

ANNEXURE-I

TERMS AND CONDITIONS

- Mode of servicing will be **Quarterly** at regular intervals.
- Rates quoted should be inclusive of all taxes and no extra on any account will be paid. GST will be paid as per Government norms.
- Income Tax will be deducted as per rules.
- Contract period will be of **TWO YEARS** from the date of contract. The contract may be renewed for one more year after expiry of AMC, if service found satisfactory and if the competent Authority decides so, on the basis of same rates and terms and conditions in this tender.
- Fire fighting Demonstration to all offices shall be given **once during the financial year and necessary certificate should also be issued.**
- **Earnest Money Deposit:** Rs. 16500/-(Demand Draft / Bankers Cheque)
- **Security Deposit:** After scrutiny of the quotations, successful vendor will be informed regarding the allotment of the contract. It will be necessary to deposit of Rs.27,500/-(Demand Draft / Bankers Cheque or Bank Guarantees through Scheduled Banks) by the successful vendor i.e. to whom the contract will be allotted. This amount will be refundable after completion of contract period without interest, including extended / renewed period of one year if any.
- **Payment:** Payment will be made on Quarterly basis on submission of bills and acknowledgements from the concerned office(Stamp of signing official is mandatory) Consolidated payment will be made at Divisional Office through NEFT / RTGS only.
- **Penalties :** In case of unsatisfactory performance, Penalty at the following rate will be levied:
 - a) In case of delay in delivery and installation of Fire Extinguisher, penalty of Rs. 50/- (Rupees Fifty only), per machine for each day of delay will be levied.
 - b) In case of non-functioning of the fire extinguisher, replacement of such defective fire extinguisher should be done within 5 days from the date of intimation, failing which penalty of 20/- (Rupees Twenty only) , per machine, per day will be levied . If it is found that the services are not satisfactory, then the contract will be terminated without notice period.
 - Bidder will be solely responsible for any injury / accident caused to Workman/Technical Engineer,. LIC of India will not be liable for any claim.
 - If it is found that the services are not satisfactory, then the contract will be terminated without notice period
 - In case of fire due to delay in delivery & installation of Fire Extinguishers, the loss caused to the Corporation, assessed by the Corporation shall be borne by the Contractor.

Following documents are required along with enclosed form and quotation:

1. Documents of registration of Firm
2. Pan Card of Firm
3. GSTN , if any

TECHNICAL SPECIFICATIONS:

1. Specification for stored pressure, powder based ABC type of fire extinguishers capacity 6 Kg, 5Kg, 4Kg, and 2 Kg. as below:

- a) The fire extinguisher should be manufactured in accordance to ISI and relevant valid certificate needs to be produced with Bid documents.
- b) Extinguishing agent, powder should be Mono Ammonium Phosphate with more than 90% concentration. The Bidder should provide lab report for the same from Accredited Lab.
- c) Can construction should be done using Deep Drawn Method to minimize the joineries and maximize seamless area to withstand stored pressure hydrostatic pressure testing upto 30 Kgf/cm² need to be done by manufacturer, certificate for the same needs to be produced with tender documents.
- d) Helium leak deduction facility should be available with the firm and certificate for the same is to be provided with the supply of every cylinder.
- e) For new fire extinguishers Warranty of 3 years and for refilling warranty of 1 year.

1. **Specifications for ABC Type Fire Extinguishers (6 Kg., 5 Kg., 4 Kg., 2 Kg.)**

2. The Extinguisher shall be able to operate between 0 – 60° C.
3. The extinguisher to come fitted with an inbuilt pressure gauge.
4. The Unit to come with a Squeeze Grip of Metal to operate the valve of the extinguisher and the same should be fitted in such a way that post the usage, the visual indicator as explained in the Point No.2 above shows the working condition of the extinguisher.
5. The unit should be pressurized to 15 Bars with dry Nitrogen gas.
6. Extinguisher shall be fitted with a controllable valve allowing discontinuous of the emission of the power at any given time.
7. The extinguisher should fulfill ISI Standards.
8. The extinguisher should have been tested for leakage & pressure retention at a pressure test of 30 Bars & it should be mentioned on the unit.
9. Mounting racket shall be capable of supporting without permanent deformation a load of twice the weight of the extinguisher.
10. Each and every cylinder should undergo Mass Spectrometer Helium Leak Detection Test and should have individual test certificate with all the fire extinguishers provided by the QC Department.
11. The fire extinguisher should have a plastic seal of yellow color fitted in such a way that it requires to be pulled & taken out before the operating lever can be squeezed. The word "PULL" with an arrow mark should be mentioned on the seal indicating the direction in which the seal has to be pulled.
12. The fire extinguisher should have a metallic pin as a second seal to protect any unintended usage/ accidental discharge. This pin should have a finger grip to conveniently pull it out at the front & a plastic lock at the rear end.

13. Extinguisher shall include a feature to prevent the removal of valve before removal of all internal pressure.
14. The Extinguisher body shall come fitted with the base stand made of ABC with a provision to hold the hose.
15. The hose pipe discharge nozzle of the extinguisher should be fitted with a cap.
16. Extinguisher body have only one circumferential welding & there will be no longitudinal seam.
17. The fire Extinguisher body should have been appropriately treated with an anticorrosive agent from inside.
18. The extinguisher should be Powder Coated from outside.
19. The container body should be made of CRCM sheets and the thickness should be as per IS specifications.
20. 5 year shelf life warranty against expiry, Free replacement/ repair warranty.
21. Effective throw should be not less the 4 Meters.
22. The rating should be mentioned on the extinguisher.
23. Should have a battery operated gadget attached, which should sound an alarm on removal/ movement of extinguishers from its position.
24. Works on all classes of fir, i.e. A, B, C & Electricity started fires.
25. Manufacturer's Name & complete address to be mentioned on the extinguisher.
26. Manufacturer's 24 hours helpline phone No. for any after sales service to be provided on the extinguisher.
27. IS No. of the unit along with the month & year of manufacturing to provided on each unit.
28. The hosepipe should be made of EPDM (Ethylene Propylene Diene Monmer) Rubber.

2. Specification for CO2 fire extinguishers (4.5 Kgs. and 2 Kgs.) are given below:

- a) 4.5 Kgs. CO2 gas type Fire Extinguisher, trolley mounted for easy weight management, Used, Unused mechanism squeeze grip type.
- b) Gross weight 19.1 Kgs. Empty weight 14.6 Kgs. (for 2 Kgs. As per IS standards)
- c) Can Height 857 MM. diameter 140 MM, Metal sheet thickness 4.5 MM (for 2 Kgs. As per IS standards)
- d) Discharge time 10 second with controllable discharge mechanism
- e) Applicable on Class B & C Fire.
- f) Can Construction- Hot spinning/ forging, Valve construction, forging and machining and external coating of can, spray painting.
- g) ISI Approved. Tender should submit the valid certificate for the same alongwith tender documents.
- h) PESO certificate with test report bearing cylinder serial numbers to be provided with supplied extinguishers.
- i) Ready to use indicator.
- j) 1 year warranty.

ANNEXURE -II

Addresses of the Branches , Satellite offices, P&GS Units & Departments under Mumbai Division-I

<u>SR. NO.</u>	<u>BRANCH / SO</u>	<u>ADDRESS</u>
1	Br. 883	Oriental Building, Ground Floor, M. G. Road, Fort, Mumbai 400001
2	Br. 904	Oriental Building, Ground Floor, M. G. Road, Fort, Mumbai 400001
3	Br. 901	Oriental Building, 2 nd Floor, M.G. Road, Fort, Mumbai 400001
4	Br. 905	Gulestan Building, Ground Floor, M.G. Road, Fort, Mumbai 400001
5	Br. 907	National Insurance Building, Wallace Street, Fort, Mumbai 400001
6	Br. 909	Bombay Mutual Terrace Building, 5 th Floor, Sandhurst Bridge, Mumbai 400007
7	Br. 911	Industrial Assurance Building, Opp. Churchgate Station, Veer Nariman Road, Mumbai 400020
8	Br. 913	JeevanUdyog Building, First Floor, D.N. Road, Fort, Mumbai 400001
9	Br. 914	JeevanUdyog Building, First Floor, D.N. Road, Fort, Mumbai 400001
10	Br. 916	Canada Building, 3 rd Floor, D.N.Road, Fort, Mumbai 400001
11	Br. 918	Bombay Mutual Terrace Building, 5 th Floor, Sandhurst Bridge, Mumbai 400007
12	Br .921	Gulestan Building, 2 nd Floor, M.G. Road, Fort, Mumbai 400001
13	Br. 922	Oriental Building, First Floor, M.G. Road, Fort, Mumbai 400001
14	Br. 927	Gulestan Building, 2 nd Floor, M.G. Road, Fort, Mumbai 400001
15	Br. 929	Bombay Mutual Terrace Building, First Floor, Sandhurst Bridge, Mumbai 400007
16	Br. 931	Oriental Building, 2 nd Floor, M.G. Road, Fort, Mumbai 400001
17	SO 905	101, Holar Samaj CHS Ltd., Plot 11, 1st Floor, Opp. KokilabenAmbani Hospital, Four Bungalows, Andheri (W), Mumbai 400058
18	SO 913	101, Bhoomi Castle, opp. Goregaon Sports Club, Link Road, Malad(W.), Mumbai 400104
19	SO 914	Shop No.2, Heena Gaurav Jewels, Gokuldham Market, Film City Road, Goregaon(E.), Mumbai 400063
20	SO 916	Gr. Floor, Sharada Cinema Building, 172, MMGS Marg, Dadar(E.) Mumbai 400014
21	SO 918	Heenal Residency, Gr. Floor, DattaMandir Road, DahanukarWadi, Kandivali(W), Mumbai 400067
22	SO 921	Grace Chambers CHS, Unit No.8 & 9, Gr. Floor, Andheri-Kurla Road, Chakala, Andheri(E), Mumbai 400093
23	SO 927	Gala No. 205/206, 2nd Floor, Jainam Arcade, L.B.S.Marg, Bhandup (W), Mumbai 400078

24	Customer Zone	9, May Fair Meridian, 1st Floor, Nr. St. Blaise's Church, Caesar Road, Andheri (W.), Mumbai 400058
25	P & GS Dept. Unit –I	LIC Digital Building, 2 nd Floor, C – 10, G Block, Patthar Nagar, B.K.C., Bandra (E), Mumbai 400051
26	P & GS Dept. Unit –III	New India Building, 2 nd Floor, S. V. Road, Santacruz, Mumbai 400054

ANNEXURE- III

Bid Document to be submitted on GeM portal for Annual Contract of Supply, Checking, Refilling of Fire Extinguishers with Fire Fighting Training.

Financial Bid (Schedule of Quantities)

We have gone through the details of terms and conditions and nature of services to be provided in this Bid document. Accordingly, we submit herein below the financial bid having regard to the area mentioned in Annexure B and the description/ materials to be used as mentioned in Nature of Work.

Financial Bid for Annual Contract to provide, Check, Refill Fire Extinguishers with Fire Fighting Training.

Sr.No.	Type of Fire Extinguishers	Capacity (Kg.)	Rate per Fire Extinguisher (Rs.) (GST includes as per GeM Price)	Refilling Charges including checking of unit per Fire Extinguisher (Rs.) (GST includes as per GeM Price)	Total Cost(Rs.) (GST includes as per GeM Price)
			A	B	C=A+B
1	Fire Extinguisher ABC Type	6			
2	Fire Extinguisher ABC Type	5			
3	Fire Extinguisher ABC Type	4			
4	Fire Extinguisher ABC Type	2			
5	Fire Extinguishers CO2	4.5			
TOTAL BID VALUE (SUM OF C COLUMN FOR SR.NO.1 TO 5)					

6.

Buy Back of fire extinguisher	Rate per fire extinguisher

- The Total Bid Value (Sum of C Column for Sr. No. 1 to 5) will be considered for Financial Evaluation.
- GST will be applicable as per Govt. rules and included in the GeM price.
- Free Transportation & Delivery.
- Fire Fighting Training cost is included in Total Cost and training is to be conducted once a year in every office.

Date:

Authorised Signatories

Place:

(Name and designation, Seal of the Firm)

ANNEXURE-IV

(UNDERTAKING letter by the Bidder to be printed on the Bidder's Letterhead)

To,

The Sr. Divisional Manager
LIC Of India,
Mumbai Divisional Office-I

Dear Sir/ Madam,

Bid Document to be submitted on GeM portal for Annual Contract of Supply, Checking, Refilling of Fire Extinguishers with Fire Fighting Training.

With reference to the above Bid notice having examined and understood the instructions, terms and conditions forming part of the Bid documents, we hereby enclose our Bid offer for the Annual Contract of Supply, Checking, Refilling of Fire Extinguishers with Fire Fighting Training detailed in your above referred Bid notice.

I/We hereby confirm that we have not been black listed by LIC of India or any PSU/BFSI Organization / Government/ Semi-Govt./ Quasi Govt. / Departments in India, as on date of submission of bid in response to the above Tender.

I/ We further confirm that the offer is in conformity with the terms and conditions as mentioned in the tender form. I/We also confirm that the offer shall remain valid for Three Months from the last date for submission of the offer. I/We understand that the Corporation is not bound to accept the offer either in part or in full and that the Corporation has the right to offer in full or in part without assigning any reason whatsoever. I/We have read the instructions appended and all terms and conditions and I/We understand that if any false information is detected at a later date, any future contract made between ourselves and LIC of India on the basis of the information given by me/ us can be treated as invalid by the Corporation and I/ We will be solely responsible for the consequences. I/ We agree that the decision of LIC Of India in selection of contractors will be final and binding to me / us.

All the information furnished by me hereunder is correct to the best of my knowledge and belief. I/
We agree that I/ We have no objection if enquiries are made for the same.

I/We agree that I/ We have not applied in the name of sister concern for the subject tender process.

Yours Faithfully,

Date:

Place: Authorized Signatories (Name and Designation, Seal of the Firm)

ANNEXURE-V

Profile of the Tenderer

Name of the Agency /Firm/Vendor (In Block Letters)Status of the Agency(Whether Sole Properetorship/Firm/Pvt.Co.)	
Date of Incorporrtion/ Establishment	
Correspondence Address, contact No. & Email Id	
Address of Head Office, (If Separate) and Contact No.	
Names of the Partners/Directors/Owner	
Name of Executive with his present addresses and Contact Nos.	
PAN (Individual Card in case of Proprietorship OR Firm's PAN card in other cases.	
TAN No.	
GSTN No.	
Whether holding certificate under Shops & Establishment Act, duly renewed	
Regn No... & Date	
Licence No. under Contract Labour(Regulation & Abolition) Act, 1970 & Contract Labour (Regulation &Abolition) Central Rules , 1971	
ESI Registration No.,	
PF Registration No.	
Registration under MSME/NSIC or the District level authority, if any	
Name of offices where you have carried out work during past 3 years	
Name of at least Two of your most valued clients at the present time	
Average Turnover of the Agency for the last three years, Submit copies of I.T. returns , Balance Sheet & P/L accounts for last three years	<u>F.Y.2021-22</u> <u>F.Y. 2022-23</u> <u>F.Y. 2023-24</u>

Attested copies of all the above documents must be attached along with Application Form

(Signature of the vender with seal)

