

LIFE INSURANCE CORPORATION OF INDIA
(DAILY ALLOWANCE AND HOTEL CHARGES TO
EMPLOYEES ON TOUR) RULES, 1989.*

G.S.R. 934(E).— In exercise of the powers conferred by Section 48 of the Life Insurance Corporation Act, 1956 (31 of 1956), and in supersession of Notification No.G.S.R.No. 545(E) dated 4th May, 1988 published in the Gazette of India; Extraordinary of the Ministry of Finance (Department of Economic Affairs), except as respects things done or omitted to be done before such supersession, the Central Government hereby makes the following rules, namely:

1. Short title, commencement and application :

- (1) These rules may be called the Life Insurance Corporation of India (Daily Allowance and Hotel Charges to Employees on Tour) Rules, 1989.
- (2) They shall come into force from the date of publication in the Official Gazette.
- (3) They shall apply to all employees of the Corporation.

2. Daily Allowance and Hotel Charges:

Notwithstanding anything contained in Regulation 79 of the Life Insurance Corporation of India (Staff Regulations, 1960 –

- (a) The Daily Allowance payable to employees of the Corporation on tour on official business shall be as set out in Part-I of the Schedule annexed to these rules.
- (b) Where such employees stays in a hotel, while on tour, he shall be reimbursed the actual charges paid for lodging subject to the maximum set out in Part-II of the said Schedule.

SCHEDULE

The Schedule (See Rule 2)

Rates of Daily Allowance and Hotel Charges admissible to the various classes of employees of the Corporation :

* Principle Rules are notified in Gazette of India, Extraordinary, Part-II Sec. 3 Sub-Sec. (i) dated 28.10.1989.

**PART-I

DAILY ALLOWANCE

CLASS-I OFFICERS :

Sr.No.	Name of the Category	“A” Class City	“B” Class City	“C” Class City
1.	Managing Director	600	550	500
2.	Executive Director	600	550	500
3.	Zonal Manager	600	550	500
4.	Deputy Zonal Manager	600	550	500
5.	Senior Divisional Manager	600	550	500
6.	Divisional Manager	600	550	500
7.	Assistant Divisional Manager	550	500	400
8.	Senior Branch Manager	550	500	400
9.	Administrative Officer	550	500	400
10.	Branch Manager	550	500	400
11.	Assistant Administrative Officer	550	500	400
12.	Assistant Branch Manager	550	500	400

CLASS-II OFFICERS :

Name of the Category	“A” Class City	“B” Class City	“C” Class City
Class II Officers	400	300	250

CLASS-III EMPLOYEES :

Name of the Category	“A” Class City	“B” Class City	“C” Class City
Superintendent	400	300	250
Higher Grade Assistant	400	300	250
Section Head	400	300	250
OTHER CLASS-III EMPLOYEES	350	250	200

CLASS-IV EMPLOYEES :

Name of the Category	“A” Class City	“B” Class City	“C” Class City
Class IV Employees	300	200	150

** Amended by notification dated 08.09.2005 (Amendment came into force w.e.f. 1.6.2005).

PART-II

HOTEL CHARGES**I Class-I Officer**

Sr.No.	Category	Provision of Star Hotel
1.	Managing Director	5 Star AC Single Room
2.	Executive Director/Zonal Manager	4 Star AC Single Room
3.	Deputy Zonal Manager/ Senior Divisional Manager	3 Star AC Single Room
4.	Divisional Manager	3 Star AC Single Room
5.	Assistant Divisional Manager/Senior Branch Manager	2 Star Non-AC Single Room
6.	Branch Manager /Administrative Officer	2 Star Non-AC Single Room
7.	Assistant Administrative Officer/Assistant Branch Manager	1 Star Non-AC Single Room

II Class-II

Sr.No.	Category	Provision of Star Hotel
I.	Class-II Officer :	90% of 1 Star Non-AC Single Room

III Class-III Employees

Sr.No.	Category	Provision of Star Hotel
I.	Class-III Employees	80% of 1 Star Non-AC Single Room

II Class-IV

Sr.No.	Category	Provision of Star Hotel
I.	Class-IV Employees	70% of 1 Star Non-AC Single Room

Explanation : For the purpose of this Schedule

‘A’ Class City means –

- (a) Cities with a population exceeding 12 lakhs, and Faridabad, Ghaziabad, Noida, any city in the State of Goa, Gurgaon, Vashi and Gandhinagar.

‘B’ Class City means –

- (b) Cities with a population of 5 lakhs and above but not exceeding 12 lakhs State Capitals with population not exceeding 12 lakhs, Chandigarh, Mohali, Pondicherry, Port Blair and Panchkula.

‘C’ Class City means –

- (c) All cities other than those specified in clauses (a) and (b)

Foot Note: The principal rules were published vide G.S.R. No. 934(E) dated 28.10.1989 and subsequently amended vide G.S.R. No. 322(E) dated 10.3.1992, G.S.R. No. 422(E) dated 13.9.1996, G.S.R. No. 286(E) dated 27.04.2004 and G.S.R. No. 563(E) dated 08.09.2005.