

**Divisional Office, 'Jeevan Prakash', Nagpur Road  
Madan Mahal, Jabalpur (MP) Ph. 0761- 2420149**

**TENDER SCHEDULE**

| <b>Sl. No.</b> | <b>Description</b>   |  |
|----------------|--|--|
| 1              | Name of work   | Tender for Hiring of Office Premises for Branch Office –at SIHORA, Distt. JABALPUR (M.P.)  |
| 2              | Cost of tender document ( Nonrefundable)                       | Rs.295/- (Rupees Two hundred& ninty five only) (Inclusive of GST)  |
| 3              | Earnest Money Deposit  | Rs. 10000 /- ( Rupees Ten thousand only)   |
| 4              | Date of sale of tender document                                | From <b>15.11.2024 TO 04.12.2024</b> between 11.00 AM and 4.00 PM on week days (excluding Holidays, All Saturdays and All Sundays) from the above office on payment of non refundable tender cost by Demand Draft / Pay Order in favour of <b>“Life Insurance Corporation of India”</b> payable at <b>JABALPUR</b> or <b>in cash at</b> Cash Counter in Divisional Office, Jabalpur. |
| 5              | Last Date & Time of receiving / submission of tender document. | On <b>05.12.2024</b> upto 05.00 PM   |
| 6              | Date & Time of opening of Technical Bids                       | <b>06.12.2024</b> at 03.00 P.M.  |
| 7              | Date & Time of opening of Financial Bids.                      | Shall be intimated later on.   |
| 8              | Time Limit for handing over possession of the premises.        | Within 30 days from the date of issue of acceptance letter.  |
| 9              | Lease period / Contract period                                 | As mentioned in the terms and conditions of the contract.  |
| 10             | Notice period for Termination of contract.                     | 04 (Four) months on either side.   |
| 11             | Validity of tender   | 06(six) months from the date of opening of Technical Bid.  |