



भारतीय जीवन बीमा निगम
LIFE INSURANCE CORPORATION OF INDIA

NAGPUR DIVISIONAL OFFICE,

NATIONAL INSURANCE BUILDING, S.V.PATEL MARG, STATION ROAD, NAGPUR. 440001.

Ph.Nos.0712- 2873229, 2873230, email id: os.nagpur@licindia.com

**NOTICE INVITING TENDER QUOTATION FOR COMPREHENSIVE ANNUAL MAINTENANCE
CONTRACT OF NOTE COUNTING MACHINE**

TENDER NO. 03/2025-26

LIC of India, Nagpur DO intends to invite quotations under Two bid system for, **COMPREHENSIVE ANNUAL MAINTENANCE CONTRACT OF NOTE COUNTING MACHINE at Branch Offices, Satellite Offices, Division Office and various offices under LIC, Nagpur Division Jurisdiction** in sealed envelope from reputed firms/ vendors having sound financial capacity. The quotations, meeting the eligibility criteria specified in the tender format, shall only be considered for further evaluation. For complete details and bid documents please log on to our website **www.licindia.in** and go to “Tenders” and click on the link “Tender for **COMPREHENSIVE ANNUAL MAINTENANCE CONTRACT OF NOTE COUNTING MACHINE**”

Application forms may be obtained from OS department of Divisional Office Nagpur of LIC of India at above mentioned address from 17/11/2025 till 26/11/2025 on all working days from 10 AM to 3.00 PM.

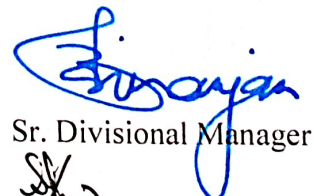

Last date and time for submission of tender forms is 26/11/2025 (4.00 PM)

LIC of India reserves the right to accept or reject any or all offers/ Quotations in full/ part without assigning any reason whatsoever.

Office hours Monday to Friday 10.00 AM to 05.30 PM (Office will remain closed on Saturdays, Sundays and on Public Holidays)

Date :17.11.2025

Place : Nagpur


Sr. Divisional Manager




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TENDER NOTICE FOR COMPREHENSIVE ANNUAL MAINTENANCE CONTRACT OF NOTE COUNTING MACHINE "

S.NO	ACTIVITY	DETAILS
1	Tender No. / Date	Tender No. 03 (TENDER FOR"COMPREHENSIVE ANNUAL MAINTENANCE CONTRACT OF NOTE COUNTING MACHINE" and Date 17.11.2025
2	EMD	Rs. 10000/- (Ten Thousand Only) by way of Demand Draft drawn on any Schedule Bank Payable at Nagpur Favoring Life Insurance Corporation of India. (Estimated contract value –for 2 years 5.00 Lakhs). It is not applicable to MSME / NSIC Vendor with valid certificate.
3	Tender Documents	<p>Tender forms will be issued on payment of Rs.250/- plus 18% GST= Rs 295/- in cash/DD on cash counter as nonrefundable tender fees from OS Department, National Insurance Building, SV Patel Marg, Station Road, Nagpur. 440001. From 17.11.2025 from, 10.00 AM to 26.11.2025 up to 3.00 PM.</p> <p>Tender forms may also be downloaded from our website www.licindia.in by clicking on Tender for "COMPREHENSIVE ANNUAL MAINTENANCE CONTRACT OF NOTE COUNTING MACHINE"</p> <p>The Firms/Agencies/Companies having registration under NSIC/MSME will be eligible for exemption from tender fee.</p>
4	Date of Sale of Tender Documents and Time	17.11.2025 To 26.11.2025 up to 03.00 PM.
5	Contract period	Two year term, which can be renewed on the same Rates, Terms and Conditions for another one year if the performance of the service provider is found satisfactory to LIC.
6	Notice period for termination of contract	One month if LIC intends to terminate the services. Three months if the vender / service provider intends to terminate the contract.

7	Validity of Bid	90 days from the opening of tenders.
8	Estimated Value of Tender	Rs 5.00 lacs (for 2 years)
9	Address for submission of bid (to be put in Tender Box)	OS Department. Life Insurance Corporation of India, Nagpur Divisional Office, National Insurance Building, S.V.Patel Marg, Station Road, Kingsway, Nagpur. 440001.
10	Last Date And Time Submission of Bids documents	Bidders fulfilling the eligibility conditions for TENDER FOR COMPREHENSIVE ANNUAL MAINTENANCE CONTRACT OF NOTE COUNTING MACHINE " as per technical specifications mentioned in the Tender should submit sealed covers Superscripted as Tender No. 3, dated 17/11/2025 " Tender for ANNUAL MAINTENANCE CONTRACT OF NOTE COUNTING MACHINE "and Name of Tenderer on or before 26.11.2025 up to 4.00PM (last date of submission of tender) .
11	Technical Bid opening Date / Venue	The sealed covers will be opened by the Tender Opening committee on 26//11/2025 at 04.00 PM . The concerned agency/firm may send one representative at the time of opening of the Tender. Venue address "Conference hall, N.I. Building, LIC of India, Divisional office, Nagpur".
12	Contact Details	Ph.Nos.0712- 2873229,2873230 email id: os.nagpur@licindia.com
13	Official Website (URL)	The tender Document can be downloaded from our website www.licindia.in , go to "Tenders" and click on the link " TENDER FOR COMPREHENSIVE ANNUAL MAINTENANCE CONTRACT OF NOTE COUNTING MACHINE ".
In case there is any change in the schedule the same will be displayed on our website.'		

(Signature of vender with seal)



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INSTRUCTIONS TO BIDDERS: The sealed tender is invited for running contract under ~~Two~~ bid system for CAMC of Note Counting Machine as per enclosed Annexure - A, B, C, D, E, F, G & H

The Bidders are advised to follow the following instructions.

As Two bid systems are to be followed, two envelopes duly sealed should be used for submission of tender as detailed below:-

(i) **Envelope No. 1: Technical Bid (Annexure - A, B, E & F)** duly completed and signed should be put in this envelope. The envelope should be sealed properly with sealing wax and super scribed as

"Tender for **COMPREHENSIVE ANNUAL MAINTENANCE CONTRACT OF NOTE COUNTING MACHINE**" - 'Technical Bid'. Firm's name and Address should be written on the envelope. The DD for tender fee and EMD should be enclosed separately with the technical bid only.

(ii) **Envelope No. 2: Financial Bid (Annexure -D)** duly completed and signed should be put in this envelope. The envelope should be sealed properly with sealing wax and super scribed as "Tender for **COMPREHENSIVE ANNUAL MAINTENANCE CONTRACT OF NOTE COUNTING MACHINE**" - 'Financial Bid'. Firm's name and address should be written on the envelope. Annexure-H should be duly filled with **net rates inclusive of all taxes and charges**.

(iii) **Envelope No. 3: Both the Envelope No. 1 and 2 as mentioned above**, are to be put into this envelope. The envelope should be sealed properly with sealing wax and super-scribed as Tender No.02of 2025-26 "Tender for **COMPREHENSIVE ANNUAL MAINTENANCE CONTRACT OF NOTE COUNTING MACHINE**". The name of firm should be mentioned on the envelope.

Each page of all the Annexures - A, B, C, D, E, F, G & H should be duly signed and sealed.

The sealed tender envelope should reach us on or before **26/11/2025 at 03.00 PM** addressed to -

(The tender received after the stipulated time and date will not be considered.)

The Manager (OS), OS Deptt.

LIC of India, Nagpur Divisional Office,

National Insurance Building, SV Patel Marg, Station Road,

Nagpur. -440001

LIC of India reserves the right to accept or reject any or all offers/quotations in full/part without assigning any reason whatsoever.


Sr. Divisional Manager



**NAGPUR DIVISIONAL OFFICE,
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APPLICATION FORM – TECHNICAL BID Annexure-A

S.No.	Information sought	Information Provided
1	Name of the Firm (In Block Letters)	
2	Date of Establishment / Incorporation	
3	Registration no. for registration under Companies Act, 1956. (Please enclose photocopy of certificate)	
4	Correspondence address and telephone no. with email id	
5	Address of Head Office (If separate) and Telephone no.	
6	Status Proprietary/ Partnership/ Private Limited Company/ Public Limited Company	
7	Name of the Partners/ Directors	
8	Name of Chief Executive with his present address and Telephone nos.	
9	Name of Representative (s) with Designation who would be calling on us and attending to our jobs and his Contact numbers.	
10	Name of Bankers with address & telephone nos. IFSC Code & A/C No.(Please attach Photo copy of bank pass book or Cancelled cheque of the Firm)	
11	a) PAN No. of the Firm (Please enclose photocopy) b) GST NO (Attach copy thereof)	
12	State the latest Income tax assessed year and the amount of tax assessed (Copies of last 03 years, IT Returns, Balance Sheets & Revenue A/C to be enclosed)	
13	Turnover for the last three financial years (in lacs) 2023-24 2022-23 2021-22	
14	Whether the firm/company has	

	<p>minimum three years experience of providing CAMC services of Note Counting Machines/Fake note detectors (Floor/Desktop models) to Govt/PSU/reowned companies ? (Yes/NO)</p> <p>If YES, Details of experience of running contract in any office of LIC of India and /or prestigious P.S.U.s. (Central), (Please fill Annexure-B).</p>	
15	Whether holding certificate under shops and establishment act,(If yes duly renewed copy should be Enclosed.)	
16	Have your firm ever been blacklisted by LIC of India or PSU/BFSI organization/ Govt. / Semi Govt./ Quasi Govt. departments in India as on date of submission of bid or any order has been terminated or cancelled any time give details.	

Proof of all documents duly self attested with company seal/stamp, EMD in the form of DD drawn on any Nationalized Bank in favour of LIC of India,Nagpur may be submitted alongwith the Technical BID

(Note: Please type this form or fill it legibly in ink. If space provided is insufficient, please type or write the replies on a separate sheet giving appropriate question number duly authenticating the same with seal and signature and attach it to the form)

I/We _____ request Life Insurance Corporation of India, Nagpur Divisional Office to consider our bid. We agree to abide by all the ELIGIBILITY CRITERIA AND OTHER TERMS AND CONDITIONS of Canteen Arrangement and assure to render the services to the fullest satisfaction of the corporation. We further give our consent and undertake that our firm is competent and capable of running canteen ordered materials by L.I.C of India, Divisional Office Nagpur.440001 within the stipulated time as desired by LIC of India.

Dated atthis.....day2025

Signature with Seal

Name:

Designation:

Note: The Corporation reserves the right to accept or cancel tender/bids of any/ of the agencies at their absolute discretion without assigning any reason thereof. Applications received with incomplete information or alteration not authenticated with proper seal and signature will not be considered.



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Annexure-B

Work Experience for the last three years
(Separate page must be submitted for each Client)

Name of the Organization / Institute / Company / Firm / Office.	
Address of the Organization / Institute / Company / Firm / Office.	
Name, designation of contact person with telephone no. and e-mail ID	
Name:	
Designation:	
Landline No.:	
Cell No. :	
Email ID:	
Details of services rendered in last 3 years (Ref. No, date of work order with photo copy of same) Please attach attested copies of Experience certificate from customer)	

Authorized Signatory Signature

NAME:

DESIGNATION:

Name and Address and Seal of the Organization / Institute / Company / Firm / Office.

Date.....

ANNEXURE - F

**DRAFT FORMAT: UNCONDITIONAL ACCEPTANCE OF TERMS & CONDITIONS OF THE
BID**

(This letter should be on the letterhead of bidder duly signed by authorized signatory)

To,

The Sr Divisional Manager,
LIC of India,
Divisional Office, Nagpur

Sir,

Ref: Your Bid No.....dated

This is to confirm that we unconditionally and irrevocably accept all the terms & conditions as mentioned in the said BID including all addendums/amendments/corrigendum floated for the LIC of India, Nagpur Divisional Office pertaining to this BID Ref. No..... dated.....

Authorized Signatory

Name:

Designation:

Seal/Stamp of the Contractor

Date:

AFFIDAVIT

(TO BE GIVEN BY SUCCESSFUL BIDDER on a non judicial stamp paper of Rs. 500/-)

I / We _____ being _____ do hereby solemnly affirm and state as under:

Whereas Life Insurance Corporation of India has floated TENDER for CAMC of Note counting Machines/Fake note detectors (Floor/Desktop models) installed at various offices of Life Insurance Corporation of India, Nagpur Division and in respect of the same, I/we being one of the Bidders, confirm that I / We strictly follow various laws as mentioned in the Terms & Conditions of the TENDER.

I/We further state that I/ we shall indemnify Life Insurance Corporation of India against all claims, which may be made upon Life Insurance Corporation of India and it shall be at liberty and is hereby empowered to deduct the amount of any damages, compensation costs, charges and expenses arising or occurring of any claim of damages, from any sum or sums due to or to become due to us.

I/We state that Life Insurance Corporation of India has considered my/our bid on the basis of the statement made by me / us in this affidavit. I / We further state that non-compliance of any provisions shall be sufficient reason for Life Insurance Corporation of India to terminate the contract. Besides taking recourse to other legal remedies available in the Contract.

Authorized Signatory

Name:

Designation:

Seal/Stamp of the Contractor

Date:

DRAFT FORMAT: SELF DECLARATION OF NON-BLACKLISTING

(This letter should be on the letterhead of bidder duly signed by authorized signatory)

To,

The Sr . Divisional Manager,
LIC of India,
Divisional Office, Nagpur

Sir,

Ref: Your Bid No.....dated

I/We, _____ who are established and reputable hereby confirm that our SELLER (The Auditor/Firm/Seller/LLP) or its group partner have never been blacklisted and/or banned and/or barred and/or disqualified and or prohibited by SEBI and /or RBI and/or NCLT and/or NCLAT and/or any court of law and/or quasi-judicial authority and/or any other statutory and/or regulatory authority, in undertaking any work directly or indirectly which is required to perform as stated in this BID and/or issuance of any certificate of audit directly or indirectly with respect to the work stated herein the BID.

Yours faithfully

Authorized Signatory

Date:

Place:

Name:

Designation:

Annexure H

AFFIDAVIT

(TO BE GIVEN BY SUCCESSFUL BIDDER on a non judicial stamp paper of Rs. 500/-)

I, the undersigned, hereby stated that my firm has not been convicted of an offence under the Prevention of Corruption Act, 1988.

That my firm has not been convicted under the Indian Penal Code or any other law for the time being in force, for causing any loss of life or property or causing a threat to public health as part of execution of a public procurement contract.

That I hereby certify that none of my relative(s) as defined in the bid document is/are employed in LIC's Office as per details given in bid document. In case at any stage, it is found that the information given by me is false/incorrect, LIC, Nagpur Division shall have the absolute right to take any action including termination of the Contract as deemed fit/without any prior intimation to me.

Place:

Date:

NAME OF THE BIDDER

Signature of Bidder along-with Stamp.....



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ELIGIBILITY CRITERIA & OTHER CONDITIONS

- 1) The vendor /firm should have a valid PAN Card number issued by Income tax department and GST registration number.(**copy of PAN & GSTN must be enclosed**)
- 2) Minimum average annual turnover of the company should be **Rs 25 Lakhs during last three years certified by Chartered Accountant.** iv) The Bidder should furnish last three years IT Returns /Balance sheet issued by Chartered Accountant
- 3) The vendor / firm should have Bank Account.(**copy of Bank's / cancelled cheque must be enclosed**)
- 4) The vendor / firm should be having the experience in CAMC of Note counting machines/Fake note detectors (Floor/Desktop models) as mentioned in **Annexure-C1&C2** for at least 3 years. Certificate of satisfactory completion of work/supply issued by concerned department/authority/reputed firm must be attached as proof.
- 5) (**copy of proof must be enclosed**)
- 6) The firm/Agency/Company /supplier should have registration with relevant state and local authorities for undertaking the profession (**copies of proof to be enclosed**)
- 7) **The bidder should preferably have a qualified resident technician available at all times at Nagpur. Letter to this effect should be attached.**
- 8) **The firm/Agency/Company /supplier should have certificate under shops and establishment act . (copies of proof to be enclosed)**
- 9) The Bidder should furnish Self declaration letter stating the firm is not Black listed with any State/Central Govt./Quasi Govt. organizations.
- 10) The LIC of India, Nagpur Division reserves the right to disqualify Bidders during technical evaluation if any of the above documents in the ATC, or other required documents are not uploaded along with the bid, without seeking further clarifications from the Bidders. The Corporation reserves the right to accept any; this does not necessarily mean that the lowest quotation will be accepted. Life Insurance Corporation of India reserves its right to reject, accept or cancel the process of tender Selection without assigning any reason thereof for which Life Insurance Corporation of India shall neither be liable nor obligatory to inform the applicant the grounds of any such action
- 11) The prospective tenderers may satisfy themselves about the requirements by visiting the sites at Nagpur Divisional Office, National Insurance Building, S V Patel Marg, Nagpur, all jurisdictional branches/satellite offices on any working day between 10.00 a.m. and 4.00 p.m. before submitting their tenders.
- 12) The agreement should be executed on a non judicial stamp paper worth of Rs. 500/- by the lowest successful bidder after award of the contract. (as per the agreement format provided by LIC). Rs.500/- non judicial stamp paper should be purchased by the lowest successful bidder for making the agreement.

- 13) Scanned Bid Document containing all terms and conditions of the bid duly signed and Stamped by the bidder.
- 14) Any alterations in the tender document by the tenderer, the tender will be rejected. Any conditional tenders will not be accepted.
- 15) As per Central Government implementation of public Procurement Policy for **Micro and Small Enterprises under 2012**, the **Tenderer is registered under DGS&D/ NSIC registered vendor / dealer / printer will be exempted from EMD/ tender fee on production/submission of certificate / documents**. This exemption is valid only upto validity period of certificate as per Government regulations. In absence of any such document, tenderer shall be considered as not Registered under DGS&D/ NSIC.
- 16) After engaging the services of the firm, if it is found that the services are not rendered to the satisfaction of the Corporation, the services may be terminated at the sole discretion of Corporation and Corporation shall have the right to engage the services of any of other firm as it may deem fit. In this course if any financial loss/damage to reputation of Corporation is caused, the firm shall be legally bound to make good the same in monetary term to be decided by LIC. Corporation reserves right to cancel order at any time and need not assign any reason for that action.
- 17) Mere submission of the application for tender does not confer the right of selection.
- 18) Any dispute arising out of or relating to this tender shall be deemed to have arisen in Nagpur and be subject to adjudication of competent Court in Nagpur only.
- 19) Any tender not complying wholly with these terms and conditions shall be liable for rejection.
- 20) In the event of any loss/damage being caused to LIC on account of the negligence of the vendor or its Employees, the vendor shall make good the loss sustained by LIC either by replacement of the material/equipment or payment of compensation.
- 21) The vendor shall not appoint any sub-vendor to carry out any obligations under the contract.
- 22) The employees of the vendor shall never be considered to enjoy any right to enter the premises of LIC by virtue of this agreement or otherwise at any time except with the prior permission of the LIC.
- 23) In the event of failure of the vendor to provide the services or part thereof, as mentioned in this agreement for any reasons whatsoever, the LIC shall be entitled to procure services from other sources and the contractor shall be liable to pay forthwith to the LIC, the difference of payments made to such other sources along with other incidental charges of any nature whatsoever incurred by the LIC.
- 24) It is clearly understood by the vendor that the persons employed by the vendor for providing services as mentioned herein, shall be the employees of the vendor and not of "The LIC". The vendor shall be liable to make payments to its said employees.
- 25) If vendor commits breach of any covenant or any clause of this agreement, the LIC may send a written notice to the vendor to rectify such breach within the time limit specified in such notice. In the event the vendor fails to rectify such breach within the stipulated time **Corporation reserve the right to forfeit the outstanding Bills/EMD/ performance Security Deposit**, further agreement shall forthwith stand terminated and the vendor shall be liable to the LIC for losses or damages on account of such breach.
- 26) This agreement may be terminated forthwith if either party becomes insolvent, ceases its operations, dissolves, files for bankruptcy or bankruptcy protection, appoints receivers, or

- enters into an arrangement for the benefit of creditors, the other party shall have the right to immediately terminate this agreement.
- 27) Any obligations under this agreement either expressly or by their nature are to continue after termination or expiration of this agreement shall survive and remain in effect.
 - 28) Tax at source will be deducted from the payment as per the Income Tax Rules applicable.
 - 29) No advance payment shall be made.
 - 30) The Vendor will have to deposit 5% of Contract Value as Performance Security Deposit within 15 days from the date of rate agreement.
 - 31) No extra Terms and Conditions of the vendor will be accepted at any time. If any vendor gives his own Terms and Conditions his tender will be rejected without informing him.
 - 32) The approved Vendor shall have to enter in to an agreement on a Non-judicial stamp paper of Rs.500/-..
 - 33) The Vendor shall be responsible for the payment of wages of his workers and shall abide by various laws enacted for welfare of the workers and he shall be personally liable for any damages etc which may be caused due to his failure to comply with various provisions of the law.
 - 34) If the vendor terminates this contract in the event of failure to carry out the duties entrusted to him or in the event of breach of any of the terms of the agreement the Vendor shall be liable for forfeiture of the Bid security Deposit (if any) deposited by way of EMD without prejudice to any other remedy available to Sr.Divisional Manager.
 - 35) Successful Vendor (including MSME/NSIC registered vendors) have to deposit Performance security Rs 30000/- (5% of estimated initial value of Tender & value escalation owing to inclusion of machines under warranty in CAMC since FY 2026-27) within 15 days from date of work order. Performance Security deposit will not carry any interest and same will be refunded to the concern vender only after completion of contract.**
 - 36) The LIC of India also reserves the right to enter into parallel contracts simultaneously or at any time during the period of this contract with one or more tenderer(s)/supplier(s) for such quantity of such item(s) as the SDM(I/C), Nagpur Division, LIC of India (whose decision shall be final) may determine and to forfeit the Bank Guarantee /security deposit and terminate the contract within 21 days in the case of the unsatisfactory performance of the tenderers.

SCOPE OF WORK

This work includes comprehensive AMC of 37 nos. Bundle Note Counting Machines (Floor Model) & 46 nos of Loose Note counting-cum-fake Note detector machines (Desktop model). **New machines provided to the offices shall automatically be included in the CAMC agreement post expiry of the corresponding warranty period. The additional CAMC provision for these items will be @ 8 % of the machine cost (per annum) calculated proportionately with reference to the relevant CAMC period.**

CAMC offer shall be inclusive of all consumables and non consumables and on as is where is basis. Bidder should inspect the machines before quoting rates. **Machines which are not in working condition are to be made functional to start the CAMC. no additional amount will be payable to bidder on account of making the machines functional prior CAMC.**

- 1) Brief description of Items for CAMC, the frequency of servicing, billing, services covered etc is given below:

1.1) NOTE COUNTING MACHINES/FAKE NOTE DETECTORS (BUNDLE + LOOSE) :

A] Mode of servicing is Quarterly for all offices.

B] Break down calls should be attended free & immediately for Divisional Office & Local branches within 24 hours and within 48 hours for mofussil branches/locations.

C] Payment will be made after servicing and on submission of service report bearing inventory number of the machines, duly signed by authorized branch official with name and seal

D] Servicing includes 1) checking electrical connection 2) Cleaning the machines with appropriate cleanser and also includes replacement of all defective parts/spares as detailed below:

SPARES/PARTS COVERED FOR BUNDLE NOTE COUNTING MACHINES

1. Motherboard
2. Hopper Motor
3. Spindle Motor
4. Vacuum Pump
5. Spindle Assembly
6. Sensor Assembly set
7. Power Supply board
8. Transformer
9. Airfilters
10. Diaphragms
11. Shaft
12. Sensor spring
13. Support Rods
14. Hopper Switches
15. Opto Couplers
16. Keyboard connectors
17. FRP connectors
18. Insert Switches
19. Hopper Relay
20. Spindle Relay
21. Pump Relay
22. Sensor PCB
23. Note separate plates
24. Buzzers

SPARES/PARTS COVERED FOR LOOSE NOTE COUNTING MACHINES/FAKE NOTE DETECTORS

1. Stacker Motor
2. Friction Wheels
3. Mother Board
4. MG Sensor
5. Friction Motor

6. Hopper Belt
7. Stacker Belt
8. UV Sensor
9. IR sensor
10. Hopper Sensor
11. Count Sensor
12. Transformer
13. Display Board
14. Opto Coupler

Any other consumables/spares not mentioned here shall also be covered in the CAMC.

Proper log book and history card shall be maintained by the successful bidder throughout the CAMC period.

Only OEM makes / brand consumables shall be used by the bidder.

Every machine shall be serviced at least once every quarter. A record of such services duly acknowledged by the person using the machine or in his absence, in charge of the location of the Note counting machines shall be maintained.

TERMS AND CONDITIONS:

1. **All 37 nos. Bundle Note Counting Machines (Floor Model) & 46 nos of Loose Note counting-cum-fake Note detector machines (Desktop model) as listed (Annexure- C1&C2) should be covered under this maintenance contract. Refer page 14, para 1 under "Scope of Work" in respect of inclusion of machines under warranty period to be automatically included in CAMC post expiry of the corresponding warranty period.**
2. Under the CAMC, the contractor shall maintain all Note counting machines/fake note detector units as indicated in good working condition throughout the period of contract.
3. The required tools and plants for carrying out the work shall have to be arranged by the Contractor at his cost and no tools will be arranged by LIC.
4. The contractor has to arrange necessary insurance coverage to the workmen deployed by him and shall arrange necessary safety measures before starting the work.
6. For regular and proper maintenance of the Note counting machines/Fake note detectors for instantaneously attending to complaints received, it shall be obligatory on the part of the contractor to depute sufficient number of qualified mechanics on all working days throughout the period from 10.00 AM to 5.00 PM. **At least two mechanics** shall remain to attend the complaints received from the users of Note counting machines during the period of contract. The contractor shall also keep sufficient stock of spare parts for all kinds of machines with him, which may be required for replacement in the event of the above equipment becoming non- functional or defective, during the currency of the contract

7. Technicians should have competency certificate in maintenance of Note counting machines/Fake note detectors issued by recognized Government Agency and shall have a minimum of 3 years' experience in the field of Note counting machines/Fake note detectors maintenance. Each Technician should be in a position to independently attend and rectify all kind of servicing/breakdowns/faults in the Note counting machines/Fake note detectors. The technicians have to attend periodical services and all breakdown complaints pertaining to the Note counting machines/Fake note detectors.

8. The contractor shall check all the machines once in every month for their efficient operation.

9. The contractor shall maintain all the machines in good working condition throughout the contract period and they will be handed over to this office in working condition on the eve of the expiry of the contract period.

10. The maintenance of the machine shall be according to the preventive maintenance schedule.

11. Following registers are to be maintained by technicians at Office without fail: Service /Breakdown Register: The Note counting machines/Fake note detectors serviced/ maintained / repaired have to be recorded in a register and endorsement from End User department has to be obtained in the register. Further, service reports are to be made after carrying out periodical servicing and endorsement (Sign and Seal) needs to be obtained from End User department.

Complaint Register: All complaints received with respect to Note counting machines/Fake note detectors under CAMC are to be recorded with time and date of receipt, as and when complaints are received from end user sections.

12. Contractor shall be called to attend to complaints during any time and on holidays in some very special cases, without any extra charges.

13. Normal code of ethics and discipline has to be followed by the contractor's labour while working at site.

14. Normal working hours followed by this office (10:00 Hrs to 17:30 Hrs) have to be adhered to by the contractor's labour except under special circumstances where prior permission of the Care taker of this office needs to be obtained.

15. The contractor and his staff shall be allowed to enter the premises only on production of valid gate passes issued by this office.

16. The Tenders with incomplete/ ambiguous details/ documents shall be rejected.

17. Rates should be inclusive of all taxes/rates including delivery/service at the site and installation but **EXCLUDING GST (REFER FINANCIAL BID)-ANNEXURE D**. Incomplete bids will summarily be rejected

18. Price quoted shall be firm and any variation in rates, prices or terms during the validity of the offer shall not be permitted. The prices quoted and accepted will be binding on the bidder and valid for the whole period of CAMC from the date of signing the contract and any increase in price will not be entertained during the contract period.

19. The rates shall be quoted in figures as well as in words.

20. The successful contractor shall be required to do the work during the entire period of contract at the rates approved on the basis of offer. If due to any reason, the firm is not able to do the work, the same shall be got done from some other firm or from the open market at the risk & cost of the contractor and the expenditure incurred thereon shall be recovered from the contractor. This may even entail the termination of the contract and forfeiture of the performance security.

21. The LIC of India, Nagpur Division or its jurisdictional offices shall not provide any labour to the contractor for lifting or transportation of the Note counting machines/Fake note detectors during the period of the contract.

22. The contractor shall be responsible for handing over all the Note counting machines/Fake note detectors in working condition along with all the accessories to LIC of India on the expiry of the contract and the cost of shortcoming, if any, shall be borne by the outgoing contractor.

23. The damage caused, if any, either to Note counting machines/Fake note detectors or to any other property of the Government through negligence or otherwise, shall be at the risk, cost and responsibility of the contractor. The financial or any other loss suffered by LIC on this account shall be made good by the contractor and decision of SDM(I/C), LIC, Nagpur Division in this context shall be binding on the contractor.

24. Location wise logbook will maintain by the service engineer. Any machine repaired/ maintained will be entered in the same day in the concerned log book and got it verified/signed by supervisor detailed by LIC.

25. Agency is not allowed for revising its original price.

26. The price as quoted by the bidder once accepted by LIC should remain valid until the period of rate contract.

27. It may be ensured that parts replaced will be same make of Note counting machines/Fake note detectors /authorized brand only and should be shown before replacing under repair and CAMC accordingly, In case if it is found at a later stage the sub-standard inferior quality items supplied, necessary action will be taken against such agency, including forfeiture of their performance security and debarring them for quoting future tenders.

28. The work which is not possible to be carried out in the premises of any jurisdictional office of LIC of India, Nagpur Division can be allowed to be done outside workshop with the prior permission for which no extra charges would be paid for the same.

29. If the agency fails to undertake the job satisfactorily at any period of the time or withdraws its services permanently for more than three consecutive weeks. LIC has every right to cancel the contract and forfeit Performance Security Deposit/guarantee.

30. If any parts which are not covered in the Tender Schedule of this Contract get damaged and require replacement during the tenure of this Contract, this office will authorize the contractor to procure and supply the parts required, provided the Contractor accurately specifies the damaged spare parts, and the contractor has to rectify the fault in Note counting machines/Fake note detectors under maintenance.

31. Defective spares are to be replaced with new ones. Repairing of the old spares is not permitted. Whenever new spares are used, the Contractor has to produce original invoice and Warranty Card of the new spare. The spare being replaced should match with the original star rating of the Note counting machines/Fake note detectors

32. All the Note counting machines/Fake note detectors covered in this contract have to be maintained as per the standards of the original manufacturing company. The contractor has, to repair/service/ maintain the Note counting machines/Fake note detectors under the CAMC in as is where is condition when handed over to them under CAMC. The power supply is stable and is well regulated. This office will not admit any claim from the contractor towards the fault/damage caused due to quality of power supply and it will not absolve the responsibility of the contractor in rectifying the fault.

33. The Contractor has to reimburse / make good Losses incurred due to mishandling/ misplacement / theft or any malpractice by technicians during the period of AMC, and also the losses suffered by the Department due to fault of the technicians of the contractor. In case of non reimbursement / such losses by the contractor, the same will be recovered from the bills.

34. The mobile number of the technicians deployed at this office must be registered with department incharge and whenever the numbers are changed the same must be intimated.

35. All security and safety regulations and guidelines as per the applicable law are to be followed.

PENALTY CLAUSE

RESPONSE TIME (TAT)

PERIOD	LOCAL	OUTSTATION
	Per Note counting machine (Loose/Bundle)	Per Note counting machine (Loose/Bundle)
Above 24 hours & below 48 hours	300/-	NIL
Above 48 hours & below 96 hours	400/-	400/-
Above 96 hours	1000/-	1000/-

NON SERVICING FOR THE STIPULATED PERIOD

Item	LOCATION	FREQUENCY	PENALTY AMOUNT (per frequency per item of non servicing)
Note counting Machine/Fake Note detector (Loose/Bundle)	Local/Mofussil	Quarterly	500/-

TERMINATION CLAUSE

If the vendor commits breach of any of the terms and conditions hereof and/or fail to carry out any instructions issued to him by the LIC from time to time, it shall be open and lawful for the LIC to terminate this agreement forthwith without assigning any reason and can get the work done by any person(s) or through any other agency or vendor at the risk and cost of the vendor and the vendor shall have no right to make any representation in this regard.

DISPUTE SETTLEMENT

In the event of any dispute or difference arising out of operation of this agreement, the same shall be referred to the sole arbitration and the sole arbitrator will be appointed by the Sr. DIVISIONAL MANAGER, Life Insurance Corporation of India, Divisional Office Nagpur. Whose decision shall be final and binding on both the parties. The venue of arbitration shall be at Nagpur. The provisions of the Arbitration and Conciliation Act, 1996 shall apply to the arbitration.

1. All stores/spare parts Consumable/Non Consumable Whichever is required to make the machine functional is covered under CAMC and this has to be ensured and effected by the contractor at his exclusive risk, responsibility and cost.
2. Comprehensive Annual Maintenance Contract (CAMC) will be start w.e.f the dated of signing the acceptance letter.
3. It shall be obligatory on the part of the contractor to carry out repair/maintenance of Note counting Machine/Fake Note detector under his direct control and supervision and under no circumstances the work shall be assigned to sub-contractor.

The contractor shall be responsible for smooth and satisfactory working of the Note counting Machine/Fake Note detector and shall obtain certificate from the user at periodic intervals to the effect that the Note counting Machine/Fake Note detector have been working satisfactory during the period of contract and have not remained out of order for want of maintenance/repairs.

Copy of the "Service Register" countersigned by respective department incharge.

Payment will be made only for the units serviced during the period. A certificate from caretaker certifying number of units serviced shall be enclosed along with the invoice.

5. All Consumables WILL BE REPLACED AS AND WHEN REQUIRED OR ATLEAST ONCE IN A YEAR DURING THE PERIOD OF CAMC.

6. No payment except payment under CAMC, shall be made to the contractor for any part Consumable or non-consumable etc.

7. For the purpose of reckoning the delay in resolution of complaints , the time which will be treated as the time of lodgment of the complaint will be the 1st call on mobile or the time of 1st E-mail sent to the service centre in this regard. In case of failure in providing services within the stipulated time frame, Corporation has the discretion/reserves the right to impose penalties as per the "PENALTIES" clause mentioned hereinabove.

8. No extra payment/compensation whatsoever on account of natural calamity/accident or otherwise will be made to the firm except the offered rates permitted under this contract.

9. Note counting Machine/Fake Note detector etc those are under warranty period will be added in the contract after completion of their warranty.

10. **The provisions of Sec. 33(3) & 33(4) of The Insurance Laws (Amendment) Act 2015 and the provisions of Para 81 of IRDAI circular ref: IRDA/Life/CIR/GLD/013/02/2011 dated 01/02/2011 is also applicable to the Contract** and proof shall be produced, if required. Provisions of Sec.33(3) of the insurance act,1938 as amended by the Insurance Laws (Amendments) Ordinance, 2015: In terms of provisions of section 33(3) of the Insurance Act, 1938 as amended by the Insurance Laws (Amendments)Ordinance, 2014, Insurance Regulatory and Development Authority of India (IRDAI) is authorized to verify all such books of account, register, other documents and the data base in the custody of the agency in respect of service outsourced by the LIC. It will be the duty of the agency to provide such documents/ statements/ Information as may be required by IRDAI within such time as may be specified by the IRDAI. In terms of provisions of section 33(4) of the insurance act, 1938, as amended by the insurance laws (amendments) Act 2015, any investigating officer of IRDAI may examine on oath the service provider or contractor where the services are outsourced by the LIC of India in relation to his business.

- 1) The necessary statutory registers, forms, returns etc. required as per the law are to be maintained and complied with by the Agency and should be available for inspection at any time.

EVALUATION OF TECHNICAL AND FINANCIAL BID:

- a. The Bidders are required to submit Technical bid as per Bid Specification.
- b. Each and every page of attached document should be signed and stamped by bidder or its authorized representative of Bidders.
- c. The competent authority of LIC of India, Nagpur Division reserves the right to reject all or any Bid in whole, or in part, without assigning any reason thereof.
- d. A formal contract shall be executed/ entered into with the successful Bidder. In this contract, the successful Bidder shall be defined as Contractor.
- e. Financial bids of technically qualified bidders will be considered for financial evaluation.
- f. In case more than one bidder quoting the lowest identical price then decision will be taken on the basis of the agency having work experience and maximum average annual turnover during the last three years.

1. LOCATIONS & LIST ITEMS TO BE COVERED UNDER CAMC

The services will be required to be provided for our Branches/Satellite offices/Divisional Office units/offices/departments/premises as scheduled in Annexure-C-1, C-2.

Issue of Corrigendum

- a) At any time prior to the last date for receipt of bids, LIC may for any reason whether at its initiative or in response to a clarification requested by a prospective bidder, modify the RFP document by a corrigendum. Any such corrigendum shall be deemed to be incorporated into the RFP. In order to provide prospective bidders reasonable time for taking the corrigendum in account, LIC may, at its discretion, extend the last date for the receipt of proposal.

2. SUBMISSION OF BID

The offer will be in two parts; Technical (Annexure I& IV) & Commercial (Annexure II&III) separately. Bidders are advised to provide the relevant/requisite documents required for technical evaluation and financial evaluation separately.

3. Validity Period of the Offer

The offer should be valid for period of 180 days from the opening of the financial bids.

4. CONTRACT PERIOD

The Rate Contract shall be for a period of three year from date of execution of agreement. It will be at the sole discretion of the LIC of India, Nagpur Divisional Office, unless terminated by the LIC of India, Nagpur Divisional Office at its own convenience by giving a prior notice of 30 days in writing to the successful bidder without assigning any reason(s) and without any cost(s) or compensation therefore.

Awarding Rate Contract

L-1 bidder will be decided on package cost (total cost for CAMC for 3 years) as given in Financial Bid. Item wise prices will NOT be considered for deciding the L1.

As per Central Vigilance Commission (CVC) directives, it is required that all participating bidders are required to sign and submit/ upload pre contract integrity pact. The successful vendor/bidder will have to submit INTEGRITY PACT on a non judicial stamp paper of Rs. 500/-.

If the services are not satisfactory the comprehensive annual maintenance contract will be terminated even in the middle of the term.

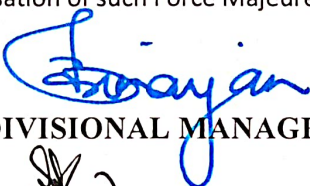

FORCE MAJUEIRE

Any delay in or failure of the performance shall not constitute default hereunder or give rise to any claims for damage, if any, to the extent such delays or failure of performance is caused by occurrences such as acts of God or an enemy, expropriation or confiscation of facilities by Government authorities, acts of war, rebellion, sabotage or fires, floods, etc. The bidder shall keep records of the circumstances referred to above and bring these to the notice of LIC of India in writing immediately on such occurrences. The amount of time, if any, lost on any of these counts shall not be counted for the Contract period. The decision of LIC of India, Nagpur Divisional Office arrived at after consultation with the bidder, shall be final and binding. Such a determined period of time will be extended by LIC of India, Nagpur Divisional Office to enable the bidder to

complete the job within such extended period of time. If a bidder is prevented or delayed from performing any of its obligations under the Contract with LIC of India, Nagpur Divisional Office by Force Majeure, then the bidder shall notify the LIC of India, Nagpur Divisional Office, circumstances constituting the Force Majeure and the obligations of which is thereby delayed or prevented, within two (2) working days from the occurrence of the events.

In the event the Force Majeure substantially prevents, hinders or delays Bidder's performance of Services for a period in excess of two (2) working days from the occurrence of any such event, the Bidder may declare that an emergency exists. Post the emergency is declared to be over, LIC of India, Nagpur Divisional Office will communicate to the Bidder to resume normal services within a period of five (5) days. In the event that the Bidder is not able to resume services within the next five days, LIC of India, Nagpur Divisional Office may terminate the Contract and/or obtain substitute performance from an alternate Bidder.

Bidder will advise, in the event of his having to resort to this Clause, in writing, duly certified by the statutory authorities, the beginning and end of the causes of the delay, within Ten (10) days of the occurrence and cessation of such Force Majeure.


SR.DIVISIONAL MANAGER


Declaration:

I/we have read the instructions appended to the form and I/we understand that if any false information is revealed at a later date, any contract made between ourselves and the corporation, on the basis of the information given by me/us shall be treated as invalid at the sole discretion of the Corporation and I/we will be solely responsible for the consequences and shall make good all losses caused to LIC of India in the process. I/we agree that the decision of the corporation in selection of tender will be final and binding on me/us. All the information furnished by me hereunder is correct to the best of my/our knowledge and belief.

I/we have no objection if inspection of my/our premises/ workshop, shop, etc is done by the official of the corporation including inspection of the quality of any or all items of the tender.

Sign.....

With seal of firm/company

Name & designation.....

Place.....date.....

Tenderer's sign./ name and seal



भारतीय जीवन बीमा निगम
LIFE INSURANCE CORPORATION OF INDIA

NAGPUR DIVISIONAL OFFICE,

NATIONAL INSURANCE BUILDING, S.V.PATEL MARG, STATION ROAD, NAGPUR. 440001.

Ph.Nos.0712- - 2873229, 2873230, email id: os.nagpur@licindia.com

FINANCIAL BID

Annexure-D

Cost of CAMC – Existing Note counting Machine/Fake Note detector in various Branch
offices/Satellite offices/Divisional Office proper, LIC Nagpur

Sr No	Year	Total Amount (Excluding GST)(in Rs.) (for items referred to as per Annexure B-2)
1	CAMC for First Year	
2	CAMC for Second Year	
3	CAMC for Third Year	
4	Total Amount for 3-year contract period excluding GST (Total of 1+2+3)	
5	Total amount in word:	

Sign.....

With seal of firm/company

Name & designation.....

Place.....date.....

ANNEXURE- C-1

NOTE COUNTING MACHINE (FLOOR MODEL)					
NO	BO Code	Br Name	Inventory No	Make/BRAND	Whether under Warranty period. If Yes, dt of expiry of Warranty period
1	970	CBO	970/NCM 1	ALBERTSONS	
2	970	CBO	LIC/970/90-g-010001	METHODEX	
3	971	971	LIC/971/67-a-010003	ALBERTSONS	
4	971	971	LIC/971/67-a-010004	ALBERTSONS	yes 31.03.2026
5	971	971	LIC/971/QBAC/0001	ALBERTSONS	
6	971	971	LIC/971/QBAC/0002	ALBERTSONS	
7	971	MOUDA	LIC/971/QBAC/0003	ALBERTSONS	
8	972	DHANTOLI	LIC/972/67a-010001	METHODEX	
9	973	sadar	LIC/973/QBAC/0002	ALBERTSONS	
10	974	wardha	LIC/974/QBAC/0001	ALBERTSONS	
11	975	CHANDRAPUR-I	LIC/975/QBAC/0001	ALBERTSONS	
12	975	CHANDRAPUR-I	LIC/975/QBAC/0004	ALBERTSONS	yes 31.03.2026
13	975	CHANDRAPUR-I	LIC/975/QBAC/0003	ALBERTSONS	
14	975	SSO-MUL	LIC/975/QBAC/0002	ALBERTSONS	
15	976	GONDIA	LIC/976/QBAC/0001	ALBERTSONS	
16	976	GONDIA	LIC/976/QBAC/0002	ALBERTSONS	
17	976	AMGAON	LIC/976/QBAC/0003	ALBERTSONS	yes 31.03.2026
18	990	CAB	LIC/990/QBAC/0002	ALBERTSONS	yes 31.03.2026
19	990	CLIA-SO	LIC/990/67-a-010001	METHODEX	
20	993	CBO,NAGPUR	LIC/993/QBAC/0001	ALBERTSONS	yes 31.03.2026
21	9126	TUMSAR	LIC/9126/QBAC/0002	ALBERTSONS	
22	9126	TUMSAR	LIC/9126/QBAC/0003	ALBERTSONS	
23	97A	BHANDARA	LIC/97A/QBAC/0003	ALBERTSONS	
24	97A	BHANDARA	LIC/97A/QBAC/0001	ALBERTSONS	
25	97C	Gadchiroli	LIC/97C/QBAC/0001	ALBERTSONS	
26	97C	Gadchiroli	LIC/97C/QBAC/0002	ALBERTSONS	
27	97C-T001	Alapalli SO	LIC/97C/QBAC/0003	ALBERTSONS	yes 31.03.2026
28	97D	SAKOLI	LIC/97D/QBAC/0001	ALBERTSONS	
29	97D/T001	LAKHANI S.O	LIC/97D/QBAC/0002	ALBERTSONS	
30	97E	SAONER	LIC/97E/QBAC/0001	ALBERTSONS	
31	97F	NGP SOUTH	LIC/97F/QBAC/0001	ALBERTSONS	

32	99B	WARORA	LIC/99B/QBAD/0003	ALBERTSONS	
33	99D	BALLARPUR	LIC/99D/QBAC/0001	ALBERTSONS	
34	99D	BALLARPUR	LIC/99D/67-010002	KORES	
35	99E	KATOL	10003	ALBERTSONS	yes 31.03.2026
36	99F	NGP EAST	LIC/99F/QBAC/0001	ALBERTSONS	
37	99G	NAGPUR-W		ALBERTSONS	
38	99G			ALBERTSONS	yes 31.03.2026
39	99H	BRAMHAPURI		ALBERTSONS	
40	99M	ARVI	LIC/99M/QBAC/0003	ALBERTSONS	
41	99N	RAMTEK	LIC/99N/QBAC/0001	ALBERTSONS	yes 31.03.2026
42	99R	UMRER	QBAC/0001	ALBERTSONS	
43	99R	UMRER	QBAC/0002	ALBERTSONS	
44	99S	HINGANGHAT	LIC/99S/QBAC/0001	ALBERTSON	
45	99V	CHANDRAPUR-II	LIC/99V/QBAC/0001	ALBERTSONS	
46	SO-001-971	MOUDA	LIC/971/QBAC/0003	ALBERTSONS	yes 31.03.2026
47	SSO	TIRORA	LIC/9126/QBAC/0004	ALBERTSONS	yes 31.03.2026
48	DO 97	F&A	ALBERTSON	ALBERTSONS	

ANNEXURE C-2

NOTE COUNTING/FAKE NOTE (DESKTOP MODEL)

NO	BO code	Br Name	Inventory No	Make/Brand	Whether under Warranty period. If Yes, dt of expiry of Warranty period
1	970	CBO	LIC/970/QBAD/0002	ALBERTSONS	yes 31.03.2026
2	970	CBO	LIC/970/QBAD/0003	ALBERTSONS	yes 31.03.2026
3	970	CBO	LIC/970/QBAD/0004	ALBERTSONS	yes 31.03.2026
4	970	CBO	LIC/970/67-b-010002	ALBERTSONS	
5	970	CBO	LIC/970/QBAC/0001	ALBERTSONS	
6	971	971	LIC/971/97-B-010006	ALBERTSONS	yes 31.03.2026
7	971	971	LIC/971/97-B-010007	ALBERTSONS	yes 31.03.2026
8	971	971	LIC/971/97-B-010009	ALBERTSONS	yes 31.03.2026
9	971	MOUDA	LIC/971/QBAD/0004	ALBERTSONS	yes 31.03.2026
10	971	KAMPTTEE	LIC/971/97-B-01007	ALBERTSONS	
11	972	DHANTOLI	LIC/972/67-a-010002	ALBERTSONS	
12	972		LIC/972/67-a-010003	ALBERTSONS	
13	972		LIC/972/67-a-010004	ALBERTSONS	
14	973	sadar	LIC/973/QBAD/0004	ALBERTSONS	
15	973	sadar		ALBERTSONS	yes 31.03.2026
16	974	Pulgaon sso	LIC/974/QBAC/0002	ALBERTSONS	
17	974	wardha	LIC/974/QBAC/0003	ALBERTSONS	yes 31.03.2026
18	974	wardha	LIC/974/QBAC/0001	ALBERTSONS	
19	975	CHANDRAPUR-I	LIC/975/QBAC/0005	ALBERTSONS	yes 31.03.2026
20	975	CHANDRAPUR-I	LIC/975/QBAC/0006	ALBERTSONS	yes 31.03.2026
21	975	SSO-MUL	LIC/975/QBAD/0001	ALBERTSONS	
22	976	GONDIA	LIC/976/QBAD/0001	ALBERTSONS	
23	976	GONDIA	LIC/976/QBAD/0002	ALBERTSONS	
24	976	AMGAON	LIC/976/QBAC/0004	ALBERTSONS	yes 31.03.2026
25	990	CAB	LIC/990/67-010005	ALBERTSONS	
26	990	CAB	LIC/990/QBAC/0001	ALBERTSONS	
27	990	CLIA-SO	LIC/990/67-010006	ALBERTSONS	yes 31.03.2026
28	993	CBO,NAGPUR	LIC/993/QBAD/0001	ALBERTSONS	yes 31.03.2026
29	993	CBO,NAGPUR	LIC/993/QBAD/0002	ALBERTSONS	yes 31.03.2026
30	993	CBO,NAGPUR	LIC/993/QBAD/0003	ALBERTSONS	yes 31.03.2026
31	9126	TUMSAR	LIC/9126/QBAD/0001	ALBERTSONS	
32	9126	TUMSAR	LIC/9126/QBAD/0002	ALBERTSONS	
33	97A	BHANDARA	LIC/97A/67-b-010002	ALBERTSONS	

34	97A	BHANDARA	LIC/97A/67-b-010003	ALBERTSONS	
35	97A	BHANDARA	LIC/97A/QBAD/0001	ALBERTSONS	
36	97C	Gadehiroli	LIC/97C/QBAD/0001	ALBERTSONS	
37	97C	Gadehiroli	LIC/97C/QBAD/0002	ALBERTSONS	
38	97C-T001	Alapalli SO	LIC/97C/67-b-010002	ALBERTSONS	
39	97D	SAKOLI	LIC/97D/QBAD/0003	ALBERTSONS	yes 31.03.2026
40	97D	SAKOLI	LIC/97D/QBAD/0004	ALBERTSONS	yes 31.03.2026
41	97D/T001	LAKHANI S.O	LIC/97D/QBAD/0002	ALBERTSONS	
42	97E	SAONER	LIC/97E/QBAD/0002	ALBERTSONS	yes 31.03.2026
43	97E	SAONER	LIC/97E/67-010011	ALBERTSONS	
44	97E	SAONER	LIC/97E/67-010012	ALBERTSONS	
45	97F	NGP SOUTH	LIC/97F/QBAD/0002	ALBERTSONS	
46	97F	NGP SOUTH	LIC/97F/QBAD/0001	ALBERTSONS	
47	99B	WARORA	LV-T 2023101040	ALBERTSONS	
48	99B	WARORA	LV-T 2023101040	ALBERTSONS	
49	99D	BALLARPUR	LIC/99D/QBAD/0001	ALBERTSONS	
50	99D	BALLARPUR	LIC/99D/QBAC/0002	ALBERTSONS	yes 31.03.2026
51	99E	KATOL	10002	ALBERTSONS	
52	99F	NGP EAST	LIC/99F/QBAD/0001	ALBERTSONS	
53	99F	NGP EAST	LIC/99F/QBAD/0002	ALBERTSONS	
54	99F	NGP EAST	LIC/99F/QBAD/0003	ALBERTSONS	yes 31.03.2026
55	99G		CC100LV-T ALBERTSON	ALBERTSONS	yes 31.03.2026
56	99G		CC100LV-T ALBERTSON	ALBERTSONS	yes 31.03.2026
57	99G		CC100LV-T ALBERTSON		yes 31.03.2026
58	99G-Hingna SO			ALBERTSONS	
59	99G-Hingna SO			ALBERTSONS	
60	99H	BRAMHAPURI	CC100LV-T ALBERTSON	ALBERTSONS	
61	99H	BRAMHAPURI	CC100LV-T ALBERTSON	ALBERTSONS	
62	99M	ARVI	LIC/99M/67-b-010002	ALBERTSONS	yes 31.03.2026
63	99M	ARVI	LIC/99M/QBAD/0001	ALBERTSONS	
64	99N	RAMTEK	LIC/99N/QBAD/0001	ALBERTSONS	yes 31.03.2026
65	99R	UMRER	67-010001		
66	99S	HINGANGHAT	LIC/99S/QBAC/0001	ALBERTSONS	
67	99V	CHANDRAPUR-II	LIC/99V/QBAD/0002	ALBERTSONS	
68	99V	CHANDRAPUR-II	LIC/99V/QBAD/0003	ALBERTSONS	
69	SO-001-971	MOUDA	LIC/971/QBAD/0004	ALBERTSONS	
70	SO-002-971	KAMPTEE	LIC/971/97-b-01007	ALBERTSONS	
71	SO97A	PAUNI (SSO)	LIC/97A/QBAC/0002	ALBERTSONS	
72	SSO	TI RORA	LIC/9126/QBAD/0003	ALBERTSONS	
73	SSO	TI RORA	LIC/9126/QBAC/0005	ALBERTSONS	yes 31.03.2026
74	DO 97	F&A	CC100LV-T ALBERTSON	ALBERTSONS	yes 31.03.2026

PRE CONTRACT/CONTRACT INTEGRITY PACT

General:

This pre-bid pre-contract Agreement (hereinafter called the Integrity Pact) is made on..... day of the month of2024. , between, on one hand, the Life Insurance Corporation of India (hereinafter referred to as "LIC") a statutory Corporation established under section 3 of Life Insurance Corporation Act 1956 (XXXI of 1956) and having its corporate office at "Yogakshema" JeevanBima Marg Mumbai 400021. (hereinafter called the "BUYER" which expression shall mean and include, unless the context otherwise requires, his successors in office assigns) of the First part. And M/srepresented by Shri..... .(Hereinafter called the "BIDDER /SELLER/SERVICE PROVIDER" which expression shall mean and include, unless the context otherwise requires, his successors and permitted assigns) of the Second part.

WHEREAS the BUYER proposes to procure services of **CAMC (COMPREHENSIVE ANNUAL MAINTENANCE) OF NOTE COUNTING MACHINES/FAKE NOTE DETECTORS (FLOOR /DESKTOP MODELS) INSTALLED AT BRANCHES/SATELLITE OFFICES, DIVISIONAL OFFICE PROPER (at National Insurance Building /Annex Building) FOR A PERIOD OF 3 YEARS.**

and the BIDDER/Seller/Service Provider is willing to offer/has offered the stores/services and

WHEREAS the BIDDER/Seller/Service Provider is a private company/public company/Government undertaking/partnership/registered export agency, constituted in accordance with the relevant law in the matter and the BUYER is performing its function under the LIC Act 1956.

NOW, THEREFORE, To avoid all forms of corruption by following a system that is fair, transparent and free from any influence/prejudiced dealings prior to, during and subsequent to the currency of the contract to be entered into with a view to:-

Enabling the BUYER to obtain the desired said stores/equipment/item/service at a competitive price in conformity with the defined specifications by avoiding the high cost and the distortionary impact of corruption on public procurement, and Enabling BIDDERS/Sellers/Service Providers to abstain from bribing or indulging in any corrupt practice in order to secure the contract by providing assurance to them that their competitors will also abstain from bribing and other corrupt practices and the BUYER will commit to prevent corruption, in any form, by its officials by following transparent procedures.

The parties hereto hereby agree to enter into this Integrity Pact and agree as follows:-

1.Commitments of the BUYER

- 1.1** The BUYER undertakes that no official of the BUYER, connected directly or indirectly with the contract, will demand, take a promise for or accept, directly or through intermediaries, any bribe, consideration, gift, reward, favour or any material or immaterial benefit or any other advantage from the BIDDER, either themselves or for any person, organization or third party related to the contract in exchange for an advantage in the bidding process, bid evaluation, contracting on implementation process related to the contract.
- 1.2** The BUYER will, during the pre-contract stage/evaluation stage, treat all BIDDERS alike and will provide to all BIDDERS the same information and will not provide any such information to any particular BIDDER which could afford an advantage to that particular BIDDER in comparison to other BIDDERS.

1.3 All the officials of the BUYER will report to the "**Chief Vigilance Officer**" of the Buyer any attempted or completed breaches of the above commitments as well as any substantial suspicion of such a breach.

1.4 In case any such preceding misconduct on the part of such official(s) is reported by the BIDDER to the BUYER with full and verifiable facts and the same is prima facie found to be correct by the BUYER, necessary disciplinary proceedings, or any other action as deemed fit, including criminal proceedings may be initiated by the BUYER and such a person shall be debarred from further dealings related to the contract process. In such a case while an enquiry is being conducted by the BUYER the proceedings under the contract would not be stalled.

2. Commitments of BIDDERS

2.1 The BIDDER commits itself to take all measures necessary to prevent corrupt practices, unfair means and illegal activities during any stage of its bid or during any pre-contract or post-contract stage in order to secure the contract or in furtherance to secure it and in particular commit itself to the following:-

- 2.2** The BIDDER will not offer, directly or through intermediaries, any bribe, gift, consideration, reward, favour, any material or immaterial benefit or other advantage, commission, fees, brokerage or inducement to any official of the BUYER, connected directly or indirectly with the bidding process, or to any person, organization or third party related to the contract in exchange for any advantage in the bidding, evaluation, contracting and implementation of the contract.
- 2.3** The BIDDER further undertakes that it has not given, offered or promised to give, directly or indirectly any bribe, gift, consideration, reward, favour, any material or immaterial benefit or other advantage, commission, fees, brokerage or inducement to any official of the BUYER or otherwise in procuring the Contract or forbearing to do or having done any act in relation to the obtaining or execution of the contract of any other contract with the government for showing or forbearing to show favour or disfavor to any person in relation to the contract of any other contract with the Government.
- 2.4** Foreign BIDDERS shall disclose the name and address of their Indian agents and representatives in India, and Indian BIDDERS shall disclose their foreign BUYERS or associates.
- 2.5** BIDDERS shall disclose the payments to be made by them to their agents/brokers or any other intermediary, in connection with this bid/contract
- 2.6** The BIDDER further confirms and declares to the BUYER that the BIDDER is the original manufacturer/integrator/authorized agent of the stores/equipment/items and has not engaged any individual or firm or company whether Indian or foreign to intercede, facilitate or in any way to recommend to the BUYER or any of its functionaries, whether officially or unofficially to the award of the contract to the BIDDER, nor has any amount been paid, promised or intended to be paid to any such individual, firm or company in respect of any such intercession, facilitation or recommendation.
- 2.7** The BIDDER further confirms and declares to the BUYER that the BIDDER is the original manufacturer/integrator/authorized agent of the stores/equipment/items and has not engaged any individual or firm or company whether Indian or foreign to intercede, facilitate or in any way to recommend to the BUYER or any of its functionaries, whether officially or unofficially to the award of the contract to the BIDDER, nor has any amount been paid, promised or intended to be paid to any such individual, firm or company in respect of any such intercession, facilitation or recommendation.
- 2.8** The BIDDER, either while presenting the bid or during pre-contract negotiations or before signing the contract, shall disclose any payments he has made, is committed to or intends to make to agents, brokers

- or any other intermediaries, including officials of the BUYER or their family members, if any, in connection with the contract and the details of services agreed upon for such payments.
- 2.9 The Bidder will not enter with other Bidders into any undisclosed agreement or understanding, whether formal or informal. This applies in particular to prices, specifications, certifications, subsidiary contracts, submission or non-submission of bids or any other actions to restrict competitiveness or to introduce cartelization in the bidding process.
- 3.0 The BIDDER will not accept any advantage in exchange for any corrupt practice, unfair means and illegal activities.
- 3.1 The BIDDER/Contractor will not commit any offence under the relevant India Penal Code (IPC) /Prevention of corruption (PC) act. Further, the bidder will not use improperly, for purposes of competition or personal gain, pass on to others, any information provided by the BUYER as part of the business relationship, regarding plans, technical proposals and business details, including information contained in any electronic data carrier. The BIDDER also undertakes to exercise due and adequate care lest any such information is divulged.
- 3.2 The BIDDER commits to refrain from giving any complaint directly or through any other manner without supporting it with full and verifiable facts.
- 3.3 The BIDDER shall not instigate or cause to instigate any third person to commit any of the actions mentioned above.
- 3.4 If the Bidder or any of the key personnel of the bidder, actively involved in the project is a relative of any of the actively involved personnel of the Buyer, the same should be disclosed. The term 'relative' for this purpose would be as defined in section 2(77) of the Companies Act, 2013.
- 3.5 The BIDDER shall not lend to or borrow any money from or enter into any monetary dealings or transactions, directly or indirectly, with any employee or the BUYER.
- 3.6 The Bidder(s) /Contractor(s) who have signed the Integrity Pact shall not approach the Courts while representing the matter to IEMs and shall wait for their decision in the matter.

4. Previous Transgression

- 4.1 The BIDDER declares that no previous transgression occurred in the last three years immediately before signing of this Integrity Pact, with any other company in any country in respect of any corrupt practices envisaged hereunder or with any Public Sector Enterprise in India or any Government Department in India that could justify; BIDDER's exclusion from the tender process.
- 4.2 The BIDDER agrees that if it makes an incorrect statement on this subject, or committed a transgression through a violation of any of the clauses of the commitments of bidder, BIDDER can be disqualified from the tender process or the contract, if already awarded, can be terminated for such reason.

5. Sanctions for Violations:

- 5.1 Any breach of the aforesaid provisions by the BIDDER or any one employed by it or acting on its behalf (whether with or without the knowledge of the BIDDER) shall entitle the BUYER to take all or any one of the following actions, wherever required:-
- (i) To immediately call off the pre contract negotiations without assigning any reason or giving any; compensation to the BIDDER. However, the proceedings with the other BIDDER(s) would continue.

- (ii) The Earnest Money Deposit (in pre-contract stage) and/or Security Deposit/ Performance Bond (after the contract is signed) shall stand forfeited either fully or partially, as decided by the BUYER and the BUYER shall not be required to assign any reason therefore.
- (iii) To immediately cancel the contract, if already signed, without giving any compensation to the BIDDER.
- (iv) To encash the advance bank guarantee and performance bond/warranty bond, if furnished by the BIDDER, in order to recover the payments, already made by the BUYER, along with interest.
- (v) To cancel all or any other contracts with the BIDDER. The BIDDER shall be liable to pay compensation for any loss or damage to the BUYER resulting from such cancellation/recession and the BUYER shall be entitled to deduct the amount so payable from the money(s) due to the BIDDER.
- (vi) To debar the BIDDER from participating in the future bidding processes of LIC for a minimum period of five years which may be further extended at the discretion of the BUYER.
- (vii) To recover all sums paid in violation of this Pact by BIDDER(s) to any middleman or agent or broker with a view to securing the contract.
- (viii) Forfeiture of Performance Bond in case of a decision by the BUYER to forfeit the same without assigning any reason for imposing sanction for violation of this pact.

5.2 The BUYER will be entitled to take all or any of the actions mentioned at para 5.1(i) to (viii) of this pact also on the Commission by the BIDDER or any one employed by it or acting on its behalf (whether with or without the knowledge of the BIDDER), of an offence as defined in chapter IX of the Indian Penal Code, 1860 or Prevention of Corruption Act, 1988 or any other statute enacted for prevention of corruption.

5.3 The decision of the BUYER to the effect that a breach of the provisions of this pact has been committed by the BIDDER shall be final and conclusive on the BIDDER. However, the BIDDER can approach the Independent Monitor(s) appointed for the purposes this Pact.

6. Independent Monitors:

6.1 The BUYER has appointed (hereinafter referred to as Monitors) for this Pact in consultation with the Central Vigilance Commission.

Name, address, email of the Monitor(s):

Shri. Jose T Mathew, IFS(Retd)
House No 37/930, Ebrahim Pillai lane,
Via Kakkanad, Thrikkakara-682021
Dt- Ernakulam, Kerala
Email Address : jtmat507@gmail.com

Shri. Sanjay Kumar Srivastava, IAS (Retd)
C-II, 2475, Vasant Kunj
New Delhi- 110070
Email : Shrivastava.sk001@gmail.com

- 6.2** The task of the Monitors shall be to review independently and objectively, whether and to what extent the parties comply with the obligations under this Pact.
- 6.3** The Monitors shall not be subject to instructions by the representatives of the parties and perform their functions neutrally and independently. It will be obligatory for him to treat the information & documents of the Bidder as confidential.
- 6.4** Both the parties accept that the Monitors have the right to access all the documents relating to the project/procurement, including minutes of meetings.
- 6.5** As soon as the Monitor notices, or has reason to believe, a violation of this pact, he will so inform the **Executive Director (E&OS), LIC.**
- 6.6** The BIDDER(s) accepts that the Monitor has the right to access without restriction to all Project documentation of the BUYER including that provided by the BIDDER. The BIDDER will also grant the Monitor, upon his request and demonstration of a valid interest, unrestricted and unconditional access to his project documentation. The same is applicable to Subcontractors. The Monitor shall be under contractual obligation to treat the information and documents of the BIDDER/Subcontractor(s) with confidentiality.
- The Monitor has also signed declarations on 'Non-Disclosure of Confidential Information' and of 'Absence of Conflict of Interest'. In case of any conflict of interest arising at a later date, the IEM shall inform Chairman, LIC and recues himself / herself from that case.
- 6.7** The BUYER will provide to the Monitor sufficient information about all meetings among the parties related to the Project provided such meetings could have an impact on the contractual relations between the parties. The parties will offer to the Monitor the option to participate in such meetings.
- 6.8** The Monitor will submit a written report to the **CEO(MD), LIC** within 8 to 10 weeks from the date of reference or intimation to him by the BUYER /BIDDER and, should the occasion arise, submit proposals for correcting problematic situations.
- 6.9** If the Monitor has reported to the **CEO(MD), LIC**, a substantiated suspicion of an offence under relevant IPC/ PC Act, and the **CEO(MD), LIC** has not, within the reasonable time taken visible action to proceed against such offence or reported it to the Chief Vigilance Officer, the Monitor may also transmit this information directly to the Central Vigilance Commissioner.

7. Facilitation of Investigation:

In case of any allegation of violation of any provisions of this pact or payment of commission, the BUYER or its agencies shall be entitled to examine all the documents including the Books of Accounts of the BIDDER. The BIDDER shall provide necessary information and documents in English and shall extend all possible help of the purpose of such examination/inspection.

8. Law and Place of Jurisdiction:

This Pact is subject to Indian Law. The place of performance and jurisdiction is the seat of the BUYER.

9. Other Legal Actions: The actions stipulated in this Integrity Pact are without prejudice to any other legal action that may follow in accordance with the provisions of the extent law in force relating to any civil or criminal proceedings.

If the Contractor is a partnership or a consortium, this agreement must be signed by all partners or consortium members.

Changes and supplements as well as termination notices need to be made in writing.

10. Validity:

10.1 The validity of this Integrity Pact shall be from date of its signing and extend upto 12 months after the last payment under the contract. In case BIDDER is unsuccessful, this Integrity Pact shall expire after six months from the date of the signing of the contract.

10.2 Should one or several provisions of this Pact turn out to be invalid; the remainder of this pact shall remain valid. In this case, the parties will strive to come to an agreement to their original intentions.

11. The parties hereby sign this Integrity Pact at.....on.....

BUYER/BIDDER

Name of the Officer:

CEO:

Designation /Deptt.

Witness

1..... 1.....

2..... 2.....

(Note: Bidder/Seller/Service Provider Stores/equipment/item/service . Bidding process/ bid evaluation/process of availing services appropriate word may be used where ever applicable without altering the purpose /desired intention of the clause.)