



PRE-QUALIFICATION TENDER NOTICE

PRE-QUALIFICATION OF CONTRACTORS FOR REPAIR & MAINTENANCE WORK

Life Insurance Corporation of India intends to make a panel of contractors for (i) Repair/Maintenance work of various buildings (BO/SO/ SQ & D.O) under Bardhaman & Asansol Divisional office for Annual Rate Contract of (1) Builder, (2) Sanitary & Water Supply, (3) Electrical Works. Contractors who have carried out similar nature of works and having their office/ establishment, trade license in the districts of East & West Bardhaman, Bankura, Purulia, Birbhum and having GST registration in the state of West Bengal and have requisite qualifications as per eligibility criteria given below are only eligible to apply.

Enrolment form is available in this web site which may be downloaded & submitted duly filled in along with non refundable **enrolment fees of Rs.500/- (Rupees Five hundred only) plus 18% GST = Rs 590 / - (Rupees Five hundred Ninety only)** for each category & each Divisional Office separately in the form of DD drawn in favour of 'LIC of India' payable at Bardhaman (For application of Bardhaman DO) /Asansol (For application of Asansol DO) or in the form of Cash (to be deposited in respective LIC Divisional Office cash Counter during Cash hours on Weekdays & MR to be collected).

Applicant has to submit enrolment form along with necessary supporting documents and details such as PAN, GST Certificate, credentials of work carried out with any Central Govt. Deptt. / State Govt. Deptt. / Central Autonomous Body / State Autonomous Body / Central Public Sector Undertaking / City Development Authority / Municipal Corporation of City Formed under any act by Central / State Govt. and published in Central/State Gazette etc on or before 07.05.2025 at 15.00 Hrs to the followings:-

Application For Bardhaman Division:-

THE SR. DIVISIONAL MANAGER, LIC OF INDIA, BARDHAMAN DIVISIONAL OFFICE, GOPAL NAGAR, GHORDOUR CHATI, SRIPALLY, NEAR BAIKUNTHAPUR GP, DIST-PURBA BARDHAMAN, PIN-713103, in a closed cover super scribed '**Application for prequalification of contractors for (name of work)**'.

Application For Asansol Division:-

THE SR. DIVISIONAL MANAGER, LIC OF INDIA, ASANSOL DIVISIONAL OFFICE, WEST END, G.T ROAD, PO-ASANSOL, DIST-PASCHIM BARDHAMAN, PIN-713304 in a closed cover super scribed '**Application for prequalification of contractors for (name of work)**'.



Please note that enrollment form without requisite fees and supporting documents shall be summarily rejected.

Category	Nature of works	Estimated cost of works (Rs. In lacs)	Minimum Bank solvency (Rs. In lacs)	Average annual financial Turn-over on construction works during last 4 years ending 31 st march of the previous financial year. (in lac) 2020-2021 2021-2022 2022-2023 2023-2024	Minimum Qualifying value of similar work completed during last 4 (Four) years. (Rs. In lacs)
A 1	Repair / Renovation / painting work of Civil nature (For Annual Rate Contract)	Up to 5.00	1.00	2.00	Experience of at least three years in ARC work Total value of maintenance work in a year Rs.2.00 lac
B1	Sanitary & Water Supply works (For Annual Rate Contract).	Up to 5.00	1.00	2.00	Experience of at least three years in ARC work Total value of maintenance work in a year Rs.2.00 lac
C1	Electrical works (For Annual Rate Contract).	Up to 5.00	1.00	2.00	Experience of at least three years in ARC work Total value of maintenance work in a year Rs.2.00 lac



Contractors already enrolled with LIC also have to apply afresh. Contractors have to specifically mention the category number where they are interested to work. Competent Authority will decide contractor's category of trade depending upon their credentials. Separate enrolment form for each category has to be submitted by the applicants along with **separate DD/ MR @ Rs.500/- (Rupees Five hundred only) plus GST @ 18% i.e. total Rs.590/- (Rupees Five hundred Ninety only)** as enrolment fees. Enrolment form (Application form) can be downloaded from our web site www.licindia.in/Tender (Section). & CPPP Portal.

Sr. Divisional Manager reserves the right to reject / select any contractor at his sole discretion without assigning any reason/s whatsoever.

Note:

1. **Solvency Certificate** should not be more than 3 months old prior to date of publication of this Notice.
2. **Similar Nature of work** means: Interior nature of works in office, Residential buildings, Shopping Complex, Commercial Building, Institutional Building but not industrial building like ware house, factories, Plant.
3. **The value of executed work** (by bidders in the last 7 years) shall be brought to current costing level by enhancing the actual value of work at simple rate of **7% per annum**, calculated from the date of completion of the work to previous day of last date for submission of bids.
4. **For qualifying works** executed by bidders in private sector, **he should submit the details of payment received duly certified by Chartered Accountant i.e. copy of paid final bill. Form 26 AS and form 16 A of relevant period for verification of amount of work done.**
5. **The amount of annual Turn over** as given in Prequalification criteria **shall be only for construction / repair & maintenance works duly certified by Chartered Accountant.**
6. Even though any tenderer may satisfy the above requirements, he would be liable to disqualification if he has made misleading or false representation or deliberately suppressed the information in the forms, statements and enclosures required in the eligibility criteria documents, etc.
7. The Bidders as a **Joint Venture is not eligible** for participation in Bidding.
8. **Delay in completion:** Even though the Bidder has executed similar nature work of qualifying amount/s, he will not be prequalified if there is **unjustified delay in completion of work by more than 25% period of total permissible time period (Permissible time period means Schedule time limit + Justified extended time period allowed without imposing liquidated damages / Penalty).** The Performa in which the bidder should obtain the performance certificate for the executed works is enclosed as annexure "G" in enrollment form.

Sr. Divisional Manager
Bardhaman Divisional Office