

03.07.2025

OFFICE NOTE

Tender Invitation - for gardening and landscaping at DO

Sealed Quotations are invited from professional gardening firms in connection with the gardening and landscaping work at Divisional office premises for which we require the below mentioned items :

1. Supplying Red Earth - for leveling the ground and putting a layer of red earth for gardening and landscaping, Cow dung, Bonemeal, Neem cake and other fertilizers, medicine etc..
2. Supplying plants such as Pearl Grass, Ficus Panda, Eugenia, Nanthiarvattom, Lantana Dwarf, Alternanthera, Foxtail Palm
3. Supplying Pebbles and Stones – River Pebbles, Kadappa Stone
4. Supplying professional labour for planting, removal of old plants, waste removal etc..

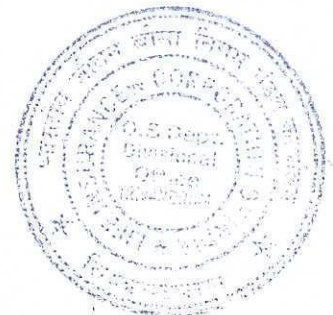
You may visit our office with prior intimation any time between 07.07.2025 to 18.07.2025. The areas mentioned as Area A to Area K in the attached drawings can be directly seen and measured in person.

For Area A

Sl No	Item/ Plant Name	Quantity	Spec
1	Pearl Grass	900 sq ft	Sheet
2	Nanthiarvattom dwarf	180 pcs	1 ft
3	Ficus panda	2 pcs	3 ft
4	Eugenia	1 pc	3 ft
5	Alternanthera(Red)	360 pcs	1 ft
6	Snake plant(yellow& green)	6 pcs	2ft
7	15 inch cement pot	6 pcs	
8	Manure(Cowdung,Neemcake,Bonemeal & any other)		
9	Labour		

For Area B

Sl No	Item/ Plant Name	Quantity	Spec
1	Border plant removal		



2	Vechia Merri Gold	3 pcs	6 ft
3	Manure(Cowdung,Neemcake,Bonemeal& any other)		
4	Labour		

For Area C

SI No	Item/ Plant Name	Quantity	Spec
1	Nanthiarvattom dwarf	450	1 ft
2	Alternanthera(Red)	600	1 ft
3	River Pebbles	200 kg	Medium
4	Kadapa Stone	20	1*2 ft
5	Vechia Merri Gold	3 pcs	6 ft
6	Manure(Cowdung,Neemcake,Bonemeal& any other)		
7	Labour		

For Area D

SI No	Item/ Plant Name	Quantity	Spec
1	Border plant removal		
2	Pearl Grass	As per actual	Sheet
3	Lantana dwarf	2 islands	3 ft
4	Border plants	100	small
5	Vechia Merri Gold	3 pcs	6 ft
6	Manure(Cowdung,Neemcake,Bonemeal& any other)		
7	Labour		

For Area E

SI No	Item/ Plant Name	Quantity	Spec
1	Maintenance of existing plants		

For Area F

SI No	Item/ Plant Name	Quantity	Spec
1	Pearl Grass	As per actual	Sheet
2	Ficus Panda	3 pc	3 ft
3	Manure(Cowdung,Neemcake,Bonemeal& any other)		
4	Labour		

For Area G

SI No	Item/ Plant Name	Quantity	Spec
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1	Border plants removal		
2	Pearl Grass	As per actual	Sheet
3	Manure(Cowdung,Neemcake,Bonemeal& any other)		
4	Labour		

For Areas H,I,J & K

SI No	Item/ Plant Name	Quantity	Spec
1	Pearl Grass	As per actual	Sheet
2	Ficus Panda	6	3 ft
3	Manure(Cowdung,Neemcake,Bonemeal& any other)		
4	Labour		

TENDER SCHEDULE

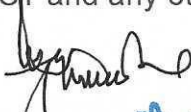
SI No	Description	
1	Name of work	Sealed Quotations for Gardening and Landscaping work at Trivandrum Divisional Office
2	Issue of tender document	Tender documents can be downloaded online or collected in person from the above mentioned address on any working day from 07.07.25 to 18.07.25 (15.30 hrs)
3	Last Date & Time of receiving / submission of tender document.	On 21.07.2025 up to 15.30 Hrs.
4	Date & Time of opening of sealed tender.	As on the last date of submission of tender i.e. on 21.07.2025 at 15.30 Hrs.
5	Time schedule for completion of work	Within 21 days from issuance of work order.

Terms & Conditions :

1. Quotations should be submitted letterhead in sealed envelope superscribed " Quotation for Garden & Landscape Work – LIC Divisional Office, Trivandrum"
2. Rate quoted should be inclusive of all rates; ie cost of plants, manure, machinery, transportation, loading/unloading, labour, waste removal, GST and any other charges.


Manager(OS)




Senior Divisional Manager
B. AJISH
वरिष्ठ मंडल प्रबन्धक
Senior Divisional Manager