

Re: Proposed "Prequalification Tender Notice" to be uploaded on our website.



LIFE INSURANCE CORPORATION OF INDIA
EAST CENTRAL ZONAL OFFICE
"JEEVAN-DEEP" EXHIBITION ROAD
PATNA-800001.
Ph:0612-260118

PREQUALIFICATION OF CONTRACTORS

LIC of India intends to invite percentage rate tender for proposed construction of "Sr. Citizen's residential units for LIC HFL Care Homes at Aignia & Ghatikia Mouza, Bhubaneshwar" which includes Builder's work (4 blocks of Silt + 9 Floors, 1 block of Basement+ Ground+ 3 Floors), water supply & sanitary installations, internal & external electrical installations for main building and ancillary structures etc. The proposed construction shall be Multistoried RCC framed structure with modern architectural finishes of high order. Contractors who have carried out multistoried building construction work of similar nature and have requisite qualification as per details given below may apply:

Sl. No	Description and Location of work	Approximate Estimated Cost [Civil+Elec] (Rs.in Crores)	Completion Time (in months)	Eligibility Criteria		
				Minimum value of single work completed in last 4 years.	Average Annual Turnover for last 4 years. (Rs.in Crores)	Minimum Bank Solvency (Rs. in Crores)
1	Construction of residential units consisting of main builders work (consisting of 4 blocks of Silt + 9 Floors, 1 block of Basement+ Ground+ 3 Floors) including Water Supply & Sanitary Installations, Internal & Electrical Installations for main building and ancillary structures.	44.50	24	At least one work of Rs. 31.15 Crores OR Two works of Rs.26.70 Crores each OR Three works of Rs. 22.25Crores each.	22.25	13.50

NOTE: For working contractors of LIC of India, the above criteria will be relaxed by 25%.

Interested contractors having experience in similar nature of work and fulfilling the above eligibility criteria may apply on prescribed Enrolment Form attached here with. The filled in enrolment form duly supported with relevant credentials & along with *Non refundable* Fee of Rs 1000.00, should be submitted to "The Chief Engineer, Life Insurance Corporation of India, Engineering Department, East Central Zonal Office, "Jeevan-Deep Bldg" 4th floor, Exhibition Road, Patna – 800001, in the form of Demand Draft / pay Order drawn in favour of Life Insurance Corporation of India payable at Patna, so as to reach us on or before 09.03.2010.

The Chief Engineer reserves the right to reject / issue of tender to any agency at his sole discretion without assigning any reason whatsoever.

Dated: 14.02.2010

CHIEF ENGINEER

[Signature]
05/02/2010
CB



**ENGINEERING DEPARTMENT,
EAST CENTRAL ZONAL OFFICE,
JEEVAN DEEP, 4TH FLOOR,
EXHIBITION ROAD,
PATNA : 800001**

ENROLMENT FORM

FOR

PREQUALIFICATION OF CONTRACTORS

FOR

Proposed Construction of LIC-HFL Care Homes

at Bhubaneshwar

to be submitted on or before 09.03.2010



**ENGINEERING DEPARTMENT
EAST CENTRAL ZONAL OFFICE
JEEVAN DEEP, 4TH FLOOR,
EXHIBITION ROAD,
PATNA : 800001**

INSTRUCTIONS FOR FILLING & SUBMISSION OF ENROLMENT FORM

The Enrolment Form alongwith the **Annexures A to H** shall be completely filled in all respects and to be submitted to this office alongwith these instructions for filling & submission of Enrolment Form on or before **09.03.2010**. Please note that no consideration will be given for postal delays.

1. Contractors to note that all particulars required as per the form and Annexures shall be filled in completely in relevant blanks strictly as per the format.
2. The forms not submitted strictly as per the above instructions within stipulated period are liable to be rejected.
3. The eligible contractors who will be selected for issue of tenders after scrutiny of enrolment forms shall be informed by a letter. Please note that no enquiries or correspondence regarding the selection for issue of tenders shall be entertained.
4. Latest Solvency Certificate from any Nationalised/Scheduled Bank for minimum amount of 10 % of estimated cost as per advertisement should be submitted alongwith Enrolment Form.
5. The contractors are advised to follow the instructions given below :-
 - (a) Enrolment Form shall be filled-up in clean handwriting in capital letters or typed.
 - (b) Full address of the site of work, owner or authority under whom the works have been carried out should be given (Please refer Annexure 'D' & 'E')
 - (c) The contractors should ensure to submit the satisfactory Completion Certificate giving the value of work, year of completion and it should also tally with the value of final bill in Annexure 'D'.
 - (d) The annual turn over should be based on latest Income-tax Clearance Certificate, duly cleared by Income-tax Department.
6. Please note that the submission of this enrolment form does not confer any right on you to claim issue of tenders and the Chief Engineer reserves the right not to issue tender to any/all applicants without assigning any reason whatsoever.

Signature of Contractor

Encl : Enrolment Form with Annexures 'A' to 'H'

Note : These instructions for filling & submission of Enrolment Form shall also be signed and submitted along with Enrolment Form alongwith annexure A to H.

Enrolment Form No. _____
(To be filled by office)



ENGINEERING DEPARTMENT,
 EAST CENTRAL ZONAL OFFICE,
 "JEEVAN-DEEP" ,4TH FLOOR,
 EXHIBITION ROAD,
 PATNA-800001

FORM FOR ENROLMENT OF CONTRACTORS

I/We M/s.....am/are desirous of being enrolled on the list of contractors for " *Proposed Construction of LIC-HFL Care Homes at Bhubaneshwar*" and hereby apply for the same. I/We give the following details for your consideration:

Sl. No.	Query		Answer
1.	Name of the firm	:	
2.	Permanent Address	:	Address of Correspondence
3.	Telephone Number Office	:	
	Residence	:	
	Fax No., if any	:	
	E-Mail, if any	:	
4.	Month and year in which the firm was established in present name	:	
5.	Particulars of old firm(if present firm is new), if main partners of the present firm were working as construction contractors, in some other name in the past (The partnership deed of old firm be enclosed)	:	
6.	Particulars of sister construction firms if any	:	
7. i)	What is the constitution of firm viz. Sole Proprietor, Partnership, Pvt. Ltd., Public Ltd., etc.	:	



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PATNA-800001**

SL No..	Query	:	Answer	
ii)	Enclose copy of partnership deed, Articles of Association or Affidavit in case of sole proprietorship as per Annexure A-1	:		
iii)	Fill-in enclosed Annexure A-2	:		
8.	Fill and enclose Annexure-B giving details of enrolment with LIC of India in the past and with other Organizations	:		
9.	Has the applicant or his partners or Directors been black listed in the past by any Central or State Government Dept./ Organization	:		
10. i)	Annual Turn Over for last four years (enclose documentary evidence or proof to support figures)	:	Year	Rs. in Lacs
			i)	
			ii)	
			iii)	
iv)				
li)	What evidence of proof is enclosed to support the amounts of yearly turnover	:		
iii)	Enclose for the last three years income tax clearance certificate	:	Certificate enclosed for Assessment years	
11. i)	Name and complete postal address of bankers	:		
ii)	Enclose solvency certificate indicating amount	:		
iii)	Bank Guarantee limit with various banks	:	i) Rs.....lacs with..... ii) Rs.....lacs with..... Total Rs.	
12. i)	Enclose list of immovable properties with complete postal addresses, full description & reasonable market value of property duly supported by certificate of DM/Collector/First Class Magistrate/Approved valuer/Revenue authorities	:		



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PATNA-800001

SL No..	Query	:	Answer
ii)	Whose supporting certificate is enclosed	:	Rs..... of..... Date.....
13. i)	Particulars of movable properties along with Banker's reference	:	
13.i)	Value of tools & plants	:	Rs.
	Other Assets	:	Rs.
ii)	Whose reference is enclosed		
14.	Fill in and enclose list of tools & plants as per Annexure-C enclosed	:	
15.	Fill in enclosed Annexure D giving full particulars about major works completed during the past three years Note : List of only those works which were similar in nature and carried out by the firm requesting for enrolment is to be given	:	
16.	Work in progress	:	
i)	Whether full details of major work on hand given in Annexure-E	:	
ii)	Are copies of work orders for such large works enclosed	:	
17.	Whether full information regarding permanent technical staff employed given in Annexure-F	:	
18.	Whether check list submitted as per Annexure-H	:	
19.	Any other information the applicant might like to give	:	



ENGINEERING DEPARTMENT,
EAST CENTRAL ZONAL OFFICE,
"JEEVAN-DEEP" ,4TH FLOOR,
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DECLARATION

I/We agree to notify the officer accepting this application and registering my/our names on list of contractors of Life Insurance Corporation of India, of any changes in the foregoing particulars as and when they occur and to verify and confirm these annually on 1st January.

I/We understand and agree that the appropriate Life Insurance Corporation of India Authority has the right as he may decide, not to issue tender form in any particular case and also to suspend, remove or blacklist my/our name from Life Insurance Corporation of India list of contractors in the event of my/our submitting non-bonafide tenders or for technical or other delinquency in regard to which the decision of appropriate Life Insurance Corporation of India Authority shall be final and conclusive.

I/We certify that the particulars furnished in the enrolment forms are correct and that should it be found that I/We have given a false certificate or that if I/We fail to notify the fact of my/our subsequent amalgamation with another contractor or firm, the Life Insurance Corporation of India may remove my/our name from the list of contractors and any contract that I/We may be holding at the time may be rescinded.

PLACE :

DATE :

SIGNATURE OF CONTRACTOR

: FOR OFFICE USE ONLY:

ENROLMENT FORM NO.....SUBMITTED BY

M/s..... FOR " Proposed

Construction of LIC-HFL Care Homes at Bhubaneshwar"

NOTE:THE FILLED IN ENROLMENT FORM SHOULD REACH IN THE OFFICE ON OR BEFORE :09.03.2010

SIGNATURE OF RECEIVING OFFICER

LIFE INSURANCE CORPORATION OF INDIA

ANNEXURE-A1

A F I D A V I T

(On Non Judicial Stamp Paper of appropriate value in case the individual who is the sole proprietor of the firm)

I,.....S/o.....
Age.....years, occupation business
R/o.....

..... do hereby state on oath as under :

That I am residing
in..... locality
of District since lastyears.

That I am the sole proprietor of a proprietary concern name and style as M/s-----
" having it's office at.....
District..... dealing in business of
Government, civil contracts and ancillary works attached therefore.

Hence this affidavit.

Deponent.....

Note : This Affidavit should be notarised .

LIFE INSURANCE CORPORATION OF INDIA

CONSTITUTION OF FIRM - SOLE PROPRIETORSHIP/PARTNERSHIP/LTD.CO./OTHER DETAILS OF CONSTITUENTS

Sl.No.	Name of sole partner or Director/ other High Officials	Age	Share	Technical Experience			Whether power of attorney Holder
				Year to year	As Employee	As Contractor	
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)

SIGNATURE OF CONTRACTOR
SEAL & DATE

LIFE INSURANCE CORPORATION OF INDIA

ANNEXURE-B

PARTICULARS OF ENROLMENT WITH GOVT. AND OTHER REPUTED ORGANISATIONS

ENROLMENT WITH LIC :

Name of works for 1)
Which enrolled by 2)
L.I.C. in the past 3)
4).

Sl. No. of which tenders where submitted :

Sl. No. of which work – order was received :

ENROLMENT WITH ORGANISATIONS :

Sl. No.	Name and address of Authority with whom you are enroled	FIRST TIME ENROLMENT		LAST RENEWAL OR ENROLMENT			
		Year to year	Is copy of letter enclosed	Year to year	Class or Category	Limit (Rs. in lacs)	Is copy of letter enclosed
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)

SIGNATURE OF CONTRACTOR
SEAL & DATE :

LIFE INSURANCE CORPORATION OF INDIA

PARTICULARS OF SHUTTERING TOOLS AND PLANT

Sl.No.	Item	Specification	Quantity	Estimated Value	Remarks
(1)	(2)	(3)	(4)	(5)	(6)
1	a) Steel Plates & shuttering b) Frame tubular pipe, spanner(telescopic) for propping & shuttering as suitable for multistoried construction.				
2	Concrete Vibrator i) Plate Vibrator ii) Pin Vibrator iii) Petrol Driven iv) Electric driven				
3	Concrete Boom				
4	Concrete Pump				
5	Tower Hoist				
6	Tower Crane				
7	Truck /Dumpers				
8	Welding Equipments				
9	Pump sets-3HP/ 5HP				
10	Floor Polishing Machine				
11	Excavators				
12	Compressors				
13	Others				

**SIGNATURE OF CONTRACTOR
SEAL & DATE**

LIFE INSURANCE CORPORATION OF INDIA

PARTICULARS OF ELECTRICAL INSTALLATION EQUIPMENTS

Sl.No.	Item	Specification	Quantity	Estimated Value	Remarks
(1)	(2)	(3)	(4)	(5)	(6)
1	Ladder both fixed & Adjustable				
2	Electrical Tool Kit consisting of following: a. Electrical Screw Driver b. Pliers c. Cutters d. Wire insulation scrapers e. Tester f. Power Drill ste/ Hand Drill g. Crimping Tool h. Insulation Tape i. Hammer (Both wooden & metal type) j. Spanner set k. Chisel l. Royal Punch				
3	Insulation Testing Megger				
4	Earth Tester				
5	Clamp Tester				
6	Multimeter				
7	Cable Jointing				
8	Masonry Cutting Machines				

**SIGNATURE OF CONTRACTOR
SEAL & DATE**

ANNEXURE-D

LIFE INSURANCE CORPORATION OF INDIA

LIST OF MAJOR SIMILAR NATURE WORKS COMPLETED DURING LAST FOUR YEARS

Sl. No.	Name and Complete Postal Address of			Order			Value of work as per final bill Rs. in Lacs	Commencement of work month & year	Completion of work month & year	Penalty levied for delay of completion, if any
	Place of work & Nature of work	Owner	Authority under whom work was carried out	Ref. No. & Date	Contract Amount (Rs. in Lacs)	Is copy enclosed?				
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)	(11)

NOTE : To enable us to process your application quickly, please ensure that complete Postal Address including Pin Code and Telephone Numbers / Fax Numbers / E-mail Address etc. are furnished under Column No.s.2, 3 & 4 above

**SIGNATURE OF CONTRACTOR
SEAL & DATE**

ANNEXURE-E

LIFE INSURANCE CORPORATION OF INDIA

LIST OF WORKS IN HAND

Sl. No.	Name and Complete Postal Address of			Order			Date of commencement of work	Scheduled date of completion of work	Progress and expected date of completion and reasons for delay, if any
	Place of work & Nature of work	Owner	Authority under whom work was carried out	Ref. No. & Date	Amount (Rs. in Lacs)	Is copy enclosed			
(1)	(2)	(3)	(4)	(5)	(6)	(7)	(8)	(9)	(10)

NOTE : To enable us to process your application quickly, please ensure that complete Postal Address including Pin Code and Telephone Numbers / Fax Numbers / E-mail Address etc. are furnished under Column No.s.2, 3 & 4 above

**SIGNATURE OF CONTRACTOR
SEAL & DATE**

ANNEXURE-F

LIFE INSURANCE CORPORATION OF INDIA

PARTICULARS OF PERMANENT TECHNICAL STAFF

Sl. No.	Name	Designation	Age	Academic Qualification	Service with the firm	Details of Experience year to year
(1)	(2)	(3)	(4)	(5)	(6)	(7)

SIGNATURE OF CONTRACTOR
SEAL & DATE

LIFE INSURANCE CORPORATION OF INDIA
ANNUAL TURNOVER FOR THE LAST THREE YEARS

Sl. No.	Financial Year	Total contract amount received	IT Certificate enclosed Yes/No	Audited Balance sheet copy enclosed Yes/No	Remarks
(1)	(2)	(3)	(4)	(5)	(6)
1.	2008-2009				
2.	2007-2008				
3.	2006-2007				
4.	2005-2006				
5.					

SIGNATURE OF CONTRACTOR
SEAL & DATE

LIFE INSURANCE CORPORATION OF INDIA

ENROLMENT CHECKLIST**CHECKLIST FOR ENROLMENT :**

SI.No.	Description of Enclosure	Refer item of form	Enclosed/Not Enclosed
1.	Partnership deed / Articles of Association / Affidavit (Annexure A-1)	7 (ii)	
2.	Annexure(A-2) as enclosed	7(iii) (particulars of partners)	
3.	Annexure B (as enclosed)	9 (particulars of enrolment in LIC and other Organisation)	
4.	Proof of turnover	10(ii)	
5.	Latest I.T.C.C.	10(iii)	
6.	Solvency Certificate	11(ii)	
7.	Certificate of Bank Guarantee	11(iii)	
8.	Immovable properties certificate	12(ii)	
9.	Movable properties reference	13(ii)	
10.	Annexure C (as enclosed)	14 (particulars of tools and plant)	
11.	Annexure D (as enclosed)	15 (List of major works completed during last 3 years)	
12.	Annexure E (as enclosed)	16 i(List of work in hand)	
13.	Copies of work order	16(ii)	
14.	Annexure F (as enclosed)	17 (particulars of permanent technical staff)	

SIGNATURE OF CONTRACTOR