

Quotations Invited

1) Re: International Tour of Top Agents of LIC of India to Bali (Indonesia) (4 Days/3Nights) (between 01.08.2009 to 15.08.2009)

Approximate number of PAX – 88

Tentative Travel Date : Between 01.08.2009 to 15.08.2009

2) Re: Half day conference in Mumbai followed by International Tour to Indonesia as mentioned above.

Quotation for No. 1 should include :

- Economy class Air fare/Taxes, VISA costs and overseas mediclaim.
- Accomodation in a 4 Star hotel on twin sharing basis. Name of the Hotel to be specified.
- Airport Transfers
- All meals (Breakfast, Lunch and Dinner) including morning/evening tea and sufficient drinking water. Type of food- Vegetarian, Non-vegetarian and pure Jain)
- Sightseeing should include following places in Bali
River Cruise, Kintamani, Batu Bulan, Mount Batur, Lake Batur, Ubud, Monkey Forest, Bena Beach, Water Sports.
- Half day conference facility in Bali with necessary infrastructure which should include LCD projector, microphones, pads and pens for the delegates etc.
- Tour Manager/s

Quotation for No. 2 should include :

- Half day conference in a Five Star hotel in Mumbai followed by lunch and then briefing by tour operator.
- Accomodation on twin sharing basis for approximately 65 persons from 2.00 P.M. onwards one day prior to date of convention in Mumbai till they depart for International Tour depending on flight time. This will include :
On the day of arrival - Lunch, Evening snacks and tea/coffee, Dinner
On the day of convention - Dinner
- For agents belonging to Mumbai (approx. 21) no stay arrangement would be required.
- Transport facilities from hotel to airport.

- **Arrangements required for Convention :**

The total number of participants will be around 100.

Following arrangements will have to be made for these participants:

1. Breakfast
2. Forenoon Tea/Coffee
3. Buffet Lunch (an elaborate one)
4. Afternoon Tea/Coffee with snacks

The Convention Hall should be large enough to accommodate around 100 persons comfortably. The dignitaries will sit on a raised dais which should be able to accommodate 7 persons. The seating arrangements for the agents may be in theatre style or a small table should be provided in front of chairs so as to enable the participants to take notes or the chairs should be having this facility.

Following instruments arrangements would be required:

1. Suitable dais arrangement with mikes, podium, CD Player.
2. Necessary decoration with fresh flowers.

Pen, Pad and File will be provided to all the participants by LIC.

The Banquet/Dining Hall should preferably be adjacent to the Convention Hall. The Lunch on the day of convention would be very elaborate one with multiple dishes belonging to Vegetarian, Non-vegetarian and pure Jain categories. We are collecting meal preferences of the participants and the same will be provided to you/hotel well within time.

All interested organisations should send two separate quotations latest by 6th June, 2009 along with the details and the proposed itinerary in a sealed cover superscribed **1) "Quotation for International Tour only" & 2) "Quotation for International Tour and Half day conference in Mumbai" to : -**

Shri D.P. Mohanty,
Secretary (Mktg.),
LIC of India,
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Central Office,
Yogakshema,
Jeeven Bima Marg,
Mumbai-400021.