

Minutes of the Pre-Bid Meeting

RFP Title: Selection and Onboarding of OEM / System Integrator (SI) for Supply, Implementation, and Management of Centralised and Automated Patch and Vulnerability Management Solution

RFP Reference Number: Ref: LIC/CO/IT/DT/2025-26/RFP/PM dated 14.07.2025

Date of Meeting: 18.07.2025

Time: 11:00 Hrs

Venue: Life Insurance Corporation of India, IT Portal Section, Central Office, IT/DIGITAL TRANSFORMATION Department, "Jeevan Seva" Annexe, III Floor, S V Road, Santacruz (W), Mumbai – 400054 and Online through Webex

Attendees (From LIC):

1. Mr. Pramod Kumar, Secretary (IT/DT)
2. Mr. Yashwant Sharma, AO(IT/DT)

Attendees (From E&Y):

1. Mr. Aditya Sharma
2. Mr. Anand Tekwani

Agenda

1. Welcome and Introduction
2. Brief Presentation on RFP Objectives and Scope
3. Clarifications Sought by Prospective Bidders
4. Instructions for RFP Submission
5. Open Forum for Additional Queries
6. Closing Remarks

1. Opening Remarks

The meeting commenced with a welcome address by Secretary (IT/DT) of LIC. Participants were thanked for their interest in the RFP and were briefed on the agenda and structure of the session.

2. RFP Overview

The LIC team provided a comprehensive overview of the Request for Proposal (RFP), including key functional and technical requirements. The salient points included:

- Procurement of an **Enterprise-grade Patch & Vulnerability Management Solution** capable of managing a **heterogeneous IT environment**, including Windows, Linux, and other platforms.
- Seamless **integration of Patch Management solution with Vulnerability Assessment tools**, with features such as dashboards, risk scoring, and compliance reporting aligned with industry standards.
- **On-premise deployment model** as a mandatory requirement.
- The objective is to enhance the organization's cybersecurity posture by ensuring timely patching and vulnerability mitigation across systems.

3. Clarifications and Key Responses

During the interactive session, the following key clarifications were addressed:

- **Extension of Bid Submission Date:**
It was **clarified that no extension** will be granted for submission of bids. Bidders are advised to adhere strictly to the deadlines mentioned in the RFP.
- **Contract Duration:** Upon specific enquiry, it was confirmed that the contract will be for a **period of three (3) years**, based on an **annual renewal model** subject to satisfactory performance and compliance.
- **Mode of Response to Queries:** LIC informed all bidders that individual responses to queries will not be provided. All clarifications raised during the pre-bid meeting, along with those submitted in writing—including those received within the extended deadline for pre-bid queries up to 20th July 2025—will be consolidated and published as a corrigendum on the official LIC procurement portal..

4. Instructions for RFP Submission

Bidders were reminded of the following critical submission guidelines:

- Proposals must be submitted strictly in accordance with the formats and timelines outlined in the RFP document.
- All required annexures, certifications, and compliance checklists should be duly filled and signed.
- Any deviation from the RFP specifications may lead to disqualification.
- Bidders were also advised not to wait until the last minute for bid submission on the TenderWizard portal. It was clearly communicated that no extension will be granted in case the bid submission fails due to technical issues, delays, or any

other reason. Bidders are strongly encouraged to complete their submissions well in advance of the deadline to avoid last-minute complications

5. Additional Queries and Discussions

The session was opened for additional queries from the participants. Several operational and technical questions were raised and duly acknowledged by the LIC team. It was reiterated that only those queries submitted within the extended deadline for pre-bid queries—up to 20th July 2025—will be formally addressed and included in the corrigendum to be published on the official LIC procurement portal.

6. Closing Remarks

The LIC team expressed appreciation for the active participation and interest shown by the bidders. All attendees were reminded to regularly check the LIC procurement portal for updates, corrigenda, and final submission requirements.

Secretary (IT/DT)