



भारतीय जीवन बीमा निगम
LIFE INSURANCE CORPORATION OF INDIA
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Service Deptt., Bongaigaon Divisional Office, Main Road, Barpara, Bongaigaon- 783380 E-mail:
os.bongaigaon@licindia.com

TENDER NOTICE

FOR

SUPPLY, INSTALLATION, TESTING, COMMISSIONING(SITC) AND
MAINTENANCE OF CCTV SYSTEMS AT 1) RMF BUILDING-1,
BONGAIGAON, 2) RMF BUILDING-2, BONGAIGAON, 3) DHUPDHARA SO
AND 4) HATSINGIMARI SO UNDER
LICI BONGAIGAON DIVISION

LIC OF INDIA

“JEEVAN PRAKASH”, BARPARA MAIN ROAD, BONGAIGAON-783380

STD-03664,

Dated :22.07.2025

E-mail: os.bongaigaon@licindia.com

DATE OF ISSUE OF TENDER FORMS : *FROM 22.07.2025 to 11.08.2025*

LAST DATE OF SUBMISSION OF TENDER : 12.08.2025 *UP TO 12.00 NOON*

**Name of Work : SITC and maintenance of CCTV System at selected four offices under LIC
Bongaigaon Division.**



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NOTICE

Life Insurance Corporation of India, Bongaigaon Divisional Office, intends to invite Sealed TENDER in a closed envelope under **TWO BID SYSTEM** for SITC and Maintenance of CCTV Systems at selected four offices under LIC Bongaigaon Division. TENDER Document containing terms and conditions are available at our web site www.licindia.in/Bottom-Links/TENDERS. The last date of submission of TENDER is **12.08.2025 up to 12.00 noon**. For further details, please log on to www.licindia.in/Bottom-Links/TENDERS.

Senior Divisional Manager, LIC of India, Bongaigaon Divisional Office, reserves the right to accept or reject any or all Offers/ TENDERS in Full/ Part without assigning any reason whatsoever.

Sr. Divisional Manager



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Salient Features of the TENDER

Sr. No.	Title	Description
1	TENDER	SITC and Maintenance of CCTV Systems at selected four offices under LICI Bongaigaon Division.
2	TENDER Issuing Date	22.07.2025
3	Type of Bid	Two Packet Bid
4	Name and address to whom the TENDER is to be submitted	The Manager (OS) Life Insurance Corporation of India, Jeevan Prakash Building, Bongaigaon Divisional Office, Barpara, Bongaigaon- 783380
5	Last Date and time of submission of TENDER	12.08.2025 by 12.00 noon Applicants to ensure that their TENDER is received on or before the date and time specified, as no consideration whatsoever shall be given for postal or any kind of delay.
6	Date of Opening of TENDER	The Sealed TENDERS will be opened by the TENDER Opening Committee on 12.08.2025 at 03.30 p.m. in presence of the Bidders or one of their authorized representatives to attend at their own cost.
7	Date of opening of Financial Bids	Financial Bids of only those Bidders who qualify on Technical Bids will be eligible for opening. The Financial Bids will be opened on a later date which will be communicated to the bidders.
8	Contract Period	Contract Shall be valid for a period of Five Years(including onsite warranty of 1 year).



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9	Estimated Value of Contract for Five Years	Rs. 3,05,000/- (Excluding GST)
10	Notice for termination of contract	The contract is subject to termination at any time if not found satisfactory by LIC or for any other reason whatsoever by serving 30 days' notice in writing by LIC and 90 days' notice by the agency.
11	Earnest Money Deposit	Rs. 6000-(Rupees Six Thousand only-) by way of Demand Draft only in favor of "LIC of India" drawn on any Nationalized/Scheduled Bank payable at Bongaigaon. In case of micro and small enterprises who have registered with Director of Industries (DI) / District Industries Centre (DIC) as manufacturing / Service Enterprises by filling entrepreneurs memorandum (Part-II) will be exempted from payment of earnest money.
12	Evaluation Method	Total wise Evaluation.
13	Security Deposit	05 % of the contract value. The Security Deposit has to be deposited with LIC within 15(Fifteen) days from the date of issue of Letter of Acceptance by LIC in the form of Demand Draft only from any Nationalized/Scheduled Bank drawn in favour of "LIC of India" payable at Bongaigaon. The total Security Deposit will be refunded without any interest, after successful completion of the total Contract Period subject to deductions for any appropriations thereof required to be made by LIC as per the conditions of the contract.



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14	Bid Offer Validity	180 Days
15	Official Website	www.licindia.in
16	Pre Bid Meeting	05.08.2025 at 11.30 AM

Instructions to Bidders

1. LIC of India, Divisional Office, Bongaigaon invites sealed TENDERS in a closed envelope under TWO BID SYSTEM for : SITC and Maintenance of CCTV Systems at selected four offices under LICI Bongaigaon Division. For complete details and formats of TENDER Document please log on to LIC's website www.licindia.in/Bottom-Links/TENDERS. If there be any changes in the terms and conditions of the TENDER, it will be duly notified on this official website and no further intimation will be given through any other means.
2. **EARNEST MONEY DEPOSIT:** The TENDER should be accompanied by a refundable Earnest Money Deposit of Rs. **6000-(Rupees Six Thousand only-)** in the form of **Demand Draft only** favoring 'LIC of India' drawn on any Nationalized/ Scheduled Bank payable at Bongaigaon. The Earnest Money Deposit will be refunded to the unsuccessful bidders after finalization of the TENDER. The Earnest Money Deposit will not carry any interest. **In case of micro and small enterprises having MSME certificate will be exempted from payment of earnest money.**
3. **TECHNICAL BID:** The bidders are requested to submit the **Technical Bid (Annexure A)** in a sealed cover super scribed as **"Technical Bid for "CCTV Bongaigaon"**. The envelope shall contain the name, contact no. , E-Mail ID and address of the bidder. The following documents are to be submitted along with the Technical Bid.
 - a) Demand Draft for Rs. **6000/-as** EMD.
 - b) Technical Bid Annexure-A.
 - c) **Chartered Accountant Certified Proof of Turnover for the FY, 2021-22, 2022-23 and 2023-24. Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period is required to be submitted.**



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- d) Copy of Work orders/experience certificates for the works executed at least two related works in last four years including current financial year.
- e) Signed copy of TENDER document as token of acceptance of TENDER terms and conditions.
- f) Self-attested copy of PAN card.
- g) Self-attested copy of GST registration certificate.

FINANCIAL BID: The bidders are requested to submit **Financial Bid (Annexure-B** in a sealed cover super scribed as **-Financial Bid for CCTV Bongaigaon**".

- 4. These two Sealed Cover Envelopes (**Envelope -1, containing Technical Bid, TENDER Fee, EMD & other mentioned documents and Envelope- 2, containing Financial Bid**) are to be placed in a bigger sealed cover super scribed as **"TENDER for CCTV Bongaigaon"**. The sealed cover containing the TENDER Papers is to be addressed:

The Manager (OS),
Life Insurance Corporation of India,
Jeevan Prakash Building,
Bongaigaon Divisional Office,
Barpara, Bongaigaon-783380
Phone no-9101408552

- 5. TENDERers should note that their TENDERS should remain open for consideration for a minimum period of six (6) months from the date of opening of Technical Bids.
- 6. LIC reserves the right to reject incomplete bids and bids lacking in details and without signatures or without relevant enclosures.
- 7. TENDERS received late, not in properly sealed cover, received telegraphically & conditionally or not conforming to the prescribed conditions or not complete in all respects will be rejected.
- 8. The last date for submission of TENDERS is as stipulated in the 'Salient features of the TENDER'. If any of the dates mentioned in the 'Salient features of the TENDER' happens to be a holiday, the transaction will be made on the next working day.
- 9. The TENDERS will be opened by the **"TENDER Opening Committee"** on the day



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as mentioned in the 'Salient features of the TENDER' in the presence of bidders or their authorized representatives if they are willing to attend at their own cost.

10. Please note that only Technically Qualified Bids will be eligible for opening of Financial Bids. The Financial Bids will be opened on a later date which will be communicated separately.
11. The Senior Divisional Manager, LIC of India, Bongaigaon Division reserves the right to make any modification/s in the TENDER before the last date of submission of TENDERS. The modification/s, if any, will be published on our website www.licindia.in/Bottom-Links/TENDERS and will form part of the TENDER.
12. **Evaluation method of Financial Bid is Total Wise Evaluation.**
13. If two or more Person/Persons, quote the same rate, the lowest Bid after negotiations, will be considered.
14. The Senior Divisional Manager, LIC of India, Bongaigaon Division reserves the right to reject, accept any bid and to annul the bidding process and reject all bids at any time prior to award of contract, without thereby incurring any liability to the affected bidder or bidders or any obligation to inform the affected bidder or bidders of the grounds for her/his actions and decisions. The Senior Divisional Manager, LIC, Bongaigaon also reserves the right to accept any bid in part or to split the contract between two or more bidders. The Senior Divisional Manager, LIC of India, Bongaigaon does not bind himself to accept the lowest TENDER.
15. The LIC reserves the right for inclusion / exclusion for terms and conditions of the contract as per the requirements.

Sr.Divisional Manager



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**LOCATION OF CCTV CAMERAS TO BE INSTALLED AT VARIOUS OFFICES
UNDER LICI BONGAIGAON DIVISION ARE AS FOLLOWS--**

SL NO	Name of Office	Address	Contact No.	No of Dome Camera
1	RMF Building-1, Bongaigaon	Jeevan Prakash, Main Road, Barpara, opposite LIC Bongaigaon Branch Bongaigaon-783380	8636377294	4
2	RMF Building-2, Bongaigaon	Old BSNL Building, Bongaigaon-783380	8636377294	4
3	Dhupdhara SO	LIC of India, Dhupdhara SO, Near Daily Bazar, DT-Goalpara, Assam, PIN-783133	8014780810	3
4	Hatsingimari SO	LIC of India, Hatsingimari SO, Mollah Bhawan, College Nagar, Hatsingimari, Dt-South Salmara Mankachar-	8135084223	3
			TOTAL	14

Total requirement :

Dome Camera : 14 nos.



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Sr. Divisional Manager

Eligibility criteria at the time of furnishing TECHNICAL BID

1. The Bidder Company / firm must have an average annual turnover of **₹ 4 lakhs** in last three Financial years i.e. **FY 2021-22, 2022-23 and 2023-24**, Documentary evidence in the form of certified Audited Balance Sheets of relevant periods or a certificate from the Chartered Accountant / Cost Accountant indicating the turnover details for the relevant period is required to be submitted.
2. The Bidder Company/Firm have at least two experiences of providing AMC/SITC of CCTV Surveillance system, in last four(4) years including the current financial year. Copies of relevant work orders/ experience certificates are required to be submitted.
3. The Bidder Company/Firm should possess valid GST Registration Certificate. Self- certified copy of GST Certificate is required to be submitted.
4. The Bidder Company/Firm should possess valid PAN Card. Self-certified copy is of PAN card is required to be submitted.
5. Micro & Small Enterprises registered as MSME/NSIC are exempted from depositing TENDER fee and EMD provided they attach self-attested copy of the relevant certificate from the concerned Department of Govt. of India to this effect with technical bid.
6. The Bidder Company/Firm is required to submit signed copy of TENDER document as token of acceptance of all terms and conditions.
7. The Bidder Company/Firm not exempted for TENDER Fee & EMD are requested to submit Demand Draft of **Rs. 118/-** as TENDER Fee & Demand Draft of **Rs. 6000/-** as EMD with Technical Bid.
8. Agencies/Firms that have been black listed / removed earlier by any Govt. office/PSU or any office of the Corporation, should not apply. If applied their applications will not be considered.
9. ***Own Office & Service Centre at Bongaigaon/Guwahati -The Firm must have its own office and service centre at Bongaigaon/ or Guwahati. List of offices along with address and phone number of service centre to be provided with tender.***



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10. PRE BID MEETING

A Pre bid meeting will be held on **05.08.2025 at 11.30 A.M.** The Corporation reserves the right to change the technical specifications after the Pre-Bid meeting. Any modification will be published on our website www.licindia.in and will form part of the original tender. A Demonstration may be required to be given by the tenderers who qualify in Technical Bid.

Sr Divisional Manager

TERMS AND CONDITIONS OF THE TENDER

1.PRODUCT SPECIFICATIONS:

Tenderer will have to essentially mention the name of the Company(Hikvision) whose product is to be supplied along with the technical specifications. Tenderer should quote on behalf of only one manufacturer for the entire CCTV System i.e. DVR and Cameras should be of same OEM(Hikvision) .

a) Tendering Firm has to submit a certificate from manufacturers along with technical specifications that they are authorized agents for the sale and service of their product and manufacturer undertakes to support the after sales service of product.

b) All Tenderers must certify that all products are strictly in conformity with the precised specifications & requirements given in Annexure-A

2.TRAINING

Qualified Bidder will provide free of cost training to the authorized representatives of the Corporation.

3. NO PRICE VARIATIONS

The Financial Bid shall be on a fixed price basis. No upward revision in the price will be considered on account of subsequent increase in GST or any other Government duty if any. However, if there is any reduction in the same, during the offer validity period, the same shall be passed on to the Corporation.

4.DELIVERY, INSTALLATION, COMMISSIONING & TESTING

a) Installation of CCTV Systems must be completed within one month from the date of issuance of work order.



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b) Tenderer must arrange to obtain Entry Permits, Road Permits and Certificates that might be required, from all concerned local/other authorities for final delivery and should not look to Corporation to obtain such entry permits. Delay arising in the final delivery because of delay in obtaining such permits and certificates for whatsoever reasons will also attract penalty as defined under Liquidated Damages of the tender. Custom duty, if imported has to be borne by the tenderer himself. Further charges that may become payable towards demurrage or similar expenses will be borne by the tenderer or will be deducted from the bill. Corporation will provide support to obtain Road Permits wherever necessary.

c) The Successful bidder shall comply with all Local, State & Central Govt Rules, Regulations, Ordinances, Codes & Law relating to the work or the conduct thereof

d) The tenderers shall be solely responsible for any damages arising during transit. Any damages arising on delivery or while installing the CCTV System for whatsoever reasons should be made good forthwith by the tenderer.

e) The tenderer has to acknowledge that he has made himself fully acquainted with all the conditions & circumstances under which Supply, Installation, Testing, Commissioning & Maintenance required under the contract will have to be made or furnished & with all the terms, clauses, conditions, specifications & other details of the contract & the bidder shall not plead ignorance of any of those as excuse in case of complaint against or rejection of supplies tendered by him or with a view either of asking for encashment of any rates agreed to the contract or the evading any of his obligations under the contract.

f) The Corporation reserves the right to add/delete any point not exclusively mentioned in the bid document but found necessary for incorporation at any time during the period of Technical discussion before placement of order. The same shall be considered a part of tender and shall be mandatory and binding on the Vendor.

g) C.A. R(Contractors All Risk) Policy along with workmen Policy shall be taken by the contractor.

5. INSPECTION/TEST OF EQUIPMENTS/SYSTEM.

a) The tenderer shall not be paid for supplies rejected/damaged products.



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b) Rejected / damaged products Supplies shall be removed by the tenderer at his own expenses within 10 days after notice has been issued to him of such rejection.

6. LIQUIDATED DAMAGES

A) In the event of delayed delivery /installation of CCTV Systems after the stipulated period, the tenderer shall be liable to pay liquidated damages at a percentage of the total order value subject to minimum of ₹ 1000.00 and maximum of 3% as detailed below:

1. a. @ 1% for the first week
b. @ 2% for the second week
c. @ 3% for the third week & above For calculating the delay as above, part of the week will be considered as full week. Delay in the delivery obligations may also attract any or all of the following action in addition to the above:

- i) Imposition of Penalty ii) Termination of Contract.
- iii) Black listing of Firm

B) The liquidated damages as mentioned above may not be enforced if the contractor applies for extension of time mentioning the reasons for such extension subject to approval by the Corporation. Corporation may grant such extension in case it is found that the contractor is not at fault for extending the work beyond the stipulated date of completion. The decision of the Corporation will be final in this regard.

WARRANTY & MAINTENANCE CLAUSE

a) All products will stand for minimum one year on site all comprehensive warranty against all manufacturing defects including **Hard Disk of DVR**. During the warranty period the Tenderer shall have to provide quarterly preventive service calls and shall have to attend to all break-down calls within 48 hours free of cost up to expiry of warranty period.

b) Tenderer has to provide comprehensive AMC for Four years after the expiry of warranty period of one year. One service in each quarter has to be provided in addition to breakdown/complaint call.



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c) The repair/maintenance will be carried out by the tenderer at the site of installation of the equipments and satisfactory certificate will be obtained on the Service report from the office. If the repairs have to be carried out at the renderer's workshop/factory, the Corporation will allow the necessary parts to be removed and taken by the Tenderer.

d) In case of failure on the part of the supplier to attend all the defects within a reasonable period, the Corporation on its own will get the defects rectified through another agency at the risk and cost of supplier and repairs rectified through another agency, in such circumstances will not affect the liabilities of the supplier on the warranty for its remaining period nor it will affect the supplier's liabilities on the stipulated post-warranty Annual Maintenance Contracts.

e) The AMC charges will be paid at the end of every quarter/half year after the expiry of the warranty period on submission of a satisfactory service report duly signed by the authorized official.

f) The name of service engineer along with the address and phone numbers of service centre should be provided with the tender.

g) For any problem arising in functioning of CCTV system, shall be rectified by the service engineer within 48hrs from time of lodgment of complaint. In case of failure in providing service within the above time frame, Corporation has the discretion/reserves the right to impose penalty as mentioned hereunder:• 1-7 days excluding 48 hrs from the date of lodgment of complaint : Rs. 250/= per day.

- From 8th day to 30 days : Rs. 350/= per day
- More than 30 days : Rs. 450/= per day

The penalty amount will be recovered from the AMC payment. Complaint(s) will be deemed to be resolved only on the availability of the Customer Call Report

(CCR) signed by both the service engineer and Corporation's authorized official, confirming that the complaint is resolved. Date and time of resolution of the complaint shall be indicated clearly.

h) Warranty Period of all parts of CCTV system including wiring and hard disk are to be mentioned separately in the Technical Bid.



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i) Penalty of 0.4% of the cost of the equipment will be charged Every quarter, if the Preventive Maintenance is not done by tenderer. Penalty for Preventive Maintenance not done will not be charged for the quarter in which the machine has been delivered/installed.

j) The penalty will be recovered from the AMC payment. However, if the failure to carry out the Preventive Maintenance was because LIC could not make the systems available, this penalty will be waived. A certificate to this effect should be obtained from the Corporation's authorized Officials.

k) If the damage to the CCTV System is due to the power fluctuations or physical damage due to mishandling by LIC personnel or the damage by external factors, LIC would bear the cost of the parts damaged but the onus of proving this will be on the Tenderer. However, the tenderer will be required to provide immediate system/solution assistance with same configuration or higher and with all services restored as if it is a normal breakdown.

l) In case of Partial/Full damage or loss of the equipment due to reasons beyond the control of LIC, like Theft, Fire etc, the tenderer should be in a position to supply working standby equipment with same configuration or higher with all services restored, as if it is a normal breakdown.

m) Whenever any equipment is taken out of any LIC premises for repair the same piece has to be returned after repair unless it is declared to be irreparably damaged. When any CCTV equipment is taken out of any LIC Office for repair, such shifting should be done with the prior permission of authorized personnel, and the tenderer shall make all arrangements for removal of the equipment, its transportation to the workshop and back to LIC's site and its reinstallation. Transit Insurance of such equipment also has to be arranged by the tenderer and all expenses for the above shall be borne by the tenderer. The Tenderer shall hand over the systems in 100% working condition after repair/maintenance/rectification. Thereafter, the Tenderer shall reinstall the same machine after repair unless it is declared to be irreparable.

n) In the event of replacement of any part of the system, it should be done with a part of equivalent or higher configuration which is compatible with the system.

o) If, during the warranty period, any equipment has a hardware failure on four or more occasions in a quarter, it shall be replaced by equivalent new



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equipment by the tenderer at no cost to the LIC of India within 45 days from the date of last failure. The warranty for the replaced equipment will start afresh. However, till the replacement, the original equipment has to be kept in running condition or else a standby provided and all services restored. However, penalties for breakdown as defined in the tender will be applicable.

p) However extension of warranty/replacement of equipment will not be applicable if the breakdown is due to reasons not attributable to the tenderer. However, the onus of proving the same would be on the tenderer.

q) If the systems' defect is attributable to mishandling, negligence, damage due to rodents, high neutral to earth voltage or operation by unauthorized staff, the tenderer will not be liable to repair the same under the contract. The tenderer under such circumstances shall charge extra for spare & service rendered.

8. CABLING

The cables required for the installation of the equipment will be provided by the tenderer as per the specifications provided in Annexure “A”.

9. FORCE MAJEURE CLAUSE :

a) The tenderer shall be liable for any delay in execution or failure of their respective obligations under this agreement except for delay caused by occurrence of events beyond control of the tenderer, including but not limited to natural calamities, fire, explosions, floods, power shortages, acts of God, hostility, acts of public enemy, wars, riots, strikes, sabotage, order/action or regulations of government, local or other public authorities.

b) In case a Force Majeure situation arises, the tenderer shall immediately notify LIC of India in writing of such conditions and the cause thereof within two calendar days and prove that such is beyond the control and affect the implementation of the agreement.

c) Unless otherwise directed by LIC of India in writing, the tenderer shall continue to perform its obligations under the contracts far as it is reasonably practical, and shall seek all reasonable means for performance not prevented by the Force Majeure event.



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10. CERTIFICATION

The tenderer should quote for Models of the OEM who has CE, FCC & OTHER standard certifications valid in the field.

11. PAYMENTS

a) No interim payment will be made on the delivery of the CCTV equipments.

b) Full and final payment shall only be made after successful installation, commissioning, testing & training of the CCTV equipment at all locations.

12. TERMINATION OF CONTRACT

The Corporation reserves the right to terminate/cancel the whole or part of the agreement at their sole discretion after giving one month's notice to the service provider. If the contract is terminated by the service provider, it would be liable for penalty which would be equivalent to 10% of the contractual amount of the unexpired period of maintenance contract month's notice to the service provider.

13. LIMITATION OF LIABILITY

Except in cases of criminal negligence or willful misconduct and in case of infringement of intellectual property rights, both parties shall not be liable, whether in contract tort or otherwise, for any indirect or consequential loss of damage, loss of use, loss of production or loss of profits or interest costs, provided that this exclusion shall not apply to any obligation of supplier/tenderer to pay liquidated damages to the Corporation and the aggregate liability of both the parties whether under the Contract, in tort or otherwise, shall not exceed the total contract price with LIC under this contract provided that limitation shall not apply to the cost of repairing of defective equipment.

14. DISPUTES

In the event of any dispute or disagreement over the interpretation of any of the terms herein above contained or claim of liability the same will be referred to an arbitrator mutually appointed by both the parties, whose decision shall be final and binding upon both the parties. Such reference shall be deemed to be a submission to arbitration under the Arbitrations and Conciliations Act 1996. The venue of arbitration shall be Bongaigaon . Subject here to the court in Bongaigaon -shall have exclusive jurisdiction to the exclusion of all other courts. Notwithstanding the above, the decision of LIC of India shall be final and binding on the Tenderer.



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15. VALIDITY OF TENDER

The validity of Tender will be 180 days from the date of opening of Tender(Technical Bid).

All Tenderers will submit the bids only if they agree to all the terms and conditions mentioned in the tender document and subsequent modifications, if any. Any other requests for the change in the specifications of hardware, terms and conditions of

the tender document, will not be accepted. The tenderer must sign each page of terms and conditions enclosed herewith as confirmation of acceptance of our terms and conditions. The successful bidder will have to enter into a separate agreement on a stamp paper of requisite value with LIC of India accepting the terms and conditions laid down in the tender document. "Technical Bid" in full conformity with the aforesaid conditions and with the Annexures of the tender document attached hereto.

The Technical Bids will be opened on **12.08.2025** at **15.30** hours at the above address. One representative of the Tenderer may remain present on the stipulated date and time, if they so desire.

L.I.C. of India reserves its right to cancel this order and/or re-tender with revised specifications and Terms and Conditions in case of non-qualification of any tenderer as per Technical Bids without assigning any reasons.

It may be noted that participation of the Bidder in this Tender itself will be construed as acceptance of all the terms and conditions mentioned in this tender document and subsequent modifications to this tender, if any by the tenderer.

SEAL & SIGNATURE OF THE CONTRACTOR/

VENDOR

ANNEXURE 'A'

TECHNICAL BID FOR CCTV SYSTEM (To be submitted on Tenderers Letter-Head)

CCTV SYSTEM WITH COMPREHENSIVE ANNUAL MAINTENANCE CONTRACT FOR FOUR(4)(YEARS AFTER EXPIRY OF WARRANTY PERIOD OF 1 YEAR.

1. Name of the OEM of the CCTV System
2. Whether the order copies for having executed such order/s earlier by the tenderer at least two works in last four years including current financial year are enclosed.



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3. Whether the firm has in house facility for maintenance and testing of the equipment as per specifications?
4. Whether the firm has its offices and service centers at Guwahati/or Bongaigaon .
5. Whether the CCTV equipment for which the rates are quoted in Financial Bid is strictly as per specifications given in annexure “B”. Annexure ‘B’ to be enclosed with specific remarks. Indicate if comprehensive AMC up to 5(1+4) years will be undertaken.
10. Whether all enclosures are called in Tender Form are enclosed.
11. Whether all parts of the CCTV System including Hard Disk of DVR and wiring will stand minimum of One Year onsite warranty?
13. Whether the vendor is registered under MSME / NSIC (if yes, attach certificates)

I/We have read and examined the Notice Inviting Tender, Annexure, Specifications Applicable, General Rules and Instructions, General Conditions of Contract, and all other documents referred to in the conditions of contract and all other contents in the tender document for the work and accept the terms and conditions of the tender in full conformity.

Date:

Place:

SEAL & SIGNATURE OF THE CONTRACTOR/ VENDOR

TECHNICAL BID

ANNEXURE-A

DETAILED TECHNICAL SPECIFICATIONS AND TENDERER'S COMPLIANCE

High Resolution IR Dome Camera with OSD 30 mtr, Make :Hikvision



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SL. No	Parameter	Specification	Compliance Yes/No	Remarks If any
i.	Image Sensor	1/3" Sony Super HAD II CCD/ CMOS Sensors/Sony Exmore		
ii.	Pixels	1920(width,vertical pixel) x 1080(height, Horizontal pixel)		
iii.	Resolution	2 ,MPX		
vii.	Lens	3.6 mm		
xi.	Back Light Compensation	ON/OFF Selectable		
xii.	IR	24 LEDs, Upto 30 Mtrs		
xiv.	Video Output	1.0 Vp-p/75 ohm		
xvi.	Power Supply	DC 12V \pm 5%		
xvii.	Power Consumption	<5W		
xx.	Certifications	CE, FCC, RoHs		

Channel Full D1 1080P 1U Standalone DVR (Hikvision)

SL NO	Parameter	Specification	Compliance Yes/No	Remarks If any
i.	Processor	High performance embedded microprocessor		
ii.	Operating System	Embedded LINUX		
iii.	System Resources	Pentaplex function: live, recording, playback, backup & remote access		
iv.	Control Devices	Front panel, USB mouse, IR remote control, Keyboard, Network		
v.	Video Input	8 channel, BNC(1.0Vp-p, 75 Ω)		
vi.	Video Output	1 HDMI, 1 VGA		



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vii.	Video Standard	NTSC(525Line, 60f/s), PAL(625Line, 50f/s)		
viii.	Compression	H.264 / G.711		
ix.	Video Resolution	1920×1080, 1280×1024, 1280×720, 1024×768, 800×600		
x.	Video Recording	D1/4CIF@1~25/30fps(704×576/ 704×480) / HD1@1~25/30fps(352×576/352× 480) / 2CIF@1~25/30fps (704×288/704×240) / CIF@1~25/30fps(352×288/352× 240) / QCIF@1~25/30fps(176×144/176 ×120)		
xi.	Video Display Split	3/8		
xii.	Privacy Masking	4 self-defined four-sided zones for privacy masking for each camera		
xiii.	Audio Input	1 channel, RCA(200-2800mV, 30KΩ)		
xiv.	Bi-directional Talk Input	1 channel Input, BNC(200- 2800mV, 30KΩ)		
xv.	Audio Output	1 channel, BNC(200-3000mV, 5KΩ)		
xvi.	Hard Disk	2 SATA ports, Max 2TB per HDD supported		
xvii.	Sur veilance HDD Management	Hard disk hibernation technology, HDD faulty alarm & Raid(Redundancy)		
xviii.	Recording Mode	Manual, Schedule(Regular(Continuous), MD (Video detection: Motion detection, Camera blank, Video loss), Alarm), Stop		

APPROVED MAKES OF MATERIALS & EQUIPMENTS

1	Aluminium UG CABLES 1.1 KV grade with ISI mark:			
	1	CCI	4	Universal



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	2	NICCO	5	Polycab
	3	Gloaster		
2	CABLES: HT/LT			
	1	Gloster	4	RPG
	2	CCI	5	Finolex
	3	Polycab		
3	PVC COPPER WIRES with ISI mark (650/1100V grade):			
	1	Finolex	4	Polycab
	2	Havells	5	RPG
	3	RR Kable	6	Anchor
4	MS CONDUITS AND ACCESSORIES:			
	1	Supreme	3	BEC
	2	NIC	4	AKG
5	JUNCTION BOX			
	1	Krone	3	Havels
	2	Anchor		
6	CCTV Cameras			
		HikVision		

Annexure-A (Contd..)

TECHNICAL BID (Company Profile)

S No.	PARTICULARS OF THE COMPANY	
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1	Name of the Company	
2	Full Address	
3	Mobile No.	
4	E-Mail Address	
5	Constitution of the firm (whether Proprietary / Partnership / Pvt Ltd. / Public Ltd.	
6	Name(of the Proprietor / Partner / Managing Director	
7	Year of Establishment	
8	Registration with the Registrar of Co.	
9	Name(s) of Contact Person (s) with address (Service hub of Bongaigaon/Guwahati)	
10	Registration with Tax Authority a. PAN No. b. GSTIN Attach latest IT Return filed copy & GST Return filed copy.	
12	Last 3 years turn over 2021-2022 , 2022-2023&2023-24	

Signature of the Contractor/Vendor



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Contractors are requested to furnish below mentioned particulars so that we can refund / release their payments through NEFT / RTGS. This has to be treated as the part of the Tender condition.

<u>Sl.No.</u>	<u>Description</u>	
1.	<u>Name of the beneficiary (vendor name) as in bank records.</u>	:
2.	<u>Beneficiary's Account Number</u>	:
3.	<u>Account type (Savings Account, Current Account, etc.)</u>	:
4.	<u>Beneficiary's Bank – Branch</u>	:
5.	<u>Bank's MICR code</u>	:
6.	<u>Beneficiary's Bank IFSC Code</u>	:
7.	<u>Beneficiary's contact number</u>	:
8.	<u>Beneficiary's e-mail ID, if any</u>	:
9.	<u>PAN NO.</u>	:
10.	<u>GSTIN NO</u>	:

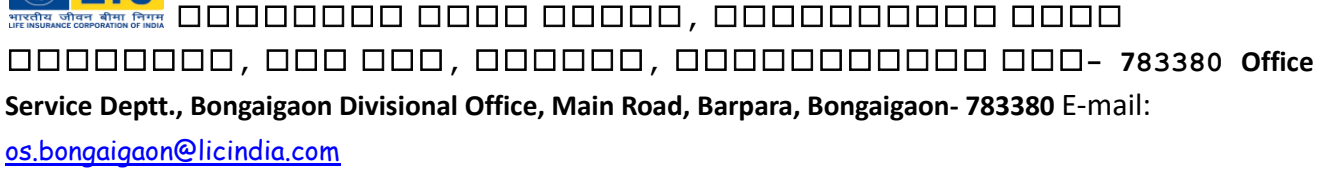
Date:

Place:

Signature of the Contractor/Vendor

Tender

for



Dated : 28.07.2025

Annexure: B

(To be submitted in separate sealed envelope-2)

C E R T I F I E D

Signature of Contractor

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Annexure-B(Contd.)

Bill of Quantity				PART-A		
SUPPLY, INSTALLATION, TESTING AND COMMISSIONING(SITC) and Maintenance of CCTV Surveillance System in selected four offices under LIC, Bongaigaon Division						
Sl No	Item	Description of Item	Qty	Unit	Rate Per Unit (Rs.)	Amount (Rs)(Total)
1	Internal Dome IR Camera 30 mtr Coverage	Supply, Installation, Testing & Commissioning of indoor dome camera 30 mtr IR. (Please refer the technical specification as specified in this tender document)	14	Nos.		
3	8 Channel DVR	<ul style="list-style-type: none">Up to 8 cameras with full HD 1080P displayH.264 dual-stream video compressionFull channel D1(4CIF) real time recordingHDMI / VGA / TV/Spot(BNC) synchronous video outputLive, recording, playback, backup & remote accessSmart video detection: MD, camera blank, video lossSupport 2 SATA HDDs, 2 USB2.0Easy backup: USB devices, network download.	2	Nos.		

4	4 Channel DVR	<ul style="list-style-type: none"> Up to 4 cameras with full HD 1080P display H.264 dual-stream video compression Full channel D1(4CIF) real time recording HDMI / VGA / TV/Spot(BNC) synchronous video output Live, recording, playback, backup & remote access Smart video detection: MD, camera blank, video loss Support 2 SATA HDDs, 2 USB2.0 Easy backup: USB devices, network download 	2	Nos		
5	STORAGE	SITC of 2x2TB Hard Disk comparable to WD, Thoshiba, Seagate Make <ul style="list-style-type: none"> 	4(2 x 2 TB)	Nos		
6	DVR Rack	4 U DVR Rack 6 U DVR Rack	2 2	Nos Nos		
7	MONITOR	SITC of SONY/Samsung/LG 22”inches LED with HDMI port.	4	Nos.		



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8	Signal & Power Cable	Supply & laying of Copper Cable FOR POWER SUPPLY & RG-6 For Signal Transmission with required holders, connector and making connection.				
	a.	<u>Supply Of RG-6 (Unarmoured) coaxial Cable</u>	500 approx	Mtr	Rate per Mtr	
	b.	<u>Copper Power Cable 2 core 1.5 mm</u>	500 approx	Mtr	Rate per Mtr	
9	Conduit	20 mm dia PVC conduit	500 approx	Mtr .	Rate per Mtr	
10	Adapter	SMPS Power Adapter 5 AMP	4	nos		
11	Adapter	SMPS Power Adapter 1 AMP	4	nos		
12	Mouse	Wireless Mouse	4	nos		
13	Other-1					
14	Other-2					
15	Other-3					
16	Installation and commissioning Charges(Total for 4 locations)					



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TOTAL VALUE OF WORK.(PART-A)				Rs		
		ANNUAL MAINTENANCE CONTRACT(AMC) (PART-B)				
	AMC	Comprehensive Annual Maintenance Charges For Camera and DVR for Four years after expiry of Warranty period of one year. (Yearly Value)				
		1st year(after expiry of onsite warranty of 1 year	1	4QTR	Per Office	
		2nd year	1	4QTR	Per Office	
		3rd year	1	4QTR	Per Office	
		4th year	1	4QTR	Per Office	
			Sub Total: (ST)			
			TOTAL PART(ST x 4) - B			
		GRAND TOTAL (A+B)				

Rs.(In Word.) _____

Date:

Signature of Contractor

With Seal

(GRAND TOTAL OF (A) AND (B) SHALL BE THE BASIS OF FINANCIAL BID ASSESSMENT)



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(UNDERTAKING Letter to the Corporation on the Supplier's letterhead)

To,

Annexure-C

The Sr. Divisional Manager
LIC of India, Bongaigaon Divisional Office ,
Bongaigaon

Dear Sir/Madam

Sub: Supply Installation Testing and Commissioning(SITC) and Maintenance of CCTV Surveillance System in selected four offices under LIC, Bongaigaon Division

With reference to the above tender notice, having examined and understood the instructions, terms and conditions forming part of the tender forms, we hereby enclose our offer for the supply of the CCTV Systems as detailed in your above referred tender notice. I/We here by confirm that we have not been black-listed by LIC or any PSU/ BFSI organisation/Goverment/Semi Govt/ Quasi Govt department of India as on date of submission of bid in response to the above tender.

I/We further confirm that the offer is in conformity with the terms and conditions as mentioned in the tender form. I/We also confirm that the offer shall remain valid for six Months from the last date for submission of the offer.

I/We do hereby also confirm that all the products will be supplied as per exact requirements and specifications mentioned in Annexure-B

I/We understand that the Corporation is not bound to accept the offer either in part or in full and that the Corporation has the right to reject the offer in full or in part without assigning any reason what so ever. I/We have read the instructions appended and all terms and conditions and I / We understand that if any false information is detected at a later date, any future contract made between ourselves and LIC of India, on the basis of the information given by me / us can be treated as invalid by the Corporation and I / We will be solely responsible for the consequences.

I/We agree that the decision of LIC of India in selection of contractors will be final and binding to me / us. All the information furnished by me hereunder is correct to the best of my knowledge and belief. I/We agree that I / we have no objection if enquiries are made about the work listed by me / us in the accompanying sheets. I/We agree that I / We have not applied in the name of sister concern for the subject tender process. We enclose herewith a Demand Draft/Pay Order for Rs.12000/-(Rupees twelve Thousand only) favoring LIC of India and payable at Bongaigaon towards Earnest Money Deposit, and Demand Draft/Pay Order for Rs.500/-(Rupees Five Hundred only) favoring LIC of India and payable at Bongaigaon towards Tender Fees, details of the same are as under :

<u>Particulars</u>	<u>Demand Draft/ Pay order No</u>	<u>Date of DD/Pay order</u>	<u>Amount:</u>	<u>Name of issuing Bank</u>
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Yours faithfully,

Date:

Authorized signatory

Place:



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Service Deptt., Bongaigaon Divisional Office, Main Road, Barpara, Bongaigaon- 783380 E-mail:

os.bongaigaon@licindia.com

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(Name & Designation, seal of the firm)

LETTER OF AUTHORIZATION FOR ATTENDING BID OPENING

Annexure-D

The Manager (OS)

Life Insurance Corporation of India

Bongaigaon Divisional Office

Sub: Authorization for attending Bid opening on _____ at _____ Hrs.

Following person is hereby authorized to attend the bid opening of TENDER floated by Life Insurance Corporation of India, for SITC of CCTVs Installed at various offices under Bongaigaon Division, on behalf of:

(Bidder Detail)

Name of the Person	Specimen Signature

Authorized Signatory

**(Name / Designation and Seal of the Firm /
Company) Mobile/Email Id:**

Date: