-DO II	801	NEXT BDA COMPL. G FLOOR,2ND STAGE, INDIRA NAGAR,BANGALORE-560038
1101	SCZ	Bangalore-DO II	6011	IV FLOOR , BSNL TEELEPHONE EXCHANGE , III MAIN ROAD , R T NAGAR , BENGALURU-560032
1102	SCZ	Bangalore-DO II	036A	NO.613 , 2ND FLOOR , KCJ MANSION , OPP. KATTE VINAYAKA TEMPLE , OLD MADRAS ROAD , K R PURAM , BANGALORE-560036
1103	SCZ	Bangalore-DO II	061E	HUNGI CHIKKANNA MKT. BUILDING,MARKET ROAD,'D' CROSS ROAD,DODBALLAPUR-561203
1104	SCZ	Bangalore-DO II	061F	INDIRANAGAR BRANCH,NEXT TO BDA COMPL, 3FLOOR,BANGALORE-560038
1105	SCZ	Bangalore-DO II	061L	KR BRANCH, ANNAPURNA NO.6,1F,7TH MAIN III BLOCK,BANGALORE-560034
1106	SCZ	Bangalore-DO II	061M	CB 18, #86/3-4, II FLOOR, NEXT TO CANARA BANK, COLES ROAD,BANGALORE-560042
1107	SCZ	Bangalore-DO II	061P	WHITE FIELD, JB NAGAR,JB NAGAR BUS STAND,BANGALORE-560075
1108	SCZ	Bangalore-DO II	061R	1ST FLOOR,SWAMI COMMERCIAL COMPLEX,CHINTAMANI-563125
1109	SCZ	Bangalore-DO II	061V	1022, CHURCH STREET,JC EXTENSION,KANAKAPURA-562117
1110	SCZ	Bangalore-DO II	061W	MG ROAD BR., IIIRD FLOOR,C.KIRAN BLDG,KASTURBA ROAD,BANGALORE-560001
1111	SCZ	Belgaum	633	MUKUND NAGAR,STATION ROAD,BIJAPUR-586101
1112	SCZ	Belgaum	634	JEEVAN JYOTH,SECTOR-24, NAVANAGAR,BAGALKOT-587101
1113	SCZ	Belgaum	635	BRANCH OFFICE 1, PB NO.105,SANGOLLI RAYANNA ROAD,BELAGAVI-590002
1114	SCZ	Belgaum	636	MAHALINGAPUR ROAD,CHIKODI-591201
1115	SCZ	Belgaum	6141	EXTENSION,CHALUKYANAGAR,BADAMI-587201
1116	SCZ	Belgaum	6142	DIVISIONAL OFFICE BUILDING,GOAVES, NR.BASAVESWAR CIRCLE,BELAGAVI-590011
1117	SCZ	Belgaum	063D	SWAROOP PLAZA,TILAKWADI,BELAGAVI-590006
1118	SCZ	Belgaum	063G	"SWAROOP PLAZA",TILAKWADI,BELAGAVI-590006

1119	SCZ	Belgaum	063J	NEW MUDHOL ROAD,KUNCHNUR CIRCLE,JAMKHANDI-587301
1120	SCZ	Belgaum	063N	SAUGANDHIPURA,DHARWAD ROAD,SAUNDATTI-591126
1121	SCZ	Belgaum	063P	FALLS ROAD, GOKAK-591307
1122	SCZ	Belgaum	063T	PB NO.17,SATTI ROAD,ATHANI-591304
1123	SCZ	Belgaum	063W	SOGAL ROAD,SOGAL ROAD, BAILHONGAL-591102
1124	SCZ	Belgaum	066W	ALMATTI ROAD, BASAVANA BAGEWADI-586203
1125	SCZ	Dharwad	631	JEEVAN PRAKASH,COLLEGE ROAD,DHARWAD-580001
1126	SCZ	Dharwad	632	LIC BUILDING,LAMINGTORN ROAD, PBNO.25,HUBLI-580020
1127	SCZ	Dharwad	637	P.B. NO. 7, JEEVAN JYOTHI,COURT ROAD,SIRSI-581401
1128	SCZ	Dharwad	638	POONA-BANGALORE ROAD,HAVERI,HAVERI-581110
1129	SCZ	Dharwad	639	P.B. NO. 13,N.H. 17, KUMTA,KUMTA-581343
1130	SCZ	Dharwad	6031	MUNDARGI ROAD,GADAG-582101
1131	SCZ	Dharwad	063A	JEEVAN PRAKASH,COLLEGE ROAD,DHARWAD-580001
1132	SCZ	Dharwad	063B	JEEVAN JYOTHI, CLUB ROAD,DESAI CROSS,HUBLI-II-580029
1133	SCZ	Dharwad	063C	MUNDARGI ROAD,GADAG-582101
1134	SCZ	Dharwad	063E	JEEVAN KARAWALI,LIC BUILDING, MG ROAD,KARWAR-581301
1135	SCZ	Dharwad	063F	LIC BUILDING,LAMINGTORN ROAD,HUBLI-580020
1136	SCZ	Dharwad	063M	LENIN ROAD,NEAR BUS STAND,DANDELI-581325
1137	SCZ	Dharwad	063Q	LIC BUILDING, NEW ANAND FLOUR MILLS,GADAG ROAD,NAVALGUND-582208
1138	SCZ	Dharwad	063R	LIC BUILDING, P.B. ROAD,RANEENNUR,RANEENNUR-581115
1139	SCZ	Dharwad	063V	LIC BUILDING,RAMATIRTHA CROSS,HONNAVAR-581334
1140	SCZ	Hyderabad	641	SURABHI ARCADE,BANK STREET, KOTI,HYDERABAD-500001
1141	SCZ	Hyderabad	642	JEEVAN JYOTHI, 5-9-57,I&II FLOORS, BASHEERBAGH,HYDERABAD-500029
1142	SCZ	Hyderabad	643	5/8/190, 1ST FLOOR,PAIGAH COMPLEX,NAMPALLY,HYDERABAD-500001
1143	SCZ	Hyderabad	649	JEEVAN JYOTH BUILDING,STATION ROAD,MAHBUBNAGAR-509001
1144	SCZ	Hyderabad	650	5-9-57, III FLOOR,BASHEERBAGH,HYDERABAD-500029
1145	SCZ	Hyderabad	660	3-6-140/2A, SWAROOP BHAVAN,HIMAYATHNAGAR,HYDERABAD-500060
1146	SCZ	Hyderabad	680	PLOT NO.1137/A,NR BHEEMAYYA RICE MILL,KARNOOL RD, NTR COLONY,WANAPARTHY-509103
1147	SCZ	Hyderabad	800	TARAMANDAL COMPLEX,II FL. SAIFABAD,SECRETARIAT RD,HYDERABAD-500029



1148	SCZ	Hyderabad	804	5-9-211/2,II FLOOR, CHIRAG-ALI LANE,HYDERABAD-500002
1149	SCZ	Hyderabad	6041	CITY BRANCH -21, H NO 2-2-3, 4TH FLOOR, SRESHTA ORIGIN, SHIVAM ROAD, NEW NALLAKUNTA, HYDERABAD - 500044
1150	SCZ	Hyderabad	6042	NEAR SAIBABA TEMPLE,DILSUKHNAGAR,HYDERABAD-500066
1151	SCZ	Hyderabad	064K	16-2-677/2&2/1,II&III FLOORS,JUDGES COLONY, MALAKPET,HYDERABAD-500036
1152	SCZ	Hyderabad	064N	SIDDIKAR ROAD,NEAR RTC BUSTAND,VIKARABAD-501101
1153	SCZ	Hyderabad	064S	6-3-789, PAVANI PRESTIGE,II FLOOR, AMEERPET,HYDERABAD-500016
1154	SCZ	Hyderabad	064V	JEEVAN JYOTH BUILDING,MAIN ROAD,JADCHERLA-509301
1155	SCZ	Hyderabad	064W	12-2-460/GH-7A & GH-7B,BAHUMUKHI AVENUE, GUDIMALKAPUR ROAD, MEHDIPATNAM,HYDERABAD-500028
1156	SCZ	Hyderabad	070M	JEEVAN JYOTHI,JADCHERLA ROAD,KALWAKURTHY-509324
1157	SCZ	Hyderabad	073G	18-99/1, 1&II FLOOR,KONARK COMM. COMPLEX,CHAITANYAPURI,HYDERABAD-500660
1158	SCZ	Hyderabad	073J	4-1-50/1, COLLEGE ROAD,GANDHICHOWK,GADWAL-509324
1159	SCZ	Hyderabad	073K	TULJAGUDA COMPLEX, 1ST FLOOR,APHB COMPLEX,MJ MARKET RD,HYDERABAD-500001
1160	SCZ	Hyderabad	073L	UNIT NO 3, 2nd FLOOR, SRESHTA MAGNUS BUILDING, HNO. 7-3-1, WARD NO 7, BLOCK NO.2, SAGAR RING ROAD, BAIRAMALGUDA, SAROORNAGAR (M) HYDERABAD- 500074
1161	SCZ	Hyderabad	073M	H.NO.6-4-10, II FLOOR, SEELAM KANAKALAKSHMI TOWERS,OPP. GANDHI HOSPITALS, MUSHEERABAD,HYDERABAD-500040
1162	SCZ	Kadapa	655	PB NO.5,284/24, STATION ROAD,NANDYAL-518502
1163	SCZ	Kadapa	656	RIVER VIEW COLONY,KURNOOL,KURNOOL-518001
1164	SCZ	Kadapa	657	OPP. MARKET ROAD,RAHMAT NAGAR,HINDUPUR-515201
1165	SCZ	Kadapa	658	10-447, SUBHASH ROAD,KAMALANAGAR,ANANTAPUR-515001
1166	SCZ	Kadapa	659	P.B. NO.52,NAGARAJUPET,CUDDAPAH-516001
1167	SCZ	Kadapa	662	21/403-5,NEAR APSRTC BUS STAND,ADONI-518301
1168	SCZ	Kadapa	663	OPP. 1 TOWN P.S.,AMMAVARISALA,PRODDATUR-516361
1169	SCZ	Kadapa	6021	JOJODE COMPLEX, BESIDE INDIAN OIL PETROL BUNK, BELLARI ROAD, ANANTAPUR-515004
1170	SCZ	Kadapa	6022	KSR COMPLEX,KOILKUNTALA ROAD,BANAGANAPALLE-515671

1171	SCZ	Kadapa	065C	DOOR NO.20/207, NEAR PADMAVATHI NURSING HOME,HANUMESH NAGAR,GUNTAKAL-515801
1172	SCZ	Kadapa	065D	WARD NO.6,RAILWAY STATION ROAD,RAJAMPET-516115
1173	SCZ	Kadapa	065F	NEAR SERI CULTURE OFFICE,PUTTAPARTHI ROAD,DHARMAVARAM-515671
1174	SCZ	Kadapa	065H	NEAR RTC BUS STAND,ATMAKUR,ATMAKUR-518422
1175	SCZ	Kadapa	065I	12-469,TRUNK ROAD,RAYACHOTI-516269
1176	SCZ	Kadapa	065L	RAILWAY FEEDER ROAD,TADPATRI,TADPATRI-515411
1177	SCZ	Kadapa	065M	CO-OPERATIVE COLONY,YEMMIGANUR,YEMMIGANUR-518360
1178	SCZ	Kadapa	065R	1/425, OPP. DSP OFFICE,PRODDATUR ROAD,JAMMALAMADUGU-516434
1179	SCZ	Kadapa	065V	PLOT NO.2,3,4-KV COMPLEX,NEAR NEW RTC STOP,MAIN ROAD, DHONE-518222
1180	SCZ	Kadapa	065W	1/616-11-A1,WATER TANK ROAD, KADIRI-515591
1181	SCZ	Kadapa	065Y	10-1-119,KANEKAL ROAD,RAYADURG-515865
1182	SCZ	Karimnagar	630	H.NO.7-6-198, BIMA MARG, JAGITIAL-505327
1183	SCZ	Karimnagar	648	PLOT NO.4-95, JEEVAN JYOTHI,PRABHATNAGAR,MANCHERIAL-504208
1184	SCZ	Karimnagar	652	JEEVAN PRAKASH,BEHIND 1 TOWN PS, AMBEDKAR STADIUM RD,KARIMNAGAR-505001
1185	SCZ	Karimnagar	6151	NAGARAM ROAD,HUSNABAD,HUSNABAD-505467
1186	SCZ	Karimnagar	064C	JEEVAN JYOTHI, 4-4-25/16,COLLECTORATE ROAD,ADILABAD-504001
1187	SCZ	Karimnagar	064E	JEEVAN JYOTHI,1-4-194, PRAGATHI NAGAR,PEDDAPALLY-505172
1188	SCZ	Karimnagar	064Q	JEEVAN JYOTHI,6-1-31/1, GOPAL NAGAR,SIRCILLA-505301
1189	SCZ	Karimnagar	068B	LIONS BHAVAN,RAJIV RAHADARI,GODAVARI KHANI,,RAMAGUNDAM-505209
1190	SCZ	Karimnagar	068C	JEEVAN JYOTHI, LIC OF INDIA,BRANCH OFFICE: NIRMAL,BHAINSA ROAD, MANJULAPOO, DIST. ADILABAD-504106
1191	SCZ	Karimnagar	068D	.NO.19-29, NEAR MUNICIPAL OFFICE, JEEVAN JYOTHI,HUZURABAD-505468
1192	SCZ	Karimnagar	068E	H.NO.7-4-70, BEHIND 2 TOWN POLICE STATION, BELLAMPALLY-504251
1193	SCZ	Karimnagar	068J	1-5-163,JEEVAN JYOTHI, MAIN ROAD,METPALLY-505325
1194	SCZ	Karimnagar	068M	H.NO.:7-2-969, OPP SBI, MANKAMMATHOTA,KARIMNAGAR-505001
1195	SCZ	Machilipatnam	683	PB NO.42, JEEVAN PRAKASH, GROND FLOOR, KENNEDY ROAD,MACHILIPATNAM-521001

1196	SCZ	Machilipatnam	685	CITY BRANCH OFFICE-2 (685), LIC OF INDIA, D.NO 76-1-848A/1, OPP:OLD SUMP ,H.B COLONY, NEAR POLICE STATION, BHAVANIPURAM, VIJAYAWADA -520012
1197	SCZ	Machilipatnam	686	PB NO.312, JEEVAN KRISHNA BUILDING,RAJAGOPALCHARI STREET,BESANT ROAD,VIJAYAWADA-520002
1198	SCZ	Machilipatnam	687	PB NO.21, 22-6-46, KOTHAPET,KRISHNARAO NAIDU STREET,TENALI-522201
1199	SCZ	Machilipatnam	688	PB NO. 229, ARUNDELPET, 4TH LANE,GUNTUR-522002
1200	SCZ	Machilipatnam	689	PB NO.15,MARKET STREET,BAPATLA-522101
1201	SCZ	Machilipatnam	691	PB NO.13, SRUNGERI MATH ROAD,VARAVAKATTA,NARASARAOPET-522601
1202	SCZ	Machilipatnam	692	P.B.NO. 16 ,NEAR MANDAPADU GATE,PEDAYERUKAPADU,GUDIWADA-521301
1203	SCZ	Machilipatnam	693	JEEVAN JYOTHI BUILDING, P.B.NO 12, NUZVID, NUZVID-521201
1204	SCZ	Machilipatnam	699	LIC OF INDIA, BRANCH OFFICE (699), D.NO.3/5,VIDYA NAGAR,NEAR SAIBABA TEMPLE, GUNTUR-522007
1205	SCZ	Machilipatnam	706	S.L.N PLAZA D.NO.4-16-248,,MAIN ROAD AMARAVATHI ROAD,POST BOX NO.263,GUNTUR-522002
1206	SCZ	Machilipatnam	730	LIC OF INDIA, BRANCH OFFICE (730), D.NO.27-6-106, GRAVITY CENTRAL BUILDING, PRAKASAMROAD,GOVENORPET, VIJAYAWADA-520002.
1207	SCZ	Machilipatnam	067A	BRANCH OFFICE (67A),CAB 2ND FLOOR, LIC OFINDIA,D.NO.76-1-848A/1,OPP:OLD SUMP,H.B.COLONY,NEAR POLICY STATION,BHAVANIPURAM,VIJAYAWADA-520012
1208	SCZ	Machilipatnam	067C	D.NO.11-15-16,VENNAMVARI STREET, RAIL PET ,REPALLE -522265
1209	SCZ	Machilipatnam	067F	JEEVAN JYOTHI BUILDING,6TH WARD,AVANIGADDA-521121
1210	SCZ	Machilipatnam	067G	D.NO.14-437,SRIRAMPURAM,LAWYERPET,GURAZALA-522415
1211	SCZ	Machilipatnam	067H	N.T,R CENTRE ,CHILAKALURI PET -522616
1212	SCZ	Machilipatnam	067J	III FLOOR, KP TOWERS,NEAR BENZ CIRCLE,PATAMATA, VIJAYAWADA-520010
1213	SCZ	Machilipatnam	067K	HOTEL INDU COMPLEX,KODAD ROAD,JAGGAIAHPET-521175

1214	SCZ	Machilipatnam	067L	NEAR SURESH MAHAL ,KOTHEPET, VINUKONDA-522647
1215	SCZ	Machilipatnam	067M	D.NO. 8-206-A,OLD BUSTAND RAOD,SATTENAPLLI -522403
1216	SCZ	Machilipatnam	067N	CITY BRANCH -2, PORTROAD,NEAR BALASAI DEGREE COLLEGE ,MACHILIPATNAM-521001
1217	SCZ	Machilipatnam	067R	P.B.NO.5,D.NO.1-241-3,MAIN ROAD ,VUYYYURU -521165
1218	SCZ	Machilipatnam	067S	D.NO.2/47, I FLOOR,SRI BALAJI COMPLEX, OPP .GOVT .JUNIOR COLLEAGE KAIKALUR-521333
1219	SCZ	Mysore	304	PB NO.3, JEEVAN JYOTHI,NEAR PEACE PARK,KOLLEGAL-571440
1220	SCZ	Mysore	607	JEEVAN JYOTH,MYSORE-HASSAN ROAD,K R NAGAR-571602
1221	SCZ	Mysore	608	NANJANGUD ROAD,CHAMARAJANAGAR,CHAMARAJANAGAR-571313
1222	SCZ	Mysore	609	LIC OF INDIA, B.H. ROAD,OPP. HOISALESHWAR COLLEGE,ARSIKERE-573103
1223	SCZ	Mysore	617	JEEVAN JYOTHI, KRS ROAD,LIC BUILDING,MYSORE-570020
1224	SCZ	Mysore	618	JEEVAN JYOTHI', BANDI GOWDA LAYOUT,BANGALORE-MYSORE ROAD,MANDYA-571401
1225	SCZ	Mysore	619	JEEVAN JYOTHI, #200B,MAIN ROAD, KUVEMPU NAGAR,HASSAN,-573201
1226	SCZ	Mysore	622	RACE COURSE ROAD,P B NO.6,MADIKERI-571201
1227	SCZ	Mysore	679	JEEVAN JYOTHI, BANGALORE-MYSORE ROAD,BANNIMANTAP,MYSORE-570015
1228	SCZ	Mysore	808	CAREER AGENTS' BRANCH, LIC OF INDIA, P B NO. 5, ANNEX BLDG. BR 1 PREMISES. K R S ROAD , YADAVAGIRI, MYSORE -570020
1229	SCZ	Mysore	6061	1ST FLOOR, PRABHAT COMPLEX,OPP:BUS STAND, BM ROAD,CHANNARAYAPATNA-573116
1230	SCZ	Mysore	061J	JONIGARA STREET,SRIRANGAPATNA,SRIRANGAPATNA-571438
1231	SCZ	Mysore	061K	VANIJYA BHAVAN, TWINKLE TOWERS,BANGALORE-MYSORE ROAD,SAKLESHPUR-573134
1232	SCZ	Mysore	061N	JEEVAN JYOTH,MYSORE-BANGALORE ROAD,MADDUR-571420
1233	SCZ	Mysore	062C	JEEVAN JYOTHI, CLUB ROAD,SOMWARPET,SOMWARPET-571236
1234	SCZ	Mysore	062G	PLD BANK BUILDING,VIRAJPET,VIRAJPET-571218
1235	SCZ	Mysore	072A	# 1157 , 6 TH MAIN ROAD, 1ST STAGE, VIJAYANAGARA, MYSORE - 570017

1236	SCZ	Mysore	072B	"JEEVAN JYOTHI",KARYALAYA BHAVAN,HOLENARASIPUR-573211
1237	SCZ	Mysore	072C	NO.3587/E, ASHIRWAD,BANGALORE-MADIKERI ROAD,HUNSUR-571105
1238	SCZ	Mysore	072D	SRIKALEGOWDA COMPLEX,MYSORE ROAD,KRISHNA RAJA PET-571426
1239	SCZ	Mysore	072E	NEW KANTHA RAJE URS ROAD, SHARADADEVI NAGARA, MYSORE - 570022
1240	SCZ	Mysore	072N	JEEVAN JYOTHI,NEAR HULLAHALLI CIRCLE,NANJANGUD-571301
1241	SCZ	Nellore	305	SAI KAMALAKAR RESIDENCY, BHAGYA NAGAR, TRUNK RD,ONGOLE-523001
1242	SCZ	Nellore	711	DARGAMITTA, PB NO.6, JEEVAN PRAKASH,NELLORE,NELLORE-524003
1243	SCZ	Nellore	712	PB NO.23, H.NO.10-7-17,GANDHI ROAD,CHITTOOR-517001
1244	SCZ	Nellore	713	PB NO.14,NARASIMHA THEERTHAM ROAD,TIRUPATHI-517507
1245	SCZ	Nellore	714	GANDHI ROAD,KURAVANKA SOCIETY COLONY, MADANAPALLE-517325
1246	SCZ	Nellore	715	NR. SATYYANARAYANASWAMY TEMPLE,KAVALI,KAVALI-524201
1247	SCZ	Nellore	716	DWARAKAMAYE,BODDER CHOWK, EAST STREET,GUDUR-524101
1248	SCZ	Nellore	6071	8-7-162/1A,BALAJINAGAR, RACHERLA ROAD,GIDDALUR-523357
1249	SCZ	Nellore	6072	KARAKAMBADI ROAD, MANGALAM, TIRUPATHI-517501
1250	SCZ	Nellore	065A	PB NO.23, CUMBUM ROAD,NR. ANJANEYASWAMY TEMPLE,MARKAPUR-523316
1251	SCZ	Nellore	065E	2/46, JAYARAMARAO STREET,OPP. ANDHRA BANK,SRIKALAHASTI-517644
1252	SCZ	Nellore	065G	VENKATASAMCHETTY BUILDING,JOULI STREET,PALAMNER-517408
1253	SCZ	Nellore	065J	OPP. ST.MARY'S SCHOOL, NELLOREPALEM ROAD, ATMAKUR-524322
1254	SCZ	Nellore	065K	15/196,,NELLORE-524003
1255	SCZ	Nellore	065N	POST OFFICE ROAD,NAIDUPET,NAIDUPET-524126
1256	SCZ	Nellore	065P	MADRAS ROAD,PUTTUR,PUTTUR-517582
1257	SCZ	Nellore	065T	CROSS ROAD,PILER,PILER-517214
1258	SCZ	Nellore	067D	PB NO.26,ADJ. TO MUNICIPAL OFFICE,CHIRALA-523155
1259	SCZ	Nellore	067E	PB NO.3, KANIGIRI ROAD,NEAR APSRTC BUS STATION,KANDUKUR-523105
1260	SCZ	Nellore	067P	30/124 & 30/124-C,BUNGLOW ROAD,ADDANKI-523201
1261	SCZ	Nellore	084N	VENKATARAMAPURAM, RAMAMURTHY NAGAR,NELLORE-524001
1262	SCZ	Raichur	628	PB NO.29,STATION ROAD,BELLARY-583101

1263	SCZ	Raichur	645	DIVISIONAL OFFICE,BESIDE DIST. STADIUM, STN RD,RAICHUR-584101
1264	SCZ	Raichur	646	PB NO.16,JAIL GARDEN ROAD,GULBARGA-585101
1265	SCZ	Raichur	806	LIC BUILDING,NEAR RAILWAY STATION,BIDAR-585401
1266	SCZ	Raichur	063H	SAHARNA PLAZA,T.B. DAM ROAD,HOSPET-583201
1267	SCZ	Raichur	063K	MAIN ROAD,GANGAVATHI,GANGAVATHI-583227
1268	SCZ	Raichur	063L	JEEVAN JYOTH,YADGIR ROAD,SHAHAPUR-585223
1269	SCZ	Raichur	063Y	STATION AREA,HYDERABAD ROAD,YADGIR-585202
1270	SCZ	Raichur	066A	JEEVAN JYOTH,LIC BLDG, RAICHUR ROAD,SINDHNUR-584128
1271	SCZ	Raichur	066B	BASAVA BHAVAN,MAIN ROAD,BASAVAKALYAN-585327
1272	SCZ	Raichur	066C	BILIGUNDI BUILDINGS,STATION ROAD,GULBARGA-585101
1273	SCZ	Raichur	066H	D.NO.1771,WARD NO.10,HARAPANAHALLI-583101
1274	SCZ	Raichur	066M	GDA LAYOUT,NR. CENTRAL BUS STAND, MSK MILL ROAD,GULBARGA-585102
1275	SCZ	Raichur	066P	HOSPET ROAD,KOPPAL,KOPPAL-583231
1276	SCZ	Raichur	066R	MOTHI CIRCLE,H.R.G. COMPLEX,BELLARY-583101
1277	SCZ	Raichur	066V	JEEVAN JYOTHI BUILDING,15-7-689 RAICHUR ROAD,MANVI-584123
1278	SCZ	Rajahmundry	674	P.B. NO.6 ,D No:20-1-1,JEEVAN JYOTHI,SURYARAO PETA , SUBHAS ROAD ,KAKINADA 533001
1279	SCZ	Rajahmundry	675	PB NO.4,JEEVAN JYOTHI, COLLEGE ROAD,AMALAPURAM-533201
1280	SCZ	Rajahmundry	676	PB NO.30,NEAR VIJAYA TALKIES, INNESPETA,RAJAHMUNDY-533101
1281	SCZ	Rajahmundry	678	PB NO.4, MAIN ROAD,RAMACHANDRAPURAM,RAMACHANDRAPURAM -533255
1282	SCZ	Rajahmundry	681	PB NO.5, MUNICIPAL OFFICE ROAD,AGRAHARAM,ELURU-534001
1283	SCZ	Rajahmundry	682	JEEVAN JYOTHI, PB NO.8,OPP. HEAD POST OFFICE,TADEPALLIGUDEM-534101
1284	SCZ	Rajahmundry	684	PB NO.34, 23-3-77, NEAR ST. MARY'S CHURCH,NARASAYYA AGRAHARAM ,BHIMAVARAM-534201
1285	SCZ	Rajahmundry	694	PB NO.18, JEEVAN JYOTHI,SUNDARAM NAGAR, SAJJAPURAM,TANUKU-534211
1286	SCZ	Rajahmundry	698	JEEVAN JYOTHI, PB NO.15,12-2-78, MAIN ROAD,KOVVUR-534350
1287	SCZ	Rajahmundry	6091	25-1-12, PAPASAHEB STREET,RR PET, VENKATRAOPET,PB NO.235,ELURU-534002
1288	SCZ	Rajahmundry	6092	D No 1-118/4/2,KOTHAPALLI ROAD GOKAVARAM ,533286

1289	SCZ	Rajahmundry	067B	D NO 11-1-16/1, 1 ST LANE BRODIPETA, PALAKOL-534260
1290	SCZ	Rajahmundry	069D	D No.3-1-49/2,GNT ROAD,,TUNI.533401
1291	SCZ	Rajahmundry	069F	D No-19-1-308,OPP FIRE STATION,SAMARLAKOTA ROAD, PEDDAPURAM -533437
1292	SCZ	Rajahmundry	069G	P.B.NO 3,D No-2-86,MAIN ROAD, RAZOLE 533242
1293	SCZ	Rajahmundry	069K	P.B. NO.8, REDNAMVARI STREET, RAMA TALKIES JUNCTION,PITHAPURAM-533450
1294	SCZ	Rajahmundry	069M	RAJAHMUNDRY RURAL BRANCH,MORAMPUDI,RAJAHMUNDRY-533101
1295	SCZ	Rajahmundry	080A	NEAR POLICE STATION , ASWARAO PET ROAD, JANGAREDDY GUDEM -534447
1296	SCZ	Rajahmundry	080B	CAREER AGENTS BRANCH,P.B No-112, D NO 13-1-61&61/1 3RD FLOOR ,KATYAYINI HIGH TECH COMPLEX,OPP APPOLO HOSPITAL ,MAIN ROAD ,KAKINADA-533001
1297	SCZ	Rajahmundry	080C	LIC OF INDIA,D.NO.8-260,FIRST FLOOR,SRI RAMAKRISHNA COMPLEX,AMALAPURAM ROAD,RAVULAPALEM.-533238
1298	SCZ	Secunderabad	644	1-8-172,USHA KIRAN COMPL. SD ROAD,SECUNDERABAD-500003
1299	SCZ	Secunderabad	647	3-6-570/3A/2,HYDERABAD ROAD,NIZAMABAD-503001
1300	SCZ	Secunderabad	654	BEHIND CPI (M) OFFICE,OPP: OLD BUS STAND,NALGONDA-508001
1301	SCZ	Secunderabad	661	3-9-93/5,GOLCONDA LOCALITY TOWN,MEDAK-502110
1302	SCZ	Secunderabad	670	NR. JAGADAPUR X ROAD,CENTRAL BANK, MAIN ROAD,BHONGIR-508116
1303	SCZ	Secunderabad	6101	HOUSE NO.5-2-2/A & B3,LAXMI COMPLEX,NALGONDA-508001
1304	SCZ	Secunderabad	6102	HOUSE NO-3-18; JAWAHARLAL NEHRU ITI,LAKKARAM VILLIAGE,CHOUTUPPAL-508252
1305	SCZ	Secunderabad	060A	H.NO.4-2-193/F/1,OPP. BUS STAND,BODHAN-503185
1306	SCZ	Secunderabad	060B	H.NO.6-11,VIJAYASAI TOWERS,OPP. BJP OFFICE,KUKATPALLY,HYDERABAD-500072
1307	SCZ	Secunderabad	060C	LIC OF INDIA, H.NO.2-1-238, NEAR BUST STAND,ZAHEERABAD-502220
1308	SCZ	Secunderabad	064A	JEEVAN JYOTHI,HANUMAN PET, SAGAR ROAD,MIRYALGUDA-508207
1309	SCZ	Secunderabad	064B	5-2-210 TO 12,YADIREDDY COMPLEX,HYDER BASTHI,SECUNDERABAD-500003
1310	SCZ	Secunderabad	064G	HOUSE NO.5-3-118,NIZAM SAGAR "X" ROADS,,KAMAREDDY-508252
1311	SCZ	Secunderabad	064H	JEEVAN JYOTHI,LIC ROAD,SURYAPET-508213
1312	SCZ	Secunderabad	064J	SURVEY NO.110-113-114, BEHIND NTR STADIUM,NEAR INDIRA PARK,HYDERABAD-500080



1313	SCZ	Secunderabad	064L	BY-PASS ROAD,REVENUE COLONY,SANGAREDDY-502001
1314	SCZ	Secunderabad	064P	M B R COMPLEX, SURVEY NO.1038,HUZURNAGAR ROAD,KODAD-508206
1315	SCZ	Secunderabad	064T	SRI SAI NILAYAM, PLOT NO-3/1 & 3/2,STREET NO.4, HABSIGUDA,HYDERABAD-500007
1316	SCZ	Secunderabad	064X	JEEVAN JYOTHI,NIZAMABAD ROAD,ARMOOR-503204
1317	SCZ	Secunderabad	064Y	JEEVAN JYOTHI; PLOT SY NO.72/P & 82/P,GUNROCK, TRIMULGHERRY,SECUNDERABAD-500015
1318	SCZ	Secunderabad	073A	H.NO.8-1-66 TO 72,JAHNAVI COMPLEX,HYDERABAD ROAD-502103
1319	SCZ	Secunderabad	073E	LIC OF INDIA,BRANCH OFFICE,DEVARAKONDA-508252
1320	SCZ	Secunderabad	073H	22/95/1&2, JAYA COMPLEX,,KANUKUNTLA, R C PURAM,HYDERABAD-500032
1321	SCZ	Shimoga	623	PB NO.22, LIC BUILDING,NEW B.H. ROAD,SAGAR-577401
1322	SCZ	Shimoga	625	PB NO.35, LIC BUILDING,FORT ROAD,SHIMOGA-577201
1323	SCZ	Shimoga	627	LIC BUILDING,PB NO. 76, K.R. ROAD,DAVANGERE-577001
1324	SCZ	Shimoga	739	NEAR RLY. UNDER BRIDGE,UMBLEBYLE RD, PB NO.109,BHADRAVATI-577301
1325	SCZ	Shimoga	790	NEAR KSRTC DEPT.,P.B. ROAD,CHITRADURGA-577501
1326	SCZ	Shimoga	6111	JEEVAN JYOTHI,LIC BUILDING,CHANNAGIRI-577213
1327	SCZ	Shimoga	062A	SUJATHA COMPLEX,NR.JAYALAXMI TALKIES,MAIN RD,HIRIYUR-572143
1328	SCZ	Shimoga	062D	JEEVAN JYOTHI,HARIHAR ROAD,DAVANAGERE-577022
1329	SCZ	Shimoga	062E	JEEVAN THUNGA,KAMAKSHI STREET,SHIMOGA-577201
1330	SCZ	Shimoga	062F	KOPPA ROAD,THIRTHAHALLI,THIRTHAHALLI-577432
1331	SCZ	Shimoga	062L	JEEVAN JYOTHI, LIC BUILDING,TR NAGAR, PB NO.7,CHALLAKERE-577522
1332	SCZ	Shimoga	062N	JEEVAN JYOTHI,SHIMOGA ROAD,HONNALI-577217
1333	SCZ	Shimoga	062S	M S ROAD,SHIKARIPURA,SHIKARIPURA-577427
1334	SCZ	Shimoga	062X	LIC BUILDING, PB NO.5,SHIMOGA ROAD,HARIHAR-577002
1335	SCZ	Udupi	301	LIC BUILDING,NANA SAHEB ROAD,VODERHOBLI, PB NO.19,KUNDAPURA-576201
1336	SCZ	Udupi	307	LIC BUILDING, PB NO.3,PERVAJE ROAD,KARKALA-574104
1337	SCZ	Udupi	621	POPULAR BUILDING, 1ST FLOOR,PB NO.69, HAMPANKATTA,MANGALORE-575001
1338	SCZ	Udupi	624	LIC BUILDING,COURT BACK ROAD, PB NO.1,UDUPI-576001
1339	SCZ	Udupi	626	LIC BUILDING,PB NO.59, SPENCER ROAD,CHICKMAGALUR-577101

1340	SCZ	Udupi	629	JEEVAN JYOTHI, P B NO.12, LIC BUILDING,BHAVANI SHANKAR TEMPLE RD,PUTTUR-574201
1341	SCZ	Udupi	695	IBROSE COMMERCIAL COMPLEX,JAIL ROAD,POST KODIALBAIL,MANGALORE-575001
1342	SCZ	Udupi	709	JEEVAN JYOTHI, PB NO. 17,SHETTY CIRCLE,MANGALORE-575001
1343	SCZ	Udupi	6112	PCARD BUILDING,OPP: POLICE STATION,MUDIGERE-577132
1344	SCZ	Udupi	062B	JEEVAN JYOTHI, N.H. 76,SHANTHIANGADY,JODUMARGA POST, B.C. ROAD,BANTWAL-574219
1345	SCZ	Udupi	062H	JEEVAN KRISHNA BUILDING,AJJARKAD,UDUPI-576101
1346	SCZ	Udupi	062J	JEEVAN JYOTHI, PB NO.26,JODUMARGA POST, B.C. ROAD,GANDHINAGAR,KOPPA-577126
1347	SCZ	Udupi	062K	Door No:3-29, II Floor,Mahabala Mall, Near Bus Stand,KAUP-574106
1348	SCZ	Udupi	062M	SRI NARAYANA GURU,SABHA GRUHA, MAIN ROAD,MULKI-574154
1349	SCZ	Udupi	062R	PB NO.21,JAGAJYOTHI ,BH ROAD,TARIKERE-577228
1350	SCZ	Udupi	062T	LIC BUILDING,U.B. ROAD,NEAR KSRTC BUS STAND,KADUR-577548
1351	SCZ	Udupi	062W	FIRST FLOOR,MADHUVAN COMMERCIAL COMPLEX,CHANTHAR VILLAGE,BRAHMVARA,UDUPI TQ-576213
1352	SCZ	Visakhapatnam	671	1ST FLOOR, LIC BUILDING,JEEVAN PRAKASH,VISAKHAPATNAM-530004
1353	SCZ	Visakhapatnam	672	JEEVAN JYOTHI,LOWER TANK BUND,VIZIANAGARAM-531201
1354	SCZ	Visakhapatnam	673	WOMEN's COLLEGE ROAD,SRIKAKULAM-532001
1355	SCZ	Visakhapatnam	677	NEAR SARADA BRIDGE,ANAKAPALLE-531001
1356	SCZ	Visakhapatnam	710	JEEVAN SAMRIDHI, LIC INVESTMENT BUILDING, GROUND FLOOR,TIKKANNA ROAD, VISAKHAPATNAM-530004
1357	SCZ	Visakhapatnam	803	GROUND FLOOR, LIC BUILDING,JEEVAN PRAKASH, JP ROAD,VISAKHAPATNAM-530004
1358	SCZ	Visakhapatnam	069A	II FLOOR, LIC BUILDING,JEEVAN PRAKASH,VISAKHAPATNAM-530004
1359	SCZ	Visakhapatnam	069B	RYTHU BAZAR ROAD,PARVATHIPURAM,PARVATHIPURAM-535501
1360	SCZ	Visakhapatnam	069C	K.T.ROAD, PALASA KASIBUGGA,PALASA KASIBUGGA,PALASA @ KASIBUGGA-532222

1361	SCZ	Visakhapatnam	069E	HERO SHOW ROOM UPSTAIRS, SOBHA SQUARE, SRINAGAR, GAJUWAKA,-500012
1362	SCZ	Visakhapatnam	069H	JEEVAN JYOTHI ,NEAR VUDA APTS, MMTCL CLY, SEETHAMMADHARA,VISAKHAPATNAM-530013
1363	SCZ	Visakhapatnam	069J	PONDURU ROAD, RAJAM BRANCH,RAJAM BRANCH,RAJAM-532127
1364	SCZ	Visakhapatnam	069L	Door No:18-199,, OPP SRI VENKATESWARA SWAMY TEMPLE, CO-OPERATIVE CLY, CHODAVARAM BRANCH,CHODAVARAM-531036
1365	SCZ	Visakhapatnam	069N	JEEVAN JYOTHI,,MAIN ROAD,GARIVIDI-532101
1366	SCZ	Visakhapatnam	069P	JEEVAN SAMRIDHI, LIC INVESTMENT BUILDING, GROUND FLOOR,TIKKANNA ROAD VISAKHAPATNAM-530001
1367	SCZ	Visakhapatnam	069R	NEAR RTC COMPLEX,NARSIPATNAM,NARSIPATNAM-531116
1368	SCZ	Visakhapatnam	069S	MANGALGIRI SHIPPING COMPLEX,GAJUWAKA(VISAKHAPATNAM),GAJUWAKA-530026
1369	SCZ	Visakhapatnam	069T	GANDHINAGAR,GANDHINAGAR,SRUNGAVARAPUKOTA-531145
1370	SCZ	Visakhapatnam	069W	OPP GOVT JR COLLEGE, MAINROAD,NARASANNAPETA BRANCH,NARSANNAPETA-532421
1371	SCZ	Visakhapatnam	069Y	DR.NO.18-33-3, GANDHI BAZAR,YELLAMANCHILI-531055
1372	SCZ	Warangal	651	C/O IMA BUILDING,OPP: MGM HOSPITAL,WARANGAL-506002
1373	SCZ	Warangal	653	11-10559/A/2, OPP SRI LAXMI NARASIMHA SWAMY GUTTA,UTTARA DWARAM,KHAMMAM-507001
1374	SCZ	Warangal	664	H.NO 2-11-162,SR PLAZA, VIDYARANYAPURI ,HANAMKONDA 506009
1375	SCZ	Warangal	064D	NEAR RCM CHURCH,GANESHPURAM AREA,KOTHAGUDEM-507101
1376	SCZ	Warangal	064M	NEAR VENKATESWARA SHOPPING COMPLEX,SHOPPING COMPLEX,MAHABUBABAD-506101
1377	SCZ	Warangal	064R	GOVT. HOSPITAL ROAD,BHADRACHALAM,BHADRACHALAM-507111
1378	SCZ	Warangal	068A	JEEVAN JYOTHI,SIDDIPET ROAD,JANGAON-506167
1379	SCZ	Warangal	068F	MAIN ROAD,SATHUPALLY,SATHUPALLY-507303
1380	SCZ	Warangal	068G	14/483/1/1, OPP. TELE BHAVAN,BESIDE HOTEL RATNA, POCHAMMA MAIDAN,WARANGAL-506001
1381	SCZ	Warangal	068H	H.NO.3-107 & 108,JEEVAN JYOTHI,MAIN ROAD,PARAKAL-506164

1382	SCZ	Warangal	068K	1/788,C.L.BULLY COMPLEX,WYRA ROAD,MADHIRA-507203
1383	SCZ	Warangal	068L	H.NO 1-1-679, SIDHARTHA NAGAR,KAZIPET,WARANGAL-506004
1384	SCZ	Warangal	068N	OPP. BUS STAND,NARASAMPET,NARASAMPET-506132
1385	SZ	Chennai-I	722	SOUTH INDIA CO-OP BUILDINGS,15/38,3rd FLOOR, ANNA SALAI, CHENNAI - 600 002.
1386	SZ	Chennai-I	725	LIC BUILDING,1ST FLOOR, P.B.NO.358, 153 ANNA SALAI,CHENNAI-600002
1387	SZ	Chennai-I	726	15, 2ND FLOOR,SOUTH INDIA CO-OPERATIVE BUILDING,ANNA SALAI, CHENNAI-600002
1388	SZ	Chennai-I	728	553, JEEVAN ANAND,ANNA SALAI, TEYNAMPET,CHENNAI-600018
1389	SZ	Chennai-I	729	APEX CHAMBER, NO.20 THYAGARAYA ROAD,T.NAGAR,CHENNAI-600017
1390	SZ	Chennai-I	731	INDIA MUTUAL BUILDINGS,NO.45, ANNA SALAI,CHENNAI-600002
1391	SZ	Chennai-I	734	12, RAILWAY STATION ROAD,KANCHEEPURAM,-631501
1392	SZ	Chennai-I	7126	44/100, G.S.T. ROAD,MADURANTHAKKAM,-603306
1393	SZ	Chennai-I	070N	55, KALKI KRISHNAMURTHY ROAD,THIRUVANMIYUR,CHENNAI-600041
1394	SZ	Chennai-I	070R	150, LUZ CHURCH ROAD,MYLAPORE,CHENNAI-600004
1395	SZ	Chennai-I	070S	140, MARSHALLS ROAD,4TH FLOOR, EGMORE,CHENNAI-600008
1396	SZ	Chennai-I	070W	30, JAWAHARLAL NEHRU ROAD,1ST FLOOR, 100 FEET ROAD,KOYAMBEDU,CHENNAI-600010
1397	SZ	Chennai-I	070X	SOUTH INDIA CO-OPERATIVE BUILDING,38, ANNA SALAI,CHENNAI-600002
1398	SZ	Chennai-I	070Z	37 A, VELACHERY MAIN ROAD,VELACHERY,CHENNAI-600042
1399	SZ	Chennai-I	071A	19/20, APEX TOWERS,ELUMALAI STREET, TAMBARAM WEST,CHENNAI - 600 045
1400	SZ	Chennai-I	071B	PREMIER LIFE BUILDING,123, G.N.CHETTY ROAD, T.NAGAR,CHENNAI-600017
1401	SZ	Chennai-I	071L	NO.3, UNITED INDIA COLONY,4TH MAIN ROAD, KODAMBAKKAM,CHENNAI-600024
1402	SZ	Chennai-I	071M	37, IST MAIN ROAD,GANDHI NAGAR, ADAYAR,CHENNAI-600020
1403	SZ	Chennai-I	071N	NO.132/1, ARCOT ROAD,VIRUGAMBAKKAM,CHENNAI - 600 092
1404	SZ	Chennai-I	071P	JEEVAN JYOTHI, GUNTUR CHURCH ROAD,CHENGLEPET,-603032
1405	SZ	Chennai-I	071X	NO.6, NEW STREET,SUPER BAZAAR COMPLEX,ALANDUR,CHENNAI - 600 016
1406	SZ	Chennai-II	697	BOMBAY MUTUAL BUILDING, 5TH FLOOR,NO.232, NSC BOSE ROAD,CHENNAI-600001

1407	SZ	Chennai-II	717	PRITHVI INSURANCE BUILDING,NO.1, KONDI CHETTY STREET,CHENNAI-600001
1408	SZ	Chennai-II	718	UNITED INDIA BUILDING, 1ST FLOOR,ESPLANADE,CHENNAI-600108
1409	SZ	Chennai-II	719	NO.45, JAWAHARLAL NEHRU ROAD,OPP. GOVT. HOSPITAL,THIRUVALLUR-602001
1410	SZ	Chennai-II	723	BOMBAY MUTUAL BUILDING,2ND FLOOR, NO.232, NSC BOSE ROAD,CHENNAI-600001
1411	SZ	Chennai-II	724	UNITED INDIA BUILDING,2ND FLOOR, ESPLANADE,CHENNAI-600108
1412	SZ	Chennai-II	727	BOMBAY MUTUAL BUILDING,3RD FLOOR, NO.232, NSC BOSE ROAD,CHENNAI-600001
1413	SZ	Chennai-II	802	ORIENTAL BUILDING,NO.47, ARMENIAN STREET,CHENNAI-600001
1414	SZ	Chennai-II	7151	SHANTHI NILAYAM,1ST FLOOR, 98, G.N.T. ROAD,GUMMIDIPOONDI-601201
1415	SZ	Chennai-II	070P	YAAFA COMPLEX,9, PURASAIWALKKAM HIGH ROAD,CHENNAI-600007
1416	SZ	Chennai-II	070T	NO.6, AKKAIAH ROAD,TIRUTANNI,-631209
1417	SZ	Chennai-II	070U	Ground Floor, Jeevan PallavaBldgs, No.142,143,and145 T.H. ROAD,Tondiarpet,-Chennai-600081
1418	SZ	Chennai-II	071D	First Floor, Jeevan PallavaBldgs, No.142,143,and145 T.H. ROAD,Tondiarpet,-Chennai-600081
1419	SZ	Chennai-II	071F	NO.508/6 & 508/9, TALUK ROAD,PONNERI,-601204
1420	SZ	Chennai-II	071G	87 NORTH PARK STREET,VENKATAPURAM,AMBATTUR-600053
1421	SZ	Chennai-II	071S	C-47, 2ND AVENUE,ANNA NAGAR PLAZA, ANNA NAGAR,CHENNAI-600040
1422	SZ	Chennai-II	071U	UNITED INDIA BUILDING,Ground FLOOR, ESPLANADE,CHENNAI-600108
1423	SZ	Chennai-II	071W	NO.11, PAPER MILLS ROAD,PERAMBUR,CHENNAI-600011
1424	SZ	Chennai-II	071Z	No22, 3rd Floor, Telephone Exchange Buildings,Kelleys Road, Kilapuk, Chennai-600010
1425	SZ	Chennai-II	080N	NO.11, SANNATHI STREET,NEAR BUS STAND,POONAMALLEE-600056
1426	SZ	Chennai-II	080P	2, 3RD CROSS STREET,UNITED INDIA NAGAR, AYANAVARAM,CHENNAI-600023
1427	SZ	Coimbatore	620	JEEVAN JYOTHI,SIRUMUGAI ROAD,METTUPALAYAM-641301
1428	SZ	Coimbatore	669	AMMAN COMPLEX, 1ST FLOOR,POLLACHI ROAD,DHARAPURAM-638656
1429	SZ	Coimbatore	701	2ND FLOOR, OBLI TOWERS,594, D.B.ROAD, R.S.PURAM,COIMBATORE-641002
1430	SZ	Coimbatore	704	N.K.N. COMPLEX,BEDFORD CIRCLE,COONOOR-643101
1431	SZ	Coimbatore	760	224-B, 100 FEET ROAD,P.B.NO.2993,COIMBATORE-641012

1432	SZ	Coimbatore	761	UNITED INDIA BUILDING, 1ST FLOOR, AVINASHI ROAD, P.B.NO.3805, COIMBATORE-641018
1433	SZ	Coimbatore	762	JEEVAN JYOTHI, 5 & 5A, JAMMANAI STREET II, TIRUPPUR-638604
1434	SZ	Coimbatore	763	LIC BUILDING, BANK ROAD, P.B.NO.11, OOTACAMUND-643001
1435	SZ	Coimbatore	764	JEEVAN CAUVERI, BEHIND VOC PARK, ERODE-638003
1436	SZ	Coimbatore	765	JEEVAN JYOTHI, OPP.PAVAYAMMAL MARRIAGE HALL L.KALLIPATTI, MAIN ROAD, GOBICHETTYIPALAYAM-638452
1437	SZ	Coimbatore	769	JEEVAN JYOTHI, COIMBATORE ROAD, P.B.NO.6, POLLACHI-642002
1438	SZ	Coimbatore	805	108-109, N.S.R. ROAD, P.B.NO.2740, SAIBABA MISSION P.O., COIMBATORE-641011
1439	SZ	Coimbatore	7101	467-468, CHENNIMALAI ROAD, P.B.NO.24, PERUNDURAI-638052
1440	SZ	Coimbatore	076B	244, PALANI- POLLACHI ROAD, P.B.NO.19, UDUMALPET-642126
1441	SZ	Coimbatore	076C	LIC BUILDING, 13 RAILWAY STATION ROAD, PB NO.401, ERODE-638002
1442	SZ	Coimbatore	076D	VISALAKSHI BUILDINGS, 78, KAMAKSHI AMMAN KOIL STREET, P.B.NO.92, BHAVANI-638301
1443	SZ	Coimbatore	076G	2, RAILWAY FEEDER ROAD, P.B.NO.6, SULUR-641402
1444	SZ	Coimbatore	076H	SHIVA COMPLEX, P.B.NO.15, 33 A, ATHANI ROAD, SATHYAMANGALAM-638401
1445	SZ	Coimbatore	076J	11 HOSPITAL ROAD, SIVAGIRI-638109
1446	SZ	Coimbatore	076K	P.B.NO.6, OOOTY-MYSORE ROAD, GUDALUR BAZAR POST, GUDALUR-649212
1447	SZ	Coimbatore	076L	IV FLOOR, INDIA LIFE BUILDING, ANNEXE, TRICHY ROAD, P.B.NO.4044, COIMBATORE-641018
1448	SZ	Coimbatore	076P	28, A&B RAJAJI STREET, OFF MAIN ROAD, KANGEYAM-638701
1449	SZ	Coimbatore	076V	UNITED INDIA BUILDING ANNEXE, GROUND FLOOR, AVINASHI ROAD, P.B.NO.4035, COIMBATORE-641018
1450	SZ	Coimbatore	076W	95 N, SRINIVASAPURAM, COIMBATORE ROAD, P.B.NO.21, AVANASHI-641654
1451	SZ	Coimbatore	076Y	V.R. COMPLEX, PALAKKAD ROAD, KUNIYMUTHUR, COIMBATORE-641008
1452	SZ	Coimbatore	076Z	99/5, PALAKKAD MAIN ROAD, POLLACHI, -642002
1453	SZ	Ernakulam	696	RAMAN CENTRE, 1 FLOOR, RAVIPURAM ROAD, VALANJAMBALAM, ERNAKULAM-682016
1454	SZ	Ernakulam	781	1ST FLOOR, M/S S.T. REDDIAR & SONS BUILDING, VEEKSHANAM ROAD, ERNAKULAM-682011
1455	SZ	Ernakulam	783	P.B.NO.32, JEEVAN JYOTHI, ALUVA, -683101
1456	SZ	Ernakulam	785	JEEVAN JYOTHI, VELLAKINER, ALPPUZHA-688001
1457	SZ	Ernakulam	791	W7P5+43C, 7021, P T JACOB RD, THOPPUMPADY, 682005
1458	SZ	Ernakulam	798	EAST KADATHY, MARKET P O, MUVATTUPUZHA, 686673



1459	SZ	Ernakulam	7001	PB NO.55,BSNL EXCHANGE BUILDING,ALUVA ROAD,ANGAMALY 683572
1460	SZ	Ernakulam	7026	SREEVALSAM BUILDINGS,KIDANGAMAPRAMBU,ALAPPUZHA-688013
1461	SZ	Ernakulam	077G	MANAPPATTIPRAMBU,KALOOR,KOCHI-682017
1462	SZ	Ernakulam	077H	BETHEL SULOCO CATHEDRAL BUILDING,M.C. ROAD,PERUMBAVOOR-683542
1463	SZ	Ernakulam	078A	CENTRE POINT BUILDING ,FIRST FLOOR,NEAR STATUE JUNCTION, TRIPUNITHURA,ERNAKULAM ,682301
1464	SZ	Ernakulam	078F	1ST FLOOR,PUTHERIKKAL BLDG,MARKET ROAD,ERNAKULAM,682305
1465	SZ	Ernakulam	078M	NALANDA CITY CENTRE,PB NO 16,MAIN ROAD,N.PARUR-683513
1466	SZ	Ernakulam	078P	JEEVAN JYOTHI,CHERTHALA P O,KALIKULAM JUNCTION,ALAPPUZHA DT.,PIN 688524
1467	SZ	Kottayam	707	JEEVAN JYOTHI,P B NO 2,MUNDAKAYAM-686513
1468	SZ	Kottayam	720	BRANCH OFFICE, 1ST FLOOR, KUNNITHOTTAHIL TOWERS,ST.PETERS JN., RING ROAD,PATHANAMTHITTA-689645
1469	SZ	Kottayam	784	LIC OF INDIA, KOTTAYAM BR. 1, II FLOOR, CSI COMMERCIAL COMPLEX II,BAKER JUNCTION,KOTTAYAM-686001
1470	SZ	Kottayam	793	JEEVAN JYOTHI,LIC BUILDING, MC ROAD,CHENGANNUR-689121
1471	SZ	Kottayam	794	NEIAKALAPARAMBIL BUILDING,CHANGANASSERY-686101
1472	SZ	Kottayam	795	SANTHOM BUILDING,KOTTARAMATTOM,PALA-686575
1473	SZ	Kottayam	796	JEEVAN JYOTHI,LIC BUILDING, MSM COLLEGE JUNCTION,KAYAMKULAM-690502
1474	SZ	Kottayam	797	JEEVAN JYOTHI,VALIYAKAVALA,VAIKOM-686141
1475	SZ	Kottayam	039A	KALAYIL BUILDING,PAZHAVANGADI,RANNI-689673
1476	SZ	Kottayam	077D	P.B.NO.12,ADIMALI,-686561
1477	SZ	Kottayam	078D	JEEVAN JYOTHI,P B NO:4,NEDUMKANDOM-685584
1478	SZ	Kottayam	078J	PUNTHALA TOURIST COMPLEX,ADOOR-691523
1479	SZ	Kottayam	078K	MARTHOMA BUILDING,P B NO 48,THIRUVALL-689101
1480	SZ	Kottayam	078R	P N BO:26,THODUPUZZHA-685584
1481	SZ	Kottayam	078S	JEEVAN JYOTHI,K.K.ROAD, KANJIKUZH, KOTTAYAM-686004
1482	SZ	Kottayam	078T	JEEVAN JYOTHI,VANDIPERIYAR-685553
1483	SZ	Kottayam	078V	JEEVAN JYOTHI, STAR JUNCTION,KOTTAYAM-686001
1484	SZ	Kottayam	078W	MUNICIPAL COMPLEX,PUTHIYAKAVU,MAVELIKKARA-690101
1485	SZ	Kozhikode	770	N, CONVENT ROAD, OPP TOWN HALL, VADAKARA 673101
1486	SZ	Kozhikode	771	JEEVAN JYOTHI,WYNAD ROAD,KOZHICODE-673001
1487	SZ	Kozhikode	772	JEEVAN JYOTHI,PAMBAN MADHAVAN ROAD,KANNUR-670002



1488	SZ	Kozhikode	774	N, RAHA BUILDING, 44/375 B & C, OPP: TOWN BANK AUDITORIUM, POST THIRUVANGAD, THALASSERY 670103
1489	SZ	Kozhikode	776	JEEVAN JYOTHI,INDUSTRIAL ESTATE ROAD,MANJERI-676121
1490	SZ	Kozhikode	777	JEEVAN JYOTHI,M.G. ROAD,KASARGOD-671121
1491	SZ	Kozhikode	778	JEEVAN JYOTHI,G.H. ROAD,PAYYANNUR-670307
1492	SZ	Kozhikode	779	JEEVAN JYOTHI,TRIKKANDIYUR,TIRUR-676104
1493	SZ	Kozhikode	807	JEEVAN KAIRALI,P.V.SAMY CROSS ROAD, CHALAPPURAM,KOZHICODE-673002
1494	SZ	Kozhikode	7051	T C ROAD, P B NO. 113, "JEEVAN JYOTHI", CHIRAKKARA POST, THALASSERY 670104
1495	SZ	Kozhikode	079A	LIC BUILDING,HUZUR ROAD,KOZHICODE-673001
1496	SZ	Kozhikode	079B	JEEVAN JYOTHI,MADIYOOR KUNI,KALPETTA-673121
1497	SZ	Kozhikode	079C	POOKKOTH NADU,TALIPARAMBA-670141
1498	SZ	Kozhikode	079D	JEEVAN PRAKASH, 8TH FLOOR,HUZUR ROAD,KOZHICODE-673001
1499	SZ	Kozhikode	079E	JEEVAN JYOTHI, HOSDURG, KANHANGAD, KASARAGOD DIST, 671315
1500	SZ	Kozhikode	079F	JEEVAN JYOTHI,BEHIND GOVT.BOYS HIGH SCHOOL,KOYILANDY-673305
1501	SZ	Kozhikode	079G	JEEVAN JYOTHI,KIDANGU ROAD,PERINTHALAMANNA-679322
1502	SZ	Kozhikode	079K	JEEVAN JYOTHI, MANIKUNI, CALICUT MYSORE ROAD, SULTHAN BATHERY, WAYANAD DIST 673592
1503	SZ	Kozhikode	079M	VAYAMTHODE,MATTANNUR-670702
1504	SZ	Kozhikode	079N	JEEVAN JYOTHI,CALICUT WAYANAD ROAD,THAMARASSERY-673573
1505	SZ	Kozhikode	079P	JEEVAN JYOTHI,MAIN ROAD,NILAMBUR-679329
1506	SZ	Kozhikode	079R	JEEVAN KIRAN, PAMBAN MADHAVAN ROAD, TALAP, KANNUR 670002
1507	SZ	Kozhikode	079S	JEEVAN JYOTHI,EAST RAMANATTUKARA, BEAR BYE PASS JUNCTION,RAMANATTUKARA-673633
1508	SZ	Kozhikode	079T	JEEVAN JYOTHI,KUTTIYADY ROAD,PERAMBRA-673525
1509	SZ	Kozhikode	079V	RAJA ROAD, NILESHWAR 671314
1510	SZ	Madurai	600	JEEVAN PRAKASH,BRIDGE STATION ROAD, GROUND FLOOR,SELLUR, MADURAI-625002
1511	SZ	Madurai	668	P.B.NO.186,31, NORTH CHITRAI STREET,MADURAI-625001
1512	SZ	Madurai	747	252-254,V.O.C.STREET,KARAIKUDI-623001
1513	SZ	Madurai	748	PB NO.26, BHARATH BUILDING,NO.3, WEST MARET STREET,MADURAI-625001
1514	SZ	Madurai	749	NO.45, NEW AGRAHARAM,DINDIGUL-624001
1515	SZ	Madurai	750	656,TENKASI ROAD,RAJAPALAYAM-626117
1516	SZ	Madurai	751	130A,MADURAI ROAD,VIRUDHUNAGAR-626001
1517	SZ	Madurai	752	JEEVAN JYOTHI,134, PALACE ROAD,MADURAI-625001

1518	SZ	Madurai	758	LIC BUILDING,MADURAI MANDAPAM ROAD,PARAMAKUDI-623707
1519	SZ	Madurai	759	K.N.BUILDING, I FLOOR,4/13-E, VAIGAI DAM ROAD,PERIYAKULAM-626501
1520	SZ	Madurai	7176	NO.3,SILAMBANI (NORTH),DEVAKOTTAI-623302
1521	SZ	Madurai	074A	33-A,MADURAI MANDAPAM ROAD,RAMANATHAPURAM-623501
1522	SZ	Madurai	074C	JEEVAN JYOTHI, OPP TO TANSI , DINDIGUL ROAD,PALANI. 624601
1523	SZ	Madurai	074D	3-3-23 KATCHERY ROAD , UTHAMAPALAYAM. 626533
1524	SZ	Madurai	074F	5-C,VELAYUTHAM ROAD,SIVAKASI-626123
1525	SZ	Madurai	074J	23/5,MAJEETH ROAD,SIVAGANGAI-623560
1526	SZ	Madurai	074K	1A-7,BY-PASS ROAD,SRIVILLIPUTHUR-626125
1527	SZ	Madurai	074L	1-1A, GROUND FLOOR,PERUMAL KOVIL STREET, TALLAKULAM,MADURAI-625002
1528	SZ	Madurai	074M	NO.3, PUNGA STREET,TIRUNAGAR,MADURAI-625006
1529	SZ	Madurai	074N	7/1/185(1) DHARMA AVENUE, NEAR NEW BUS STAND,MADURAI ROADARUPPUKOTTAI. 626101
1530	SZ	Madurai	074R	NO.45, NEW AGRAHARAM,DINDIGUL-624001.
1531	SZ	Madurai	074T	NO 1, PERIYAKULAM MAIN ROAD , BATLAGUNDU, DINDIGUL DIST . 624202
1532	SZ	Madurai	074W	FIRST FLOOR, BHARATH BUILDING,NO.3, WEST MARET STREET,MADURAI-625001
1533	SZ	Madurai	074X	JEEVAN JYOTHI,2, CHIDAMBARAM NAGAR,SATTUR-626203
1534	SZ	Madurai	074Z	5-2-59-Z, 2ND FLOOR,MADURAI ROAD,THIRUPPATHUR-623211
1535	SZ	Salem	702	JEEVAN JYOTHI,SALEM MAIN ROAD,KRISHNAGIRI-635001
1536	SZ	Salem	703	LPNV COMPLEX, NEAR BUS STAND,BAZAAR STREET,ATTUR-636102
1537	SZ	Salem	705	DR.T.G.N.COMPLEX, II FLOOR, ANNA SALAI,P.B.NO.17,TIRUCHENGODE-637211
1538	SZ	Salem	766	30 B SANNADHI STREET,P.B.NO.87,SALEM-636001
1539	SZ	Salem	767	JEEVAN JYOTI, P.B.NO.30,KANDASAMY VATHIYAR STREET,DHARMAPURI-636701
1540	SZ	Salem	768	LIC BUILDINGS, 29-C/2,SANKARAN ROAD, GANESHPURAM,P.B.NO.5, NAMAKKAL-637002
1541	SZ	Salem	7201	Door No 1/490/5, Hosur Main Road,Opp Seventh Day Church,Jerthalav, Palacode-636 808.
1542	SZ	Salem	070A	JEEVAN JYOTI, P.B.NO.4,DHARMAPURI MAIN ROAD,OMALUR-636465
1543	SZ	Salem	070B	NO-259 - B I & II FLOOR, ADVAITHA ASHRAM ROAD, FAIR LANDS , SALEM
1544	SZ	Salem	070C	28B SANKARI MAIN RD,KOMARAPALAYAM,-638183
1545	SZ	Salem	076A	17 B GANDHI ROAD,SALEM,-636007

1546	SZ	Salem	076E	EAST MAIN RD NEAR TANSI, METTUR DAM,METTUR DAM-635401
1547	SZ	Salem	076F	JEEVAN JYOTHI,BARATHIDASAN STREET, NAMAKKAL MAIN RAOD,RASIPURAM-637408
1548	SZ	Salem	076M	HIGH SCHOOL ROAD,PARAMATHIVELUR,-638182
1549	SZ	Salem	076N	JEEVAN JYOTHI,BYPASS ROAD,HOSUR-635109
1550	SZ	Salem	076R	SHANMUGA COMPLEX, II FLOOR,1-15-22-N, NEW EDAPPADI ROAD,SANKARI-637301
1551	SZ	Salem	076T	JEEVAN JYOTI,SALEM-HARUR BYPASS ROAD,HARUR-636903
1552	SZ	Salem	076X	POST BOX NO:4 ANUSHKA TOWERS, 20-F/ INDIRA GANDHI ROAD, FAIRLANDS SALEM-16, SALEM
1553	SZ	Thanjavur	302	JEEVAN JYOTHI,48, NEWSTREET,MANNARGUDI-614001
1554	SZ	Thanjavur	665	NR TOWERS,75C, SALAI ROAD,THILLAI NAGAR-620018
1555	SZ	Thanjavur	740	21/B-3,MAYILPALAYAM STREET,PATTUKOTTAI-614601
1556	SZ	Thanjavur	741	JEEVAN CHOLA,VOC BAGAR,TRICHY ROAD, THANJAVUR-613007
1557	SZ	Thanjavur	742	JEEVAN JYOTHI,16, DR.BESANT ROAD,KUMBAKONAM-612001
1558	SZ	Thanjavur	743	PB NO:27,NEELA WEST STREET,NAGAPATTINAM-611001
1559	SZ	Thanjavur	744	P B NO:28,ABAYAMBAL PURAM,MAUILADUTHURAI-609001
1560	SZ	Thanjavur	745	UNITED INDIA BUILDING,MADURAI ROAD,TRICHY-620001
1561	SZ	Thanjavur	746	P.B. NO.54, 526,NORTH PRADAKSHINAM ROAD,KARUR-639001
1562	SZ	Thanjavur	756	JEEVAN KALIGAI,NORTH MAIN STREET,PUDUKKOTTAI-622001
1563	SZ	Thanjavur	757	JEEVAN JYOTHI", PB NO:2,TRICHY ROAD,ARIYALUR-621704
1564	SZ	Thanjavur	809	K.R.T. BUILDING,PROMENADE ROAD,TRICHY-620001
1565	SZ	Thanjavur	7226	77, NORTH CAR STREET,SIRKAZHI-609110
1566	SZ	Thanjavur	075A	DINDIGUL ROAD,KARUMANDAPAM,TRICHY-620001
1567	SZ	Thanjavur	075B	VAIGAINALLUR AGRAHARAM,KULITHALAI-639104
1568	SZ	Thanjavur	075C	IMMANUEL BUILDING,990-B&C, 8TH CROSS, MADURAPURI,THURAIYUR PO & TK-621010
1569	SZ	Thanjavur	075D	JEEVAN JYOTHI,NEW STREET,TIRUVARUR-610001
1570	SZ	Thanjavur	075E	S.R.P. COMPLEX,71, VALAYALKARA STREET,I & II FLOOR, ARUGANKULAM RD., ARANTHANGI-614616
1571	SZ	Thanjavur	075F	100A,GANDHIJI ROAD,SRIRANGAM-620006
1572	SZ	Thanjavur	075G	RS NO:147/28,TIRUVARUR ROAD,TIRUTHURAIPOONDI-614713
1573	SZ	Thanjavur	075H	28 A,GANDHI NAGAR,KUMBOKONAM-612001
1574	SZ	Thanjavur	075J	107-A, VENKATESAPURAM,TRICHY MAIN ROAD,PERAMBALUR-621212

1575	SZ	Thanjavur	075M	404-8A,BUS STAND ROAD,KEERANUR-622502
1576	SZ	Thanjavur	075N	JEEVAN PRAKASH,GROUND FLOOR, GANDHIJI ROAD,THANJAVUR-613001
1577	SZ	Thanjavur	075P	PLOT NO:8-11,NEAR NEW TOWN (MALAI KOIL),TRICHY THANJAVUR MAIN ROD, TIRUVERUMBUR-620013
1578	SZ	Thanjavur	075R	71A,CHINNAANDAN KOVIL ROAD,KARUR-639001
1579	SZ	Thanjavur	075S	L I C OF INDIA,185 CHURCH STREET,KARAIKAL-609602
1580	SZ	Thrissur	700	P.B.NO.13, SHOBA T.S.M. COMPLEX,R.S.ROAD,PALAKKAD-678001
1581	SZ	Thrissur	708	P.B.NO.33,MARKET ROAD,CHALAKUDY,-680307
1582	SZ	Thrissur	773	P.B.NO.316, LIC BUILDING,SHORANUR ROAD,PALAKKAD-678014
1583	SZ	Thrissur	775	PB NO.7 ,SUNDER IYER ROAD, OTTAPALAM - 679101
1584	SZ	Thrissur	782	SAKTHAN THAMPURAN NAGAR,KANNANKULANGARA,TRISSUR-680001
1585	SZ	Thrissur	792	P.B.NO.16, JEEVAN JYOTHI,CHRIST COLLEGE ROAD, NEAR AKP JN,IRINJALAKUDA-680121
1586	SZ	Thrissur	799	P B NO.10, LULU COMPLEX,KOTTAYIL ROAD,KUNNAMKULAM-680503
1587	SZ	Thrissur	7002	YESSAR PLAZA,COURT ROAD,ALATHUR-678541
1588	SZ	Thrissur	077A	KUDU BUILDING,MAIN ROAD,MANNARKAD-678582
1589	SZ	Thrissur	077B	JEEVAN JYOTHI,OPPOSITE RAILWAY STATION, THRISSUR -SHORNUR ROAD, WADAKKANCHERY – 680 623
1590	SZ	Thrissur	077C	SREE VALLI BUILDING COMPLEX,ANICODE JUNCTION,CHITTUR-678101
1591	SZ	Thrissur	077E	KOLLANNUR DEVASSY BUILDING,TOWN HALL ROAD ROAD,TRISSUR-680020
1592	SZ	Thrissur	077J	P.B.NO.28, K.K.COMPLEX,VADAKKENADA,KODUNGANALLUR- 680664
1593	SZ	Tirunelveli	300	"RAJ PRAKASH", NORTH STREET,MARTHANDAM,MARTHANDAM POST-629163
1594	SZ	Tirunelveli	666	PERUMAL KOIL STREET,TENKASI-627811
1595	SZ	Tirunelveli	667	952/5, SATHUR MAIN RAOD,KOVILPATTI-628501
1596	SZ	Tirunelveli	753	41,THIRUVANANTHAPURAM ROAD,PALAYAMKOTTAI- 627002
1597	SZ	Tirunelveli	754	TRIVANDRUM RAOD,KRISHNAN KOIL,NAGERKOIL- 629001
1598	SZ	Tirunelveli	755	58, BEACH ROAD,TUTICORIN-628001
1599	SZ	Tirunelveli	7251	XAVIER BUILDING, III FLOOR,ASSISI CAMPUS, PWD ROAD,NAGERCOIL-629001
1600	SZ	Tirunelveli	032A	24, TIRUVALLUR STREET,SRIVAIKUNDAM-628601
1601	SZ	Tirunelveli	032B	SAMSUDHEEN BUILDING,RAILWAY FEEDER ROAD,CHERANMAHADEVI-627414
1602	SZ	Tirunelveli	074B	307M, TEMPLE STREET,TIRUCHENDUR-628215

1603	SZ	Tirunelveli	074E	42, THILAGARPURAM,MAIN ROAD,AMBASAMUDRAM-627401
1604	SZ	Tirunelveli	074G	65 A, MAIN ROAD,VALLIOOR-627117
1605	SZ	Tirunelveli	074H	143/B, RAJAPALAYAM ROAD,SANKARANKOIL-627756
1606	SZ	Tirunelveli	074P	MEERAN SHOPPING COMPLEX,S.N. HIGH ROAD,TIRUNELVELI-627001
1607	SZ	Tirunelveli	074S	EPHRAIM BUILDING,OPP. TO BUS STAND,THUCKALAY-629175
1608	SZ	Tirunelveli	074U	CA BRANCH,"GRACE COMPLEX", NEAR NEW BUS STAND,TIRUNELVELI-627005
1609	SZ	Trivandrum	786	LIC BUILDING, P.B.NO.17,M.G.ROAD,THIRUVANATHAPURAM-695001
1610	SZ	Trivandrum	787	JEEVAN JYOTHI, LIC BUILDING,P.B.NO.150, RESIDENCY ROAD,KOLLAM-691001
1611	SZ	Trivandrum	788	CORPORATION BUILDING, P.B.NO.130,OPP. S.M.V. HIGH SCHOOL, M.G.ROAD,THIRUVANANTHAPURAM-695001
1612	SZ	Trivandrum	789	MUNICIPAL BUILDING, P.B.NO.9,T.B.JUNCTION,PUNALUR-691305
1613	SZ	Trivandrum	7076	JEEVAN JYOTHI, P.B. NO.704,NEAR KSRTC BUS STAND,KILMANOOR, THIRUVANAN-695601
1614	SZ	Trivandrum	078B	P.B.NO.1008, LIC LANE,PATTOM PALACE, P.O.,THIRUVANANTHAPURAM-695001
1615	SZ	Trivandrum	078C	LIC BUILDING, P.B.NO.125,NEAR OVER BRIDGE, M.G.ROAD,THIRUVANANTHAPURAM-695001
1616	SZ	Trivandrum	078E	15/845, LIC BUILDING,NEAR K.S.R.T.C. BUS STAND, N.H.ROAD,ATTINGAL-695101
1617	SZ	Trivandrum	078G	LIC OF INDIA, JEEVAN JYOTHI,NMC XIII/362/E, GANDHI NAGAR, NEYYATTINKARA,TRIVANDRUM, KERALA-695121
1618	SZ	Trivandrum	078H	KASTURBA BUILDING,PULAMON JUNCTION,KOTTARAKARA-691531
1619	SZ	Trivandrum	078L	ROSHEES SQUARE,NEAR 7TH DAY CHURCH RESIDENCY,KADAPAKKADA,-691008
1620	SZ	Trivandrum	078N	JEEVAN JYOTHI, P.B.NO.4, M.N.G.-XIII 712(1),11TH STONE, TIRUVANANTHAPURAM-,CHENKOTTAI ROAD,NEDUMANGAD-695541
1621	SZ	Trivandrum	078Q	THE ARCADE, P.B.NO.622,KILLAPPALAM, KARAMANA,THIRUVANANTHAPURAM-695002
1622	SZ	Trivandrum	078U	JEEVAN JYOTHI, P.B.NO.1,KARAMCODE P.O.,CHATHANNUR, KOLLAM DIST.-691579
1623	SZ	Trivandrum	078Y	PIPSONS COMPLEX,,KARUNAGAPALLY,KOLLAN DISTRICT-690518
1624	SZ	Vellore	732	58A, ANNA SALAI,TINDIVANAM ROAD,TIRUVANNAMALAI-606601
1625	SZ	Vellore	733	JEEVAN JYOTHI,ANNA SALAI, SANKARAN PALAYAM,VELLORE-632001

1626	SZ	Vellore	735	NO.36D, MBT ROAD,MUTHUKADAI,RANIPET-632401
1627	SZ	Vellore	736	PRITHIVI BUILDING,RAILWAY FEEDER ROAD,CHIDAMBARAM-608001
1628	SZ	Vellore	737	13,NETHAJI ROAD,MANJAKUPPAM,CUDDALORE-607002
1629	SZ	Vellore	738	PLOT NO:11,12&13,OPP.KAMARAJ SALAI, NEW SARAM,PUDUCHERRY-605013
1630	SZ	Vellore	7276	1/2 A, DIVERSION ROAD,OPP.ANNA STATUTE,POLUR-606803
1631	SZ	Vellore	7277	6, ARCOT ROAD,CHEYAR-604407
1632	SZ	Vellore	071C	P B NO:1,0/1 A,C.N.A. ROAD,VANIYAMBADI-653753
1633	SZ	Vellore	071E	DR.AMBEDKAR ROAD,NEYVELI-607803
1634	SZ	Vellore	071H	EAST PONDY ROAD,NEAR RAILWAY STATION,VILLUPURAM-605602
1635	SZ	Vellore	071K	SRI AMMAN ILLAM,DURGAM MAIN ROAD,KALLAKURICHI-606202
1636	SZ	Vellore	071Q	JEEVAN JYOTHI,30- A,FIRST EAST MAIN ROAD, GANDHI NAGAR,VELLORE-632006
1637	SZ	Vellore	071R	JEEVAN JYOTHI,11 A, SOLINGHUR ROAD,ARAKONAM-631001
1638	SZ	Vellore	071T	14-G/1,KATAPADI ROAD, GUDIYATHAM,PIN 632202.
1639	SZ	Vellore	071Y	210-A,JAWAHARLAL NEHRU ROAD,TINDIVANAM-604001
1640	SZ	Vellore	073N	JEEVAN JOTHI,286, SATHYAMOORTHY ROAD,ARNI-632301
1641	SZ	Vellore	073P	52, KUMBAKONAM ROAD,OPP. TO POLICE STATION,PANRUTI-607106
1642	SZ	Vellore	073R	JEEVAN JYOTHI,182, JUNCTION ROAD,VRIDHACHALAM-606001
1643	SZ	Vellore	073S	NO.8.ECR ROAD, OPP KOKKU PARK, PONDICHERRY
1644	SZ	Vellore	073T	86, PALANISAMY ROAD,GANDHI PETTAI,TIRUPATTUR-635601
1645	SZ	Vellore	073V	SARAVANA GANESH BUILDING,12, A/2, HOSPITAL ROAD,TIRUKOILUR-605757
1646	WZ	Ahmedabad	836	4TH FLOORJEEVAN PRABHA BLDG, TILAK ROAD , AHMEDABAD
1647	WZ	Ahmedabad	837	4/5 FLOOR JEEVAN VIKAS BLDG. , NR.JHANSI KI RANI STATUE , BIMANAGAR SATELLITE ROAD , AHMEDABAD
1648	WZ	Ahmedabad	838	2ND FLOOR, JEEVAN PRAKASH,TILAK MARG,AHMEDABAD-380001
1649	WZ	Ahmedabad	839	201 202 2ND FLOOR RAIN, DROP BLDG.OPP. YES, BANK C.G.ROAD , AHMEDABAD
1650	WZ	Ahmedabad	840	AHMEDABAD CITY BR.,JEEVAN PRAKASH, 5TH FLR,TILAK ROAD, AHMEDABAD-380001
1651	WZ	Ahmedabad	841	JEEVAN PRAKASH,4TH FLOOR, TILAK MARG,AHMEDABAD-380001



1652	WZ	Ahmedabad	842	JEEVAN PRAKASH, 1ST FLR,TILAK MARG,AHMEDABAD-380001
1653	WZ	Ahmedabad	843	2ND FLOOR.,ORIENTAL BLDG., TILAK RD.,AHMEDABAD-380001
1654	WZ	Ahmedabad	850	2ND FLOOR, JEEVAN SADAN BLDG,OPP.CAPITAL COMMER. CENTRE,AHMEDABAD-380006
1655	WZ	Ahmedabad	852	1ST FLR., POONAM PLAZA,NEAR SWAMI NARAYAN MANDIR, RAMBAUG ROAD,AHMEDABAD-380008
1656	WZ	Ahmedabad	853	ORIENTAL BLDG., 4TH FLR.,TILAK MARG,AHMEDABAD-380001
1657	WZ	Ahmedabad	854	JEEVAN PRAKASH,IIND FLOOR, TILAK MARG,AHMEDABAD-380001
1658	WZ	Ahmedabad	856	JEEVAN PRAKASH, 6TH FLR.,TILAK MARG,AHMEDABAD-380001
1659	WZ	Ahmedabad	857	DR.KASTURBA CHAMBER,NR. RTO OFFICE,AHMEDABAD-380005
1660	WZ	Ahmedabad	873	JEEVAN SADAN BLDG,OPP.CAPITAL COMMERCIAL CENTRE,AHMEDABAD-380006
1661	WZ	Ahmedabad	8001	RAM BHAVAN, DENA BANK,ISANPUR,AHMEDABAD-382443
1662	WZ	Ahmedabad	083M	2ND FLOOR , PURUSHOTTAM MALL , SWASTIK CHAR RASTA , AMRAIWADI AHMEDABAD
1663	WZ	Ahmedabad	083N	SILVER SHINE COMP.,VASNA RD.,AHMEDABAD-380007
1664	WZ	Ahmedabad	083P	3RD FLOOR SARDAR PATEL, MALL "A BLOCK" NIKOL GAM, ROAD T'BAPANAGAR AHMEDABAD.
1665	WZ	Ahmedabad	083Q	2ND FLOOR SILVER PLAZA COMPLEX, OPP. SHIVGANGA COMPLEX, BAVLA, DIST.AHMEDABAD
1666	WZ	Ahmedabad	083S	2ND FLOOR ASHWAMEGH BUSINESS HUB, OPP GIDC, DEHGAM NARODA HIGHWAY, DEHGAM
1667	WZ	Ahmedabad	083T	G.H.B. COMPLEX, OPP. ROOPAL PARK,NEAR ANKUR BUS STOP,NARANPURA-380013
1668	WZ	Ahmedabad	083U	3RD FLOOR, GALAXY AVENUE,NEAR GALASY CINEMA,NARODA, AHMEDABAD-382330
1669	WZ	Ahmedabad	083X	JEEVAN VIKAS 3R FLOOR, BIMANAGAR SATTELITE, AHMEDABAD, GUJARAT
1670	WZ	Ahmedabad	083Y	1ST FLOOR, JEEVAN PRABHA,TILAK MARG,ASAWARA, AHMEDABAD-380001
1671	WZ	Ahmedabad	083Z	3RD FLOOR, JEEVAN PRAKASH,TILAK MARG,AHMEDABAD-380001
1672	WZ	Ahmedabad	084A	2ND FLOOR, SUMERU COMPLEX,NR. S.T.STAND, VIRAMGAM,AHMEDABAD-382150
1673	WZ	Ahmedabad	084B	COLLEGE ROAD,DHANDUKA,DIST. AHMEDABAD-382460
1674	WZ	Ahmedabad	084C	2ND FLOOR S B PATEL COMPLEX , OPP.KALUPUR BANK , SANAND , DT:AHMEDABAD.
1675	WZ	Ahmedabad	084D	JAIN BATRISI HALL, NR GANDHI ASHRAM, AHMEDABAD



1676	WZ	Amravati	977	LIC BLDG. NR. STATE BANK OF INDIA,RANI LAXMI RD.,AKOLA-444001
1677	WZ	Amravati	978	LIC BLDG. NANDURA RD,KHAMGAON,DIST.BULDHANA-443033
1678	WZ	Amravati	979	JEEVAN PRAKASH, SHRIKRISHNA PETH,NR. DERIN HOSP.,AMRAVATI-444601
1679	WZ	Amravati	991	LIC BLDG. PESHVE PLOT,PB. 16,YAWATMAL-445001
1680	WZ	Amravati	994	WASHIM - LIC Bldg, AmbedkarChowk, Washim Dt. Washim
1681	WZ	Amravati	996	JEEVAN JYOTI BLDG.,ACHALPUR CAMP,AMRAVATI-444805
1682	WZ	Amravati	9151	Lahoti complex, Dongaon Road, MehkarDt.Buldana
1683	WZ	Amravati	9152	JEEVAN PRAKASH,SHRIKRISHNA PETH, NEAR DAFRIN HOSPITAL,AMRAVATI-444601
1684	WZ	Amravati	082A	RAM NAGAR,RATANLAL PLOT,AKOLA-444001
1685	WZ	Amravati	082B	B.G.T.I. ROAD, NR. RAHUL HOTEL,MALKAPUR,DIST.BULDHANA-443101
1686	WZ	Amravati	082C	AMRAVATI-2 - GanorkarBldg, Opp : Govt Girls High School, Court Road, Camp, Amravati
1687	WZ	Amravati	082D	GHANTIBABA SANSTHAN,GHANTIBABA SMRITI BHAVAN,DIGRAS,DIST.YAWATMAL-445001
1688	WZ	Amravati	082E	RUIKAR BHAVAN,NR.STATE BANK,YAWATMAL-445001
1689	WZ	Amravati	097B	JEEVAN JYOTI, LIC BLDG.,PB NO.11, CHAINTANYA WADI,BULDHANA-443033
1690	WZ	Amravati	097H	ANJAN SINGI RD.,LUNAWAT NAGAR,DHAMANGAON, YAWATMAL-444707
1691	WZ	Amravati	099A	TALAO LAYOUT,PUSAD,DIST. YAWATMAL-445024
1692	WZ	Amravati	099C	APMC Building, Popoatkhed road, Akot Dt. Akola
1693	WZ	Amravati	099K	Ground and Secnd Floor R K Heights Plot No 8 & 28 Chikhalgaoon, Wani dist. Yavatmal 445304
1694	WZ	Amravati	099L	MOGHE COMPLEX,APPROACH RD.,WARUD-444106
1695	WZ	Aurangabad	945	JEEVAN JYOTI, NR. HAJGUDE'S HOSP,ABEJOGAI RD.,LATUR-413512
1696	WZ	Aurangabad	946	JEEVAN JYOTI, OPP. OSMANABAD DCC BANK,SOLAPUR RD.,OSMANABAD-413501
1697	WZ	Aurangabad	982	JEEVAN PRAKASH,ADALAT RD.,AURANGABAD-431005
1698	WZ	Aurangabad	983	JEEVAN JYOTI, NAGAR RD.,BEED,BEED-431122
1699	WZ	Aurangabad	094H	MAHAJAN COMPLEX,NALEGAON RD., UMA CHOWK,UDGIR-413517
1700	WZ	Aurangabad	095E	JEEVAN JYOTI, OPP. YN VIDYALAYA,PARLI RD.,AMBEJOGAI-431517
1701	WZ	Aurangabad	095F	Swastik Towers Opp Old Bus stand GangapurRaod VAIJAPUR-413701
1702	WZ	Aurangabad	095J	BAGGA CHAMBERS,OPP. AKASHWANI, JALNA RD.,AURANGABAD-431001

1703	WZ	Aurangabad	098A	MANSI BLDG., DHOKI RD.,KALLAM,USMANABAD-413507
1704	WZ	Aurangabad	098C	DHOOT COMP. NR. BUS STAND,LATUR-BIDAR RD.,LATUR-413521
1705	WZ	Aurangabad	098D	JEEVAN SUMAN, PLOT NO. 3,N/5, TOWN CENTRE,NR.CIDCO OFFICE,AURANGABAD-431003
1706	WZ	Aurangabad	098E	LAXMI NURSING COMP.,DR.AMBEDKAR CHOWK,AJANTA RD.,SILLOD-431112
1707	WZ	Aurangabad	098F	JEEVAN JYOTI,NANDED RD.,AHMEDPUR-413515
1708	WZ	Aurangabad	098G	RAMDAS TOWER,PUNDLIK NAGAR,AURANGABAD-431005
1709	WZ	Aurangabad	098H	OPP. ICICI, AUSA ROAD, LATUR-413512
1710	WZ	Aurangabad	098K	JEEVAN SUMAN, PLOT NO.3,N/5, TOWN CENTRE, NR.CIDCO OFFICE,AURANGABAD-431003
1711	WZ	Aurangabad	098M	LOHIA COMP.,DHARUR RD.,MAJALGAON-431131
1712	WZ	Bhavnagar	813	Second Floor, Millenium Plaza-2, Near Upasana Circle, Wadhwan, Surendranagar-363002
1713	WZ	Bhavnagar	816	GANGAJALIA TALAO,BHAVNAGAR CITY,BHAVNAGAR-364001
1714	WZ	Bhavnagar	817	JAY NAGNATH,NAGNATH MANDIR RD.,AMRELI-365601
1715	WZ	Bhavnagar	829	GANGAJALIA TALAO,BHAVNAGAR,BHAVNAGAR-364001
1716	WZ	Bhavnagar	8101	JEEVAN PRAKASH, 1ST FLR,NILAM BAUG CIRCLE,BHAVNAGAR-364001
1717	WZ	Bhavnagar	8102	BHARAJ COMPLEX, 1ST FLR.,OPP. FATEHSINGHJI JIN,LIMBDI-363421
1718	WZ	Bhavnagar	081A	BHAVANI BHUVAN, ZALA RD.,DHRANGADHRA,DHRANGADHRA-363310
1719	WZ	Bhavnagar	081H	1st Floor, Tulsi Empire, Near Railway Station, Botad-364710.
1720	WZ	Bhavnagar	081M	Opp. Meghdoot Cinema, Mahuva-364290 Gujarat
1721	WZ	Bhavnagar	081R	Infinity Mall,Near Dada Ni Vav, Bhavnagar Road, Sihor-364240, Gujarat
1722	WZ	Bhavnagar	081T	SHAMJI KANJI KI LATI,STATION RD.,SAVARKUNDLA-364515
1723	WZ	Gandhinagar	831	SATAYA COMLEX, 3RD FLOOR.NR. SARVODAYA BANK, T B HOSPITAL ROAD, MEHSANA 384001.
1724	WZ	Gandhinagar	832	1ST FLOOR, MOVIEPLEX MALL, SOUTHERN SIDE, OPP. S T WORKSHOP, KALOL- MEHSANA HIGHWAY, KALOL-KALOL-382721
1725	WZ	Gandhinagar	833	JEEVAN MANDIR,OPP. PRATAP PALACE,HIMATNAGAR-383001
1726	WZ	Gandhinagar	834	VARDHAMAN SHOPING CENTRE,1ST FLR., GATHAMAN GATE,PALANPUR-385001
1727	WZ	Gandhinagar	844	SHIV COMPLEX,MEGHRAJ ROAD,MODASA-383315
1728	WZ	Gandhinagar	849	SHRIKRISHNA KUNJ,STATION RD.,PATAN-384265

1729	WZ	Gandhinagar	851	VAIBHAV SHOPPING CENTRE, GULABINAGAR,PART- 1, GAYATRI MANDIR ROAD,DEESA-385535
1730	WZ	Gandhinagar	858	LETHWALA COMPLEX, 1ST FLOOR,NR. RAILWAY CROSSING, S.T. BUS STOP ROAD,IDAR-383430
1731	WZ	Gandhinagar	859	BUDHISAGAR JAIN PATHSHALA,NR. BHAGYODAYA CINEMA, GURUKRUPA BUILDING, VIJAPUR-382870
1732	WZ	Gandhinagar	8026	SHEETAL SHOPPING CENTRE,STATION RD.,DHANERA-396001
1733	WZ	Gandhinagar	083B	VALLABHI CHAMBER,SECTOR-16,GANDHINAGAR-382016
1734	WZ	Gandhinagar	083C	2ND FLOOR, TIRUPATI PLAZA, HIGHWAY, SIDHPUR 384151.
1735	WZ	Gandhinagar	083E	MARUTI NANDAN COMPLEX,G.D.HIGH SCHOOL MARG,VISNAGAR-384315
1736	WZ	Gandhinagar	083H	2ND FLOOR, ASHWA MEGH COMPLEX, ABOVE HDFC BANK. KADI- CHATRAL ROAD KADI 384440.
1737	WZ	Gandhinagar	083J	NEAR BHAKHARIA BUS STAND,PRANTIJ,PRANTIJ-383205
1738	WZ	Gandhinagar	083K	NR. ST STAND,DHANSURA,DHANSURA-383310
1739	WZ	Gandhinagar	083R	SHIVAM SHOPPING CENTRE,NR. ST STAND,VADNAGAR-384355
1740	WZ	Gandhinagar	083V	MEENAKSHI BHUVAN,,ZAVERI PURA,UNJHA-384170
1741	WZ	Gandhinagar	083W	MANUBHAI COMPLEX, OPP. .POST OFFICE,RADHANPUR-385340
1742	WZ	Gandhinagar	085A	SARDAR PATEL RD.,KHEDBRAHMA,KHEDBRAHMA-383255
1743	WZ	Gandhinagar	085B	RJ CHAMBER,KALOL HIGHWAY CROSSING,MANSA-382845
1744	WZ	Gandhinagar	085C	CHIRAG BUILDING, OPP. S K DIST CO-OP BANK BHILODA- 382245
1745	WZ	Gandhinagar	085D	JEEVAN JYOTI BLDG. OPP. TECHNICAL SCHOOL, DAIRY ROAD, ,PALANPUR-385001
1746	WZ	Gandhinagar	085E	P.P. PATEL, LATI,BUS STAND RD.,CHHANASAMA-384220
1747	WZ	Gandhinagar	085G	2ND FLOOR, HIGHWAY MALL, NR. B R T S BUS STAND CHANDKHEDA 382424
1748	WZ	Goa	998	SUSHILA BLDG., 18TH JUNE RD.,PANAJI,PANAJI, GOA-403001
1749	WZ	Goa	999	RAJADHYAKSHA PARK,VS RD. BEHIND LOYOLA HIGH SCHOOL,COMBA, MARGAO-403601
1750	WZ	Goa	091E	SUMANTESH BLDG.,F-1, GOMES ROAD,VASCO-403802
1751	WZ	Goa	091F	RASHTROLI SADAN,NR. ALANKAR CINEMA,MAPUCA, GOA-403507
1752	WZ	Goa	093A	GOVARDHAN BLDG.,KHADAPA BANDH,PONDA, GOA-403401
1753	WZ	Goa	093B	TOWN CENTRE APTT.,IIND FLR,BICHOLIM-403504

1754	WZ	Goa	093C	CHAMUNDA APTT.,SANGUEM RD.,CURCHOREM, GOA-403706
1755	WZ	Goa	093K	CANACONA PALACE,CHAWDI,CANACONA, GOA-403703
1756	WZ	Goa	093M	RELIANCE TRADE CENTER, 4TH FLOOR,VARDE VALAULIKAR RD., MARGAO,GOA-403601
1757	WZ	Goa	093N	SAHAKAR BHAVAN, !ST FLOOR,ABOVE GOA STATE COOP BANK,PERNEM-403512
1758	WZ	Goa	093P	JEEVAN VISHWAS, PLOT NO.2,ED COMPLEX,PANAJI,GOA-403001
1759	WZ	Kolhapur	827	JEEVAN SINDHU,ST. STAND RD.,MALWAN-416606
1760	WZ	Kolhapur	947	JEEVAN JYOTI,1406,C WARD,LAXMIPURI,KOLHAPUR-416002
1761	WZ	Kolhapur	948	JEEVAN RATNA,OPP. GOGATE COLLEGE,RATNAGIRI-415612
1762	WZ	Kolhapur	949	KEDAR COMPLEX, NR. TOURIST HOTEL,2041, E WARD, STATION RD,KOLHAPUR-416001
1763	WZ	Kolhapur	9251	MUNCIPAL BLDG.,NAVI PETH,MURGUD, TAL KAGAL-416219
1764	WZ	Kolhapur	9252	KEDAR COMPLEX, 3rd FLOOR,2041, E WARD,NR. TOURIST HOTEL, STATION RD,KOLHAPUR-416001
1765	WZ	Kolhapur	089N	JEEVAN JYOTI BLDG.,HULGESHWARI RD.,ICHALKARANJI-416115
1766	WZ	Kolhapur	089P	DATTA COMPLEX, NR. ST STAND,VARANA KODOLI,WARNANAGAR-416114
1767	WZ	Kolhapur	094A	WARD NO.9, PLOT NO.6 & 7,SHOPPING CENTRE IND. ESTATE,ICHALKARANJI-416115
1768	WZ	Kolhapur	094D	MAHAVIR MARKET,2ND FLR, BHOGALE,CHIPLUN-415605,DIST.RATNAGIRI.
1769	WZ	Kolhapur	094E	JEEVAN SINDHU,PARSHURATNA COMPLEX,P.B.-18, OPP SRM COLLEGE,PO TAL.KUDAL-416520,DIST.SINDHUDURG.
1770	WZ	Kolhapur	094F	BAGI COMPLEX, SANKESHWAR RD.,GADHINGLAJ,GADHINGLAJ-416502,DIST.KOLHAPUR.
1771	WZ	Kolhapur	094L	TRADE CENTRE,STATION ROAD,KOLHAPUR-416001
1772	WZ	Kolhapur	094M	HOSKALLE CHAMBERS, CS NO. 1203,NR.POLICE STATION, JAISINGPUR-416101
1773	WZ	Kolhapur	094P	HARNE RD.,DAPOLI,DIST. RATNAGIRI-415712
1774	WZ	Kolhapur	094Q	VIMA VIJAY,SHIVAJI CHOWK,KANKAVLI-416602
1775	WZ	Kolhapur	094R	ASHAPURA BHANASARI BUILDING,CHAVANWADI, MAIN ROAD, RAJAPUR,DIST. RAJNAGIRI-416702
1776	WZ	Kolhapur	094S	AJINKYA DATTA BUILDING, MANGALWAR PETH, BELBAG, KOLHAPUR 416012
1777	WZ	MDO IV	880	LAXMI INSURANCE BLDG.,SIR P.M. RD.,FORT-400001
1778	WZ	MDO IV	881	LAXMI INSURANCE BLDG.,SIR P.M. RD.,FORT-400001

1779	WZ	MDO IV	884	BOMBAY MUTUAL BLDG.,4TH FLR. DN RD.,FORT-400001
1780	WZ	MDO IV	895	UNITED INDIA BLDG.,1ST FLR., SIR P.M. RD.,FORT-400001
1781	WZ	MDO IV	896	GRESHAM HOUSE, 1ST FLR.,P.M. RD.,FORT-400001
1782	WZ	MDO IV	898	JEEVAN VIHAR, 5TH & 6TH FLR.,75, MUMBAI SAMACHAR MARG,MUMBAI-400023
1783	WZ	MDO IV	899	JEEVAN VIHAR, 3 & 4TH FLR.,75 MUMBAI SAMACHAR MARG,FORT-400023
1784	WZ	MDO IV	902	WESTERN INDIA HOUSE,5TH FLR. SIR P.M. RD. FORT,MUMBAI-400001
1785	WZ	MDO IV	906	UNITED INDIA BLDG.,4TH FLR. P.M. RD.,MUMBAI-400001
1786	WZ	MDO IV	908	BOMBAY MUTUAL BLDG.,SIR P.M. RD. FORT,MUMBAI-400001
1787	WZ	MDO IV	912	ASIAN BLDG., RAMJI KAMANI MARG,BALLARD ESTATE FORT,MUMBAI-400001
1788	WZ	MDO IV	915	JEEVAN PRAKASH, 2ND FLR,PM RD., FORT,MUMBAI-400001
1789	WZ	MDO IV	919	JEEVAN PRAKASH 3RD FLR,PM RD. FORT,MUMBAI-400001
1790	WZ	MDO IV	923	JEEVAN PRAKASH, 5TH FLR.,PM RD.,FORT MUMBAI-400001
1791	WZ	MDO IV	925	JEEVAN PRAKASH, 1ST FLR.,PM RD., FORT,MUMBAI-400001
1792	WZ	MDO IV	090A	UNITED INDIA BLDG., 3RD FLR,PM RD., FORT,MUMBAI-400001
1793	WZ	MDO IV	090C	INDIAN GLOBE CHAMBER BLDG.,D.N.RD. FORT ,MUMBAI-400001
1794	WZ	MDO IV	090H	BOMBAY LIFE BLDG.,45/47, 4TH FLR, VIR NARIMAN MARG,FORT, MUMBAI-400001
1795	WZ	MDOI	883	ORIENTAL BLDG. GROUND FLR.,MG RD.,FORT-400001
1796	WZ	MDOI	901	ORIENTAL BLDG. 2ND FLR.,MG RD.,FORT-400001
1797	WZ	MDOI	904	ORIENTAL BLDG. GROUND FLR.,MG RD.,FORT-400001
1798	WZ	MDOI	905	GULESTAN BLDG. GR. FLR,MG ROAD,FORT-400001
1799	WZ	MDOI	907	GR. FLR. NATIONAL INSURANCE BLDG.,WALLACE RD.,MUMBAI-400001
1800	WZ	MDOI	909	BOMBAY MUTUAL TERRACE,SANDHURST BRIDGE,MUMBAI-400007
1801	WZ	MDOI	911	IND. ASSURANCE BLDG.,CHURCHGATE,MUMBAI-400020
1802	WZ	MDOI	913	JEEVAN UDYOG,DR. D.N. RD.,FORT-400001
1803	WZ	MDOI	914	JEEVAN UDYOG BLDG.,DN RD.,FORT-400001
1804	WZ	MDOI	916	CANADA BLDG., DR. D.N. RD.,FORT,MUMBAI-400001
1805	WZ	MDOI	918	BOMBAY MUTUAL TERRACE,SANDHURST BRIDGE,MUMBAI-400007
1806	WZ	MDOI	921	GULESTAN BLDG.,MG RD.,FORT-400001

1807	WZ	MDOI	922	ORIENTAL BLDG., 1ST FLR.,HUTATMA CHOWK, MG RD,FORT-400001
1808	WZ	MDOI	927	GULESTAN BLDG., 3RD FLR.,MG RD.,FORT-400001
1809	WZ	MDOI	929	MUMBAI CITY BR.,BOMBAY MUTUAL TERRACE,SANDHURST BRIDGE,MUMBAI-400007
1810	WZ	MDOI	931	ORIENTAL BLDG., MG RD.,FORT,MUMBAI-400001
1811	WZ	MDO-II	889	BLUMEN BUSINESS PARK, FLAT NO. 201-204, 2ND FLOOR, VIKHROLI (W), NEAR RAILWAY STATION
1812	WZ	MDO-II	892	201/202, 2ND FLR, SAYBA PALACE,H.A.WADIA MARG, NR. NEW P.O.,KURLA (W), MUMBAI 400070
1813	WZ	MDO-II	894	8TH FLOOR, 360 DEGREE BUSINESS PARK,NEXT TO R-MALL, NEAR CHECK NAKA,L.B.S. ROAD, MULUND-400080
1814	WZ	MDO-II	897	LAXMI COMMERCIAL CENTRE, SENAPATI BAPAT MARG, DADAR (W)-400028
1815	WZ	MDO-II	903	UNITED INDIA BUILDING, 3RD FLOOR, NEAR APNA BAZAR, ABOVE BO 895, D.N. ROAD,FORT-400001
1816	WZ	MDO-II	928	SAMEER BLDG. , GROUND FLOOR, NEAR BMC OFFICE, JAWAHAR RD., GHATKOPAR (E)-400077
1817	WZ	MDO-II	937	INDIAN GLOBE CHAMBERS, 4TH & 5TH FLOOR,D.N. ROAD,FORT-400001
1818	WZ	MDO-II	938	PRASAD BLDG, 2ND & 3RD FLOOR, ABOVE NKGS BANK, 147-A GOKHALE RD. (NORTH),DADAR (W),DADAR-400028
1819	WZ	MDO-II	939	JEEVAN KUNJ, N G ACHARYA MARG,CHEMBUR,MUMBAI-400071
1820	WZ	MDO-II	088A	DHANAMA BHAVAN,NETAJI SUBHASH RD.,MULUND (W)-400080
1821	WZ	MDO-II	088C	PANT NAGAR, SHIVAJI TECHNICAL INSTITUTE, NEAR APNA BAZAR, GHATKOPAR EAST, MUMBAI - 400077
1822	WZ	MDO-II	088E	SAMEER BLDG.JAWAHAR NAGAR,GHATKOPAR (E),GHATKOPAR-400077
1823	WZ	MDO-II	088G	NILKANTH BUSINESS PARK, A WING, GALA NO.9, BEHIND VIDYAVIHAR BUS DEPOT, VIDYAVIHAR
1824	WZ	MDO-II	088H	42/A, IMPRESSION HOUSE,G.D.AMBEDKAR MARG, NR. RAM MANDIR RD.,WADALA (E)-400032
1825	WZ	MDO-II	088J	MADHAV NAGAR CHS,BHAVANI SHANKAR RD.,DADAR WEAT -400028
1826	WZ	MDO-II	088K	J K TOWER, 1ST FLOOR, BEHIND BUS DEPOT, VIKHROLI STATION ROAD, VIKHROLI EAST-400083
1827	WZ	MDO-II	088M	360 DEGREE, 7TH FLOOR, BUSINESS PARK,NEXT TO R MALL, MULUND CHECKNAKA,LBS MARG, MULUND-400080
1828	WZ	MDO-II	088Q	JEEVAN KUNJ, 1ST FLR., N C ACHARYA MARG, CHEMBUR, MUMBAI-400071

1829	WZ	MDO-II	091R	GAUTAM UDYOG BHAVAN, 2ND FLOOR, L.B.S ROAD, BEHIND UDUPI TO MUMBAI HOTEL, BHANDUP (W)-400078
1830	WZ	MDO-II	091T	189-A, ANAND ESTATE, 1ST FLOOR, AURTHUR ROAD NAKA, SANE GURUJI MARG, CHINCHPOKALI WEST-400011
1831	WZ	Mumbai DO III	886	NEW INDIA BLDG. 2nd FLR.,SV RD.,SANTACRUZ (W)-400054
1832	WZ	Mumbai DO III	887	NEW INDIA BLDG., GR. FLR,SV RD.,SANTACRUZ (W)-400054
1833	WZ	Mumbai DO III	888	PLOT NO.2, SAMANT ESTATE,GOREGAON (E),MUMBAI 63-400063
1834	WZ	Mumbai DO III	890	HEMU CLASSIC BLDG,GROUND/1ST FLR,SV RD.,MALAD (W)-400064
1835	WZ	Mumbai DO III	891	SWAPNASIDDHI, 2ND & 3RD FLR.,NR. KANDIVLI RLY STN. CROSSING,KANDIVLI (E)-400103
1836	WZ	Mumbai DO III	893	JEEVAN SEVA Building, Ground floor ,SV RD.,SANTACRUZ (W)-400054
1837	WZ	Mumbai DO III	924	3/4TH FLR. DJ HOUSE,WILSON COMPOUND, OLD NAGARDAS RD.,ANDHERI (E)-400067
1838	WZ	Mumbai DO III	926	MUKUT, SV RD.,BANDRA (W),MUMBAI-400050
1839	WZ	Mumbai DO III	935	JEEVAN SHEEKHA BLDG.,J.B. NAGAR,BORIVLI (W)-400103
1840	WZ	Mumbai DO III	9051	NEW INDIA BLDG., GR. FLR,SV RD.,SANTACRUZ (W)-400054
1841	WZ	Mumbai DO III	089A	SATELLITE CLASIC BLDG., 1ST FLR,CAVES RD.,JOGESHWARI-400060
1842	WZ	Mumbai DO III	089C	JEEVAN SHIKHA BUILDING,2ND FLOOR JEEVAN BIMA NAGAR BORIVALI WEST,MUMBAI-400103
1843	WZ	Mumbai DO III	089E	SHIVANAND, 2ND FLR / 4th Floor ,SV RD., NR. SAMRAT TALKIES,GOREGAON-400062
1844	WZ	Mumbai DO III	089F	SATELLITE CLASIC BLDG., 1ST FLR,CAVES RD.,JOGESHWARI (E)-400060
1845	WZ	Mumbai DO III	089G	SHIVAI INDUSTRIES, 1ST FLR.,NEAR PARK DAVIS, SAKINAKA,ANDHERI(E)-400072
1846	WZ	Mumbai DO III	089H	SHIVANAND, 3rd Flr / 4th Flr ,SV RD., NR. SAMRAT TALKIES,GOREGAON-400062
1847	WZ	Mumbai DO III	091C	NEW INDIA BLDG. 1ST FLR.,SV RD.,SANTACRUZ (W)-400054
1848	WZ	Mumbai DO III	091Q	SATELLITE CLASSIC BLDG,2 ND FLOOR,CAVES RD.,JOGESHWARI (E)-400060
1849	WZ	Mumbai DO III	091V	1ST FLR. JB NAGAR SHOPPING CENTRE,ABOVE KARNATAKA BANK,BORIVLI (W)-400103
1850	WZ	Mumbai-SSS	UNIT-9351	LIC OF INDIA, SSS DIVISION, UNIT 9351 1ST FLOOR, JEEVAN SEVA, S V ROAD, SANTACRUZ (WEST), MUMBAI -400054



1851	WZ	Mumbai-SSS	UNIT-9352	LIC OF INDIA, SSS DIVISION, UNIT 9352 1ST FLOOR, JEEVAN SEVA, S V ROAD, SANTACRUZ (WEST), MUMBAI -400054
1852	WZ	Mumbai-SSS	UNIT-9353	LIC OF INDIA, SSS DIVISION, UNIT 9353 1ST FLOOR, JEEVAN SEVA, S V ROAD, SANTACRUZ (WEST), MUMBAI -400054
1853	WZ	Mumbai-SSS	UNIT-9354	LIC OF INDIA, SSS DIVISION, UNIT 9354 1ST FLOOR, JEEVAN SEVA, S V ROAD, SANTACRUZ (WEST), MUMBAI -400054
1854	WZ	Nadiad	845	LIC BLDG.,AMUL DAIRY RD.,ANAND-388001
1855	WZ	Nadiad	846	NR. PARAS CINEMA,COLLEGE RD. DIST. KHEDA,NADIAD-387001
1856	WZ	Nadiad	847	KHEDUT HALL,METPUR RD., NR.GOPAL CINEMA,CAMBAY-388620
1857	WZ	Nadiad	848	JEEVANDEEP, LOKHANDWALA COMPLEX,JEEVAN BIMA MARG,DIST.PANCHMAHAL, GODHRA-389001
1858	WZ	Nadiad	855	JEEVAN JYOT,OPP. RLY STATION,THASRA-388250
1859	WZ	Nadiad	872	MUNCIPAL BUILDING, 1ST FLOOR,AZAD CHOWK,KAPADWANJ-387620
1860	WZ	Nadiad	877	1st Floor above HDFC Bank,nrLaxmiji Temple, College chokadi Rd,petlad-388450
1861	WZ	Nadiad	878	JEEVAN JYOTI BLDG.,NR. SINDHI SOCY. POLICE LINE RD.,DAHOD-389151
1862	WZ	Nadiad	8151	NR. TELEPHONE EXCH.,VIRPUR RD.,BALASINOR-388255
1863	WZ	Nadiad	083A	LIC BLDG.,AMUL DAIRY RD.,ANAND-388001
1864	WZ	Nadiad	083G	JEEVAN SEVA BLDG.,NR. PARAS CINEMA, COLLEGE RD.,DIST.KHEDA, NADIAD-387001
1865	WZ	Nadiad	083I	"BHAI SHREE MALL", 2nd FLOOR,ANAND-CHOWKADI : Borsad-388540
1866	WZ	Nadiad	083L	NR. FUVARA CHOWK, ABOVE STATE BANK OF INDIA,DIST.PANCHMAHAL, LUNAWADA-389230
1867	WZ	Nadiad	087E	2nd3rdFloor,SunEnclave,opp Sun city,Godhra Rd Halol Halol-389350
1868	WZ	Nadiad	087G	SHIVSADAN,STATION RD.,UMRETH-388220
1869	WZ	Nadiad	087H	GODHRA RD.,SANTARAMPUR,DIST. PANCHMAHAL-389260
1870	WZ	Nadiad	087I	SHRIRAM COMPLEX,NR. LAL DARWAJA,KHEDA-387411
1871	WZ	Nadiad	087K	1ST FLR. DARIYA FARM,LIMDI RD.,LIMKHEDA-387411
1872	WZ	Nagpur	970	NATIONAL INS. BLDG.,2ND FLR.,SV PATEL MARG,NAGPUR-440001
1873	WZ	Nagpur	971	NATIONAL INS. BLDG.,SV PATEL MARG,NAGPUR-440001
1874	WZ	Nagpur	972	ORIENTAL BLDG., 1ST FLR,SV PATEL MARG,NAGPUR-440001
1875	WZ	Nagpur	973	INDIAN MUTUAL BLDG. 2ND/3RD FLR,MOUNT RD. EXTN, SADAR,NAGPUR-440001

1876	WZ	Nagpur	974	LIC BLDG. RV RD.,MOTOR STAND, POB NO.11,WARDHA-440001
1877	WZ	Nagpur	975	JEEVAN JYOTI, JALNAGAR,RAYATWARI COLLIERY RD.,CHANDRAPUR-442401
1878	WZ	Nagpur	976	JEEVAN JYOTI NR. JAYASTAMBH,PB NO.21,GONDIA-441601
1879	WZ	Nagpur	990	CARRER AGENT BR. NATIONAL INDIAN BLDG.,MOUNT RD. EXTN,NAGPUR-440001
1880	WZ	Nagpur	993	ORIENTAL BLDG. 1ST FLR,SV PATEL MARG,NAGPUR-440001
1881	WZ	Nagpur	9126	LAHIRI COMPLEX,MAIN RD. BAJAJ NAGAR,TUMSAR-411912
1882	WZ	Nagpur	097A	JEEVAN JYOTI, PLOT NO.25,SANT TUKDOJI WARD,BHANDARA-441904
1883	WZ	Nagpur	097C	JEEVAN JYOTI,M.G. ROAD, GOVT.COMPLEX AREA,GADCHIROLI-442605
1884	WZ	Nagpur	097D	DR. KALIDAS BHAVAN,N.H.NO.6, CROSS LANE,SAKOLI DIST.BHANDARA-441802
1885	WZ	Nagpur	097E	MULMULE MANSION OPPOSITE BHALERAU COLLEGE MAIN ROAD,SAONER
1886	WZ	Nagpur	097F	1ST FLR. ABOVE SBI MEDICAL SQUARE,UNT KHANA RD.,NAGPUR-440009
1887	WZ	Nagpur	099B	PLOT NO.111, MN DESHPANDE BLDG.,MOHABALA RD.,VARORA-442907
1888	WZ	Nagpur	099D	CHAUHAN COMPLEX,OPP.BUS STAND,TAH-BALLARPUR
1889	WZ	Nagpur	099E	MUNCIPAL BLDG.,NEHRU BAZAR,KATOL-441302
1890	WZ	Nagpur	099F	1ST FLOOR BSNL BLDG, TELEPHONE EXCHANGE SQUARE, CA ROAD,NAGPUR
1891	WZ	Nagpur	099G	AMBIKA HOUSE,SHANKAR NAGAR CHOWK,NAGPUR-440010
1892	WZ	Nagpur	099H	LAKHANI BLDG. ARMORI RD.,BRAMHAPURI,DT. CHANDRAPUR-441206
1893	WZ	Nagpur	099M	DR. KADAM BHAVAN,VASANT NAGAR,ARVI-442201
1894	WZ	Nagpur	099N	KAREMORE BLDG.,GANDHI CHOWK,RAMTEK-441106
1895	WZ	Nagpur	099R	JEEVAN BHAGYA","SHRIKRISHNA" KOTHARI LAYOUT, UMRER, DT-NAGPUR
1896	WZ	Nagpur	099S	JEEVAN JYOTI, KOCHAR WARD, RLY. STATIOIN RD.,HINGANGHAT-442001
1897	WZ	Nagpur	099V	GULSHAN PALACE, SHASTRI NAGAR,MUL ROAD.,CHANDRAPUR-442401
1898	WZ	Nanded	984	JEEVAN PRAKASH,HINGOLI ROAD, GANDHINAGAR, NANDED-431605
1899	WZ	Nanded	985	JEEVAN PRABHA, LIC BLDG.,STATION RD.,PARBHANI-431401
1900	WZ	Nanded	986	JEEVAN-JYOTI,SARVE NO-488, NEAR SP OFFICE, JALNA-431203

1901	WZ	Nanded	9301	MODI COMPLEX , NEAR ST BUS STAND , A/P. TAL SELU. DT. PARBHANI. PIN- 431503
1902	WZ	Nanded	095D	BHARDE COMMERCIAL COMPLEX,KAPADA MARKET ROAD, NEAR MONDHA,DEGLOOR-431717
1903	WZ	Nanded	095H	STATION ROAD , NEAR POST OFFICE, HINGOLI- 431513
1904	WZ	Nanded	098B	JEEVAN JYOTI,NANDED ROAD.,BHOKAR- 431801
1905	WZ	Nanded	098J	JEEVAN JYOTI,MAIN ROAD , CIDCO,NANDED- 431606
1906	WZ	Nashik	961	JEEVAN PRAKASH,GADKARI CHOWK,NASHIK-422002
1907	WZ	Nashik	962	SAHYADRI ANNEX,GOLE COLONY,NASHIK-422002
1908	WZ	Nashik	963	335/A, SANGMESHVAR,MALEGAON,DIST. NASHIK-423203
1909	WZ	Nashik	964	SAHYADRI BLAD.,GOLE COLONY,NASHIK-422002
1910	WZ	Nashik	965	MEENA COMPLEX II ND FLOOR. STATION ROAD ,BHUSAWAL, DIST. JALGAON-425201
1911	WZ	Nashik	966	KABARA COMPLEX, MJ COLLEGE RD.,NEAR BHASKAR MKT.,JALGAON-425001
1912	WZ	Nashik	967	"JEEVAN JYOTI" , STATION RD., AMALNER,DIST. JALGAON-425401
1913	WZ	Nashik	968	SAKRI RD.,DHULE,DHULE-424001
1914	WZ	Nashik	969	"JEEVAN JYOTI" MANIK NAGAR,DHULE MARG,NANDURBAR-425412
1915	WZ	Nashik	9176	ARCHIT CENTRE, 1ST FLR.,SHRIHARI KUTE MARG, NR. SANDEEP HOTEL,NASHIK-422002
1916	WZ	Nashik	096A	LAXMI COMPLEX, RAVER ROAD,SAVDA,DIST. JALGAON-425502
1917	WZ	Nashik	096B	"JEEVAN JYOTI" ,BHADGAON RD.,CHALISGAON, DIST.JALGAON-424101
1918	WZ	Nashik	096C	VYAPAR BHAVAN,OPP. POLICE STN.,PIMPALGAON, DIST.NASHIK-422207
1919	WZ	Nashik	096D	JEEVAN SHREE,BH. ASHIRVAD BUS STOP,NASHIK-422101
1920	WZ	Nashik	096E	RANIMA SAHEB PLAZZA,OPP. ST STAND,DONDAICHA-425408
1921	WZ	Nashik	096F	ARORA ENCLAVE, ANAND VIHAR,DATTA MANDIR RD.,MANMAD-423104
1922	WZ	Nashik	096G	GANGA VIHAR, NR. AMBAJI MANDIR,KHETIYA RD.,SHAHADA-425409
1923	WZ	Nashik	096H	SHEETAL JEEVAN, VIDHYA VIHAR COLONY,MAIN ROAD,CHOPDA, DIST.JAIGAON-425107
1924	WZ	Nashik	096J	UNITY CHAMBERS, NR.KHAJAMIYA,GANESH COLONY RD.,JALGAON-425001
1925	WZ	Nashik	096K	ISHAKRIPA,SAKRI RD.,DHULLE-424001
1926	WZ	Pune 1	953	ADITI COMMERCE CENTRE,2408,GEN. THIMAYYA RD., EAST STREET, CAMP,PUNE-411001
1927	WZ	Pune 1	954	LIC BLDG., KINGS RD.,CAMP,AHMEDNAGAR-414001

1928	WZ	Pune 1	956	ADITI COMPLEX, 2408,GEN.THIMYYA RD., CAMP,PUNE-411001
1929	WZ	Pune 1	957	SURVEY NO.34/6, MADHUBAN APTT.,PLOT NO.1-4, WADA RD.,RAJGURUNAGAR, DIST.PUNE-410505
1930	WZ	Pune 1	959	1071, DUDHEDIA BLDG.,ABOVE BANK OF BARODA,SHIVAJI RD., PB NO.64,SHRIRAMPUR-413709
1931	WZ	Pune 1	987	JEEVAN PRAKASH,SHIVAJI NAGAR,PUNE-411005
1932	WZ	Pune 1	9201	YOGAKSHEMA, SOMVANSHI BLDG.,PUNE-NASHIK RD.,NARAYANGAON, DIST. PUNE-410504
1933	WZ	Pune 1	095B	IIND FLOOR, GHEEWALA COMPLEX,OPP. RAMKRISHNA MORE SABHAGRIHA,CHINCHWAD, PUNE-411033
1934	WZ	Pune 1	095C	SAI VIHAR,MUMBAI PUNE MARG, NR.KIRAN PETROL PUMP,LONAVALA-410401
1935	WZ	Pune 1	095G	L. I. C. of India., "JeewanJyoti" C.T.S No.2015,Shiwajinagar,Near Panchayat Samiti, Kopargaon, Dt Ahamednagar, 423601.
1936	WZ	Pune 1	095N	KOLHAR - GHOTI ROAD,OPP SHARADA SCHOOL,AKOLE NAKA, SANGAMNER-422605
1937	WZ	Pune 1	095P	AD. KAKDE BLDG., 1145,SHIVAM, NEVASA RD.,SHEVGAON-414502
1938	WZ	Pune 1	095Q	SECTOR NO.21, TILAK RD.,YAMUNANAGAR, NIGDI,PUNE-411044
1939	WZ	Pune 1	095T	BALAJI NAGAR, OPP BAZAR TAL,AT & POST SHRIGONDA,SHRIGONDA-413701
1940	WZ	Pune 1	095V	SUNSHINE PLAZA,CTS NO.4713, STATION RD.,PIMPRI, PUNE-411018
1941	WZ	Pune 1	095X	SABLE BLDG.,OPP. BURUDGAON ROAD.,AHMADNAGAR-414001
1942	WZ	Pune 1	095Y	S.NO 33/2B/1/2 TRADE NET BUILDING,KOTHARI WHEELS,4TH FLOOR, VIMAN NAGAR,PUNE-411006
1943	WZ	Pune II	825	MAHATMA GANDHI SHOPPING CENTRE,DIST. SOLAPUR,BARSHI-413401
1944	WZ	Pune II	944	JEEVAN SIDDHA, 1,RLY.LINE, P.A.VARAD MARG,SOLAPUR-413001
1945	WZ	Pune II	951	JEEVAN SHREE BLDG., WEST WING,2ND FLR., 1109 UNIVERSITY RD.,PUNE-411016
1946	WZ	Pune II	952	COMMON WEALTH BLDG.,GR.FLR. LAXMI RD.,PUNE-411030
1947	WZ	Pune II	955	JEEVAN DARSHAN,NC KELKAR RD.,PUNE-411030
1948	WZ	Pune II	958	PLOT NO.1, SURVEY NO.279,A/B, 1ST FLR. BHIGVAN RD.,BARAMATI-413102
1949	WZ	Pune II	988	WESTERN INDIA HOUSE,LAXMI RD.,PUNE-411030
1950	WZ	Pune II	9202	SARASWATI BLDG.,PATAS RD., ABOVE BANK OF MAHARASHTRA,DIST. PUNE-413801
1951	WZ	Pune II	9215	50-A, AUNDH RD.,KHADKI,PUNE-411003

1952	WZ	Pune II	094B	PURVARANG,3rd FLOOR 164/1/A, LAXMI PETH,DEGAO ROAD, SOLAPUR- 413001.
1953	WZ	Pune II	094C	JEEVAN PANDHAR BLDG.,BHAKTI MARG,PANDHARPUR-413304
1954	WZ	Pune II	095A	JEEVAN SHREE BLDG.,WEST WING, 1ST FLR. 1109, UNIVERSITY RD.,PUNE-411016
1955	WZ	Pune II	095K	AMBAR HALL,2-MAYUR COLONY, KARVE RD.,PUNE-411029
1956	WZ	Pune II	095L	47/2, SARDAR BUILDING,NR. HOTEL AJINKYA, PUNE-SATARA RD.,PUNE-411009
1957	WZ	Pune II	095M	AMAR ARCADE, 1ST FLOOR,GADITAL, OPP. POST OFFICE,PUNE SOLAPUR ROAD, HADAPSAR-411028
1958	WZ	Pune II	095R	M-301, 3rd FLOOR, MANTRI CHAND CTS No. 203P, MAOJE, SATRASTA,SOLAPUR-413001.
1959	WZ	Rajkot	810	JEEVAN PRAKASH, 2ND FLR.,TAGORE MARG,RAJKOT-360001
1960	WZ	Rajkot	811	PATTANI BLDG.,CHANDULAL BUCH MARG,RAJKOT-360001
1961	WZ	Rajkot	812	PARA BAZAR,MAIN RD,MORVI-363341
1962	WZ	Rajkot	814	DIMOND MKT.,PANDIT NEHRU MARG,JAMNAGAR-361008
1963	WZ	Rajkot	815	VINAYAK COMPLEX,1ST FLR. STATION RD.,JAMKHAMBHALLIA-361305
1964	WZ	Rajkot	818	MANGALMURTI,KALWA CHOWK,JUNAGADH-362001
1965	WZ	Rajkot	819	SHRI TRADERS,MG RD., OPP. DILIP CRICKET GR.,PORBANDAR-360575
1966	WZ	Rajkot	821	DHANRAJ BUILDING, COLLEGE ROAD,OPP. MADVI OCTROI NAKA,BHUJ-370001
1967	WZ	Rajkot	822	VISHANJI HEMRAJ COMM. CENTRE,KANAKIA PLOT,JETPUR-360370
1968	WZ	Rajkot	828	LOHANA BOARDING BLDG.,OPP. ST BUS STAND,VERAVAL-362265
1969	WZ	Rajkot	8076	ANAND VATIKA, MADHAV BAUG,UNA-362560
1970	WZ	Rajkot	8077	INDRALOK ARCADE,TALAO GATE,JUNAGADH-362001
1971	WZ	Rajkot	081B	JEEVAN PRAKASH, 3RD FLR,TAGORE MARG,RAJKOT-360001
1972	WZ	Rajkot	081C	PLOT NO.312,WARD NO.12/B,GANDHIDHAM-370201
1973	WZ	Rajkot	081D	ABHAY SHOPPING CENTRE,JAMNAGAR,JAMNAGAR-361001
1974	WZ	Rajkot	081E	MUSLIM MUSAFIRKHANA,BEHIND K.O.SHAH,STATION RD.,DHORAJI-360410
1975	WZ	Rajkot	081G	YOGESHWAR CHAMBERS,JAIL CHOWK,GONDAL-360311
1976	WZ	Rajkot	081K	NEAR RAJ CINEMA,KESHOD,KESHOD-362220
1977	WZ	Rajkot	081P	JADA BUILDING,SAT RASTA,JAMNAGAR-361001
1978	WZ	Rajkot	081W	JEEVAN PRAKASH GROUND FLOOR,TAGORE MARG,RAJKOT-360001

1979	WZ	Satara	823	OPP. P.D.V.P COLLEGE, TASGAON SANGLI ROAD TASGAON , DIST. SANGLI-416312
1980	WZ	Satara	941	JEEVAN JYOTI,PALACE STREET, 151 BHAVANI PETH,SATARA-415002
1981	WZ	Satara	942	JEEVAN JYOTI, AMRAI RD,VAKHAR BHAG,SANGLI- 416416
1982	WZ	Satara	943	PLOT NO.33,34, AMALTASH PATH, 33/34,SHIVAJI HSG SOCIETY,KARAD-415110,DIST-SATARA
1983	WZ	Satara	9226	YASHWANTRAO CHAVAN SHOP.CENTRE,NR. VISHNU MANDIR,1ST FLR. DHARMAPURI,WAI-412803
1984	WZ	Satara	094G	JEEVAN JYOTI, 2nd & 3rd FLOOR,NEAR BALKRISHNA COMPLEX,SHIVAJI PATH,MIRAJ-416410
1985	WZ	Satara	094K	SURYANSHU RESIDENCY,RAMBAG APARTMENT,NARALIBAG,GAJANAN CHOWK,PHALTAN 415523
1986	WZ	Satara	094N	YASH PLAZA SHAGUN AUTO,OPP MSEB OFFICE, KARAD RD.,VITA-415311
1987	WZ	Satara	094T	JEEVAN TARA,GANPATDAS DEVI PATH,POWAI NAKA,SATARA-415001
1988	WZ	Satara	094U	JEEVAN JYOTI,1ST FLR, AMRAI RD. VAKHAR BHAG,SANGLI-416416
1989	WZ	Satara	094V	"JEEVAN JYOTI", NR. HOTEL KOKOS, OPP. DNYANDEEP SCHOOL, TAKARI ROAD, ISLAMPUR-415409
1990	WZ	Satara	094W	MANISH MARKET,KARAD RD.,VADUJ-415506
1991	WZ	Satara	094X	MODI BLDG.,UMRANI RD.,MANGALWARPETH,JATH- 416404
1992	WZ	Surat	860	JEEVAN PRAKASH, P.B. NO. 357,3RD FLR., MUGLISARA,SURAT-395003
1993	WZ	Surat	861	LIC BLDG., 1ST FLOOR, OPP. SMC, MUGLISARA, SURAT- 395003
1994	WZ	Surat	862	JEEVAN PRAKASH,4TH FLR. MUGLISARA,SURAT-395003
1995	WZ	Surat	863	JEEVAN PRAKASH,1ST FLR. MUGLISARA,SURAT-395003
1996	WZ	Surat	864	1ST FLOOR, NAVRATNA TOWER, STATION ROAD, SARDAR BLDG., BARDOLI-394602
1997	WZ	Surat	865	SARDAR PATEL BHAVAN,MUNICIPAL CORP.BLDG.,NAVSARI-396445
1998	WZ	Surat	866	SAI ARCADE,,SOMNATH ROAD,BILIMORA-396321
1999	WZ	Surat	867	NR. MAIN POST OFFICE,HALAR ROAD.,VALSAD-396001
2000	WZ	Surat	868	NAGARPALIKA BUILDING, 1ST FLOOR, PANDIT J N ROAD, P.B. NO.61,OPP. MACHHARAM APT,VAPI- 396191
2001	WZ	Surat	870	JEEVAN SAMRUDHI, 2ND FLR.,LIC QUARTERS COMPOUND,TIMALIAWAD,NANPURA, SURAT-395001
2002	WZ	Surat	086A	3RD FLOOR, UDHNA UDHYOG NAGAR SAHAKARI SANGH LTD,CENTRAL ROAD NO 10, UDHNA,SURAT- 395101

2003	WZ	Surat	086C	1ST FLOOR, BSNL BUILDING, B/H SURABHI TOWER,VYARA, DIST. - TAPI-349650
2004	WZ	Surat	086E	1ST FLOOR. YASH PLAZA,OPP. DHANAMAL MILL COMPOUND, VARACHHA ROAD,SURAT-395006
2005	WZ	Surat	086F	1ST FLOOR, JEEVAN SAMRUDDHI, LIC QUARTERS COMPOUND, TIMLIAWAD, NANPURA, SURAT-395001
2006	WZ	Surat	086G	4th FLOOR,BSNL BUILDING, OPP. PANJARA POLE, GHOD DOD ROAD, SURAT-395007
2007	WZ	Surat	086H	1ST FLOOR, KRISHI BAZAR, APMC SAHARA DARWAJA, RING ROAD, BEGUMPURA, SURAT-395003
2008	WZ	Surat	086K	JAYDEEP SHOPPING CENTRE, NR. JAYADEEP CINEMA, CHIKHLI-396521
2009	WZ	Surat	086M	3RD FLOOR, UDHNA UDYOG NAGAR SAHAKARI SANGH LTD, CENTRAL RD. NO. 10, UDHNA, SURAT-395010
2010	WZ	Surat	086N	EXECUTIVE POINT, 2ND & 3RD FLOOR, SATTAPIR, NAVSARI-396445
2011	WZ	Surat	086P	JEEVAN JYOTI ANNEX BLDG, BESIDE MAIN POST OFFICE, HALAR ROAD, VALSAD-396001
2012	WZ	Surat	086R	105/106, TRINITY BUSINESS PARK, L P SAVANI ROAD, ADAJAN, SURAT-395009
2013	WZ	Thane	917	2 ND FLOOR, WOODLAND COMPLEX, B BUILDING,FURNITURE BAJAR,ULHASNAGAR-421003
2014	WZ	Thane	932	SHYAM PLAZA, HK MARG,DAHANU RD.,DAHANU (W)-401602
2015	WZ	Thane	933	Br 933 - G 3 Akruti SMC, L.B.S Marg, Khopat, Thane W-400601
2016	WZ	Thane	934	SHREEJI KRIPA,KARNIK RD., OPP. MURBAD RD.,KALYAN-421301
2017	WZ	Thane	936	LIC BLDG.,PEN,DIST. RAIGAD-402107
2018	WZ	Thane	9276	SANT PALACE, 1ST & 2ND FLOOR,M.G. ROAD, OPP. BHAVE HALL, VISHNU NAGAR,DOMBIVILI (W)-421202
2019	WZ	Thane	091G	MIDC COMP.IND.ESTATE,DOMBIVLI (E),DIST. THANE-421201
2020	WZ	Thane	091H	LAXMI NIWAS,SHIVAJI CHOWK,MAHAD, DIST.RAIGAD-402301
2021	WZ	Thane	091J	1 ST FLOOR, JEEVAN CHINTAMANI,EASTERN EXPRESS HIGHWAY,THANE-400604
2022	WZ	Thane	091M	ARIHANT DARSHAN, 1ST FLR,AT DAHANUKAR NAKA, MAIN AGRA RD.,BHIWANDI-421501
2023	WZ	Thane	091N	LAWRANCE TRADING CENTRE,2ND FLR. NR. KT VISION TALKIES,NAVGHAR, VASAI-401602
2024	WZ	Thane	091P	Panvel Municipal Shopping Centre, 2nd floor, ShivajiChowk, Panvel 410206
2025	WZ	Thane	092A	2ND FLR, PARSI POLICE BLDG.,SECTOR NO.17,VASHI, NAVI MUMBAI-410210



2026	WZ	Thane	092B	PANVELKAR PLAZA, 1ST FLR.,NR. DOMBIVLI NAGRI SAHAKARI BANK,STN.RD,AMBARNATH (E)-421501
2027	WZ	Thane	092C	1ST FLOOR, S.T. DEPOT,KHOPAT,THANE (W)-400601
2028	WZ	Thane	092D	SONAVNE FAMILY TRUST BLDG.,3RD FLR. ABOVE SBI, MURBAD RD.,KALYAN-421301
2029	WZ	Thane	092E	MAHAVIR COMPLEX,NR. PARAB POHA MILL, OPP.RAIKAR PARK,ROHA-402109
2030	WZ	Thane	092F	1ST & 2ND FLR, MARUTI CHAMBERS,BARRACK NO. 1266/6, MAIN ROAD,NR. VITHALWADI POLICE STN, U'GAR-421004
2031	WZ	Thane	092G	SATYAM SHIVAM SHOPPING CENTRE,2ND FLR. NR. RLY STN.,NALASOPARA (W)-401105
2032	WZ	Thane	092H	BHIVRA SADAN, ABOVE THANE JANTA SAHAKARI BANK,NEAR MANGALA HINDI HIGH SCHOOL,KOPRI, THANE (E)-400601
2033	WZ	Thane	092J	1ST & 2ND FLOOR, SWEET DREAMS APTS.,ABOVE MODY FOOTWEAR, NR. STN.,BOISAR (W)-401105
2034	WZ	Thane	092K	UTSAV COMMERCIAL COMPLEX,BAJARPETH,KHOPOLI-401206
2035	WZ	Thane	092L	HALL NO. 1 & 2, D WING, HIMALAYA COMPLEX,MIRA BHAYANDAR ROAD,BHAYANDAR (E)-400107
2036	WZ	Vadodara	869	1ST. FLR. SURAJ PLAZA,SAYAJIGUNJ,VADODARA-390005
2037	WZ	Vadodara	871	2ND FLR. NAVRANG COMPLEX,HOTEL UTSAV COMPOUND,MANEKRAO RD., VADODARA-390001
2038	WZ	Vadodara	874	LIC BLDG.,OPP. ST STAND,DABHOI-390005
2039	WZ	Vadodara	875	NAVRANG SHOPPING CENTRE,PANCH BATTI,BHARUCH-392001
2040	WZ	Vadodara	876	4THFLR. BARODA C-OP BANK BLDG.,NR. PARADISE COMPLEX,SAYAJIGUNJ,VADODARA-390005
2041	WZ	Vadodara	879	Telephone Exchange Bldg,Opp:KuberBhavan,B/H City Survey-Office,Kothi, Vadodara-390001
2042	WZ	Vadodara	8051	1st FLOOR, PANIGATE TEL EXCHANGE, NEAR WATER TANK, AJWA ROAD, VADODARA-390019
2043	WZ	Vadodara	086B	ISHKRUPA COMPLEX,STATION ROAD,ANKLESHWAR-393001
2044	WZ	Vadodara	086D	JEEVAN JYOTI, STATION RD.,NEAR PRAKRAM VILLA, RAJPIPLA,DIST. NARMADA-393145
2045	WZ	Vadodara	086J	MP ASSOCIATES,1/2 FLR, ABOVE HDFC BANK,OLD NATIONAL HIGHWAY NO. 8, ANKLESHWAR-393002
2046	WZ	Vadodara	086T	NEAR ST DEPOT,JAMBUSAR,DIST. BHARUCH-392150
2047	WZ	Vadodara	087A	201-301, SAI ARPAN COMPLEX,PRATAPNAGAR MAIN ROAD,VADODARA-390004
2048	WZ	Vadodara	087B	PREMIER CHAMBERS, 1ST FLR,RC DUTT RD.,ALKAPURI-390005

2049	WZ	Vadodara	087C	FIRST FLOOR BSNL BLDG, NEAR CHAKLI CIRCLE, O P ROAD VADODARA-390007
2050	WZ	Vadodara	087D	GAJANAND PLAZA, 2ND FLOOR,ALIPURA,BODELI-391135
2051	WZ	Vadodara	087F	2ND FLR, INDRA COMPLEX,SINDHWAI MATA RD.,VADODARA-390004
2052	WZ	Vadodara	087J	1ST FLR. SILVERLINE COMPLEX,OPP. BBC TOWER, SAYAJIGUNJ,VADODARA-390005

**COLO LOCATIONS**

S NO	ZONES	COLO LOCATION
1	NZ-NCZ COLO	NOIDA
2	WZ-CZ COLO	NAVI MUMBAI
3	EZ-ECZ COLO	BHUBANESHWAR
4	SZ-SCZ COLO	HYDERABAD
5	DR COLO	BANGALORE

## 9. Annexures

### Annexure - A1: Bidder / System Integrator Details

1	Name of the Company	
2	Type of Company Registered as (Public Limited/Private Limited/PSU/Govt.)	
3	Date of Incorporation	
4	Address of Company Head Office / Registered Office -	
	Address: Line 1	
	Address: Line 2	
	City	
	State	
	Pincode	
	Phoneno. /FAXno.	
	Emailid	
	Website	
5	CST/GST Registration No.	
6	Date of registration(Attach registration Certificates)	
7	PANNo. (Attach certified copy of PAN)	
8	Turnover of the Company:	
	Financial Year: (in Crores)	
	2024-2025	
	2023-2024	
	2022-2023	
9	Profit of the Company after Tax	
	Financial Year: (in Crores)	
	2024-2025	
	2023-2024	
	2022-2023	
10	Details of similar installation	

	<p>atleast 1 installation where similar nature of System Integration Services for EDMS implementation including Operational activities have been provided.</p> <p>atleast 1 installation where standard EDMS Workflow is implemented.</p> <p>atleast 1 installation where the proposed storage / hardware solution with supporting technical and operational personnel is implemented.</p> <p>atleast 1 installation where the migration / upgradation activity of EDMS Solution related to database or software is implemented.</p> <p>For all the four items stated above, provide the information wherever applicable as per Annexures.</p>	
11	<b>Bidder's Address for communication:</b>	
	Name of the Person & Designation to whom all references shall be made regarding this bid.	
	Address: Line 1	
	Address: Line 2	
	City	
	State	
	Pincode	
	Emailid	
	Phoneno./FAXno.	
12	<b>Bank Details</b>	
	Name of Bank	
	Branch	
	MICR Code	
	Type of A/C	
	Account No.	

	IFSC Code	
	<b>Bidder's Official Web Site (URL)</b>	
<b>13</b>	Whether the Firm / Company has widely accepted certifications. If yes, provide details	
<b>14</b>	Details of formal relationship with OEM of equipment positioned as part of the RFP with description of the nature of relationship and certified copies.	
<b>15</b>	Status of any pending or past litigation (within last three financial years) by the bidder or against the bidder, indicating the up to date, correct and current status of the case? (YES/NO)  If YES, please give details; In case, there is no pending litigation, a certificate with NIL status should be submitted	
<b>16</b>	Capability of the bidder to provide 24x7 support	YES / NO
<b>17</b>	OEMs, if any	
<b>18</b>	Any other relevant information not covered in the above points :	

**Enclosures:**

- a) GST, Sales Tax, VAT Registration Certificate and Certificate of Incorporation, Profit & Loss Statement, Audited Balance sheet, and latest IT Returns and Sales Tax duly signed/attested by the authorities mentioned in the Tender.
- b) Attested copies of the Projects undertaken or Certificate from customers.
- c) Power of Attorney or the copy of the Board Resolution appointing the Authorized Signatory
- d) **Cancelled Cheque of the Bank Account.**

Note: In case of any OEM, please furnish the information in the above format separately.

Bidders' Name:

Authorized Signatory

Seal:

Date:

## Annexure – A2: Pre-Qualification/Eligibility Criteria

Sl	Criteria	Requirement
1	<b>Legal Entity</b>	<p>A company incorporated in India under the Companies Act, 1956/ Companies Act, 2013 OR a Partnership Firm registered under the India Partnership Act, 1932 OR Limited Liability Partnership (LLP) registered under LLP Act, 2008 and subsequent amendments thereto.</p> <p>Registered with the Service Tax, and GSTN Authorities in India</p> <p>Bidder should have been in continuous existence AND operating in India for the last 7 (Seven) financial years. (FY 2018-19, FY 2019-20, FY 2020-21, FY 2021-22, FY 2022-23, FY 2023-24, FY 2024-25)</p>
2	<b>OEM or System Integrator</b>	<p>The bidder should be either a System Integrator authorised by the OSD/OEM or an Original Software Developer OSD / OEM of the proposed Document Management Solution.</p> <p>Subcontracting: Bidder may propose to use OEM / Subcontractor(s) to make a complete offer to perform all services. Sub-Contracting under this RFP is allowed with the consent and approval of LIC. The Bidder shall be the Prime Contractor and shall be solely responsible for the successful delivery, integration, implementation, and performance of the entire Solution and all its components, irrespective of whether these components or services are provided directly by the Bidder or through its OEMs, partners, or subcontractors.</p> <p>No subcontract under the contract shall relieve the Bidder of the responsibility for ensuring that the requested services are provided and the provisions of the Non-Disclosure Agreement are adhered to. Notwithstanding approval of LIC for sub-contracting, the Bidder shall remain liable to LIC for all acts/omissions of sub-contractors. Bidder shall ensure that it shall have all back-to-back commitments from its vendors in such agreements.</p>
3	<b>Make in India Compliance</b>	The solution must comply with Government of India's Make in India policy (Class I or II Local Supplier as per DPIIT Order).
4	<b>Blacklisting Declaration</b>	Bidder must not have been blacklisted or debarred by any Government / PSU / Financial Institution in India. A self-declaration on company letterhead must be submitted.
5	<b>Financial Capability - Minimum Annual Turnover</b>	Bidder should have an average annual revenue of at least ₹ 1000 (One Thousand) Crore in last 3 (Three) financial years (FY 2022-23, 2023-24, 2024-25).

	<b>Net Worth</b>	Bidder and Scanning and Logistics Partner ( if any ) have Positive Net Worth for the last three financial years.
<b>Technical Capability and Experience</b>		
<b>6a</b>	<b>Large-Scale DMS Implementation Experience</b>	The prime bidder should have successfully implemented and maintained at least one (1) Document Management System project in India handling $\geq 1$ billion documents or $\geq 1$ PB of image storage in the last 7 years.
<b>6b</b>	<b>Large-Scale DMS Implementation Experience</b>	a. At least 1 (One) such projects(as above) of Total Contract Value (TCV) of ₹ 200 (Two Hundred) Crore or more OR  b. At least 2 (Two ) such projects each of TCV of ₹ 100 (One Hundred) Cr or More OR  c. At least 4 (Four) such projects each of TCV of ₹ 50 (Fifty) Crore or more
<b>7</b>	<b>Document Scanning and Logistics</b>	The bidder (or subcontractor ) should have handled <b>document scanning and physical document logistics / warehouse management</b> across multiple locations in India for IRDAI / RBI Regulated Entity or PSU/Government Entity
<b>8</b>	<b>Certifications</b>	The Bidder should possess valid CMMi Level 5 certificate AND any one of ISO 27001:2005 / ISO 20000 or later certificate valid as on the date of submission of the bid.
<b>9</b>	<b>Support Presence</b>	Bidder must have <b>established Development and Support offices in Mumbai/MMR/Navi Mumbai</b>

- Note: Bidder must comply with the above-mentioned criteria. Non-compliance to any of the criteria can entail rejection of the response. Photocopies of relevant documents/certificates should be submitted as proof in support of the claims made for each of the above-mentioned criteria. LIC reserves the right to verify/evaluate the claims made by the bidder independently. Any misrepresentation will entail rejection of the response.
- The bidders are required to submit unambiguous documentary evidences, in support of their meeting the above eligibility criteria.
- LIC reserves the right to verify/evaluate the claims made by the bidder independently. Any decision of LIC in this regard shall be final, conclusive and binding upon the bidder. LIC may accept or reject RFP response without assigning any reason whatsoever.
- However, all the parameters of the bidding company shall be reckoned from the date of its inception for the purpose of this bid.
- LIC may waive any informality or non-conformity or irregularity in RFP which does not constitute a material deviation. LIC may, at any point of time ask clarifications from the Bidders for getting more clarity of the response received.
- All the Certificate should be valid / inforce as on the date of publication of the RFP.
- Only bidders meeting all mandatory PQ criteria will be shortlisted for Initial Scoring (T1) for Technical Proposal.



- h. Bidder and Scanning and Logistics Partner (if any) must independently meet the following criteria: Legal Entity, Blacklisting Declaration, Net Worth.

SI	Criteria	Requirement	Bidder Response / Supporting Document Reference
1	Legal Entity	Company/LLP/Partnership + Registration + 7 years existence	
2	OEM or System Integrator	System Integrator or OEM + Subcontracting conditions	
3	Make in India Compliance	Class I or II Local Supplier (DPIIT Order)	
4	Blacklisting Declaration	Not blacklisted; Self-declaration required	
5	Financial Capability	Avg turnover $\geq$ ₹1000 Cr (last 3 FYs) + Positive Net Worth	
6(a)	Large-scale DMS Experience (1B docs / 1 PB)	At least 1 project handling $\geq$ 1 billion documents or $\geq$ 1 PB of image storage in the last 7 years meeting scale requirement	
6(b)	Large-scale DMS TCV Requirement	1-Single Project $\times$ ₹200 Cr OR 2-Two Projects $\times$ ₹100 Cr OR 4- Four Projects $\times$ ₹50 Cr	
7	Document Scanning & Logistics	Handled scanning/logistics for regulated/PSU entity	
8	Certifications	CMMI Level 5 + ISO 27001/ISO 20000	
9	Support Presence	Development/Support office in Mumbai/MMR/Navi Mumbai	

Bidders' Name:

Authorized Signatory

Seal:

Date:

### Annexure – A2(a): Initial Scoring (T1) for Technical Proposal

The purpose of this evaluation is to assess the relative technical suitability of bidders based on their demonstrated experience, scale of implementation, technical maturity, and customer satisfaction in implementing large-scale Enterprise Document Management Systems (EDMS) in BFSI/Insurance/ PSU /Government domains.

**Only the maximum of top five technically qualified bidders (based on Initial Scoring (T1) for Technical Proposal) shall be invited for the Technical and Commercial Bid. Bidder must score minimum of 70 marks to be eligible for technical shortlisting.**

In case there is only one bidder having a total score of 70% or more, LIC may, at its discretion, also consider the next two highest technical score with a minimum score of 50%. In case none of the participating bidders qualify on technical criteria and reach or exceed the total score of 70%, then LIC, at its sole discretion, may qualify upto three bidders based on the top 3 technical scores with minimum score of 50%. LIC decision in this regard shall be final & binding and no further discussion/ interaction will be conducted with bidders whose bids are technically disqualified/ rejected.

S. No.	Evaluation Criteria	Description / Basis of Evaluation and Baseline Eligibility	Scoring Methodology	Max Marks
1	No. of Scanning & Logistics Locations Covered in a Single Similar Assignment	Large-scale digitization and logistics management experience  Baseline Eligibility: Minimum <b>50 locations</b>	Highest = 20 Marks 2nd Highest = 16 Marks 3rd Highest = 12 Marks Others = 8 Marks	20
2	Total No. of Documents Scanned and Processed in in a Single Similar Assignment	Proven large-scale digitization project handled  Minimum <b>50 million documents</b>	Highest = 20 Marks 2nd Highest = 16 Marks 3rd Highest = 12 Marks Others = 8 Marks	20
3	Total Size of Document Repository (in TB/PB) managed in a Single Similar Assignment	Size of the DMS repository successfully managed in production  Minimum <b>1 PB</b>	Highest = 20 Marks 2nd Highest = 16 Marks 3rd Highest = 12 Marks Others = 8 Marks	20
4	Total Contract Value in a Single Similar Assignment	Total Contract Value  Minimum <b>50 crore</b>	Highest = 10 Marks 2nd Highest = 7 Marks 3rd Highest = 5 Marks Others = 0 Marks	10
5	Customer Satisfaction Letters	Written certificates/letters addressed to Executive Director (IT/DT) for similar assignments  At least <b>1 valid letter</b>	Each valid letter = 5 Marks Max = 10 Marks	10

6	Document-based Workflow / BPM Implementation	Experience in DMS-integrated workflow automation, e-File, or BPM  Must have <b>one live production reference</b>	Valid proven implementation = 5 Marks each assignment	10
7	Level of understanding demonstrated for business processes and scope of work. Migration approach, integrations, Program Management, Technical Architecture Approach & methodology for new platform development. Use of Open standards and open-source products.	Adoption of Microservices, API-first, Object store, and Scalable storage architecture. Migration and Co-existence strategy, Integration approach.  (a) Understanding Scope of Work - Max 2.5 Marks  (b) Approach & methodology for new platform development, Overall Solution Architecture - Max 5 Marks.  (c) Plan for transition / Refactoring, Migration, Upgradation, Maintenance and Coexistence Approach and Program Management, Scanning and Logistics –Max 2.5 Marks.  <b>Important: Minimum qualifying requirement under this item is a score of 50% or more.</b>  <b>Bidder scoring &lt;50% i.e. less than 5 marks in this criteria will not be eligible for overall technical scoring and will stand disqualified from further evaluation process.</b>	Bid and Presentation  Technical presentation and proposed solution	10

Each of the parameters that are to be relatively scored are having a **minimum qualifying baseline threshold**. Only bidders meeting or exceeding the baseline shall be eligible to be comparatively ranked and scored under that criterion. If a bidder's credentials for any parameter **fall below the baseline**, **no marks** shall be awarded for that parameter. Relative Scoring where applicable will be among the submitted bids.

In case the same bidder has multiple assignments qualifying among the top positions, the bidder shall be awarded marks only once, corresponding to their highest eligible position (e.g., if a bidder holds both highest and second-highest, the bidder will be awarded marks for the highest position only). The next distinct bidder(s) will then be considered for the remaining positions (second-highest or third-highest) for scoring purposes.

S. No.	Evaluation Criteria & Description	Baseline Eligibility / Requirement	Bidder Response / Reference documents
1	Scanning & Logistics Locations – Large-scale digitization and logistics management experience	Minimum 50 locations	
2	Documents Scanned & Processed – Proven large-scale digitization project handled	Minimum 50 million documents	
3	Document Repository Size – Size of DMS repository managed in production	Minimum 1 PB	
4	Total Contract Value – Total contract value of similar assignment	Minimum ₹50 crore	
5	Customer Satisfaction Letters – Certificates/letters addressed to ED (IT/DT)	At least 1 valid letter	
6	Workflow / BPM Implementation – Experience in workflow automation / e-File / BPM	At least 1 live production reference	
7	Technical Understanding & Approach – Understanding Scope, Architecture, Migration, Integration, Program Management	Technical presentation and proposed solution Min 50% score required (≥5 marks out of 10)	

Bidders' Name:

Authorized Signatory

Seal:

Date:

**Annexure - A3: Format for Performance Bank Guarantee**

To,  
Executive Director (IT/Digital Transformation) Life  
Insurance Corporation of India,  
Central Office, IT Department,  
JeevanSeva Annexe, Ground Floor, South Wing,  
S.V. Road, Santacruz West,  
Mumbai, Maharashtra-400054.

(Herein after referred to as "LIC/you")

Whereas consequent to your Request for Proposal (RFP) No. \_\_\_\_\_ dated \_\_\_\_\_ you have issued a Purchase Order No. \_\_\_\_\_ Dated \_\_\_\_\_ to M/s \_\_\_\_\_, having its corporate office at \_\_\_\_\_ (hereinafter referred to as "the Contractor") to develop, implement and support name of software solution/service for the Corporation.

Whereas as per the payment terms of the said RFP/Purchase Order the Contractor has to submit an unconditional and irrevocable Bank Guarantee from any scheduled commercial Bank in favour of you.

And whereas, we, \_\_\_\_\_ bank, having our branch office at \_\_\_\_\_ (hereinafter referred to as "the Guarantor") on the request of the Contractor hereby expressly and unreservedly undertake and Guarantee to pay to you, a sum not exceeding ` \_\_\_\_\_/- (Rupees \_\_\_\_\_ Only), being 3% of the value of the Purchase Order, in the event of any breach by the Contractor of the obligations under your said Purchase Order, or reasons attributable to the Contractor on account of the same. This Guarantee shall be limited to an amount not exceeding ` \_\_\_\_\_/- (Rupees \_\_\_\_\_ Only). You may raise a demand on us in writing stating the amount claimed under the Guarantee and on receipt of your claim in writing, without any demur, protest or contest and without any reference to the Contractor, we the Guarantor shall make the payment under this Guarantee to CORPORATION within 24 hours of receipt of written claim / demand.

We the Guarantor, further confirm that a mere letter from the CORPORATION that there has been a breach by the Contractor of its obligations or there are sufficient reasons for invoking this unconditional and irrevocable Guarantee, shall without any other or further proof be final conclusive and binding on the Guarantor.

We shall not be discharged or released from this undertaking and the Guarantee by any arrangement, variation, violation between you and the Contractor, indulgence to Contractor by you with or without our consent or knowledge and this Guarantee shall be in addition to any other Guarantee or security you possess against the Contractor.

This unconditional and irrevocable Guarantee shall be a continuing Guarantee and shall not be discharged by any change in the constitution of bank, Guarantor or the Contractor. It is further

Guaranteed that the payment under this Guarantee shall be made by us on receipt of your written demand as aforesaid making reference to this Guarantee.

Notwithstanding anything contained hereinabove, our liability under this unconditional and irrevocable Guarantee is restricted to \_\_\_\_\_/- (Rupees \_\_\_\_\_ Only).

This Guarantee shall remain in full force and effect for a period of years from the date of the installation i.e. up to \_\_\_\_\_. Unless a claim under this Guarantee is made against us within 90 days period from that date i.e. on or before, all your rights under this Guarantee shall be forfeited and we shall be relieved and discharged from all liabilities there under. Liability can be unlimited under certain exceptional circumstances.

Thereafter, our Guarantee shall be considered as null and void whether returned to ourselves or not.

We hereby confirm that we have the powers to issue this guarantee in your favour under the Constitution and business procedure of the bank and the undersigned is/are the recipient of authority by express delegation of powers and has/have full powers to execute this performance bank guarantee.

Date:

For \_\_\_\_\_ (Branch and Bank)

Place:

**Annexure - A4: Non-Disclosure Agreement Format**

(To be submitted on a stamp paper of ₹500/- (Rupees five hundred only).

**RFP REF: LIC/CO/ITDT/EDMS3.0/2025-26/RFP dated 28/11/2025**

This Non-Disclosure Agreement (“NDA”) is made and entered into this       day of       in the year Two Thousand and Twenty Five (2025)

BY AND BETWEEN

Life Insurance Corporation of India, with registered office at Central Office, “Yogakshema”, J B Marg, Mumbai 400021, hereinafter referred to as “LIC” a statutory corporation established under section 3 of Life Insurance Corporation Act, 1956 (Act 31 of 1956)

And

<company name> a company incorporated under the laws of Indian Companies Act 1956 having its principal place of business at <company address> shall be referred to herein as a “Respondent”.

LIC and the Respondent shall individually be referred to as “Party” and collectively referred to as “Parties”.

WHEREAS, the Respondent is aware that while responding to LIC’s Request For Proposal (RFP), RFP for Enterprise Document Management System(EDMS)- 3.0 Ref: LIC/CO/ITDT/EDMS3.0/2025-26/RFP Dated: 28/11/2025 during engagement with Life Insurance Corporation of India during the Proof of Concept Engagement , the Respondent may be gathering information on LIC’s Business/ Operations, certain proprietary information such as Technically and commercially detailed information regarding the respective products & service offerings, Organization, decision processes, technical infrastructure, working processes and delegation of responsibilities, project management and planning methods, reports, plans and status including but not limited to technical manuals, specifications, product features, customer list, specializations, documents, financial statements and business/development plans etc., (“Proprietary Information”) indicated as confidential by LIC and made available to the Respondent., is privileged and strictly confidential to and / or proprietary of LIC.

WHEREAS, Respondent agrees to receive the Proprietary Information or other information from LIC and treat all such information as confidential information and to safeguard LIC’s confidential information, property, information systems, network, databases and other data.

NOW, THEREFORE, in consideration of the recitals set forth above and the covenants set forth herein, the Respondent agrees to hold all Confidential Information received from LIC in confidence. Respondent will use such Confidential Information only for the purpose of developing the Response to the said engagement; restrict disclosure of such Confidential Information to its employees and employees of its affiliated companies with a need to know and inform such employees of the obligations assumed herein. Respondent will not disclose such Confidential Information to any third party without the prior written approval of LIC.

The Confidential Information means information which may be in any form including but not limited to oral, written or printed information or Information in electronic form, data, studies, consultants reports, trade secrets, proformas and other financial and trade/commercial information, computer models and programs, contracts, plant designs and configurations, plant performance data or other material of any



kind or nature in whatever form. Wherever, information is given orally, within 48 hours, the receiving party should receive the information in writing along with the confidentiality statement from the other party. It may be noted that all the information shared as a part of the Project Engagement in the form of project documents, discussions on system architecture, data shared for the sole purpose of evaluating and finalizing the system configurations through a live Benchmark test both off shore as well as onsite shall be the sole property of LIC and shall be treated with the same degree of confidentiality as that of the Respondent. Respondent will ensure that no breach of confidentiality occurs at its own premises as well as during and after the onsite engagement as a part of the Project Engagement.

Without the prior written consent of LIC or except as otherwise provided herein, the Respondent will not:

- a. distribute or disclose to any other person any of the Confidential Information;
- b. permit any other person to have access to the Confidential Information;
- c. Use the Confidential Information for any purpose other than the Permitted Use; or disclose to any other person.

That discussions, investigations or negotiations are taking place concerning a possible transaction between the Parties, or the terms, conditions, status or other facts regarding a possible transaction between the Parties, or that Respondent has received Confidential Information from LIC. Notwithstanding the above, Respondent may disclose the Confidential Information, and portions thereof to its directors, officers, employees and representatives of its advisors (collectively, "Representatives") who need to know such Confidential Information for the purpose of evaluating a possible transaction between the Parties. It is understood that the Respondent will inform their respective Representatives of the confidential nature of the Confidential Information and will require its Representatives to be bound by this Agreement and not to disclose the Confidential Information to any other person.

Without the written consent of LIC the Respondent or any of his employees/partners should not make public announcements/comments on any website/or issue any media statements about the existence of this engagement with LIC, RFP process and its scope.

The Respondent agrees to be responsible for any breach of this Agreement by its Representatives. Respondent agrees to protect the Confidential Information received from LIC with the same degree of care as it normally exercises to protect its own proprietary information of a similar nature. Respondent agrees to promptly inform LIC of any unauthorized disclosure of LIC's Confidential Information. The Respondent shall ensure that in no case its employees or representative uses any USB or connectivity device in the hardware systems of LIC without permission from LIC.

The Respondent shall ensure that their employees will not disclose any information of LIC during their employment with the Respondent and will use reasonable efforts to ensure that its employees will not disclose any information of LIC even after they cease to be the employees of the Respondent. The Respondent shall ensure this by its own internal agreements.

Confidential Information does not include information that Respondent can reasonably prove, falls within any of the following:

- a. Information that either is legally in either party's possession or publicly available to either party prior to the disclosure of such information hereunder

- b. Information that, subsequent to its disclosure hereunder, becomes publicly available to either party without any violation of this Agreement by either party;
- c. Information that becomes legally available to either party on a non-confidential basis from any third party, the disclosure of which to either party does not, to either party's knowledge, violate any contractual or legal obligation such third party has to either party with respect to such information;
- d. Information that is independently acquired or developed by either party which can be evidenced by written records; or information that is explicitly approved for release by written authorization of LIC.

In the event that Respondent is required by law in any judicial or governmental proceeding to disclose any Confidential Information, the Respondent will give LIC prompt written notice of such request so that LIC may seek a protective order or appropriate remedy. If, in the absence of a protective order, Respondent determines, upon the advice of counsel, that it is required to disclose such Confidential Information, it may disclose such Confidential Information only to the extent compelled to do so; provided, however, that the Respondent gives LIC written notice of the portion of Confidential Information to be disclosed as far in advance of the disclosure as is practicable and uses its best efforts, at its own expense, to obtain assurances that confidential treatment will be accorded to such Confidential Information.

No license expressed or implied in the Confidential Information is granted to Respondent other than to use the information in the manner as is permitted in the RFP by LIC.

Respondent agrees that Confidential Information is and shall at all times remain the property of LIC. Respondent acknowledges that the Confidential Information is confidential and material to the interests, business and affairs of LIC and that the disclosure thereof (other than as permitted under this Agreement) would be detrimental to the interests, business and affairs of LIC. No use of such Confidential Information is permitted except as otherwise provided herein and no grant under any of the party's intellectual property rights is hereby given or intended, including any license (implied or otherwise). All information shall remain the property of LIC and shall be returned upon written request or upon the Respondent's determination that it no longer has a need for such information. Use of such property or licenses without the permission of LIC is strictly prohibited and the respondent will ensure that any of its employee or representative does not violate this condition, and even in the case when they cease to have any relationship with respondent.

No license to the Respondent, under any trade secret or any other intellectual property right, is either granted or implied by the disclosure of information to the Respondent. None of the information which may be disclosed or exchanged by LIC shall constitute any representation, warranty, assurance, guarantee, or inducement by Respondent to LIC of any kind, and in particular, with respect to the non-infringement of trademarks, patents, copyrights, mask work rights, or any other intellectual property rights, or other rights of third persons or of LIC.

There are no warranties expressed or implied by this Agreement. Without limiting the foregoing, neither LIC makes any representations nor extend any warranties, express or implied, as to the adequacy or accuracy of Confidential Proprietary Information or any other information or data related thereto, or with respect to the use thereof by Respondent.

Neither this NDA nor the disclosure or receipt of information from LIC to the Respondent, shall constitute or imply any promise or intention to pursue any business opportunity described in the Confidential Information or make any purchase of products or services by LIC or its affiliated companies or any

commitment by LIC or its affiliated companies with respect to the present or future transaction between the parties.

Respondent shall not modify or erase the logos, trademarks etc., of LIC or any third party present on the Confidential Information. The Respondent shall not use or display the logos, trademarks etc., of LIC in any advertisement, press etc., without the prior written consent of LIC.

Upon the request of LIC, the Respondent, will within 7 days of receipt of such request, return or destroy all Confidential Information and any notes, correspondence, analyses, documents or other records containing Confidential Information, including all copies thereof, then in the possession of Respondent or its Representatives and shall certify the fact of having destroyed the Confidential Information in writing to LIC. Such return, however, does not abrogate the continuing obligations of Respondent under this Agreement.

Respondent agrees and acknowledges that monetary damages would not be a sufficient remedy for a breach of this Agreement and that LIC shall be entitled to specific performance or any other injunctive relief as a remedy in equity for any such breach of this Agreement. Any remedy shall not be deemed to be exclusive or all-inclusive and shall be in addition to any and all other remedies which may be available to LIC in law or equity.

Confidential Information provided to the Respondent does not and is not intended to represent an inducement by LIC or a commitment by LIC to enter into any business relationship with the Respondent or with any other entity. If the parties desire to pursue business opportunities, the parties will execute a separate written agreement to govern such business relationship.

The Respondent agrees that during the existence of the term of this NDA and for a period of three years thereafter, the respondent shall not solicit directly or indirectly the employees of LIC working in all wings of Central Office Information Technology department.

Respondent agree that all of its obligations undertaken herein as the Respondent shall survive and continue for the period of the existence of this NDA or a period of three years, beyond the Contract period regardless of any prior termination of this NDA.

This NDA constitutes the entire understanding between the Parties hereto as to the information and merges all prior discussions between them relating thereto.

No amendment or modification of this NDA shall be valid or binding on the Parties unless made in writing and signed on behalf of each of the Parties by their respective authorized officers or representatives.

The Respondent understands and agrees that no failure or delay by LIC in exercising any right, power or privilege hereunder shall operate as a waiver thereof, nor shall any single or partial exercise thereof preclude any other or further exercise thereof or the exercise of any right, power or privilege hereunder.

The Respondent herein agrees and undertakes to indemnify and hold LIC harmless from any loss, damage, claims, liabilities, charges, costs, or expense (including attorneys' fees), that may arise or be caused or result from or be paid/incurred/suffered or caused to be paid/incurred/ suffered by reason of any breach, failure, delay, impropriety or irregularity on its part to honour, observe, adhere to, abide by or comply with any of the terms and conditions of this Agreement. In the event that the Respondent

shall be liable to LIC in connection with this Agreement, the Respondent's liability shall be limited to the value of the Contract, except under certain exceptional circumstances where liability may be unlimited.

This Agreement shall be governed and construed in accordance with the law of India.

In the event that any of the provisions of this Agreement shall be held by a court or other tribunal of competent jurisdiction to be unenforceable, the remaining portions hereof shall remain in full force and effect.

Respondent agrees not to assign this Agreement or any interest herein without express prior written consent of LIC. Nothing in this agreement and no action taken by the Respondent pursuant to this agreement shall constitute, or be deemed to constitute, a partnership, association, joint venture or other co-operative entity or arrangement. This Agreement is entered into by the Parties on a Principal-to-Principal basis and no other meaning can be assigned in interpreting any of the terms contained herein.

Any dispute or claim arising out of or in connection herewith, or the breach, termination or invalidity thereof, shall be settled by arbitration in accordance with the provisions of Procedure of the Indian Arbitration & Conciliation Act, 1996. The arbitration tribunal shall be composed of a sole arbitrator, and the Parties shall appoint such arbitrator with mutual consent. The place of arbitration shall be Mumbai, India and the arbitration proceedings shall take place in the English language.

IN WITNESS WHEREOF, the Respondent has caused this Agreement to be executed as of the date set forth above.

For and on behalf of

Address –

Authorized Signatory Name:

Designation: Place: Mumbai

## Annexure - A5: Service Support Details

(a) Key Personnel Details (Project Director and Project Managers)							
Designation	Name	Qualification	Service	Certification	Experience Details	Contact No.	E-mail

(b) Support Personnel Details					
Designation	No. of Personnel	Minimum Qualification	Minimum Service	Minimum Certification	Minimum Experience Details

I, < Name> the undersigned, on behalf of <Bidder Company> hereby undertake to provide the Service Support Personnel as mentioned in (a) and (b) above. I understand that any willful misstatement described herein may lead to disqualification of the Bid.

Dated this ..... Day of ..... 20....

\_\_\_\_\_  
(Signature) (In the capacity of duly authorized to sign Bid for and on behalf of)

## Annexure - A6: References

Name of the referred site	
Address of the site	
Contact person name, designation and contact details	
Nature of Business	
Hardware and Operating System used	
Database used	
Application Environment (DMS solution used)	
Network Environment	
Date of Commencement / Completion of the service	
Size of the operation	
Volume of data	
No of Images in Repository	
Size of Image Repository	
Size of the database	
Number of Concurrent Users	
Architecture deployed (Whether Centralized or Distributed)	
Brief on Digitization Process - How Scanning is done, where (onsite / offsite).	
DMS for Work Flow and number of processes	
No of locations for Scanning and Logistics activity	

Dated this ..... Day of ..... 20....

\_\_\_\_\_  
 (Signature) (In the capacity of duly authorized to sign Bid for and on behalf of)

**Annexure - A7: Pre Contract Integrity Pact**

(To be submitted on a stamp paper of ₹500/- (Rupees five hundred only).

LIC/CO/ITDT/EDMS3.0/2025-26/RFP Dated 28/11/2025

**General:-**

This pre-bid pre-contract Agreement (hereinafter called the Integrity Pact) is made on ..... day of the month of ..... 2025, between, on one hand, the Life Insurance Corporation of India (hereinafter referred to as "LIC" or "LICI") a statutory Corporation established under section 3 of Life Insurance Corporation Act 1956 (Act 31 of 1956) and having its central office at "Yogakshema" Jeevan Bima Marg Mumbai 400021. (Herein after called the "BUYER" which expression shall mean and include, unless the context otherwise requires, his successors in office assigns) of the First part. And M/s

.....represented by Shri  
..... (Here in after called the "BIDDER/SELLER/SERVICEPROVIDER"  
Which expression shall mean and include, unless the context otherwise requires, his successors and permitted assigns) of the Second part.

WHEREAS the BUYER proposes to procure the RFP for Enterprise Document Management System EDMS 3.0 Ref: LIC/CO/ITDT/EDMS3.0/2025-26/RFP Dated: 28/11/2025 (Name of the Stores/ Equipment/Item/Service) and the BIDDER/Seller/Service Provider is willing to offer/has offered the stores/services and

WHEREAS the BIDDER/Seller/Service Provider is a private company/public company/Government undertaking/partnership/registered export agency, constituted in accordance with the relevant law in the matter and the BUYER is performing its function under the LIC Act 1956.

NOW, THEREFORE,

To avoid all forms of corruption by following a system that is fair, transparent and free from any influence/prejudiced dealings prior to, during and subsequent to the currency of the contract to be entered into with a view to:-

Enabling the BUYER to obtain the desired said stores/ equipment/ item/service at a competitive price in conformity with the defined specifications by avoiding the high cost and the distortionary impact of corruption on public procurement, and

Enabling BIDDERS/Sellers/Service Providers to abstain from bribing or indulging in any corrupt practice in order to secure the contract by providing assurance to them that their competitors will also abstain from bribing and other corrupt practices and the BUYER will commit to prevent corruption, in any form, by its officials by following transparent procedures.

The parties here to here by agree to enter into this Integrity Pact and agree as follows:-



**1. Commitments of the BUYER**

- 1.1 The BUYER undertakes that no official of the BUYER, connected directly or indirectly with the contract, will demand, take a promise for or accept, directly or through intermediaries, any bribe, consideration, gift, reward, favour or any material or immaterial benefit or any other advantage from the BIDDER, either themselves or for any person, organization or third party related to the contract in exchange for an advantage in the bidding process, bid evaluation, contracting on implementation process related to the contract.
  - 1.2 The BUYER will, during the pre-contract stage/evaluation stage, treat all BIDDERS alike and will provide to all BIDDERS the same information and will not provide any such information to any particular BIDDER which could afford an advantage to that particular BIDDER in comparison to other BIDDERS.
  - 1.3 All the officials of the BUYER will report to the “Chief Vigilance Officer” of the Buyer any attempted or completed breaches of the above commitments as well as any substantial suspicion of such a breach.
2. In case any such preceding misconduct on the part of such official(s) is reported by the BIDDER to the BUYER with full and verifiable facts and the same is prima facie found to be correct by the BUYER, necessary disciplinary proceedings, or any other action as deemed fit, including criminal proceedings may be initiated by the BUYER and such a person shall be debarred from further dealings related to the contract process. In such a case while an enquiry is being conducted by the BUYER the proceedings under the contract would not be stalled.

**3. Commitments of BIDDERS**

The BIDDER commits itself to take all measures necessary to prevent corrupt practices, unfair means and illegal activities during any stage of its bid or during any pre-contract or post-contract stage in order to secure the contract or in furtherance to secure it and in particular commit itself to the following:-

- 3.1 The BIDDER will not offer, directly or through intermediaries, any bribe, gift, consideration, reward, favour, any material or immaterial benefit or other advantage, commission, fees, brokerage or inducement to any official of the BUYER, connected directly or indirectly with the bidding process, or to any person, organization or third party related to the contract in exchange for any advantage in the bidding, evaluation, contracting and implementation of the contract.
- 3.2 The BIDDER further undertakes that it has not given, offered or promised to give, directly or indirectly any bribe, gift, consideration, reward, favour, any material or immaterial benefit or other advantage, commission, fees, brokerage or inducement to any official of the BUYER or otherwise in procuring the Contract or forbearing to do or having done any act in relation to the obtaining or execution of the contract of any other contract with the government for

showing or forbearing to show favour or disfavor to any person in relation to the contract of any other contract with the Government.

- 3.3 Foreign BIDDERS shall disclose the name and address of their Indian agents and representatives in India, and Indian BIDDERS shall disclose their foreign BUYERs or associates.
- 3.4 BIDDERS shall disclose the payments to be made by them to their agents/brokers or any other intermediary, in connection with this bid/contract.
- 3.5 The BIDDER further confirms and declares to the BUYER that the BIDDER is the original manufacturer/ integrator/authorized agent of the stores/equipment/items and has not engaged any individual or firm or company whether Indian or foreign to intercede, facilitate or in any way to recommend to the BUYER or any of its functionaries, whether officially or unofficially to the award of the contract to the BIDDER, nor has any amount been paid, promised or intended to be paid to any such individual, firm or company in respect of any such intercession, facilitation or recommendation.
- 3.6 The BIDDER, either while presenting the bid or during pre-contract negotiations or before signing the contract, shall disclose any payments he has made, is committed to or intends to make to agents, brokers or any other intermediaries, including officials of the BUYER or their family members, if any, in connection with the contract and the details of services agreed upon for such payments.
- 3.7 The Bidder will not enter with other Bidders into any undisclosed agreement or understanding, whether formal or informal. This applies in particular to prices, specifications, certifications, subsidiary contracts, submission or non- submission of bids or any other actions to restrict competitiveness or to introduce cartelization in the bidding process.
- 3.8 The BIDDER will not accept any advantage in exchange for any corrupt practice, unfair means and illegal activities.
- 3.9 The BIDDER/Contractor will not commit any offence under the relevant Bharatiya Nyaya Sanhita (BNS) /Prevention of corruption (PC) act. Further, the bidder will not use improperly, for purposes of competition or personal gain, pass on to others, any information provided by the BUYER as part of the business relationship, regarding plans, technical proposals and business details, including information contained in any electronic data carrier. The BIDDER also undertakes to exercise due and adequate care lest any such information is divulged.
- 3.10 The BIDDER commits to refrain from giving any complaint directly or through any other manner without supporting it with full and verifiable facts.
- 3.11 The BIDDER shall not instigate or cause to instigate any third person to commit any of the actions mentioned above.
- 3.12 If the Bidder or any of the key personnel of the bidder, actively involved in the project is a relative of, the same should be disclosed. The term 'relative' for this purpose would be as defined in section 2(77) of the Companies Act, 2013.
- 3.13 The BIDDER shall not lend to or borrow any money from or enter into any monetary dealings or transactions, directly or indirectly, with any employee or the BUYER.
- 3.14 The Bidder(s) /Contractor(s) who have signed the Integrity Pact shall not approach the Courts while representing the matter to IEMs and shall wait for their decision in the matter.

#### 4. Previous Transgression

- 4.1 The BIDDER declares that no previous transgression occurred in the last three years immediately before signing of this Integrity Pact, with any other company in any country in respect of any corrupt practices envisaged hereunder or with any Public Sector Enterprise in India or any Government Department in India that could justify; BIDDER's exclusion from the tender process.
- 4.2 The BIDDER agrees that if it makes an incorrect statement on this subject, or committed a transgression through a violation of any of the clauses of the commitments of bidder, BIDDER can be disqualified from the tender process or the contract, if already awarded, can be terminated for such reason.

#### 5. Sanctions for Violations:

- 5.1 Any breach of the aforesaid provisions by the BIDDER or any one employed by it or acting on its behalf (whether with or without the knowledge of the BIDDER) shall entitle the BUYER to take all or any one of the following actions, wherever required:-
- (i) To immediately call off the pre contract negotiations without assigning any reason or giving any; compensation to the BIDDER. However, the proceedings with the other BIDDER(s) would continue.
  - (ii) The Earnest Money Deposit (in pre-contract stage) and/or Security Deposit/ Performance Bond (after the contract is signed) shall stand forfeited either fully or partially, as decided by the BUYER and the BUYER shall not be required to assign any reason therefore.
  - (iii) To immediately cancel the contract, if already signed, without giving any compensation to the BIDDER.
  - (iv) To encash the advance bank guarantee and performance bond/warranty bond, if furnished by the BIDDER, in order to recover the payments, already made by the BUYER, along with interest.
  - (v) To cancel all or any other contracts with the BIDDER. The BIDDER shall be liable to pay compensation for any loss or damage to the BUYER resulting from such cancellation/recession and the BUYER shall be entitled to deduct the amount so payable from the money(s) due to the BIDDER.
  - (vi) To debar the BIDDER from participating in the future bidding processes of LIC for a minimum period of five years which may be further extended at the discretion of the BUYER.
  - (vii) To recover all sums paid in violation of this Pact by BIDDER(s) to any middleman or agent or broker with a view to securing the contract.
  - (viii) Forfeiture of Performance Bond in case of a decision by the BUYER to forfeit the same without assigning any reason for imposing sanction for violation of this pact.

- 5.2 The BUYER will be entitled to take all or any of the actions mentioned at para5.1(i) to
- 5.3 (viii) of this pact also on the Commission by the BIDDER or any one employed by it or acting on its behalf (whether with or without the knowledge of the BIDDER), of an offence as defined in chapter IX of the Bharatiya Nyaya Sanhita (BNS) or Prevention of Corruption Act, 1988 or any other statute enacted for prevention of corruption.

- 5.4 The decision of the BUYER to the effect that a breach of the provisions of this pact has been committed by the BIDDER shall be final and conclusive on the BIDDER. However, the BIDDER can approach the Independent Monitor(s) appointed for the purposes this Pact.

**6. Independent Monitors:**

- 6.1 The BUYER has appointed (hereinafter referred to as Monitors) for this Pact in consultation with the Central Vigilance Commission.

**Name, address, email of the Monitor(s):**

- 1) Shri Sanjay Kumar Srivastava, IAS (Retd)  
Apartment T-06 B, Windsor Court, DLF Phase-IV,  
Gurgaon - 122009  
Email Address: sksrivastava\_7854[at]rediffmail[dot]com
- 2) Shri Jose T. Mathew, IFS (Retd.),  
HouseNo.37/930,EbrahimPillaiLane,  
Via Kakkanad, Thrikkakara-682021, Dt. Ernakulam, Kerala.  
Email Address: jtmat507[at]gmail[dot]com

- 6.2 The task of the Monitors shall be to review independently and objectively, whether and to what extent the parties comply with the obligations under this Pact.
- 6.3 The Monitors shall not be subject to instructions by the representatives of the parties and perform their functions neutrally and independently. It will be obligatory for him to treat the information & documents of the Bidder as confidential.
- 6.4 Both the parties accept that the Monitors have the right to access all the documents relating to the project/procurement, including minutes of meetings.
- 6.5 As soon as the Monitor notices, or has reason to believe, a violation of this pact, he will so inform the Executive Director (E&OS), LIC.
- 6.6 The BIDDER(s) accepts that the Monitor has the right to access without restriction to all Project documentation of the BUYER including that provided by the BIDDER. The BIDDER will also grant the Monitor, upon his request and demonstration of a valid interest, unrestricted and unconditional access to his project documentation. The same is applicable to Subcontractors. The Monitor shall be under contractual obligation to treat the information and documents of the BIDDER/Subcontractor(s) with confidentiality.

The Monitor has also signed declarations on 'Non-Disclosure of Confidential Information' and of 'Absence of Conflict of Interest'. In case of any conflict of interest arising at a later date, the IEM shall inform CEO & MD, LIC and recues himself / herself from that case.

- 6.7 The BUYER will provide to the Monitor sufficient information about all meetings among the parties related to the Project provided such meetings could have an impact on the contractual relations between the parties. The parties will offer to the Monitor the option to participate in such meetings.
- 6.8 The Monitor will submit a written report to the CEO & MD, LIC within 8 to 10 weeks from the date of reference or intimation to him by the BUYER /BIDDER and, should the occasion arise, submit proposals for correcting problematic situations.
- 6.9 If the Monitor has reported to the CEO & MD, LIC, a substantiated suspicion of an offence under relevant Bhartiya Nyaya Sanhita (BNS) 2023, and the CEO & MD LIC has not, within the reasonable time taken visible action to proceed against such offence or reported it to the Chief Vigilance Officer, the Monitor may also transmit this information directly to the Central Vigilance Commissioner.

## 7. Facilitation of Investigation

In case of any allegation of violation of any provisions of this pact or payment of commission, the BUYER or its agencies shall be entitled to examine all the documents including the Books of Accounts of the BIDDER. The BIDDER shall provide necessary information and documents in English and shall extend all possible help of the purpose of such examination/inspection.

## 8. Law and Place of Jurisdiction:

This Pact is subject to Indian Law. The place of performance and jurisdiction is the seat of the BUYER.

## 9. Other Legal Actions:

The actions stipulated in this Integrity Pact are without prejudice to any other legal action that may follow in accordance with the provisions of the extent law in force relating to any civil or criminal proceedings.

If the Contractor is a partnership or a consortium, this agreement must be signed by all partners or consortium members. Changes and supplements as well as termination notices need to be made in writing.

## 10. Validity:

- 10.1 The validity of this Integrity Pact shall be from date of its signing and extend up to 12 months after the last payment under the contract. In case BIDDER is unsuccessful, this Integrity Pact shall expire after six months from the date of the signing of the contract.

- 10.2 Should one or several provisions of this Pact turn out to be invalid; the remainder of this pact shall remain valid. In this case, the parties will strive to come to an agreement to their original intentions.

The parties hereby sign this Integrity Pact at.....on.....

BUYER  
Executive Director (IT/DT)

BIDDER  
CEO:

Name of the Officer:

Witness

1.....

1.....

2.....

2.....

(**Note:** Bidder/Seller/Service Provider Stores/Equipment/Item/Service Bidding Process/Bid Evaluation/Process of Availing Services. Appropriate word may be used where ever applicable without altering the purpose /desired intention of the clause.)

**Annexure – A8: Bank Guarantee Format for EMD**

This Deed of Guarantee executed by the \_\_\_\_\_ (Bank name) (herein after referred to as "the bank") in favour of Life Insurance Corporation of India, having its corporate office at "Yogakshema", Jeevan Bima Marg, Mumbai – 400021 (hereinafter referred to as "LIC") for an amount not exceeding ₹ \_\_\_\_\_ (Rupees \_\_\_\_\_ only) at the request of (Bidder's Name & Address) \_\_\_\_\_ (herein after referred to as the "Bidder").

Therefore, we hereby affirm that we Guarantee and are responsible to you on behalf of the Bidder, upto a total amount of ₹ \_\_\_\_\_ (Rupees \_\_\_\_\_ only) and we undertake to pay you, upon your first written demand, without cavil or argument, any sum or sums as specified by you within the limit of ₹ \_\_\_\_\_ (Rupees \_\_\_\_\_ only).

LIC need not prove or show grounds or reasons for the demand of a part or the full amount of guarantee.

This Bank Guarantee will be valid for a period up to \_\_\_\_\_ (for a period of three months from the date of submission)

The bank hereby covenants and declares that the guarantee hereby given is an irrevocable one and shall not be revoked by a Notice or otherwise.

This Guarantee shall not be affected by any change in the Constitution of the Bank or the Bidder.

We hereby confirm that we have the powers to issue this guarantee in your favour under the Constitution and business procedure of the bank and the undersigned is/are the recipient of authority by express delegation of powers and has/have full powers to execute this performance bank guarantee.

Dated at \_\_\_\_\_ this \_\_\_\_\_ day of \_\_\_\_\_ YYYY.

Sealed & Signed by the Bank



### Annexure - A9: LIC Bank Account Details

BANK DETAILS	
Bank Name	Union Bank of India
Title of Bank A/C	LIFE INSURANCE COROPORATION OF INDIA
Type of Bank A/C	CURRENT
Virtual Bank Account Number	LIC9EDMS
IFSC	UBIN0996335

### Annexure - A10: Schedule of Assumption and Deviations from RFP

Schedule of Assumption and Deviations from RFP						
Sr.No.	Deviation	Material	Non-Material	Impacted Deliverable/s	Impacted Timelines	Impact on Commercial
1	Description	YES/NO	YES/NO	Deliverable Names	Timelines factors	Value

## Annexure -A11: Declaration of Post-Project Migration Plan

Section	Details
<b>Document Title</b>	Declaration of Post-Project Migration Plan
<b>Date</b>	[Insert Date]
<b>Project Name</b>	LIC EDMS 3.0 Project
<b>Client / Project Owner</b>	LIC
<b>Outgoing Vendor</b>	[Insert Outgoing Vendor Name]
<b>Purpose</b>	To ensure a structured, secure, and seamless transition of all project-related systems, data, and responsibilities from the outgoing vendor to the successor.
<b>Scope of Migration Activities</b>	Ensure operational continuity, Data transfer in agreed format, System handover and access, Documentation delivery, Knowledge transfer sessions, APIs and Web services sharing, testing and support
<b>Outgoing Vendor Responsibilities</b>	Deliver all relevant data and documentation, Provide necessary system access, Facilitate knowledge transfer and Support during migration window
<b>Compliance &amp; Confidentiality</b>	All data and access will be handled in accordance with applicable laws and company policies. Secure channels and restricted access will be enforced.

By signing below, we acknowledge and agree to the terms and conditions outlined in this **Post-Project Migration Plan Declaration** and commit to carrying out the migration activities in good faith and within the agreed-upon timelines.

### Authorized Signatories

Name	Designation	Organization	Signature	Date
[Outgoing Vendor Rep]				
[Client / Project Owner]		LIC		

**Annexure - A12: Bid Securing Declaration Form**

LIC/CO/ITDT/EDMS3.0/2025-26/RFP Dated 28/11/2025

**To be Notarized on stamp paper of ₹500/- (Rupees five hundred only).****Date:**

To,

The Executive Director (IT/Digital Transformation),  
Life Insurance Corporation of India  
Central Office, Information Technology Department,  
GROUND Floor, Jeevan Seva Annex S V Road,  
Santacruz (West), Mumbai 400054

I/We. The undersigned, declare that:

I/We understand that, according to your conditions, bids must be supported by a Bid Securing Declaration.

I/We accept that I/We may be disqualified from bidding for any contract with you for a period of one year from the date of notification if I am /We are in a breach of any obligation under the bid conditions, because I/We

a) have withdrawn/modified/amended, impaired or derogated from the tender, my/our Bid during the period of bid validity specified in the form of Bid; or

b) Having been notified of the acceptance of our Bid by the purchaser during the period of bid validity (i) fail or reuse to execute the contract, if required, or (ii) fail or refuse to furnish the Performance Security, in accordance with the Instructions to Bidders.

I/We understand this Bid Securing Declaration shall cease to be valid if I am/we are not the successful Bidder, upon the earlier of (i) the receipt of your notification of the name of the successful Bidder; or (ii) thirty days after the expiration of the validity of my/our Bid.

**Dated at \_\_\_\_\_ this \_\_\_\_\_ day of \_\_\_\_\_ 20**

Signature of the Authorized Signatory

Name:

Designation:

Name &amp; Address of the company:

Seal of the Company

**Duly authorized to sign this Authorization on behalf of: [insert complete name of Bidder]**

**Annexure – A13: Land Border Declaration**

The Executive Director (IT/BPR)  
Life Insurance Corporation of India  
IT BPR Department, Central Office  
"Jeevan Seva Annexe", 2nd Floor  
S.V.Road, Santacruz West, Mumbai

Dear Sir,

Re: RFP for Enterprise Document Management System EDMS 3.0 Ref: LIC/CO/ITDT/EDMS3.0/2025-26/RFP Dated: 28/11/2025

I have read Office Memorandum F.No.6/18/2019-PPD dated 23.07.2020 issued by the Ministry of Finance, Department of Expenditure, Public Procurement Division inserting Rule 144 (xi) in GFRs 2017 which defines clauses regarding restrictions for procurement from a bidder from a country which shares a land border with India.

I certify that \_\_\_\_\_ (bidder) is not from such a country or, if from such a country, has been registered with the Competent Authority.

I hereby certify that \_\_\_\_\_ (bidder) fulfils all requirements in this regard and is eligible to be considered for this RFP.

Dated at \_\_\_\_\_ this \_\_\_\_

Authorised Signatory

(Name: Contact Person, Phone No., Fax, E-mail)

(This letter should be on the letterhead of the Bidder duly signed by an authorized signatory)

## Annexure – A14: Mandatory Information Security Requirement Criteria

(To be signed & submitted by the Bidder)

The services, processes and solutions deployed for LIC shall follow a standard configuration/customization process and shall meet the functional, security, performance, legal, regulatory and statutory requirements of LIC. The bidders shall comply with “Guidelines on Information and Cyber Security for insurers”, published by IRDAI on 7<sup>th</sup> April, 2017 and any subsequent changes in this document and DPDP Act 2023 and DPDP Act Rules. The bidders shall comply with the provisions of Information Technology Act, 2000 (amended 2008) other applicable legal requirements and standards to protect the customer’s data,

The bidders shall also comply with LIC IT Policy, Information Security Policy and Procedures, LIC Policy on Information Security Requirements for Third Party in key concern areas as under:

- Responsibilities for data and application privacy and confidentiality.
- Responsibilities on system and software access control and administration.
- Custodial responsibilities for data, software, hardware and other assets of LIC being managed by or assigned to the Bidder.
- Physical Security of the facilities.
- Incident response and reporting procedures.
- Password Policy of LIC.
- Data Encryption /Protection requirement of LIC.
- Server hardening, security policies and Secure Configuration Documents.
- Sharing of Background Verification of its personnel, working on LIC Project.
- Business Continuity Management and Disaster Recovery.

The bidder having access to IT infrastructure of LIC shall be managed as per Third Party Access Standard & Procedure of LIC. If required, LIC Policy on Information security requirement for third-party document will be shared with the successful bidder.

LIC shall reserve the right to carry out Security Assessment of the services, processes, applications and solutions and underlying infrastructure components of the selected bidders through their empanelled information security service provider. In case of any observations or vulnerabilities reported during these testing, the successful bidder shall close the observation and mitigate the risk within one month without any additional commercial levied to LIC.

Failure to close the vulnerabilities within one month will attract penalty. The contracts relating to outsourced services with the selected bidders shall detail security requirements in compliance with LIC Security Policies and supporting Standards & Procedures and the selected bidders shall demonstrate compliance with such requirements.

### 1. Risk Management

LIC shall vet vendors/suppliers, and third-party service providers to ascertain their capabilities, trustworthiness, the adequacy of their internal security practices, the effectiveness of safeguards, their supply chain relationships, and any risks that may be associated with those relationships and dependencies. The requirements for and evaluation of products and discrete components shall extend beyond an assessment of whether functional and technical requirements are satisfied and shall also address the applicable cyber security risks.

Security risks in the supply chain may occur as systems, software, and hardware, are being developed, designed, assembled, stored, delivered, installed, operated, maintained, and decommissioned. Cyber supply chain risk management processes shall therefore identify and seek to mitigate the associated security risks at every stage, throughout the acquisition, and development life cycle.

The supply chain risk management activities shall include performing a risk assessment of services, suppliers, and products; identifying relevant risk management controls; conducting due diligence; and continuously monitoring vendors/suppliers, and service providers.

LICI shall schedule and conduct half-yearly risk assessments for contracted services, adapting security controls as needed to address evolving threats and vulnerabilities.

## **2. Right to Audit**

1. IRDAI and other law enforcement agencies shall have right to audit to access Data and its log. The Vendor, shall provide the necessary co-operation to these authorities.
2. LICI reserves rights for auditing the Vendor as per the scope of agreement. The audit can be taken up by LICI Information Security Team, Internal Audit Team or by another independent audit or appointed by LICI as per such requirement, if any during the project period. If the compliance scores of suppliers in the audit are found less than 90%, then LICI may terminate this Agreement, if supplier fails to rectify or implement requisite compliance within fifteen days. The high-risk vulnerabilities shall be closed within one day without any additional commercial levied to LICI. Failure to close the vulnerabilities within the timeline shall attract penalty.
3. LICI reserves right to monitor activities of the Vendor in connection with this Agreement. The Vendor is required to furnish the relevant reports and logs to facilitate the monitoring and reporting of activities carried out.
4. Vendor shall take all necessary measures to mitigate the risk(s) involved with non-compliance areas observed during such audits within 15 days from it is being reported to them.
5. Vendor may be asked to submit documentation regarding the resolution of audit disclosed deficiencies and inspection of their processing facilities and operating practices.

## **3. Third Party certifications**

Based on the criticality of the contracted service and risk assessment of the service provider, LICI may also depend on globally recognized Third party certifications .The circumstances and procedures under which reliance on recognized third-party certifications shall be placed instead of conducting an internal/external audit as given below

- (i) Third-party certification should be issued by a credible, accredited body (such as ISO, SOC, or PCI DSS),
- (ii) Scope of certification should match the LICI's compliance, security, or operational requirements, (iii) certification should be relevant to the third party's provided services,
- (iv) Certification report should include detailed information about controls, testing procedures, and outcomes which provide transparency and assurance comparable to an audit (e.g. SOC 2 Type II certification),
- (v) Where risk assessment indicates a low risk or a Non-critical Service,
- (vi) where the third party has consistently met compliance standards in previous audits or assessments,
- (vii) Conducting audit on the third party is not feasible as the activity involved is highly technical for which the required expertise is not available with the LICI or its empanelled external auditors.

## **4. Monitoring of Service levels**

LICI shall monitor service performance levels to check adherence to the agreements. Appropriate action shall be taken when deficiencies in the service delivery are observed.

## **5. Incident Reporting**

LICI mandates prompt security incident reporting by vendors, establishing clear protocols for incident notification, response, and recovery processes. Critical security incidents like compromise of critical system/information, unauthorized access to IT system/data, malicious code attacks such as spreading of viruses/worms/Trojan/botnets

/spyware, attacks on servers such as database, mail, and DNS and network devices such as routers must be notified within six (6) hours of noticing or detecting the incident.

Incident Reporting which includes the time for reporting, and types of incidents (e.g., data breaches, denial of service, service unavailability, etc.) required to be reported to LIC by the vendor, including incidents reported by its suppliers/service providers,

#### **6. Non-Disclosure Agreement**

The Non-Disclosure Agreement shall contain clauses related to:

Use of Confidential Information

Remedies, if there is a breach of the confidentiality agreement.

Time frame for which sensitive information must be kept confidential.

Return of Information after the completion of business between the parties.

#### **7. Business Continuity and DR plan**

Service providers are required to develop and establish a robust framework for documenting, maintaining, and evaluating the Business Continuity Plan (BCP) and Disaster Recovery Plan (DRP) commensurate with the nature and scope of the outsourced activity. Risk management and disaster recovery plans which shall be established and communicated,

#### **8. Backup and Recovery**

Service Provider/vendor shall maintain a definitive media library (DML) containing all authorized versions of software assets required for system recovery and ensure that it is updated and regularly audited and provide the information to LIC

#### **9. Exit/Terminations**

Contract renewals/terminations shall be managed through a structured process encompassing access control adjustments, secure information transfer, handover plans, exit management execution, and comprehensive documentation.

LICI shall implement a clear procedure that includes notice periods, conditions for termination, and procedures for secure transitioning services.

Upon contract termination, Vendor shall ensure the secure return or certified destruction of all data initially provided or subsequently generated by the external supplier, ensuring the protection of information assets. Vendor shall ensure smooth transition to New Providers and coordinate the handover of services to new providers or internal teams. Update all relevant documentation and processes to reflect the changes

#### **10. Renewal of contract**

LICI shall assess the necessity of contract renewal based on cybersecurity performance and decide upon renewal or termination ensuring compliance with end-of-contract data and resource handling requirements.

#### **11. Termination/penal action on Security breach**

LICI reserves the right to take appropriate penal actions including termination of the contract in the event of a security breach caused by the acts or omissions of the service provider or its Personnel, sub-contractors, or in the event of Intentional infringement, failure to take measures to mitigate the damage which occurred, failure to take remedial measures to prevent further breaches

Or lack of collaboration with LIC or the regulatory/law enforcement authorities



In the event of a security/data breach caused by the acts or omissions of the service provider or its Personnel, or sub-contractors during the contract period, the contract of the service provider will not be renewed for a further period, without the specific approval of the CISO of LIC.

## **12. Monitoring**

LICI shall monitor the defined Key Performance Indicators (KPIs) to measure the effectiveness and efficiency of its Supply Chain Security Management processes

## **13. Access Control mechanism**

LICI shall implement secure remote access mechanisms where access is allowed remotely, for the purpose of development, maintenance, or the operation of ICT/OT systems. Remote access requirements, such as - access only to vetted personnel, using a secure VPN, employing multi-factor authentication, or limiting access to specified business hours or from specified geographic locations shall be implemented by LICI and service provider is required to comply to these controls

LICI shall implement access control mechanisms, granting the least privilege necessary to perform contracted services and applying stringent authentication methods. – Access to IT systems of the LICI granted to staff of third parties, service providers, vendor partners, etc. shall be time-limited, granted on a need-to-know basis, and monitored. Remote access wherever granted shall be tracked, logged, and managed

## **14. Network segregation/principle of least privilege**

LICI shall implement necessary security mechanisms, including access control mechanisms that adhere to the principle of least privilege, network segregation to ensure vendor access is isolated from critical internal systems, robust endpoint security solutions, regular security assessments, and other applicable protective measures to maintain the organization's security integrity.

Service Provider/vendor shall employ robust access controls to restrict unauthorized access to the data. Use role-based access controls (RBAC) and ensure that only authorized individuals or systems have permission to access and modify the data

## **15. Software Bill of Material (SBOM)**

LICI shall obtain from Vendor/Service Provider Software Bill of Material (SBOM) for any new software products/ Software as-a-Service applications (SaaS) before it is procured. SBOMs include all the open source and third party elements in a codebase, versions of the components utilized in the codebase, and current patch status and enable security teams to immediately detect any related security or license risks.

## **16. Comprehensive Control and Visibility**

LICI shall maintain comprehensive control and visibility of all security aspects for sensitive or critical information or information systems accessed, processed, or managed by a third-party service provider.

LICI shall retain visibility into security activities such as change management, identification of vulnerabilities, and information security incident reporting/ response through a clearly defined reporting process, format, and structure.

## **17. Secure Devices and Software**

Service providers are mandated to use secured and approved devices and software, ensuring they comply with the LIC's information security policies and hardening controls to prevent the introduction of vulnerabilities.

#### **18. Secure data communication channels**

Service providers and LIC to establish secure communication channels employing encryption and secure file transfer protocols to protect sensitive information exchanged during the contract period.

#### **19. SLA Metrics Monitoring related to Cyber incidents**

LIC shall establish ongoing monitoring of KPIs of service providers/vendors, such as incident response times, system uptime in case of threats, and mean time to detect and respond to breaches.

Service Provider/Vendor shall provide comprehensive security reports to stakeholders, maintain detailed records of security incidents, their resolutions, and conduct thorough reviews of security alerts and feedback to pinpoint patterns and enhance defensive measures.

#### **20. Communication protocol**

LIC and Vendor/Service provider shall devise a communication protocol within the SLA that mandates secure and timely reporting on service performance, security incidents, and resolution progress.

#### **21. Dispute resolution mechanism**

LIC shall formalize a dispute resolution mechanism in the SLA, including secure escalation which imposes financial penalties for security non-compliance, while also considering provisions for force majeure events and allowing time for corrective actions in cases of significant breaches.

#### **22. Data Security Clauses**

LIC shall enforce data protection agreements, and mandates that service providers/vendors handle, store, and process data in accordance with privacy laws and cyber security regulations including the IRDAI guidelines and provisions of the DPDP Act 2023 and its Rules and in accordance with Data Protection and Privacy Requirements for data encryption, handling, and retention, in compliance with applicable privacy regulations.

- a. All data shall be designated with ownership with assigned responsibilities defined, documented and communicated. Data, and objects containing data, shall be assigned a classification based on data type, jurisdiction of origin, jurisdiction domiciled, context, legal constraints, contractual constraints, value, sensitivity, criticality to the organization and third-party obligation for retention and prevention of unauthorized disclosure or misuse.
- b. Data servers and Data to be hosted in India only. Privacy by Design to be implemented & Data Protection Impact Assessments to be carried out periodically.
- c. Vendor shall establish policies & procedures, and implement mechanisms for encrypting sensitive data in storage (e.g. file servers, databases, and end-user work stations), data in transmission (e.g., system interfaces, over public networks, and electronic messaging) and secure disposal & complete removal of data from all storage media, ensuring data is not recoverable by any computer forensic means.
- d. Vendor shall ensure that appropriate technology measures are in place to protect the storage and exchange of information. Supplier shall implement data privacy for all the business-critical data while at rest as well as during transit. Strong encryption algorithms shall be used and key exchange shall happen in a secure manner during data transmission.

- e. Vendor shall take adequate measures which will ensure the maintenance of the integrity and accuracy of data being processed.
- f. Security mechanisms shall be implemented to prevent data leakage. Data retention controls shall also ensure that the multiple copies of the data stored in different locations are also destroyed post the retention time frame. Vendor shall take adequate measures which will ensure the maintenance of the integrity and accuracy of data being processed.
- g. Risk assessments associated with data governance requirements shall be conducted at planned intervals considering the following:
  - Awareness of where sensitive data is stored and transmitted across applications, databases, servers and network infrastructure,
  - Compliance with defined retention periods and end-of-life disposal requirements,
  - Data classification and protection from unauthorized use, access, loss, destruction, and falsification.
- h. If Vendor adopts multi-tenancy and data commingling architectures, Service Receiver/ LIC Mandates Supplier to isolate its data from other customers' data, at the least, through logical separation at schema level for Service Receiver/ LIC related information database.
- i. In case of data hosted on cloud, then the same shall be hosted on servers located only within India and ensure compliance with applicable Indian regulatory circulars, guidelines issued from IRDAI. Supplier shall ensure that the cloud Vendor shall not host any LIC data outside India under any circumstance.
- j. Operating systems, Web servers, Database etc. used for processing LIC information shall be hardened in line with CIS (Center for Internet Security) Benchmarks and configuration review of these systems shall be performed at least yearly.
- k. Vendor shall implement data backup and destruction procedures to protect critical information (as applicable) on a regular basis. Periodic checking shall be performed to give assurance on the reliability of media that holds the information.
- l. Controls to ensure protection of secret or confidential information stored in cloud shall be established as per applicable regulatory requirements. Also, the cloud servers where the application is hosted, and the data base shall be available only in India.
- m. Encryption algorithms - Strong encryption algorithms should be used.  
Use data masking techniques/encryption to obfuscate sensitive data, replacing it with fictional or altered values while preserving the data's format and structure. This can be useful for testing or development environments.

### 23. Documentation

Service Provider/vendor shall document technical service requirements and specifications and standard operating procedures to ensure a clear understanding of service expectations.

### 24. SLA Monitoring tools

LICI shall have access to a monitoring system that accurately tracks and reports service performance in compliance with SLA metrics. LICI shall validate and calibrate monitoring and reporting tools before their use to ensure accuracy in SLA enforcement.

## 25. Change Management

Service Provider/Vendor shall establish a formal change management process with appropriate approvals from LICI to ensure that any modifications to the service environment are controlled and do not adversely affect SLA commitments.

## 26. Cloud Computing Services

With respect to the use of cloud computing services, integration of logs, and events from the Cloud Service Provider (CSP) into the SOC of the LICI/MSSP of LICI wherever applicable and/ or retention of relevant logs in the cloud for incident handling and reporting must be ensured

### Compliance Statement:

#### DECLARATION BY THE Bidder

#### Terms & Conditions

We ..... hereby undertake and agree to abide by all the terms and conditions stipulated by LICI in the Tender document under Mandatory Information Security Criteria. We hereby also agree to comply with all the requirements of LICI, Deliverables, related addendums, appendices and other documents including any changes, if any, made to original tender documents issued by LICI.

The cost of service, process, resources, training, documents, rate contract, tools etc finally arrived and accepted by LICI will be binding on us for period of the contract.

We accept that, we will not levy any other charges on LICI, in any form to meet the obligations as per scope of this Tender including all deliverable, requirements, terms & conditions etc.

We certify that the services offered by us in response to the bid conform to the security, technical and functional specifications stipulated in the Tender.

Signature & Designation

Place & Date

Seal of the Company

## 10. Checklist

The following is a simple checklist (which is not exhaustive) for your reference.

### I. Pre-Qualification and Initial Scoring (T1) for Technical Proposal Criteria:

1. Incorporation Certificate
2. Tax Registration Certificates and PAN
3. Proof of Continuous existence and Operating in India
4. Proof of Turnover + Profit & Loss Statement + Audited Balance Sheet + Latest IT returns
5. Certification Documents
6. Customer Satisfaction Letters
7. Power of Attorney / Authorization Letter
8. Pending Litigation Information
9. Canceled Cheque of the Bank Account
10. OEM / System Integrator Authorization Certificate
11. Subcontracting / Partnership Details (if applicable)
12. Make in India Compliance Certificate
13. Blacklisting / Debarment Declaration
14. Large-Scale DMS Implementation Proof
15. Proof of Project Value (TCV)
16. Document Scanning and Logistics Experience
17. Support Presence in Mumbai Proof
18. Experience in workflow/BPM automation with one live production reference
19. Technical presentation and proposed solution
20. Bid Processing Fee
21. Annexures below mentioned to be submitted

- ☐ Annexure – A1: Bidder / System Integrator Details
- ☐ Annexure – A2: Pre-Qualification / Eligibility Criteria
- ☐ Annexure – A2 (a): Initial Scoring (T1) for Technical Proposal
- ☐ Annexure – A4: Non-Disclosure Agreement Format
- ☐ Annexure – A6: References
- ☐ Annexure – A7: Pre-Contract Integrity Pact
- ☐ Annexure – A8: Bank Guarantee Format for EMD
- ☐ Annexure – A10: Schedule of Assumption and Deviations from RFP
- ☐ Annexure – A12: Bid Securing Declaration Form (applicable only for MSEs)
- ☐ Annexure – A13: Land Border Declaration
- ☐ Annexure – A14: Mandatory Information Security Requirement Criteria

# End of Document